SUBJECT: Athletic Assistants

Blinn College employs athletic assistants to aid the varsity coaches. The number of such assistants employed shall be determined by the President of the college on an annual basis. These assistants are required to live on campus in a college residence hall.

Qualifications: The athletic assistant must hold a bachelor’s degree from an accredited college or university or obtain a waiver from this requirement from the college President. The assistant must have sufficient training and experience in a sport to assist in coaching. Enrollment in an accredited graduate degree program throughout the period of employment is preferred. Assistants must hold or obtain a valid Texas driver’s license, have their vehicle registered in Texas, and be certified to drive all Blinn College vehicles.

Length of Employment: The athletic assistant shall be employed for a nine-month regular academic term beginning on the same date the Blinn College faculty reports for duty. The assistant must apply for each additional regular academic term with the varsity coach. Final approval for renewal of employment shall be given by the Athletic Director and college President. The Athletic Director must present an Employment Offer Form to the personnel office each academic year for each assistant whose employment is to be renewed.

Benefits: The athletic assistant will receive a monthly salary plus room and board in the college’s residence hall and dining hall. The assistant also participates in the college’s insurance and retirement programs. The assistant shall be given the same number of holidays as other full-time, salaried employees for the period employed.

Supervision: The athletic assistant shall be directly supervised by the Athletic Director and the respective coach for athletic duties and by the Associate Dean of Student Affairs for all residence halls and dining hall duties.

Duties: Duties of athletic assistants shall include, but not be limited to, the following:

1. Attend an orientation meeting with the Athletic Director each academic year.
2. Assist a varsity coach at practice and games.
3. Assist in the supervision of the college residence halls, and
   b. Be on duty in the residence halls from 11 p.m. to 1 a.m. Sunday through Thursday, unless they have been assigned to represent Blinn College in some other capacity.
   c. Turn in a schedule of the upcoming week’s activities each Friday morning to the Athletic Director.
   d. Maintain a log of resident hall major and minor violations.
4. Assist in the supervision of the college dining hall. Be responsible for supervising one meal per day, Monday through Friday. The schedule and assignments will be made each semester.

5. Assist in the maintenance of athletic equipment and facilities.

6. Assist, as assigned, in the supervision of the intramural program and weight room, for which they will be compensated at an hourly rate. Also, work assignments will be made for the home football and basketball games. The schedule and assignments will be made each semester.

7. Assist, as assigned, in the teaching of kinesiology activity classes during each semester, for which they will receive additional compensation. Classes will be assigned by the Athletic Director.