



Commercial Driver Skills Training

Pre-Class Requirements

BEFORE TRAINING BEGINS, THE FOLLOWING PRE-REQUISITES MUST BE COMPLETED:

1. **Contact the RCTA office at 979-985-3111 or Anthony Aragon at 936-436-3996:**
 - Schedule an appointment for an in-person interview.
 - Review the Commercial Driver Skills Training Programs, options, schedules, and schedule options.
 - Review the expectations of the instructors as well as you, the student.
 - Receive permit study information and guidance, and finish off with a tour of the equipment, range, and facilities.
2. **Complete an RCTA Pre-Qualification Form and the Blinn Student Enrollment Packet**
 - This must be done at RCTA during the in-person interview.
 - Provide a copy of your Texas State Driver License and Permit (if obtained)
3. **Apply for financing and/ or scholarships if necessary.**
 - Contact Becky Krebs by phone 979-830-4339, or email becky.krebs@blinn.edu for all questions and guidance in regard to financing and scholarship information.
 - Students pursuing the CDL Truck Driving Degree are eligible to apply for [Duddleston Foundation scholarships](#) while funds remain available.
 - Beginning August 1, 2023, alternative funding becomes available for students at www.elmselect.com/v4/. Select "Community College" to see choices. Acknowledgement of alternative funding application must be submitted before the student is approved for registration for the CDL Truck Driving Course.
4. **Schedule and Pass a DOT Physical:**
 - Our doctor is available at our facility on Tuesdays and is included in the tuition. An appointment must be scheduled by the Friday preceding the intended DOT Physical date.
 - Upon successful completion of the physical, the doctor will provide you with a DOT medical card and long form physical that is good for one or two years, depending on the examination results.
 - You will need to take the DOT Medical Certification Card with you to the DPS to begin the application process for a Class A CLP.
5. **Schedule an appointment with DPS to apply for a Class A Learner's Permit (CLP): OR Register for a CDL Learners Permit Exam Preparation Course - CVOP 1015 - \$935.**
 - The CDL Permit fee is \$25.00. The DPS will issue you a receipt showing you applied for a CLP. Be sure to bring this receipt to RCTA on the first day of class as proof of eligibility to obtain a Class A CLP and eventually a Class A Commercial Driver License (CDL).
 - **You do not have to take the 5 tests required to obtain your CLP at this time.**
 - **If you would like to study, test, and obtain a CLP before your scheduled class start date, refer to step 6.**
 - **If not, we will begin preparing you for the CLP required tests on the first day of class.**
6. **If you would like to study for and test to obtain the Class A CLP before your scheduled class start date:**
 You will need to study the below topics:
 Use the Texas Commercial Motor Vehicle Driver Handbook to study for the following tests:
 - Use downloadable CDL Handbook found at - <https://www.dps.texas.gov/internetforms/forms/dl-7c.pdf>
 - Study chapter 14 for Texas Commercial Rules (previously special requirements) Study chapters 1, 2, and 3 for General Knowledge
 - Study chapter 6 for Combination Vehicles
 - Study chapter 5 for Air Brakes
 - Study chapter 8 for Tank Vehicles Endorsement (only required if you want to train and test in a tank vehicle)
 - Take CDL A Practice Tests on <https://bcslibrary.org>
7. Be sure your tuition is paid to Blinn for the Commercial Driver Skills Training Course. Whether self-pay in full or partial scholarship, full or partial financing, Texas Workforce programs, or any other programs or combinations, this must be completed before your scheduled class start date. Students that have not yet obtained a Texas CLP will be required to take CVOP 1015 – CLP Exam Preparation for \$935.00, in addition to CVOP 1013 Class, Simulation, and Range and CVOP 1040 Range and Public Roadway, each session's tuition is \$2935.00. For Students that have obtained their CLP, you will not be required to take CVOP 1015 CLP Exam Preparation as long as you provide a copy of your valid Texas State CLP at the time of registration.
8. On the first day of class, you need to bring your valid driver license, your DOT medical card, if you obtained a CLP, it needs to be brought as well, and be prepared to take your first official DOT Drug Screen which will be recorded in the FMCSA Drug and Alcohol Clearinghouse. If you have not yet obtained a CLP, you need to bring the receipt provided by the DPS, showing you applied for a CLP, and a desire and willingness to receive the wealth of information that is required to pass the 5 tests required to obtain a CLP.
9. **If you are applying to remove a "NO MANUAL TRANSMISSION" restriction or for a "CLASS A CDL REFRESHER" course only, you will need to provide a copy of your current valid Class A CDL License prior to registration. This may make you exempt from taking the lecture portion of the program. You will only be registered in CVOP 1040 Range and Public Roadway.**

For training, contact the RCTA Office at 979-985-3111 or Anthony Aragon at 936-436-3996.

For schedule dates, payments, scholarship, alternative funding, or other enrollment related questions, contact Becky Krebs at the Applied Technology, Workforce, and Economic Development Division at the Blinn College District" at 979-830-4339.

Revised: 06/18/2024



Commercial Driver Skills Training

Pre-Qualification Form



I understand that in completing this qualification form, Blinn/ RCTA is under no obligation to accept me, nor am I under any obligation to Blinn/ RCTA. I agree to furnish all required documents for admission and certify that the information contained in the application for admission is correct. Blinn/ RCTA adheres to practices and policies of equal opportunity in admissions and employment.

Today's Date: _____ Social Security Number: _____

Name: _____

Mailing Address: _____
Street City State Zip Code

Phone Number: _____ Cell Number: _____

Driver's License Number: _____ State: _____ Class: _____ Expiration Date: _____

Date of Birth: _____ Age: _____ Email Address: _____ Sex: Male Female

Marital Status: _____ Are You Currently Working? _____ How many employers have you had in the last 5 years? _____

(circle one)

Workforce Location: _____ Caseworker: _____ Financing Company: _____ Self Pay

Have you obtained a Texas Commercial Learners Permit (CLP)? YES NO (if no is selected you will be required to enroll in CVOP 1015 CLP Exam Preparation)

If No, do you have a DPS appointment? YES NO

If Yes, Appointment date and time: _____

Training Transmission Type (circle one): Manual Automatic Undecided

ADMISSIONS INFORMATION	YES	NO	EXPLANATION
1. Do you have any careless/ reckless driving charges in the last 3 years?			If yes, how many?
2. Have you had any moving violations in the past 3 years?			If yes, how many?
3. Have you had any traffic/ vehicle accidents in the past 3 years			If yes, when?
4. Have you ever had your driver license suspended?			If yes, when?
5. Have you ever been convicted of a DWI or DUI?			If yes, when?
6. Have you ever had a misdemeanor conviction?			If yes, when?
7. Have you ever had any alcohol/ drug violations?			If yes, when?
8. Have you ever held a driver license from any state other than Texas?			If yes, when and where?
9. Have you ever had a felony conviction?			If yes, when?

I have read and understand the entire foregoing application, and all answers, statements, and all other matters therein are true in substance and in fact. I also request an abstract copy of my driving record be forwarded to RCTA.

Student Signature: _____ Date: _____

Interview By: _____ Date: _____

(circle one)

Approved

Not Approved

Applied Technology, Workforce, and Economic Development

Registration Form

Date	Residency	Contact Information		
<div style="font-size: 24px; font-family: monospace;">_/_/_</div>	I currently reside: <input type="radio"/> Texas County: _____ <input type="radio"/> Not Texas/County: _____	Primary Phone: _____ Secondary Phone: _____		
Student Registration Information				
<u>Please use your name as it appears on your Driver's License</u>				
Last Name:		First Name:		Middle Name:
Previous Last Name (if applicable):		Email:		
Street Address:				
City:	State:	Zip:		
Mailing Address (if different):				
Social Security Number: _____-_____-_____	Date of Birth: ____/____/____		Gender: <input type="radio"/> Male <input type="radio"/> Female	
Emergency Contact Name:		Relationship:		Phone #:
Demographic Information				
The Following questions are used by the state to help provide support for our programs. Although not required, your cooperation is appreciated.				
Ethnicity: Are you Hispanic or Latino? (a person Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race) <input type="radio"/> YES <input type="radio"/> NO	Race (check all that apply) <input type="radio"/> Black <input type="radio"/> White <input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian <input type="radio"/> Hispanic or Latino <input type="radio"/> Native Hawaiian, Pacific Islander <input type="radio"/> Unknown Race		CLP (CDL Learners Permit preparation) needed? _____ **If yes, sign up for CVOP 1015. Once Permit is obtained, eligible to sign up for CVOP 1013 and CVOP 1040.	
What is your primary goal? <input type="radio"/> Workforce Certificate, Specific Program? _____ <input type="radio"/> Other _____				
Course Selection				
Course Title <i>Ex. Nurse Aide for Healthcare Orgs</i>	CRN (Course Registration #) <i>Ex. 12002</i>	Campus <i>Ex. Hodde</i>	Start Date / Time <i>Ex. 1/1/15 5p-9p</i>	Tuition <i>Ex. \$480</i>
Payment is due at time of registration. Please read the refund policy on next page before registration.				
Student Signature:				
Date:				
OFFICE USE ONLY:		Staff Accepting Payment:		
Method of Payment:	<input type="checkbox"/> Cash	<input type="checkbox"/> Check	<input type="checkbox"/> Credit	<input type="checkbox"/> Scholarship
	\$	Check #	Visa / MC / Disc /Amex	Amount:
	Amount:	Amount:	Amount:	Staff Initial/Date:



Technical and Community Education

Applied Technology, Workforce, and Economic Development Registration and Refund Policies and Procedures

register in person via the site closest to you:

A.W. Hodde, Jr., Technical Education Center
2910 S. Blue Bell Rd
Brenham, TX 77833
979-830-4443

Bryan "Post Office" Campus
301 Post Office Street
Bryan, TX 77805
979-209-7205

Sealy Campus
3701 Outlet Center Drive, Suite 250
Sealy, TX 77474
979-627-7997

Schulenburg Campus
100 Ranger Drive
Schulenburg, TX 78956
979-743-5237

Courses are held at the following locations, but registration is not available on-site:

RELLIS Campus Training Center
2951 Avenue C, Bldg. 8236
Bryan, TX 77807

Hodde Center Annex
3006 S. Blue Bell Road
Brenham, TX 77833

Texas A&M Health Science Center
8447 Riverside Pkwy.
Bryan, Texas 77807

301 Post Office St.
Bryan, TX 77805

REGISTRATION AND PAYMENT: **Payment is required at the time of registration.**
Registration without payment does not hold a student's place in class.

HEALTHCARE PROGRAMS

*Students may not register for Healthcare Courses without attending a Healthcare Program Information Session.
Please contact 979-830-4443 for more information.*

COURSE CANCELLATION

In the event a course is cancelled by Workforce Education, a full refund will be given to the student. Students will be notified of course cancellation three (3) business days before the start date.

REFUND POLICY

To receive a full refund, the student must notify the division of workforce education forty eight (48) business hours (or 2 business days) before the course start date. Other withdrawals will result in prorated refunds per the following:

For classes which meet less than four (4) times:

- a 50% refund will be given with less than 48 business hours cancellation
- no refund will be given after the first class

For classes which meet four (4) to eight (8) times:

- an 80% refund will be given before the second class day
- no refund will be given after the second class

For classes which meet more than eight (8) times:

- an 80% refund will be given before the second class
- a 50% refund will be given before the third class
- no refund will be available after the third class

Refunds require a minimum of six (6) weeks to process. Students will not receive a refund immediately.

Signature: _____

Date: _____