

Blinn College

CATALOG

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ONE HUNDRED THIRTY-FIRST ANNUAL CATALOG

Records of Session of
2012-2013

Announcements for
Session of
2013-2014

Brenham, Texas

Blinn College seeks to provide equal education without regard to race, color, sex, age, national origin, religion, disability, or any other constitutionally or statutorily impermissible reason. This policy extends to all programs and activities supported by the College.

An Invitation

You are invited to visit the Blinn College campuses and meet members of the student body, faculty, and administration, as well as, inspect the facilities of the College. Escorted tours of the campuses will be provided by appointment. Campus hours vary, so please call to schedule a tour [Brenham (979) 830-4152; Bryan (979) 209-7541; Schulenburg (979) 743-5220, Sealy (979) 627-7997] in advance of your visit.

**We encourage you to visit our web site at
<http://www.blinn.edu>.**

Blinn College

**The First
County-Owned
Public Junior College in Texas**

*131 Years of Continuous
Service*

Accreditation

Blinn College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (www.sacscoc.org) to award associate degrees.

Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia, 30033-4097; or telephone 404-679-4500; or Web site www.sacscoc.org for questions about the accreditation of Blinn College.

Approved to offer degrees and certificates by

TEXAS HIGHER EDUCATION COORDINATING BOARD
THE TEXAS EDUCATION AGENCY

Member of

TEXAS ASSOCIATION OF COMMUNITY COLLEGES
THE SOUTHERN ASSOCIATION OF COMMUNITY AND JUNIOR COLLEGES
THE TEXAS ASSOCIATION OF MUSIC SCHOOLS
THE AMERICAN ASSOCIATION OF COMMUNITY COLLEGES
THE TEXAS SPEECH ASSOCIATION
SOUTHWEST JUNIOR COLLEGE FOOTBALL CONFERENCE
THE TEXAS ASSOCIATION OF COLLEGIATE REGISTRARS AND ADMISSIONS OFFICERS
THE AMERICAN ASSOCIATION OF COLLEGIATE REGISTRARS AND ADMISSIONS OFFICERS
THE ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES
TEXAS JUNIOR COLLEGE PRESS ASSOCIATION
NATIONAL ASSOCIATION OF COLLEGE AND UNIVERSITY BUSINESS OFFICERS
NATIONAL COUNCIL FOR RESEARCH AND PLANNING
NATIONAL JUNIOR COLLEGE ATHLETIC ASSOCIATION
REGION XIV ATHLETIC CONFERENCE
SOUTHERN ASSOCIATION OF COLLEGIATE REGISTRARS AND ADMISSIONS OFFICERS
TEXAS ASSOCIATION OF COLLEGE ADMISSIONS COUNSELORS
THE ASSOCIATION OF HIGHER EDUCATION FACILITIES OFFICERS
TEXAS EDUCATIONAL THEATRE ASSOCIATION

This catalog describes a flexible program of the curricula, educational plans, offerings, and requirements which may be altered from time to time to carry out the purposes and objectives of the College. The provisions of this catalog do not constitute an offer for a contract which may be accepted by students through registration and enrollment in the College. The College reserves the right to change any provision, offering, or requirement at any time within the student's period of study at the College. The College further reserves the right to require a student to withdraw from the College for cause at any time.

Copies of this publication have been deposited with the Texas State Library in compliance with the State Depository Law.

Important New Student Information

1. Complete a Blinn College application for admissions. Complete the Texas Common Application at <https://www.applytexas.org>.
2. Apply for financial aid. Complete the Free Application for Federal Student Aid (FAFSA) at www.FAFSA.ed.gov. Utilize the IRS data retrieval tool for faster processing and to reduce documents requested by Blinn.
3. Apply for Housing (Brenham Campus only). Housing assignments for the residence halls and apartments are made according to the date of the deposit; therefore, an early application, preferably in the Fall semester of a high school student's senior year, is advised. Student must apply for admission before housing assignments are made. Applications can be found in the back of this catalog.
4. Send your final high school transcript if your college transfer hours are less than 12 semester credit hours.
5. Send your complete college transcripts from all colleges attended, if applicable.
6. Determine your Texas Success Initiative (TSI) status by having an approved exemption or test scores from a state-approved placement test (http://www.blinn.edu/admissions/success_initiative.html). Blinn College offers the Accuplacer, Compass, and THEA-QT tests. For information on testing visit the following web site (<http://www.blinn.edu/counseling/testing.html>) or contact the Testing Center/Academic Advising and Counseling Office on the campus that will be attended.
7. Send your bacterial meningitis vaccination documentation. (<http://www.blinn.edu/immunization.html>)
8. Meet with a counselor/advisor to discuss course options. (<http://www.blinn.edu/counseling/advising.htm>)
9. Research course offerings.
10. Register using <http://my.blinn.edu> during approved times (<http://calendar.blinn.edu>).
11. Pay by the payment deadlines (<http://calendar.blinn.edu>).
12. Stay in touch.
 - a. Create <http://my.blinn.edu> password
 - b. Check your e-mail account
 - c. Check the Blinn College web page <http://www.blinn.edu>

(For further information or assistance, visit or call the campus you plan to attend.)

Student Right-to-Know and Campus Security Act

On November 8, 1990, the President of the United States signed into law the Student Right-to-Know and Campus Security Act. Considered a consumer rights statute, the Act requires colleges and universities to report graduation rates of all students as well as those of student athletes. In addition, schools must report certain campus crime statistics and campus security procedures. These statistics are available on the Blinn College web site. For questions contact the Office of the Vice President of Student Services for the Brenham, Schulenburg, and Sealy campuses and the Dean of Student Services on the Bryan Campus.



Dear Students:

On behalf of the Board of Trustees and the entire Blinn family, I am pleased to welcome you to Blinn College.

Whether you are entering college for the first time, returning to Blinn, or you have chosen Blinn to continue an education that began elsewhere, we are happy to have you as a part of our family.

For nearly 130 years, Blinn has offered high quality, affordable educational opportunities in a uniquely personalized and friendly atmosphere.

The premier two-year college in Texas, Blinn College has one of the state's highest percentages of students who transfer to and graduate from top universities. Blinn has a proud and rich tradition with many nationally recognized programs, including an athletic program that boasts 26 national championships. Additionally, Blinn recently earned an historic honor for community

engagement, as one of only six community colleges in the nation selected for recognition by the Carnegie Foundation for the Advancement of Teaching. Only seven colleges and universities in Texas received this recognition. Few colleges can offer such a storied history of "Proven" success.

With a focus on students and teaching excellence, Blinn offers a robust and modern variety of academic transfer courses, allied health programs, workforce training and continuing education classes for more than 18,000 students. We serve students throughout a 13 county district that encompasses four unique campuses.

Our flexible distance education programs expand the opportunities available to earn an education at Blinn, wherever you may wish to study.

Thank you again for choosing Blinn College, and I wish you much success this academic year.

Sincerely,

A handwritten signature in dark ink that reads "Harold Nolte".

Harold Nolte, Ed.D.
District President



On behalf of the Student Services Division, I welcome you to Blinn College. We hope your time at Blinn is fulfilling and enjoyable. According to the Texas Higher Education Coordinating Board, Blinn College is the top transfer institution in the state of Texas. We pride ourselves on helping students complete their educational goals whether they are to receive an Associate's Degree, transfer to a senior institution, or receive a professional degree or certificate.

Blinn College has four unique campuses located in Brenham, Bryan, Schulenburg, and Sealy. For those of you in high school, Blinn College has a large dual credit program where high school students earn both college and high school credit. Blinn offers a full range of transferrable academic courses as well as many professional degrees and programs offered in both traditional classroom settings and online.

This catalog and its online counterpart is designed to be used as your resource for Blinn College policies and procedures. It also contains campus specific information to assist you to be a more informed student.

The Student Services Division is here to help you in your pursuit of academic enlightenment and excellence. Please contact myself or one of the Student Services professionals for help and guidance. We are here to help you succeed!

Good luck in your educational endeavors both here at Blinn College and throughout your academic career.

Sincerely,
Dennis K. Crowson, Ph.D.
Senior Vice President of Student Services
Blinn College
Dear Buccaneers,



On behalf of the entire student body and the Student Government Association (SGA), it is my pleasure, to welcome you to Blinn College! It is a great honor to be a part of such an outstanding learning institution and I wish you the best in your upcoming years as a member of the Buccaneer community. College is an exciting time in all of our lives and full of many new opportunities. Outside of the classroom, Blinn offers numerous clubs and organizations like SGA that allow you to get involved and have a major impact on your diverse campus. I encourage all students to be active and enjoy the great benefits that campus life at Blinn College has to offer. The Student Government Association serves as the voice for the student body. We are dedicated to ensuring that you receive the best learning experience possible. The decisions made within SGA have a direct impact on Blinn College and I challenge you to be a part of the organization, working to push forward the advancement of our education.

I am privileged to serve as your SGA President, and I look forward to working with you this upcoming year on our mission to continue the tradition of excellence here at Blinn College. If you have any questions, concerns, or comments please feel free to contact me at Samuel.poffenberger52@buc.blinn.edu or through the Student Leadership and Activities Office.

Sincerely,
Samuel J. Poffenberger
Blinn College SGA President, Brenham



My Fellow Blinn Students,

You have made a great choice in choosing Blinn College as part of your educational experience. Blinn offers a wealthy of opportunities in programs, degrees and organizations that I encourage you to participate in. Blinn has been a wonderful experience for me, and I hope it will be for you as well. By being involved in the campus life at Blinn, I have made many precious memories and have learned so much more than what is taught in the classroom.

As your Student Government President, I encourage you to join one of the over thirty clubs and organizations on campus, many of which are in your degree fields. They are an excellent way to meet new friends and to gain a deeper understanding of the limitless opportunities that await you.

In closing, I hope you make the most of your time at Blinn, and if we in the Student Government Association can assist you, please feel free to visit us in the Student Center in E119.

Thank you, Tina Till
President
Bryan Student Government Association

BLINN COLLEGE ALMA MATER

Dear College we, our hearts to thee have holden
By loyal love for each familiar scene,
Our faithful pledge to thee is ever golden
On our dear Blinn the sun of glory beams
Our song to thee we raise in joyous praise,
fight
Our song to thee we raise in praise.
and white

The children we, our love and pride confessing

Within thy walls we find a pleasant home;
And may strive to bring a greater glory
To crown thee now, and thro' years to come,
And may we strive to bring a greater glory

To crown thee now, thro' the years to come.

ATHLETIC NICKNAME: Buccaneer

BLINN COLLEGE FIGHT SONG

Fight, Fight you Blinn Buccaneers
Fight on to victory amid our cheers
You're the masters of the ball
You'll never falter, never fall
With colors waving, Fight on, team

You'll make a touchdown for blue

Win or lose you'll always know
We're for you Blinn Buccaneers.

Fight, Fight, Fight Team Fight
Fight, Fight, Blue and White
B U C S Blinn Buccaneers Fight
Team Fight.

COLORS: Blue and White

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Blinn College Important Dates

APRIL 2013

April 22, 2013 Fall 2013 - Registration Begins for all Currently Enrolled Students

April 29, 2013 Fall 2013 - Registration Begins for All Students

MAY 2013

May 3, 2013 May 2013 Minimester – Bacterial Meningitis Vaccination administered on or before

May 13, 2013 First Day of May 2013 Minimester Classes

May 24, 2013 Summer I and 10-Week 2013 – Bacterial Meningitis Vaccination administered on or before

JUNE 2013

June 3, 2013 First Day of Summer I and 10-Week 2013 Classes

June 29, 2013 Summer II, 2013 - Bacterial Meningitis Vaccination administered on or before

AUGUST 2013

August 16, 2013..... Fall 2013 - Bacterial Meningitis Vaccination administered on or before

August 26, 2013..... First Day of Fall 2013 Classes

SEPTEMBER 2013

September 11, 2013 .. Fall 2013 Day of Record

September 20, 2013 .. Fall 2013 Refund Disbursements Begin

OCTOBER 2013

October 21, 2013 Spring 2014 and May 2014 Minimester Registration Begins for all Currently Enrolled Students

October 28, 2013 Spring 2014 and May 2014 Minimester Registration Begins for All Students

NOVEMBER 2013

November 15, 2013 ... Fall 2013 Last Day to Drop with a 'Q'

November 27-29, 2013 Thanksgiving Holiday – Offices Closed

DECEMBER 2012

December 3, 2013 Winter 2013 Minimester - Bacterial Meningitis Vaccination administered on or before

December 10-13, 2013 Fall 2013 Finals

December 16, 2012 ... First Day of Winter 2013 Minimester Classes

December 17, 2012 ... Winter 2013 Minimester Day of Record

December 23, 2013 - January 3, 2014 Blinn College Offices Closed

JANUARY 2014

January 3, 2014 Spring 2014 - Bacterial Meningitis Vaccination administered on or before

January 13, 2014 First Day of Spring 2014 Classes

January 29, 2014 Spring 2014 Day of Record

MARCH 2014

March 10-14, 2014..... Spring Break – Offices Closed

APRIL 2014

April 11, 2014 Spring 2014 Last Day to Drop with a 'Q'

MAY 2014

May 1-6, 2014 Spring 2014 Finals

May 2, 2014 May 2014 Minimester - Bacterial Meningitis Vaccination administered on or before

May 9, 2014 Spring 2014 Graduation

May 12, 2014 First Day of May 2014 Minimester Classes

May 13, 2014 May 2014 Minimester Day of Record

May 23, 2014 Summer I and 10-Week 2014 - Bacterial Meningitis Vaccination administered on or before

JUNE 2014

June 2, 2014 First Day of Summer I 2014 and Summer I 10-Week Classes

June 5, 2014 Summer I 2014 Day of Record

June 12, 2014 Summer I 10-Week 2014 Day of Record

June 20, 2014 Summer I 2014 Last Day to Drop with a 'Q'

June 28, 2014 Summer II 2014 - Bacterial Meningitis Vaccination administered on or before

June 30, 2014 Summer I 2014 Finals

JULY 2014

July 8, 2014 First Day of Summer II 2014 Classes

July 11, 2014 Summer II 2014 Day of Record

July 18, 2014 Summer I 10-Week 2014 Last Day to Drop with a 'Q'

July 28, 2014 Summer II 2014 Last Day to Drop with a 'Q'

AUGUST 2014

August 5, 2014 Summer II 2014 and Summer I 10-Week 2014 Finals

For additional date information, please view our Academic Calendar found at <http://calendar.blinn.edu/events/> and clicking 'Printable Academic Calendar'.

**To apply for admission to Blinn College, please complete
the applytexas application at www.applytexas.org**

Blinn College Campus Telephone Directory

Brenham Campus

Address: 902 College Avenue, Brenham, TX 77833

Main Information	(979) 830-4000
A.W. Hodde Technical Education Center	830-4443
2910 S. Blue Bell Road, Brenham, TX 77833	
Academic Advising and Counseling Services	830-4196
Academic Affairs	830-4130
Admissions and Records Office	830-4140
Admissions and Records Office FAX	830-4110
Athletics	
Director.....	830-4170
Baseball	830-4278
Basketball-Men	830-4172
Basketball-Women	830-4173
Football	337-6704
Softball	830-4033
Volleyball	830-4044
Band Hall.....	830-4260
Bookstore	830-4183
Bullock Computer Lab	830-4298
Business Office	830-4067
Cafeteria.....	830-4165
Continuing Education/Workforce Education	830-4027
Dean of Students	830-4150
Disability Services	830-4157
Divisions	
Agricultural Sciences	830-4242
Health Sciences (Vocational Nursing)	830-4283
Business, Information Technology and Public Service	830-4438
Fine Arts.....	830-4260
Health and Kinesiology	830-4033
Humanities/Parallel Studies	830-4419
Mathematics & Engineering	830-4186
Natural Science	830-4200
Social Science	830-4210
Dual Credit Program/Academic	830-4039
Dual Credit Program/Technical	209-7547
Enrollment Services	830-4800
Financial Aid Office.....	830-4144
Foundation/Resource Development Office	830-4017
Health Clinic	830-4005
Housing Office.....	830-4190
Human Resources	830-4128
Institutional Advancement/Governmental Affairs	830-4114
Learning Center	830-4442
Library	830-4250
Maintenance.....	830-4161
Marketing and Communications.....	830-4113
O'Donnell Performing Arts	830-4024
President's Office	830-4112
Prospective Student Relations	830-4152
Registrar.....	830-4140
Security/Police.....	830-4100
Student Center/Student Leadership and Activities	830-4180
Success Initiative - Related Questions	830-4104
UIL.....	830-4150

Bryan Campus

Address: 2423 Blinn Boulevard, P.O. Box 6030, Bryan, TX 77805

Main Information	(979) 209-7200
Academic Advising and Counseling Center	209-7250
Academic Affairs	209-7301
Admissions and Records Office	209-7223
Admissions and Records FAX	209-7229
Bookstore	775-1846
Brazos County President's Office	209-7201
Business Office	209-7240
Continuing Education/Workforce Education	209-7205
Copy Center	822-2744
Dean of Student Services	209-7227
Disability Services	209-7251
Divisions	
Agricultural Sciences	830-4242
Health Sciences	General Information 691-2008
Associate Degree Nursing	691-2012
Dental Assistant/Hygienist	209-7283
Emergency Medical Services	691-2130
Fire Science Technology	209-7557/209-7202
Physical Therapist Assistant	691-2010
Radiologic Technology	691-2011
Veterinary Technology	209-7597/209-7202
Vocational Nursing	691-2010
Business, Information Technology and Public Service	209-7338/209-7431
Accounting, Business, Computer Science & Economics	209-7338/209-7530
Child Development	209-7374
Computer Information Technology	209-7430/209-7431
Criminal Justice	209-7375
Information Management	209-7369
Legal Assistant	209-7399
Real Estate	209-7377
Fine Arts	209-7460
Health and Kinesiology	260-9978
Humanities/Parallel Studies	209-7356
Mathematics & Engineering	209-7390
Natural Science	209-7402
Social Science	209-7310
Dual Credit Program/Academic	830-4039
Dual Credit Program/Technical	209-7547
Enrollment Services	209-7240
Financial Aid Office/Veterans Coordinator	209-7230
Health Clinic	209-7269
International Student Advisor	209-7305
Learning Center	209-7267
Library	209-7270
Maintenance	209-7373
Marketing and Communications	209-7285
Open Computer Lab	209-7265
Parking	209-7240
Security/Police, Campus	209-7600
Prospective Student Relations	209-7541
Student Center/Student Leadership and Activities	209-7260
Testing Office	209-7250

Schulenburg Campus

Address: 100 Ranger Drive, Schulenburg, TX 78956	
Main Information	(979) 743-5200
FAX	743-5225
Continuing Education/Workforce Education	743-5237

Sealy Campus

Address: 3701 Outlet Center Drive, Suite 250, Sealy, TX 77474	
Main Information	(979) 627-7997
FAX	627-0830
Counseling Services.....	627-7997
Workforce Education	627-0286

General Information

Community Service

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Vision of the Institution

Blinn College will be the leading educational, cultural and economic resource for our stakeholders.

Mission of the Institution

Blinn College is a comprehensive community college committed to educational excellence and to individual and community enhancement.

Strategic Priorities and Goals (2013-2016)

Strategic Priority 1: Student Success

Blinn College provides excellent learning experiences and services for students.

Goals:

1. Improve processes to support a seamless student experience.
2. Enhance student skills to support academic achievement.
3. Prepare students to meet workforce needs.
4. Foster personal responsibility, social responsibility, and teamwork among students.

Strategic Priority 2: Community Enhancement

Blinn College enriches the communities we serve.

Goals:

1. Be an economic resource in the communities we serve.
2. Provide cultural enrichment in the communities we serve.
3. Promote educational opportunities in the communities we serve.

Strategic Priority 3: Human Capital

Blinn College invests in employees and improves its processes.

Goals:

1. Enhance the culture of employee recognition.
2. Expand opportunities for ongoing professional development.
3. Improve communication between departments and across levels.

Reaffirmed by the Board of Trustees, November 19, 2013

Historical Statement

Blinn College, the Junior College District of Washington County, is located in Brenham, Texas, and serves a thirteen-county service area with campuses in Bryan, Schulenburg and Sealy. The school was founded in 1883 by the Southern German Conference of the Methodist denomination under the name of Mission Institute. In 1889, the name was changed to Blinn Memorial College in honor of the Reverend Christian Blinn of New York who had donated a considerable sum of money to make the school possible. The institution was originally founded for the purpose of training young men for the ministry, but in the course of time, to meet the demands of the public, academic courses were added. After operating for five years as an institution for men only, Blinn College was made coeducational in 1888. Until 1927, the school was of academy rank. In 1927, the Board of Trustees, under the leadership of President Philip Deschner, organized a junior college. In 1930, the school was merged with Southwestern University (Georgetown, Texas). In 1934, a new charter was procured by the citizens of Brenham, and a private nonsectarian junior college, under the name of Blinn College, was organized with nine regents as the board of control. In February 1937, all connection with Southwestern University and the Methodist denominations was severed. An election held in Washington County on June 8, 1937 for the purposes of creating a public junior college district and for levying a small tax was successful. Blinn thus became the first county-owned junior

college district in Texas. The college continues to operate as one of the largest 50 public junior/community college districts in Texas.

Locations

The home campus of Blinn College is located at 902 College Avenue, Brenham 77833, Washington County, Texas. The A.W. Hodde Technical Education Center is located at 2910 S. Blue Bell Road, Brenham, Texas 77833. Brenham has a population of approximately 13,500. It lies in the south central part of the state about 90 miles east of Austin, Texas, and 70 miles west of Houston, Texas. It is the hub of three major highways: State Highway 105, U.S. Highway 290, and State Highway 36. Somerville Lake, about 12 miles north on Highway 36, affords excellent facilities for fishing, boating, and water sports. Independence, Washington-on-the-Brazos, and Brenham itself played major roles in the early development of Texas -- politically, socially, and educationally.

Blinn College has offered a full schedule of classes in the Bryan/College Station area since 1970. The Bryan campus is located at 2423 Blinn Blvd., Bryan, Texas 77802. The Post Office Campus is located at 301 Post Office Street (off Texas Ave.), Bryan, Texas 77801, the Physical Fitness Building is located on 3608 Old College Road, Bryan, Texas 77801; the Workforce Education Center is located at 5303 Raymond Stotzer Parkway, College Station, Texas 77840; and the Texas A&M Health Science Center-Clinical Building I, is located at 8441 State Highway 47, Suite 2500, Bryan, Texas 77807.

A campus was opened in Schulenburg, Texas (Fayette County), in the fall of 1997. It is located at 100 Ranger Drive, Schulenburg, Texas 78956. A campus was opened in Sealy, Texas (Austin County), in the spring of 2005. It is located at 3701 Outlet Center Drive, Sealy, Texas 77474.

The Blinn College service area includes the following thirteen counties: Austin, Brazos, Burleson, Fayette, Grimes, Lee, Madison, Waller and Washington Counties and parts of Milam, Montgomery, Robertson and Walker Counties.

Advantages Offered by Blinn College

- I. **College Education at a Low Cost**
 - A. Blinn College is tax-supported both by the State of Texas and by Washington County. The student pays for only a part of the total cost of the college education.
 - B. Tuition and fees are comparatively low.
 - C. Room and board are comparatively low.
 - D. Many students live at home.
 - E. Scholarships and part-time jobs are available for many students and are based on need and ability. Student loans and grants are available to qualified students.
- II. **Various Types of College Programs Available**
 - A. Academic courses are offered leading toward a degree from a senior college or university.
 - B. Preparatory courses are available for a vocation, business, or profession.
- III. **Immediate Leadership Development**

Blinn students may take part in the many extracurricular activities during their first year in college without having to compete with juniors and seniors. The students are encouraged to participate in religious, music, literary, speech, dramatics, journalism, civic, social, academic, and athletic activities.
- IV. **Normal Step of Progression**

- A. Blinn College is a normal step for progression in college-level work.
- B. Individual attention is available for those students who need additional help.
- C. The student has an opportunity for close acquaintance with and more guidance from the faculty.

Programs Available at Blinn

A. Academic courses leading toward a degree from a senior college or university

Blinn students who plan to transfer to a senior college should carefully follow a curriculum at Blinn that will meet course and degree plan requirements of the senior college they plan to attend.

B. Dual Credit Course Credit

Qualified high school juniors and seniors may enroll in college-level courses. Students must satisfy the Early Admissions Program requirements.

C. Career courses for vocations, businesses, or professions

Blinn students who prefer to seek immediate employment upon graduation from Blinn College may select a program that will best prepare them for their chosen field of work.

D. Continuing Education Courses

Blinn College provides a full complement of lifelong learning opportunities. Through continuing education and workforce education courses, a person can master a skill, learn a subject, or gain a level of professional competency without enrolling in college credit courses.

Summer Sessions/Minimester

Blinn College offers two summer terms. Classes are offered in the morning, afternoon, and evening. Course offerings are listed in the Summer Course Schedule usually available in late spring. Blinn College also offers winter and May minimester sessions.

Call or write the Office of Admissions and Records for information at (979) 830-4140 (Brenham), (979) 209-7220 (Bryan), (979) 743-5200 (Schulenburg), or (979) 627-7997 (Sealy).

Library

Blinn College has libraries at its campuses in Brenham, Bryan, and Schulenburg. The library room at the Sealy Campus provides access to electronic resources as well as delivery of materials requested from the other libraries.

Each library provides books, periodicals, reference tools, movies, electronic resources, and Internet access for student assignments, research, and recreation. The library's web site provides access to the library's online catalog, electronic subscription databases and much more. A daily (Monday-Friday) delivery service generally assures that materials ordered from one library location in the morning will be available at the pickup location that afternoon. Students taking classes on any campus may check out materials at any library location. Items may be returned at any library location. Periodical articles requested from other campus libraries can be delivered directly to students via e-mail.

A valid Blinn I.D. card is required for most library services including checking out reserve materials, books, movies and using computer workstations. Fines are charged for overdue materials, and any student who neglects to pay library debts or return library materials will be placed on Blinn Administrative Hold

at the end of the current semester. This blocks access to grades, registration, including adding or dropping classes, and issuance of official transcripts until the situation is resolved. Students must know their Blinn I.D. number and password to log on to computers on campus. When computers or study areas are at capacity, preference will be given to those students using library databases and materials.

Professional librarians and support staff are available to help students find and use materials. Students are also encouraged to participate in library instruction sessions offered each semester. Additional information is available on the library web site at <http://www.blinn.edu/library>.

Library Guidelines:

The following general usage guidelines apply for all Blinn libraries:

- Beverages are allowed in closed, spill-proof containers.
- Food items that do not disturb others with noise or odor and that do not leave crumbs or sticky residues are allowed.
- Cell phones and pagers must be set to silent.
- Tobacco products are not permitted.
- Blinn dress code and behavior expectations are enforced.

Library Hours and Locations:

Library hours vary by campus, and may also change for holidays, between semesters, and during the summer. See the library website (www.blinn.edu/library) for more information, or contact the individual library location.

Brenham: (979) 830-4250

Schulenburg: (979) 743-5226

Bryan: (979) 209-7278

Sealy: (979) 627-7997

Library Online Resources

The library website (www.blinn.edu/library) provides access to a wealth of resources and services, most of which are available 24 hours a day, seven days a week, on or off-campus. Resources available on the library website include the following:

- **Research Help.** Use links under Contact Us on the library homepage to get personal research help from librarians via Chat, email, and telephone whenever the library is open. Interactive tutorials and research guides are available 24/7.
- **Library Catalog.** Provides information on all books, ebooks, magazine and journal subscriptions, videos, and other items from all library locations. Links to electronic books and journals make many items accessible around the clock from any Internet-connected computer. The Request feature allows students to have materials delivered from one campus to another. By logging in the catalog with a Blinn I.D. number and password, students can renew items online and keep an eye on due dates, fines, and more.
- **Databases.** Over 60 databases to choose from, providing indexing and full-text articles from thousands of magazines, scholarly journals, newspapers, and other resources such as wire service reports, pamphlets, government documents, broadcast transcripts, maps, ebooks, encyclopedias, and photographs. General databases cover a broad range of research topics; subject-specific databases focus on narrower topic areas such as literature, careers, music, psychology, history, medicine, genealogy, and more.
- **Reference Resources.** Hundreds of reference books and encyclopedias are available online through Gale Virtual Reference Library, Credo Reference, and specialized databases such as StatRef for nursing.
- **Useful links.** Access to a variety of Internet search engines, online catalogs for nearby libraries, government resources, and other sites that librarians have found to be reliable sources of information.

Community Service and Outreach Activities

Department of Prospective Student Relations and Community Outreach

The mission of the Department of Prospective Student Relations and Community Outreach is to serve our communities, prospective students and K-12 schools through recruiting efforts and partnerships with community organizations. To accomplish this, we must strive to provide prospective students, parents, high schools and communities with the most accurate information regarding Blinn College programs, admissions procedures and the enrollment process.

Our responsibilities include:

- Recruiting Prospective Students to all 4 Campuses
- Advancing P-16 Initiatives
- Coordinating school relations in K-12
- Overseeing Blinn's Mobile Go Center

We are fortunate to have a dedicated team of individuals who are passionate about Blinn College and the idea of increasing the College going culture in our service area communities. Prospective Student Advisors make personal visits to high schools throughout the state of Texas with particular emphasis on classroom presentations for service area schools each Spring. Ambassadors serve as tour guides on the Brenham and Bryan campuses. These scholarship recipients are official College spokespersons selected for their communications skills, composure, maturity and academic standing.

To contact the Department of Prospective Student Relations and Community Outreach for Brenham, Schulenburg and Sealy contact (979) 830-4152 and for Bryan contact (979) 209-7367. We look forward to great things in the future for our students and communities.

Blinn College Small Business Development Center (SBDC)

Blinn College Small Business Development Center (SBDC) is charged with the responsibility to provide economic outreach for Blinn College by helping businesses establish, grow, survive and succeed. To achieve this mission qualified professionals provide one-on-one confidential consulting at no charge and high quality, low cost non-credit business education classes and seminars listed on our website www.blinn.edu/sbdc.

The vision of Blinn College SBDC is to be a well-established, highly respected, and soundly funded small business development center recognized by public and private sector entities as the preeminent provider of professional quality business information, education and assistance.

Blinn College SBDC is a member of the University of Houston SBDC Network and one of 14-SBDC centers in the 32-county Gulf Coast Region. Our resource partners include the U.S. Small Business Administration (SBA).

The Blinn SBDC is located at 108 Blinn Boulevard, on the Brenham Campus. Contact information is: Phone: (979) 830-4137; Fax: (979) 830-4135. For more information on the Blinn College SBDC program and current training schedules go to: www.blinn.edu/sbdc.

Marketing and Communications

The Office of Marketing and Communications supports the mission and objectives of Blinn College through the development, management and implementation of the College's

marketing and media relations programs. Working in partnership with the college administration, faculty, staff and student organizations, the Office of Marketing and Communications creates and maintains a consistent, positive and dynamic public image for the College.

Star of the Republic Museum

The Star of the Republic Museum, located in the Washington-on-the-Brazos State Historical Park, was placed under the administration of Blinn College by the Texas Legislature in 1969, and officially opened on March 2, 1970. Its purpose is to collect and preserve the material culture of the Texas Republic (1836-1846) and to interpret the history, cultures, diversity and values of early Texans. The Museum strives to inspire interest, understanding and appreciation of Texas heritage for students, teachers, scholars, and the general public through exhibits, tours, programs, web activities and outreach. In addition to 10,000 square-feet of historical exhibitions, the Museum houses a four-thousand volume library and over 6,000 artifacts and documents for research. These combined resources provide students with a comprehensive history of the people, places, and events of the Republic of Texas. For information on the museum call (936) 878-2461 or visit the website at www.starmuseum.org

Prison Education Program

Blinn College provides educational services in the form of academic and technical courses at a correctional institution located in Brazos County. These courses allow offenders the opportunity to earn an Associate degree and several technical certificates.

The Federal Prison Camp (FPC) Bryan, Texas, is a minimum security facility where Blinn College offers one Business Administration and Management Certificate: Entrepreneurship; two Information Management Certificates: Medical Billing and Coding Specialist and Administrative Assistant Specialist; and an Accounting Technology Certificate.

Admissions and Records Student Services Financial Aid

Enrollment Services

Admissions and Records

Texas Success Initiative (TSI)

Credit by Examination

Credit for Int'l Baccalaureate Diploma (IBD)

Student Records

Residency Status of Students

Classification

Transcripts

Grades & GPA

Academic Fresh Start & Good Standing

Credit for Military Experience & Coursework

Scholastic Probation or Suspension

Disciplinary Probation

Limitations on Adding and Dropping Courses

Withdrawals

Refunds

Auditing

Student Rights & Responsibilities, Conduct and Complaints

Graduation

Int'l Student Admissions and Orientation

Advising, Counseling and Academic

Support Services

Bookstore and Bulletin Boards

Brenham Campus Housing

Food Service

Campus Safety & Police

Parking and Traffic Regulations

Financial Aid

Campus Problem Solvers

Enrollment Services

Enrollment Services staff work as a team in conjunction with the Admissions and Records, Financial Aid, Business, Housing, Disability Services, Student Leadership and Activities, Dean of Students and Advising/Counseling Offices.

The Enrollment Services team members strive to provide enrollment-related services that are seamless, customer-friendly, and efficient in order to better service the students. Enrollment Services is located in the Administration Building on the Brenham, Bryan, Schulenburg and Sealy campuses.

Campus Services Include:

Answering General Questions about

Admissions
Advising/Counseling
Financial Aid
**Housing*
Student Accounts
Parking

Assisting with Applications for

Admissions
**Housing*

Collecting Paperwork for

Admissions
Advising
**Housing*

Collecting Money for

Tuition and Fees
**Housing Deposits and Down Payments*
**Meal Plan*
Parking Tickets
Library Fines
QT (THEA) Test for Brenham, Bryan and Schulenburg Campuses
HOBET Test for Brenham, Bryan and Schulenburg Campuses
TEAS Test for Brenham and Bryan Campuses
Accuplacer and Compass Test for Brenham Campus

Distributing

Official Transcripts
Parking Permits
Student ID Cards & ID Replacements (Cost of replacement \$7)

Registering for Tests

QT (THEA) Test for Brenham, Bryan and Schulenburg Campuses
HOBET Test for Brenham, Bryan and Schulenburg Campuses
TEAS Test for Brenham and Bryan Campuses

Dropping Courses

Dropping Courses and Withdrawing from School

Processing

Official Transcript Requests
Address and Name Change Requests
Enrollment Verifications

**Housing and meal plans are only on the Brenham Campus*

For additional information, contact:

Brenham campus at 979-830-4800 or go to
<http://www.blinn.edu/enrollment>

Bryan Campus at 979-209-7364 or go to
<http://www.blinn.edu/enrollment>

Schulenburg campus at 979-743-5200 or go to
<http://www.blinn.edu/enrollment>
For Schulenburg Workforce Education information,
contact 979-743-5237 or the Administration Building.

Sealy campus at 979-627-7997 or go to

<http://www.blinn.edu/enrollment>.

For Sealy Workforce Education information,
contact 979-627-7997 or the Administration Office.

Admissions and Records

How To Enroll At Blinn College

1. Ask your high school to send an official transcript, complete with test scores, to Blinn College. If it is before the high school can certify you have graduated, you will need to submit another one after graduation. If you have attended a college or university, a transcript from each institution attended will be required. You must request that an official transcript be sent to the Office of Admissions and Records at Blinn College. Students registering at the Brenham, Bryan, Schulenburg or Sealy campuses should send all items to the Admissions and Records Office of the campus they will be attending. All other students should send items to the Brenham Admissions Office. Failure to do so will delay acceptance and registration.
2. The American College Test (ACT) and the Scholastic Aptitude Test (SAT) are not required for Admission to Blinn College. Students intending to transfer to a senior college should take the specific test(s) recommended by the senior college.
3. All first-time entering freshmen are required to take a state-approved placement test prior to entering college (except those meeting TSI exemptions), as mandated by Texas law. Test results will be used to assist students in selecting courses which give them an opportunity to succeed. Parallel Studies courses are optional unless the student has failed to pass all components of the placement test. If a student has not taken all sections of the placement test, the section(s) skipped will be considered as failed. High school counselors should be consulted for information and test dates, or the Blinn Academic Advising and College Counseling Center can be reached at (979/830-4196) in Brenham, at (979/209-7250) in Bryan, at (979/743-5203) in Schulenburg, or at (979/627-7997) in Sealy.
4. If you plan to live in a residence hall or apartment on the Brenham campus, you must first apply for admission by filling out an application. To apply for a room, use the Housing Application Form. Due to the demand for rooms it is recommended this be done as soon as possible, preferably in the early part of your senior year in high school.

Documents required for admission to Blinn College are listed below. Former Blinn College students should submit transcripts from any school attended while away from Blinn and may be required to reapply depending on length of time away. All documents submitted to Blinn College become the property of the college upon receipt and should be turned in or mailed to the appropriate campus:

Office of Admissions and Records

Blinn College-Brenham Campus	Blinn College-Bryan Campus
902 College Avenue	P.O. Box 6030
Brenham, TX 77833	Bryan, TX 77805

Blinn College-Schulenburg Campus	Blinn College-Sealy Campus
100 Ranger	3701 Outlet Ctr. Dr, 250
Schulenburg, TX 78956	Sealy, TX 77474

All applications and requests for information regarding courses and transcripts should be sent to the appropriate Office of Admissions and Records of Blinn College at the Brenham, Bryan, Schulenburg or Sealy campus.

The admission procedures are outlined on the inside front cover of this catalog.

Admissions Requirements

Blinn College is an open-admissions college. However there are requirements that are needed depending upon the student's background.

Students who are academically under-prepared may be required to enroll in developmental courses in accordance with the Texas Success Initiative rules and regulations. Additionally, academically under-prepared students enrolling in some Technical Education courses will be required to enroll in developmental courses that have been paired with these courses, in accordance with Blinn College policies.

Procedures

The admissions requirements for the different types of students are as follows:

1. High School Graduates (Including students with less than twelve hours of transferable college credit.) Any student that has graduated from a state accredited high school is eligible to apply for admission to Blinn College.

The following documents are required for admission:

- Submitted electronic ApplyTexas application (www.applytexas.org)
- A completed official copy of the high school transcript showing the last year's grades and date of graduation. Blinn does not accept faxed transcripts
- Official Texas Success Initiative (TSI) Assessment scores or official exemption test scores and documentation
- (For those students transferring to Blinn College with less than twelve hours of transferable college credit, an official transcript from the accredited college* is required)
- Proof of Bacterial Meningitis Vaccination (www.blinn.edu/immunization.html)

2. Students transferring from an accredited college* or university or who are concurrently enrolled in an accredited college.* (This only includes students with twelve or more hours of transferable college work.) Students transferring into Blinn College on academic or disciplinary probation will be put on probation at Blinn College. Students transferring to Blinn College from an accredited college or university must supply Blinn College with official transcripts from each college or university attended (allow 48 hours for documents to process). Only credits from accredited colleges or universities are accepted.

** Blinn College only recognizes and accepts transferable credit from colleges or universities that have been accredited by one of the following six "Regional Accreditation" bodies: Middle States Association of Colleges and Schools; New England Association of Schools and Colleges; North Central Association of Colleges and Schools; Northwest Association of Schools and Colleges; Southern Association of Colleges and Schools; and Western Association of Schools and Colleges.*

The following documents are required for admission:

- Submitted electronic ApplyTexas application (www.applytexas.org)
- An official, up-to-date transcript from all colleges attended. Blinn does not accept faxed transcripts
- Official Texas Success Initiative (TSI) Assessment scores or official exemption documentation
- Proof of Bacterial Meningitis Vaccination (www.blinn.edu/immunization.html)

3. Students who have completed the General Educational Development (GED) test. Students who have completed the GED test are eligible for admittance to Blinn College.

The following documents are required for admission:

- Submitted electronic ApplyTexas application (www.applytexas.org)
- GED certificate with official scores and completion date
- Official Texas Success Initiative (TSI) Assessment scores or exemption test scores and documentation
- Proof of Bacterial Meningitis Vaccination (www.blinn.edu/immunization.html)

4. Students who are reentering Blinn College after not being enrolled for more than one long semester. Any student who has previously attended Blinn College but has been away for more than one long (fall or spring) semester and has not attended another college or university since last attending Blinn College is eligible for readmission.

The documents needed are:

- Updated and submitted electronic ApplyTexas application (www.applytexas.org). (A new application has to be submitted even if nothing has changed to comply with state residency requirements)
- Official Texas Success Initiative (TSI) Assessment scores or exemption test scores and documentation
- Proof of Bacterial Meningitis Vaccination (www.blinn.edu/immunization.html)

5. High School (including home schooled) students enrolling in a Dual Credit program or as early admission students. High school students may attend Blinn College beginning the summer following their sophomore year in high school. Students are limited to two (2) college credit courses during each semester.

Required documents for admission are:

- Submitted electronic ApplyTexas application (www.applytexas.org)
- Written permission from the high school principal
- A "B" or better average in high school work as indicated on an official high school transcript
- An official high school transcript indicating course work completed up to the time of enrollment in Blinn College
- Students seeking admission under this provision are required by state law to have passed the section(s) of the Texas Success Initiative (TSI) Assessment or TAKS, which directly relates to the course(s) for which they want to register OR satisfy exemption criteria as exhibited by ACT, SAT, or TAKS scores. Scores/exemptions must be furnished on an official document at the time of registration by the high school or the student
- (Students wishing to continue enrollment at Blinn College following their high school graduation are required to submit a final copy of their high school transcript showing the student's high school graduation date)
- Proof of Bacterial Meningitis Vaccination (www.blinn.edu/immunization.html)

6. Graduates of a Home School or a Non-Accredited High School. Any student who has completed a home school program or has graduated from a non-accredited high school is eligible to apply for admission to attend Blinn College.

The following documents are required for admission:

- Submitted electronic ApplyTexas application (www.applytexas.org)
- Official Texas Success Initiative (TSI) Assessment scores or exemption test scores and documentation
- A completed copy of the student's transcript signed and notarized by the principal or head of instruction, showing the last semester's grades and date of graduation
- For those students who are seeking Title IV Financial Aid,

additional information may be required.

- Proof of Bacterial Meningitis Vaccination (www.blinn.edu/immunization.html)

7. Students without a high school diploma or GED certificate.

Any person who has not graduated from high school and who has not received a GED certificate may enroll in Blinn with the approval of the Registrar or the Director of Admissions.

The following documents are required for admission:

- Submitted electronic ApplyTexas application (www.applytexas.org)
- Texas Success Initiative (TSI) Assessment scores or exemption test scores and documentation
- For those students who are seeking Title IV Financial Aid, additional information may be required.
- For those students under the age of eighteen (18) years of age:
- A copy of the student's transcript signed and notarized by the principal or head of instruction, showing the last semester's grades
- Students are limited to two (2) college credit courses during each semester
- Proof of Bacterial Meningitis Vaccination (www.blinn.edu/immunization.html)

8. Students enrolling in a certificate program. Any person seeking a technical certificate is eligible to attend Blinn College. These students are exempt from Texas Success Initiative testing requirements as long as the student enrolls in the courses within the certificate program(s) as outlined in this catalog. However, effective Fall 2004, first-time-in certificate students will be required to take the Texas Success Initiative (TSI) Assessment test for placement. The student will bear the cost of this test. New students or returning students who have not been enrolled for the previous semester will not be allowed to register for classes until this requirement has been met.

For those persons seeking certificates that are 42 or fewer hours, the admissions requirements are:

- Submitted electronic ApplyTexas application (www.applytexas.org)
- Texas Success Initiative (TSI) Assessment scores or exemption test scores. For those students seeking certificates of more than forty-two credit hours, all Texas Success Initiative rules are applicable.
- Proof of Bacterial Meningitis Vaccination (www.blinn.edu/immunization.html)

9. Students who are non-degree or non-certificate students.

Any person who is not intending to seek a degree or a certificate, or planning to transfer to another college or university is eligible to attend Blinn College. Students being admitted under this method may not take more than two (2) courses during each semester.

For these persons the following admissions items are required:

- Submitted electronic ApplyTexas application (www.applytexas.org)
- Proof of successful completion of one of the following conditions:
- Graduation from a state accredited United States high school, or
- Successful completion of the GED test, or
- Graduation from a non-accredited high school or from a home-schooled program, or
- Has been out of high school for a period of five or more years
- Official Texas Success Initiative (TSI) Assessment scores or exemption test scores and documentation

- Proof of Bacterial Meningitis Vaccination (www.blinn.edu/immunization.html)

10. International Students – The following requirements apply to applicants who are not U.S. citizens: For those students who are not U.S. citizens, the following requirements are necessary for admission to Blinn College:

LEGAL IMMIGRANTS:

- Submit your Alien Registration Receipt Card, Permanent Resident Card, or an I-551 stamp in your passport
- Meet the same requirements as a U.S. citizen depending on the category of admission
- IMMIGRATION STATUS PENDING:
- Submit evidence (I-797 Notice of Action) that petition to change status has been filed with the U.S. Citizenship and Immigration Service
- Meet the same requirements as a U.S. citizen depending on the category of admission

NONIMMIGRANT ALIEN: The following requirements apply to all applicants in F-1 status, and to all non-citizen applicants that do not qualify for admission as Immigrants or Refugee:

- Application for admission showing intended major and campus selection
- Nonrefundable \$200 international student application fee
- Confirmation of Financial Resources Form documenting source of adequate funds. See website for details: www.blinn.edu/international
- Test of English as a Foreign Language (TOEFL): Internet-based with a minimum score of 61; computer-based with a minimum score of 173; and paper-based with a minimum score of 500. TOEFL may be required regardless of prior enrollment in U.S. high school or college
- Entering freshman: Certified English translation and original native language transcript of high school showing completion of secondary school
- Transfer from U.S. college or university: Official transcript from each college or university attended. Cumulative GPA must be at least 2.0
- Copy of current I-20 and I-94 card
- Official Texas Success Initiative (TSI) Assessment scores or official exemption documentation
- Copy of passport
- Compliance with all requirements and procedures established for visa category by U.S. Citizenship and Immigration Service. Application and all documents must be submitted well in advance of registration. See website for semester deadlines: www.blinn.edu/international

International students must enroll in and maintain 12 semester hours during fall and spring semesters. International transcripts may need to be reviewed by a foreign transcript evaluation service. International student orientation is mandatory for all incoming international students. Information regarding orientation can be found at: www.blinn.edu/international/orientation.

Blinn Administrative Procedure

Admissions Testing Requirements

Blinn College does not require students to take either the ACT or SAT test for admittance. Students are recommended to take either or both of these tests and have their scores sent to the college. Scores from these tests may be used for placement or Texas Success Initiative (TSI) exemptions.

Depending upon their status, students may be required to take a test for TSI compliance and/or for placement (see the Texas Success Initiative section).

Advising Requirements

Blinn College encourages all students to be academically advised each semester. Some student populations are required to be advised and registration holds will be placed on their accounts until the advising process is completed. Students required to be advised include:

- students who are NOT “College Ready”*
- all first time in college freshmen**
- students returning from academic suspension

Students on academic probation are strongly recommended to meet with an advisor prior to registration.

**College Ready” is defined as one who has passed all sections on, or is exempt from, the state-approved placement tests, ACCUPLACER, ASSET, COMPASS, or THEA QT. A student may also become college ready by successfully completing required developmental education courses.*

***First time in college freshmen who are “College Ready” have the option of waiving the advising requirement by signing a self-advising waiver form. This form is available on the Blinn College website http://www.blinn.edu/admissions/self_advising_waiver.html and must be on file in the Admissions Office prior to registering. Students electing to self-advise should be sure to choose courses that will*

meet the college’s requirements needed for their educational goals.

TSI: Texas Success Initiative

As of September 1, 2003 Senate Bill 286, section 37 replaced the TASP statute with the Texas Success Initiative (TSI). Under the TSI, students will be assessed, receive the help they need to become college-ready, and be evaluated to determine when they are ready to enroll in college-level work.

All students, unless exempt (see TSI exemptions), MUST take a state-approved placement test (ASSET, ACCUPLACER, COMPASS, or THEA QT) prior to enrolling in college-level courses. Blinn College accepts scores if recorded on an official transcript or addendum attached to the transcript. Scores reported in the form of a letter from the institution’s registrar, on letterhead, with signature, raised seal, and the words “official score” will be considered official if sent directly from the institution to Blinn. Hand-carried or faxed scores will not be accepted.

There is a fee charged for these placement tests and prior registration may be required. For information on testing visit the following web site (<http://www.blinn.edu/counseling/testing.html>) or contact the Testing Center/Academic Advising and Counseling Office on the campus you plan to attend.

Students who do not pass all three sections of the placement test, need to participate in developmental courses each semester for the failed section of the test. The initial test scores will be used to place students in the appropriate developmental course. Students will need to complete the developmental sequence in the failed area or pass that section of the test prior to enrolling in college-level courses. See the TSI placement chart detailing state-approved tests and corresponding course placement.

Reading Section

If the student failed the reading section of one of the approved assessment tests, use the following charts based on the student’s initial reading score to find the course placement and “track” required for reading developmental courses. Once the student has determined their “track”, refer to the second chart for the course sequence the student is required to complete prior to enrolling in the related academic courses. Students will need to complete the course sequence to be considered “College Ready” in each section.

Placement Chart for Reading					
		THEA	ASSET	ACCUPLACER	COMPASS
Track A	READ 0304	0-150	0-25	0-45	0-45
Track B	READ 0305	151-199	26-33	46-62	46-59
Track C	READ 0306 or ESOL 0325*	200-229	34-40	63-77	60-80
Passed Reading Section	No Developmental Courses Required	230 or >	41 or >	78 or >	81 or >
	Track A	Track B	Track C	Passed Reading Section	
	READ 0304☐				
	READ 0305☐	READ 0305☐			
	READ 0306 or ESOL 0325*	READ 0306 or ESOL 0325*	READ 0306 or ESOL 0325*		
Reading section marked College-Ready					

Math Section

If the student failed the math section of one of the approved assessment tests, use the following charts based on the student's initial math score to find the course placement and "track" required for math developmental courses. Once the student has determined their "track", refer to the second chart for the course sequence the student is required to complete prior to enrolling in the related academic courses. Students will need to complete the course sequence to be considered "College Ready" in each section.

Placement Chart for Math					
		THEA	ASSET	ACCUPLACER	COMPASS
			Elem. Algebra	Elem. Algebra	Algebra
Track A	MATH 0309	0-209	0-28	0-50	0-25
Track B	MATH 0310	210-229	29-37	51-62	26-38
Passed Math Section I	MATH 0312	230-269	38-47	63-85	39-69
Passed Math Section II	No Developmental Courses Required	270 or >	48 or >	86 or >	70 or >
	Track A	Track B	Passed Math Section I	Passed Math Section II	
	Math 0309 ↓				
	Math 0310 ↓	Math 0310 ↓			
	Math 0312 ↓	Math 0312 ↓	Math 0312 ↓		
	Math section marked College-Ready Enroll in related academic courses: MATH 1332 or MATH 1314				

Writing Section

If the student failed the writing section of one of the assessment tests, use the following charts based on the student's initial writing score to find the course placement and "track" required for writing developmental courses. Once the student has determined their "track", refer to the second chart for the course sequence the student is required to complete prior to enrolling in the related academic courses. Students will need to complete the course sequence to be considered "College Ready" in each section.

Placement Chart for Writing					
		THEA	ASSET	ACCUPLACER	COMPASS
Track A	ENGL 0320 or ESOL 0335*	Essay score of 4 or below			
Track B	ENGL 0321 or ESOL 0336*	An essay score of 5 with a multiple choice score of:			
		<220	<40	<80	<59
	ENGL1301**	An Essay score of 5 with a multiple choice score of:			
		220 or >	40 or >	80 or >	59 or >
		OR Essay score of 6 or Above			
Track A		Track B			Passed Writing Section
ENGL 0320 or ESOL 0335* <input type="checkbox"/>					
ENGL 0321 or ESOL 0336* <input type="checkbox"/>		ENGL 0321 or ESOL 0336* <input type="checkbox"/>			
Writing section marked College-Ready					
Enroll in related academic course: ENGL 1301					
*ESOL classes for Non-native English speakers.					
**Before enrolling in ENGL 1301, the student must also pass the Reading section of the THEA test (for alternative test) or pass Reading 0306 with a grade of “C” or better, or pass ESOL 0325 with a grade of “C” or better.					

The Blinn College Success Initiative Plan states that students are considered "College Ready" if they have passed the section of the test or completed the highest developmental course in reading, writing, or mathematics with a grade of "C" or better. A student cannot enroll in any of the approved related academic courses in the failed area until the developmental sequence is completed, or until the failed section of the state-approved placement test is retaken and passed.

Students enrolled in developmental courses must follow the Blinn College attendance policy. A student who is subject to the Success Initiative rules and who acquires the equivalent of two weeks of absences in a required developmental course(s) will be withdrawn from the course. Likewise, a student who is not subject to the Success Initiative rules and acquires the equivalent of two weeks of absences will also be withdrawn from the course. Refer to the "Class Attendance" section for more information.

Students may choose to enroll in developmental courses for one or all areas of skill deficiency. The sooner the developmental sequence is completed with a grade of "C" or better, the sooner the related academic courses may be attempted. Students who believe their study patterns and skills need improvement, should consider enrolling in study skills.

Success Initiative Exemptions

Students are exempt from taking a state assessment test if any one of the following conditions applies. Official documentation must be provided to Blinn College for the exemption to be accepted. Blinn College may also require a placement test be taken by the student for certain exemptions. Please refer to the Admissions Requirements section.

1. For a period of five (5) years from the date of testing, a student who is tested and performs at or above the following standards:
 - a. American College Test (ACT): minimum composite score of 23 with a minimum of 19 on both the English and Mathematics tests (scores must be from the same test date);
 - b. Scholastic Aptitude Test (SAT): a combined minimum verbal and math score of 1070 with a minimum of 500 on both the verbal and the mathematics tests (scores must be from the same test date);
2. For those students who have taken the ACT or SAT test, a partial exemption may be granted if a student meets the composite score requirement, but does not meet both of the individual exemption score requirements. If the student has not earned an exemption in each of the skill areas, the student must be tested for the remaining skill area(s) and comply with all other Success Initiative requirements.
 - a. ACT Test: If a student has a minimum composite score of 23 and has a score of at least 19 on either the verbal or the mathematics test but not both, the student will be considered exempt on the section in which a 19 was scored.
 - b. SAT Test: If a student has a minimum composite score of 1070 and has a score of at least 500 on either the verbal or the mathematics test but not both, the student will be considered exempt on the section in which a 500 or higher was scored.
3. For a period of (3) years from the date of testing, students who have Texas Success Initiative exemptions with TAKS scores will be placed in courses based on the following charts. Writing essay scores must come from an official label or letter from the Texas Education Agency (TEA) until these scores are placed on the high school transcript:

MATH		
Minimum Math TAKS Score	Math Course Placement	
2200	MATH 0312	
2400	MATH 1314	
WRITING		
Minimum TAKS English Language Arts Score	With TAKS Written Composition Score	Writing Course Placement
2200	3	ENGL 1301

READING		
Minimum TAKS English Language Arts Score	With TAKS Written Composition Score	Reading Course Placement
2200	3	Any Reading Course

4. For a period of three (3) years from the date of testing, a student who is tested and performs on the exit-level Texas Assessment of Academic Skills (TAAS) with a minimum scale score of 1770 on the writing test, a Texas Learning Index (TLI) of 86 on the mathematics test and 89 on the reading test (scores must be from the same test date).
5. A student who has graduated with an associate or baccalaureate degree from a Texas public institution of higher education.
6. A student who transfers to Blinn College from a private or independent institution of higher education or an accredited out- of-state institution of higher education and have taken courses corresponding to the Success Initiative requirements and earned a grade of "C" or higher in each of the three skill areas. These courses must have common course numbers corresponding to courses transferring into Blinn College. If the student has not earned a grade of "C" or higher in each of the skill areas, the student must be tested for the remaining skill area(s) and comply with all other Success Initiative requirements.
7. A student who has previously attended another institution of higher education and has been determined to have met readiness standards by that institution.
8. A student who has enrolled in a certificate program of one year or less (Level-One certificates, 42 or fewer semester credit hours or the equivalent) at a public junior college, a public technical institution, or a public state college. Blinn College also requires a state-approved placement test for all certificate students.
9. A student who is serving on active duty as a member of the armed forces of the United States, the Texas National Guard, or as a member of a reserve component of the United States and has been serving for at least three years preceding enrollment. (A copy of your current military ID card must be submitted to the admissions office.).
10. A student who on or after August 1, 1990, was honorably discharged, retired, or released from active military duty as a member of the armed forces of the United States or the Texas National Guard or service as a member of a reserve component of the armed forces of the United States. (A copy of your DD214 with character of service must be submitted to the admissions office.)

Exemptions will not be granted until documentation is provided in the form of official transcripts sent directly to Blinn College or a score report is sent directly from the testing agency to Blinn College.

Credit by Examination**ALL CLEP examinations must be SUBJECT EXAMINATIONS ONLY****CLEP (College Level Examination Program)**

CLEP Exam	Score	Blinn Course	Credit Hours
General Chemistry	45	CHEM 1411	4
General Chemistry	50	CHEM 1411 & 1412	8
College Composition Modular*	50	ENGL 1301	3
English Literature w/Essay*	53	ENGL 2322	3
American Literature w/Essay*	52	ENGL 2328	3
French Language	50	FREN 1411	4
German Language	50	GERM 1411	4
American Government	50	GOVT 2305	3
History of the United States I	65	HIST 1301	3
History of the United States II	65	HIST 1302	3
Western Civilization I	65	HIST 2311	3
Western Civilization II	65	HIST 2312	3
College Algebra	50	MATH 1314	3
Pre-Calculus	50	MATH 2412	4
Calculus w/Elementary Functions	50	MATH 2413	4
Introductory Psychology	50	PSYC 2301	3
Introductory Sociology	50	SOCI 1301	3
Spanish Language	50	SPAN 1411	4

***Students must qualify on both the objective and essay parts of the CLEP test.**

Students may be awarded up to 12 semester hours of college credit based on examination. Students must take the **College Level Examination Program (CLEP)** (subject matter tests only) or the **Advanced Placement examination**. A grade of "CR" will be posted to the transcript when the student has completed 6 semester hours or more AND after a cumulative grade point average of 2.0 has been earned at Blinn College.

1. Students must present evidence of the completion of either **CLEP** or **AP** examinations with acceptable scores as defined by the accompanying charts.
2. Students should understand that each college and university has its own policy with respect to credit earned by examination and that any such credit allowed by one institution may not necessarily be accepted at another.
3. Any student who is enrolled in, has attempted, or has completed a course to include receiving a grade as listed in the admissions section of the Blinn College Catalog may not receive **AP** or **CLEP** credit in the same course.
4. To receive credit for ENGL 1301, the essay portion of the test must be taken.
5. The application for credit by exam may be made at anytime while the student attends Blinn College as long as he or she has not attempted the course at Blinn College or any other institution. The credit will be applied after the student earns 6 credits at Blinn College. Applications are available online at www.blinn.edu/admissions/forms.html and Enrollment Services.
6. Blinn College does not administer the CLEP or AP exam. It is the responsibility of the student to locate a CLEP or AP testing center and to have exam scores sent to the Office of Admissions and Records at Blinn College.

AP Credit by Examination

AP Exam	Score	Blinn Course	Credit Hours
Calculus (AB)	4 or 5	MATH 2413	4
Calculus (BC)	3	MATH 2413	4
Calculus (BC)	4 or 5	MATH 2413 & 2414	8
English Language & Composition	3	ENGL 1301	3
	4	ENGL 1301 & 1302	6
English Literature & Composition	3	ENGL 1301	3
	4	ENGL 1301 & 1302	6
French Language	3	FREN 1411 & 1412	8
	5	FREN 1411, 1412 & 2311	11
German Language	3	GERM 1411 & 1412	8
	5	GERM 1411, 1412 & 2311	11
Spanish Language	3	SPAN 1411 & 1412	8
	5	SPAN 1411, 1412 & 2311	11
Biology	4	BIOL 1406 & 1407	8
Chemistry	3	CHEM 1411	4
	4	CHEM 1411 & 1412	8
Physics (B)	3	PHYS 1401 & 1402	8
Physics (C) Mechanics	3	PHYS 1401	4
Physics (C) Electricity & Magnetism	3	PHYS 1402	4
Psychology	3	PSYC 2301	3
U.S. Government & Politics	3	GOVT 2305	3
U.S. History	4	HIST 1301 & 1302	6

Credit for International Baccalaureate Diploma (IBD)

The International Baccalaureate Diploma is an international program of courses and exams offered at the high school level. In keeping with Senate Bill 111 passed in 2005, Blinn College will grant (CR) credit for IB exams with certain required scores.

Texas institutions of higher education must award 24 hours of course specific college credit in subject appropriate areas of all IB exam scores of 4 or above as long as the incoming freshmen have earned an IB diploma. However, course credit does not have to be awarded on any IB exams where the score received is a 3 or less. This may mean that such students will not receive 24 hours of college credit, even if they have an IB diploma.

Students must send an IB transcript to Blinn College. All IB students must show proof of meeting the *Texas Success Initiative (TSI)* requirements prior to their enrollment at Blinn.

Blinn College Credit for IBD			
IB Examination	Score	Blinn Course	Credit Hours
Biology (SL)	4, 5, 6 or 7	BIOL 1406	4
Biology (HL)	4, 5, 6 or 7	BIOL 1406 & 1407	8
Business and Management	4, 5, 6 or 7	BUSI 1301	3
Chemistry (SL)	4, 5, 6 or 7	CHEM 1411	4
Chemistry (HL)	4, 5, 6 or 7	CHEM 1411 & 1412	8
Computer Science	4, 5, 6 or 7	BCIS 1305	3
Economics (SL)	4, 5, 6 or 7	ECON 2301 & 2302	6
Economics (HL)	4, 5, 6 or 7	ECON 2301 & 2302	6
English (SL) Language A1 or A2	4, 5, 6 or 7	ENGL 1301 & 1302	6
English (HL) Language A1 or A2	4, 5, 6 or 7	ENGL 1301 & 1302	6
Geography	4, 5, 6 or 7	GEOG 2312	3
History of the Americas (HL)	4, 5, 6 or 7	HIST 1301 & 1302	6
Mathematics (HL)	4, 5, 6 or 7	MATH 1314 & 1316	6
Mathematics with Further Mathematics	4, 5, 6 or 7	MATH 1314, 1316 & 2342	9
Modern Languages			
Language A1 or A2 (SL)			
French	4, 5, 6 or 7	FREN 1411 & 1412	8
German	4, 5, 6 or 7	GERM 1411 & 1412	8
Spanish	4, 5, 6 or 7	SPAN 1411 & 1412	8
Language A1 or A2 (HL)			
French	4, 5, 6 or 7	FREN 1411, 1412, 2311 & 2312	14
German	4, 5, 6 or 7	GERM 1411, 1412, 2311 & 2312	14
Spanish	4, 5, 6 or 7	SPAN 1411, 1412, 2311 & 2312	14
Language B (SL)			
French	4, 5, 6 or 7	FREN 1411 & 1412	8
German	4, 5, 6 or 7	GERM 1411 & 1412	8
Spanish	4, 5, 6 or 7	SPAN 1411 & 1412	8
Language B (HL)			
French	4, 5, 6 or 7	FREN 1411, 1412, 2311 & 2312	14
German	4, 5, 6 or 7	GERM 1411, 1412, 2311 & 2312	14
Spanish	4, 5, 6 or 7	SPAN 1411, 1412, 2311 & 2312	14
Language AB Initio			
French	4, 5, 6 or 7	FREN 1411	4
German	4, 5, 6 or 7	GERM 1411	4
Spanish	4, 5, 6 or 7	SPAN 1411	4
Music	4, 5, 6 or 7	MUSI 1306	3
Philosophy	4, 5, 6 or 7	PHIL 1301	3
Physics (SL)	4, 5, 6 or 7	PHYS 1401	4
Physics (HL)	4, 5, 6 or 7	PHYS 1401 & 1402	8
Psychology	4, 5, 6 or 7	PSYC 2301	3
Social and Cultural Anthropology	4, 5, 6 or 7	ANTH 2351	3
Theatre Arts	4, 5, 6 or 7	DRAM 1310	3
Visual Arts	4, 5, 6 or 7	ARTS 1301	3

STUDENT RECORDS

Privacy Rights of Students (FERPA)

Annual Notification of Rights

Annually, Blinn College informs students of the Family Educational Rights and Privacy Act (FERPA) of 1974. This act was designed to protect the privacy of student educational records. It establishes the right of students to inspect and review their educational records. It also provides guidelines, through informal and formal hearings, for the correction of the educational records that a student believes to be inaccurate, misleading, or otherwise in violation of his/her privacy rights.

Students also have a right to file complaints concerning FERPA with the U.S. Department of Education concerning alleged failures by the institution to comply with the requirements of the Act and 34 CFR part 99. Complaints should be filed with the Vice President of Student Services. Questions concerning FERPA may be referred to the Office of Admissions and Records.

Disclosure of Student Records

The term “education records” means those records, files, documents, and other materials that contain information directly related to a student and are maintained by Blinn College.

In general, no personally identifiable information from a student’s educational records will be disclosed without written consent from the student, except to the extent that the Act and 34 CFR 99.31 authorize disclosure without consent. Two exceptions include: (1) directory information will be released unless the student requests that it be withheld; (2) records may be disclosed to parents of students who depend upon them as defined by Internal Revenue Code 1954, Section 152. Parents must return a notarized Certification of Dependency form each semester in order for the student’s record to be disclosed. For students to withhold their directory information, a directory information non-release form must be signed by the student each semester. Both the Certification of Dependency and the directory information non-release form may be obtained from the Admissions Office.

A student may not use the right of refusal to opt out of directory information disclosures to prevent a College District from disclosing or requiring a student to disclose the student’s name, identifier, or institutional e-mail address in a class in which the student is enrolled. Blinn College will continue to honor any valid request made in the last semester attended of a former student to opt out of the disclosure of directory information, unless the student rescinds the opt-out request. The College will not disclose or confirm directory information without meeting the written consent requirements in 34 CFR 99.30 if a student’s Social Security Number or other non-directory information is used alone or combined with other data elements to identify or help identify the student or the student’s records.

Blinn Board Policy FJ (Legal)

Public Notice Designating Directory Information

The College District designates the following categories of student information as public or directory information. Such information may be disclosed by the institution:

- Category I: Name, classification, major field of study, home address, and Blinn College e-mail address.
- Category II: Previous institutions attended, attendance status, awards, honors (including Distinguished and President’s lists), degree(s) conferred (including dates), past and present participation in officially recognized sports and activities and physical factors (height, weight of athletes).

Currently enrolled students may withhold disclosure of either or both categories of information under the Family Educational Rights and Privacy Act of 1974. To withhold disclosures, written notification must be received in the office of admissions and records on the Brenham campus or Bryan campus within 12 calendar days from the first day of registration for each long term or four days for summer terms. Forms requesting the withholding of directory information shall be available in the offices listed above. The College District shall assume that failure on the part of any student to specifically request the withholding of directory information indicates individual approval for disclosure.

Blinn Board Policy FJ (Local)

Custodian of Records

The Registrar is custodian of all records for currently enrolled students, for all official academic records, and all other records. The address for the custodian of records shall be included in the Annual Notice of Student Rights under 20 U.S.C. 1232g.

Blinn Board Policy FJ (Local)

Change of Name or Address

A student who changes his or her name or permanent address shall be asked to notify the Office of Admissions in writing of this change immediately. If a student is changing his or her local address, notification may be made to enrollment services. Any communication from the College District, which is mailed to the name and permanent address on record, shall be considered to have been delivered and the student shall be responsible.

Blinn Board Policy FJ (Local)

Request Procedures

The College District shall make a student’s records available to the student. The records custodian or designee shall use reasonable procedures to verify the requestor’s identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular business hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student’s records shall be maintained at all times. Records to be viewed shall be restricted to use only in the College President’s, vice president’s, dean’s or counselor’s office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the comprehensive record shall not be removed from the College District.

Copies of records must be requested in writing and shall be available at a per copy cost, payable in advance. Financial hardship cases shall be dealt with on an individual basis. A student may be denied copies of records if he or she fails to follow proper procedures or pay the copying charge.

Blinn Board Policy FJ (Local)

Procedures To Amend Records

Within 15 College District business days of the record custodian's receipt of a request to amend records, the College District shall notify the student in writing of its decision on the request and, if the request is denied, of his or her right to a hearing. If a hearing is requested, it shall be held within ten College District business days after the request is received.

Students shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The student shall be given a full and fair opportunity to present evidence, and at his or her own expense, may be assisted or represented at the hearing.

The student shall be notified of the decision in writing within ten College District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the student shall be informed that he or she has 30 College District business days within which to exercise his or her right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the College District's decision.

Blinn Board Policy FJ (Local)

Access by School Officials

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Trustee, or agent of the College District, including an attorney, a consultant, a contractor, a volunteer, and any outside service provider used by the College District to perform institutional services.
2. A person serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
3. All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or services for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

Blinn Board Policy FJ (Local)

Students With Disabilities

Students receiving services through the Office of Disability Services will be notified of their rights under Family Educational Rights and Privacy Act (FERPA) of 1974 when they register for services.

RESIDENCY STATUS OF STUDENTS

The Registrar is the final authority on all questions of residency.

In determining residence status, the Registrar shall be governed by the "Guidelines for Determining Residence Status" approved by the Texas Higher Education Coordinating Board and the College District.

Requirements for In-State Residency

Texas residency shall be determined according to statute and Coordinating Board rules. Education Code 54.052; Texas Administrative Code Title 19-Chapter 21-Subchapter B-Rule 21.24

- (a) The following persons shall be classified as Texas residents and entitled to pay resident tuition at all institutions of higher education:
 - (1) a person who:
 - (A) graduated from a public or accredited private high school in this state or, as an alternative to high school graduation, received the equivalent of a high school diploma in this state, including the successful completion of a nontraditional secondary education; and
 - (B) maintained a residence continuously in this state for:
 - (i) the thirty-six months immediately preceding the date of graduation or receipt of the diploma equivalent, as applicable; and
 - (ii) the 12 months preceding the census date of the academic semester in which the person enrolls in an institution.
 - (2) a person who:
 - (A) established a domicile in this state not less than 12 months before the census date of the academic semester in which the person enrolls in an institution; and
 - (B) maintained a residence continuously in the state for the 12 months immediately preceding the census date of the academic semester in which the person enrolls in an institution.
 - (3) a dependent whose parent:
 - (A) established a domicile in this state not less than 12 months before the census date of the academic semester in which the person enrolls in an institution; and
 - (B) maintained a residence continuously in the state for the 12 months immediately preceding the census date of the academic semester in which the person enrolls in an institution.
- (b) The following non-U. S. citizens may establish a domicile in this state for the purposes of subsection (a)(2) or (3) of this section:
 - (1) a Permanent Resident;
 - (2) a person who is eligible for permanent resident status, as defined in §21.22(6) of this title (relating to Definitions);
 - (3) an eligible nonimmigrant that holds one of the types of visas listed in Chart I and incorporated into this subchapter for all purposes;
 - (4) a person classified by the USCIS as a Refugee, Asylee, Parolee, Conditional Permanent Resident, or Temporary Resident;
 - (5) a person holding Temporary Protected Status, and Spouses and Children with approved petitions under the Violence Against Women Act (VAWA), an applicant with an approved USCIS I-360, Special Agricultural Worker, and a person granted deferred

- action status by USCIS;
- (6) a person who has filed an application for Cancellation of Removal and Adjustment of Status under Immigration Nationality Act 240A(b) or a Cancellation of Removal and Adjustment of Status under the Nicaraguan and Central American Relief Act (NACARA), Haitian Refugee Immigrant Fairness Act (HRIFA), or the Cuban Adjustment Act, and who has been issued a fee filing receipt or Notice of Action by USCIS; and
 - (7) a person who has filed for adjustment of status to that of a person admitted as a Permanent Resident under 8 United States Code 1255, or under the "registry" program (8 United States Code 1259), or the Special Immigrant Juvenile Program
 - (8) USC 1101(a)(27)(J)) and has been issued a fee/filing receipt or Notice of Action by USCIS.
- (c) The domicile of a dependent's parent is presumed to be the domicile of the dependent unless the dependent establishes eligibility for resident tuition under subsection (a)(1) of this section.
 - (d) A domicile in Texas is presumed if, at least 12 months prior to the census date of the semester in which he or she is to enroll, the person owns real property in Texas, owns a business in Texas, or is married to a person who has established a domicile in Texas. Gainful employment other than work-study and other such student employment can also be a basis for establishing a domicile.
 - (e) The temporary absence of a person or a dependent's parent from the state for the purpose of service in the U.S. Armed Forces, Public Health Service, Department of Defense, U.S. Department of State, as a result of an employment assignment, or for educational purposes, shall not affect a person's ability to continue to claim that he or she is a domiciliary of this state. The person or the dependent's parent shall provide documentation of the reason for the temporary absence.
 - (f) The temporary presence of a person or a dependent's parent in Texas for the purpose of service in the U.S. Armed Forces, Public Health Service, Department of Defense or service with the U.S. Department of State, or as a result of any other type of employment assignment does not preclude the person or parent from establishing a domicile in Texas.

Definition: Domicile--A person's principal, permanent residence to which the person intends to return after any temporary absence.

Information Required To Initially Establish Resident Status

- a) To initially establish resident status under 19 TAC 21.24 of this title (relating to Determination of Resident Status):
 - (1) a person who qualifies for residency under §21.24(a)(1) of this title shall provide the institution with:
 - (A) a completed set of Core Residency Questions; or
 - (B) a copy of supporting documentation along with a statement of the dates and length of time the person has resided in this state, as relevant to establish resident status under this subchapter and a statement by the person that the person's presence in this state for that period was for the purpose of establishing and maintaining a domicile in Texas.
 - (2) a person who qualifies for residency under §21.24(a)(2) or (3) of this title shall provide the institution with a completed set of Core Residency Questions.
- (b) An institution may request that a person provide documentation to support the answers to the Core

Residency Questions. A list of appropriate documents is included in Chart III (see web link under Written Documentation), which is incorporated into this subchapter for all purposes. In addition, the institution may request documents that support the information the student may provide in the core questions, Section H.

- (c) If a person who establishes resident status under §21.24(a)(1) of this title is not a Citizen of the United States or a Permanent Resident, the person shall, in addition to the other requirements of this section, provide the institution with a signed affidavit, stating that the person will apply to become a Permanent Resident as soon as the person becomes eligible to apply. The affidavit shall be required only when the person applies for resident status and shall be in the form provided in Chart II and incorporated into this subchapter for all purposes.
- (d) An institution shall not impose any requirements in addition to the requirements established in this section for a person to establish resident status.

Written Documentation

At minimum, each institution must file and maintain a copy of one or more appropriately dated documents which will certify that the student classified as a resident has legal right to such classification as of the official census date of the semester or term for which enrolling. Documents acceptable but not limited to for this purpose include:

- a. Texas high school transcript
- b. Texas college or university transcript
- c. Employer statement of date of employment
- d. Permanent driver's license (at least one year old)
Generally the license expiration date minus date of enrollment should not exceed three years.
- e. Property tax payments
- f. Bank statement
- g. Utility bill
- h. Other third party documentations Chart III: 19 TAC §21.25(b) Documentation to Support Domicile and Residency <http://info.sos.state.tx.us/fids/200802309-2.html>

Students may be asked to present proof of residency at the time of initial admission or at any time following registration. A student who believes he/she qualifies for a change of residency status for tuition purposes may file a Petition for Change of Residency. The petition must be filed by the Official Day of Record (twelfth class day of regular semesters and fourth class day of summer semesters) in order to receive any refund of tuition paid.

State Residence Classification

Under state statutes and Texas Higher Education Coordinating Board (THECB) rules and regulations interpreting these statutes, a prospective student will be classified as an in-state (in-district or out-of-district), out-of-state, or foreign student. A person who has lived in the state of Texas under circumstances specified in the THECB rules above will be eligible for classification as an in-state resident.

A person who has not been classified as an in-state resident but who is a United States citizen, a permanent resident of the United States, or an eligible nonimmigrant will be classified as an out-of-state resident.

A person who is not a United States citizen, permanent resident of the United States, does not hold a visa which allows domicile in the United States, or does not meet specific circumstances outlined by THECB above will be considered a Foreign Student.

District Residence Classification

An individual must first qualify for in-state residency before he or she may be classified as an in-district or out-of-district student. An individual who qualifies as an in-state resident may also qualify as an in-district resident if he or she has established residency in Washington County.

To establish residency in Washington County, a student or the parent of whom the student is a dependent, must establish a domicile* or own ad valorem tax property in Washington County not less than six months before the census date of the academic semester in which the student enrolls at the College District.

Blinn Board Policy FDA (LEGAL) (LOCAL)

** A domicile in Texas is presumed if, at least 12 months prior to the census date of the semester in which he or she is to enroll, the person owns real property in Texas, owns a business in Texas, or is married to a person who has established a domicile in Texas. Gainful employment other than work-study and other such student employment can also be a basis for establishing a domicile.*

All other in-state residents will be classified as out-of-district residents.

Residency rules are pursuant to change as per the Texas Legislature and the THECB. For the latest rules and regulations, contact the Admissions Office or view them on the THECB web site at <http://www.thecb.state.tx.us/apps/Laws/>

Classification of Students

A full-time student is one who is registered for 12 or more semester hours in a regular term or 4 or more hours in a summer term. In order to be classified with sophomore standing, a student must have completed a total of 30 or more semester hours.

Blinn Board Policy EGB (LOCAL)

Academic Transcript

An official transcript of college credits is a record of the student's academic record bearing the college seal and the signature of the Registrar. A student may obtain copies of his/her transcript by written or faxed request to the Office of Admissions and Records in Brenham. An e-mail request will be accepted if the transcript is being sent directly to another school. Official transcripts can also be obtained in person at Enrollment Services on the Brenham campus and Bryan campuses. The request must include full legal name or name attended under, dates of attendance, student ID/Social Security number, and a legible signature. All admission information must be on file, all holds cleared, before an official transcript will be released. E-mail: trans@blinn.edu. Fax: (979) 830-4110. Official transcripts can also be requested by logging into myBLINN and filling out the online request form or go to <http://www.blinn.edu/admissions/transcripts.htm>

Grades

At the end of each semester, students shall receive a final grade report that shall become a part of their permanent record.

The College District's grading system shall apply to all courses

- A (90-100) - Excellent
- B (80-89) - Good
- C (70-79) - Average
- D (60-69) - Poor
- F (Below 60) - Failure
- I - Incomplete
- Q - Dropped
- QF - Dropped Failing
- W - Dropped Due to Good Cause or Withdrawal from College

- CR - Credit
- P - Pass
- NP - Not Passing
- FS - Academic Fresh Start

I – Incomplete: indicates that the coursework was incomplete because of serious illness or other justified emergency. The instructor shall change the grade of “I” to a grade based on the work completed for the course in addition to the work specified in the course completion contract. All incomplete work shall be completed within 90 days of the start of the next long semester. Failure to complete the work specified in the course completion contract shall result in a grade of zero, which shall be factored into the final grade calculation with appropriate weighting relative to other course grades.

Q – Dropped: assigned before or on the official “Q-Date” as indicated on the College District calendar when a student is officially dropped from a course.

A “Q” may also be given after the “Q-Date” if the student is passing the course at the time the official drop is processed.

QF – Dropped Failing: assigned after the official “Q-Date” as indicated on the College District calendar when a student is officially dropped from a course.

A “QF” may also be given at anytime during the semester if a student:

1. Is administratively dropped from a course;
2. Has exceeded the six-drop limit; and
3. Does not meet any of the areas of exemption for good cause.

W – Dropped Due to Good Cause: assigned before or on the official “Q-Date” as indicated on the College District calendar when a student has officially withdrawn from the College District or is officially dropped from a course for any of the following “good cause” reasons:

1. A severe illness or other debilitating condition that affects the student's ability to satisfactorily complete a course;
2. The care of a sick, injured, or needy person if providing that care affects the student's ability to satisfactorily complete a course; relationship to the student;
3. The death of a member of the student's family;
4. The death of a person who has a sufficiently close relationship to the student;
5. The student's active military duty service;
6. The active military service of a member of the student's family or a person who has a sufficiently close relationship to the student; or
7. A change in the student's work schedule that is beyond the student's control and affects the student's ability to satisfactorily complete the course.

[For definitions of a student's “family” and “a person who has a sufficiently close relationship to the student,” see DEFINITIONS FOR GOOD CAUSE EXEMPTION in ECC (LEGAL).]

A “W” may also be assigned to a student not impacted by SB 1231 when he or she drops a course or withdraws from the College District.

Health Sciences Grading System

The grading system for Health Science programs may differ from the approved Blinn College Grading Scale as noted in their program handbook and course syllabi. Students not meeting these standards in competitive entry programs may continue to enroll in courses outside the discipline as long as they maintain minimum college requirements.

Blinn Board Policy EGA (LOCAL)

Grade Point Average (G.P.A.)

College District progress is normally determined by a grade point average or ratio. Grade points shall be calculated by assigning values to each grade. The value is illustrated in the chart below:

Grade	Grade Points Per Semester Hour
A	4
B	3
C	2
D	1
F, Q, QF	0
I, W, CR	0
P, NP, FS	0

The highest grade of a repeated course shall be used in determining the cumulative grade point average. A grade of "W" or "Q" shall not replace a grade of "F" or higher in a repeated course, but a grade of "F" shall replace a grade of "W" or "Q".

All grades earned while enrolled in the College District shall be used in computing a student's College District grade point average (GPA), except grades of I, W, Q, NP, P, FS, and CR.

The computation of a student's College District Graduation GPA shall include transfer coursework but shall not include developmental coursework. [See the College District Catalog for detailed information about specific degree requirements]

Blinn Board Policy EGA (LOCAL)

Grade Change

For any questions regarding grade changes, call the Vice President of Academic Affairs at (979) 830-4130. Blinn College procedure is that grades older than one year will not be changed.

Academic Fresh Start

State law (Education Code, Sec. 51.931) allows students who have academic credits earned 10 or more years prior to the starting date of the semester in which they seek admission to any public institution of higher education to have those credits or grades not considered in the admission decision. If admitted under this "academic fresh start" provision, the student may not receive any course credit for courses undertaken 10 or more years prior to enrollment. *Blinn Board Policy FB (LEGAL)*

Academic Good Standing

In order to remain in academic good standing with the College District, a student must maintain a cumulative grade point average of at least 2.0 (C). A 2.0 cumulative grade point average is the minimum average required for graduation.

Blinn Board Policy EGD (LOCAL)

Credit for Military Experience and Coursework

Students may receive credit for military experience and courses taken while in the military. Two hours of Kinesiology credit will be awarded to students who have completed basic training. An official DD-214 must be on file in the Admissions and Records Office to receive this credit. The College also awards academic credit to students based on the American Council on Education (ACE) and Department of Defense (DOD) guidelines specified by their Military Occupational Specialty (MOS) credentials. These recommendations are published in the Guide to the Evaluation of Educational Experiences in the Armed Services and are found online at

<http://www.militaryguides.acenet.edu>. Both proficiency exam scores and completed service schools are documented on military separation papers such as the DD-214 military release document, the Army/American Council on Education Registry Transcript System (AARTS), or the Sailor/Marine Corps/ACE

Registry Transcript (SMART). The Registrar evaluates these documents and awards up to twelve hours of academic credit based on the ACE recommendation

Scholastic Probation or Suspension

A student who falls below a 2.0 cumulative grade point average (GPA) at the close of any long semester or summer school will be placed on scholastic probation. A student who fails to achieve a minimum 2.0 semester and cumulative GPA at the end of subsequent semesters will be placed on scholastic suspension. A student with a semester GPA of greater than 2.0 and a cumulative GPA of less than 2.0 will remain on scholastic probation. Students being placed on scholastic probation at the end of the long semester will receive an email at their Blinn College Buc account. Students being placed on scholastic suspension at the end of the long semester will be mailed a letter at their permanent address and will receive an email at their Blinn College Buc account.

Students transferring from another college with less than a 2.0 GPA, if admitted, are admitted on scholastic probation. These students must meet the same requirements in subsequent semesters as all other students on scholastic probation (see above).

A student placed on scholastic probation becomes ineligible to be a candidate for an elective or appointive office of a college-sponsored activity or social organization. This restriction does not apply if participation in the activity or organization is part of the requirements of a college course. The student may be required to forfeit college scholarships, be ineligible to represent the College, and may be subject to a loss of veteran's benefits and other financial aid. A student on scholastic probation is required to be advised prior to registration. A student that registers prior to the conclusion of the semester they are placed on probation must be re-advised in order to keep their courses.

A student placed on scholastic suspension will not be allowed to attend Blinn College for one long (fall, spring) semester. At the conclusion of this suspended semester, the student can reenter the College and will be placed on scholastic probation.

For those students who have been scholastically suspended but have extenuating circumstances preventing them from achieving the minimum 2.0 GPA, an appeal for reinstatement may be made. This appeal must be made in writing to the scholastic appeals committee. Information on the appeal procedure and deadline is included in the letter sent to suspended students. The decision of the scholastic appeals committee is final. No appeal for reinstatement may be made after the appeal deadline. If required, a student must make a separate appeal for reinstatement of financial aid funds.

Blinn Administrative Procedure

Disciplinary Probation

Blinn College maintains rules and regulations and reserves the right to dismiss or to place on disciplinary probation a student for violation and infraction of rules. The College reserves the right to remove the probation. A student who is placed on disciplinary probation forfeits the privilege to hold elective offices and honors. If a student is placed on disciplinary probation or is dismissed by the Disciplinary Committee, the student will be afforded due process as provided by *Blinn Board Policy FMA (Local)*.

Adding and Dropping Courses

Adding: No courses may be added later than the date specified in the college calendar for that particular semester. Students adding a course must make up the work missed within two weeks after a course is added. There is a \$15 charge per

add form.

Dropping: A student will receive a grade of "W" or "Q" if he or she drops a class after the:

- first two weeks of a regular semester;
- 4th class day of a summer session;
- 9th class day of a 10 week summer session;
- 2nd class day of a minimester;
- 6th class day of an 8-week session;
- 9th class day of a 12-week session.

A students may drop a course with a grade of "W" or "Q" until the:

- Friday of the 12th class week in a regular semester;
- 15th class day in a summer session;
- 7th class week in a 10 week summer session;
- 8th class day of a minimester;
- 30th class day of an 8-week session;
- 10th class week in a 12-week session.

Thereafter a grade of "QF" will be recorded. A grade of "Q" will only be awarded if the instructor deems it appropriate. A students may not drop or be dropped from a class once the final examination period begins. There is a \$15 charge per withdrawal/drop form. *Blinn Board Policy ECC (Local)*

Tuition Charged for Excess Credit Hours

Students who accumulate 45 or more undergraduate semester hours beyond the minimum hours required for their first bachelor's degree at a four year university may be charged a higher tuition rate by the university. These hours will include hours earned at a community college and/or university. For example: Texas A&M University charges their non-resident tuition for hours earned over the excess amount.

The semester credit hours counted toward the limitation include all hours attempted by the student except: courses taken prior to fall 1999, developmental education courses, technical courses, and workforce education courses.

Limitation on the Number of Transfer Hours

Blinn College is ranked number one in the state of Texas for the percentage of academic students who transfer to senior colleges and universities in Texas. Students transferring to a college or university in Texas need to be aware that there are limits on the number of lower- division (freshman and sophomore) courses that Texas public universities accept in transfer. In many cases, the maximum number of lower-division semester credit hours accepted in transfer is sixty-six (66), although some universities may accept slightly more in special cases. If you accumulate more than 66 semester credit hours in lower-division courses, it is unlikely that the additional hours will apply to a bachelor's degree. Blinn's advising staff can assist you with making appropriate decisions, if your goal is to transfer to a university and obtain a bachelor's degree.

Limitation on Number of Dropped Courses

A College District may not permit a student to drop more than six courses, including any course a transfer student has dropped at another institution of higher education. A student may only drop a course if it fits within the following circumstances:

1. The student was able to drop the course without receiving a grade or incurring an academic penalty;
2. The student's transcript indicates or will indicate that the student was enrolled in the course; and
3. The student is not dropping the course in order to withdraw from the institution.

The Board may adopt a policy under which the maximum

number of courses a student is permitted to drop under circumstances described above is less than six courses.

Blinn Board Policy ECC (Local)

Exceptions for Good Cause

A student shall be permitted to exceed the limit on the number of dropped courses for any of the following reasons:

1. A severe illness or other debilitating condition that affects the student's ability to satisfactorily complete a course;
2. The care of a sick, injured, or needy person if providing that care affects the student's ability to satisfactorily complete a course;
3. The death of a member of the student's family;
4. The death of a person who has a sufficiently close relationship to the student;
5. The student's active military duty service;
6. The active military service of a member of the student's family or a person who has a sufficiently close relationship to the student; or
7. A change in the student's work schedule that is beyond the student's control and affects the student's ability to satisfactorily complete the course.

[For definitions of student's family and "a person who has a sufficiently close relationship to the student," see DEFINITIONS FOR GOOD CAUSE EXEMPTION in Blinn College Board Policy ECC (LEGAL).]

Blinn Board Policy ECC (Local)

Procedures for Determining Good Cause

Good cause shall be determined in Enrollment Services and will be based on how the student answers the following question on the drop form: Please mark the reason why you are dropping or withdrawing from school (Mark only one answer):

- (1) Severe illness; (2) Care for a sick, injured, or needy person; (3) Death of a close relative; (4) Military Duty (to include a family member); (5) Change in work schedule; or (6) Other reason.

Blinn Board Policy ECC (Local)

What happens after the 6th Drop?

Unless qualifying for an exception, after a student has exhausted his/her six drops a student may not drop or be administratively dropped from a course and will receive a final grade of "QF" and will no longer be permitted to attend class. A notice shall be sent to the instructor informing him/her that the student may no longer be administratively dropped from classes due to exceeding the six-drop limit and that a grade of "QF" will be assigned by the Registrar's office.

Blinn Board Policy ECC (Local)

Withdrawals for Excessive Absences and the Six Drop Rule

Students who are administratively withdrawn from a course due to excessive absences will have that course counted toward the six drop rule. There is a \$15 charge per drop.

Withdrawal from College

A student who desires to withdraw from the College District on or after the first day of class for a semester, must submit a letter requesting withdrawal from school or must complete the Blinn College Withdrawal From School Form. When submitting The Form, the effective date of withdrawal will be the date when the form is completed and returned to Enrollment Services. If submitting a letter of withdrawal the date recorded as the effective date of withdrawal shall be no earlier than the postmark date of the letter minus one day. All requests must include full name, student I.D. number and student signature. Letters should

be sent to the Office of Admissions and Records.

Blinn Board Policy ECC (Local)

Refunds

In accordance with state statute, if a student withdraws prior to the first day of the semester, all tuition, room, board, and fees (except registration fee and identification card fee) will be refunded.

Auditing of Courses

Prior to and 7 days past late registration, any person 18 years of age or older may, when space is available and with the consent of the respective division chair and dean [or campus president/director], enroll in a traditional face-to-face course as an auditor by paying \$55 for a three-hour course and \$65 for a four-hour course, plus any required laboratory fees. Auditors may use the library facilities and materials in the library only. The instructor is not obligated to accept any papers, tests or examinations from the auditor. An auditor is free from such course requirements as attendance, written work, and tests. Credit will not be granted for auditing a course. Once a student has registered as an auditor, the student may not change to credit status nor may a credit student change to audit status after the semester has begun. Neither the instructor nor the college assumes responsibility for the academic progress of an auditing student. No refunds of tuition and fees are made to auditing students. Currently enrolled students shall have first priority for auditing space. One hour classes may not be audited.

Student Complaints: Course Grade Complaints Policy EXCLUSIONS

Student complaints, including but not limited to discriminatory issues, are covered by separate procedures [see FLD]. Student complaints regarding disciplinary issues are covered by separate procedures [see FM and FMA].

PURPOSE

The purpose of this policy is to provide students with an opportunity to appeal faculty decisions made in regards to scholastic dishonesty and final grades.

SCHOLASTIC INTEGRITY-FACULTY RESPONSIBILITY AND STUDENT RIGHTS

It is the responsibility of faculty members to maintain scholastic integrity at the College District by refusing to tolerate any form of scholastic dishonesty. Adequate control of test materials, strict supervision during testing, and other preventive measures should be utilized, as necessary, to prevent cheating or plagiarism. If there is compelling evidence that a student is involved in cheating or plagiarism, the instructor should assume responsibility and address the infraction. Likewise, any student accused of scholastic dishonesty is entitled to due process to resolve the allegation.

SCHOLASTIC DISHONESTY

Scholastic dishonesty shall include, but not be limited to, cheating, plagiarism, and collusion.

"Cheating" shall include, but shall not be limited to:

1. Copying from another student's test or class work;
2. Using test materials not authorized by the person administering the test;
3. Collaborating with or seeking aid from another student during a test without permission from the test administrator;
4. Knowingly using, buying, selling, stealing, or soliciting, in whole or in part, the contents of an unadministered test, paper, or another assignment;

5. The unauthorized transporting or removal, in whole or in part, of the contents of the unadministered test;
6. Substituting for another student, or permitting another student to substitute for one's self, to take a test;
7. Bribing another person to obtain an unadministered test or information about an unadministered test; or
8. Manipulating a test, assignment, or final course grades. "Plagiarism" shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work. "Collusion" shall be defined as the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

SCHOLASTIC DISHONESTY RESOLUTION

A student accused of scholastic dishonesty shall make an ap-ointment with his or her instructor. If the student does not appear for the appointment, the faculty will render a decision and, if applicable, an appropriate penalty for the infraction.

After discussing the incident with the student, the instructor may dismiss the allegation, issue a verbal warning, issue a written warning (to be forwarded to Student Services for record keeping), assign a grade to the assignment, assign, dismiss the student from the class, and/or assign a grade for the class.

Students wishing to appeal the instructor's decision may appeal according to the process below.

FINAL GRADE DISPUTE

Blinn College recognizes that the evaluation of student performance is based upon the professional judgment of its instructors. Faculty will clearly outline their grading procedure in their course syllabus. It is the student's responsibility to be familiar with the grading process and seek clarification when needed. Students can question a course grade that they believe has been awarded in a manner inconsistent with college policies, class syllabus details or that has resulted from calculation errors on the part of the instructor.

A student that has questions about their grade or disagrees with a grade assigned should contact their faculty to discuss their concerns as soon as possible following receipt of the grade.

Students unable to make contact with their instructor must file an appeal per the instructions below no later than the end of the next long semester (e.g., fall to spring, spring to fall, and summer to fall).

FINAL GRADE DISPUTE RESOLUTION

A student disputing a grade shall make an appointment with his or her instructor. Because grade and course materials are not readily accessible after the next long semester, students must initiate con-tact no later than the end of the next long semester (e.g., fall to spring, spring to fall, and summer to fall). If the student does not appear for the appointment, the grade will stand.

After discussing the incident with the student, the instructor may change the grade or uphold the grade.

Students wishing to appeal the instructor's decision may appeal according to the process below.

APPEAL PROCESS TIME LIMITATIONS

The process for appealing faculty decisions shall be initiated by the student as soon as possible following receipt of the decision but shall be filed no later than the end of the next long semester (e.g., fall to spring, spring to fall, and summer to fall).

REPRESENTATION

The student shall be afforded the following rights within the academic appeals hearing process:

1. Right to written notice of meeting dates and committee decisions;
2. Right to discontinue the appeals process at any time;
3. Right to reasonable access to the file relating to this matter. Reasonable access provides the student with an opportunity to review the case file in the presence of
 - a College District instructor, staff member, or other authorized designee of the College District. The student shall be entitled to photocopy relevant items that are directly related to their appeal;
4. Right to appeal alone or with legal counsel. The student may not be represented by an attorney unless three days' advanced written notice is provided to the College District detailing the name, address, and telephone number of the student's intended counsel of record. The College District reserves the right, upon receipt of such notification, to have its legal representative present.

If the student wishes to appeal the findings at any Level it is the sole responsibility of the student to provide written notice of his or her intention, in that regard, to the administrator at the next highest level within the time frame(s) provided by this policy.

DEFINITIONS

The following definitions shall apply:

1. Appeals Committee—For each appeal, a separate committee will be convened. The vice president of instruction, or his or her designee, will select the committee, which will be comprised of three faculty members who teach at the student's home campus and the appropriate academic or technical dean, who shall serve as a nonvoting member of the committee and as chairperson. For students who attend any campus other than the Brenham-Bryan campuses, the appeals process shall be the responsibility of, and shall take place on, the Brenham campus.
2. Evidence—Written proof concerning disputed issues shall be the responsibility of the student. The course syllabus, with the method of grade calculation, and any other document that explains or clarifies issue being disputed will be included but will be provided by the student. The appeals committee may request clarification of information from the division chairman.

STANDARD OF REVIEW

The standard of review to be used in all proceedings under this policy shall be that of fundamental fairness. Strict rules of evidence and procedure are not required so long as the proceedings are conducted in such a manner as to allow both sides the opportunity to fairly and fully explore the circumstances. Discussion regarding the same shall be made by the party who is conducting the hearing.

LEVEL I

The meeting between the student and the instructor shall represent Level I of the process and shall be considered an informal meeting. If a student has been unable to make contact with the instructor the student may make a direct appeal to Level II.

LEVEL II

The conference between the student and the division chair-man/program coordinator/Dean represents Level II of the appeal.

Prior to or at the conference, the student and the

instructor shall submit a written statement and copies of all coursework or other appropriate documentation to the division chairman/program manager for review. The division chairman shall hear and evaluate the student's complaint and shall then confer with the instructor.

The division chair/program coordinator will put in writing his/her findings and related decision.

If the conference is not resolved to the student's satisfaction, the student shall have five class days from his or her receipt of written notification to respond to the division chairman, who will then defer to the appeals process for resolution. The division chair will notify the appropriate academic/technical dean of this decision in writing within one class day. If the student does not request a hearing by an appeals committee within the five class days provided by this policy, the student will forfeit the right to any additional appeal.

LEVEL III

The appeals committee shall be initiated at Level III of the appeal. This committee is an ad hoc committee chosen by the vice president of instruction or his or her designee and shall be chaired by the appropriate academic/technical dean.

Upon notification of the student's decision to pursue further appeal, the division chairman will notify in writing the student, instructor, academic/technical dean, and the vice president of instruction that the dispute will be referred within five class days to an appeals committee for review. The division chairman shall submit to the appeals committee copies of all written documentation obtained from the student and/or the instructor and written instructions concerning assignments from the instructor.

Within five to ten days of the receipt of the written materials, the committee chair will convene the appeals committee to review the written materials submitted and shall schedule the date, time, and location of the hearing. The committee chair will notify all parties of the hearing. The student and the instructor shall receive written notification from the committee chairman that the issue will be re-viewed by the committee within the given time frame.

The hearing shall provide an opportunity for both the student and the instructor to be heard.

No new written evidence may be submitted at the hearing.

If witnesses are to be presented, a list must be provided to the chairperson of the appeals committee prior to the scheduled hearing.

The Appeals committee will make a recommendation to the Vice President of Instruction who will then make a final decision and notify the student and instructor in writing.

The decision of the Vice President of Instruction is final.

Blinn Board Policy FLDB(LOCAL)

Student Rights and Responsibilities: Student Complaints Policy

Blinn College is committed to providing an educational climate that is conducive to the personal and professional development of each individual. In order to ensure that commitment, the College has developed procedures for students to pursue grievances within the college community, should such action become necessary. A student who has an unresolved disagreement or dissatisfaction with a faculty or staff member, another student, student group or administrator has the right to file a written complaint without prejudicing his or her status with the College. It is the goal of Blinn College to assist all students in finding fair and just solutions to their concerns.

DEFINITION

Complaints under this policy include concerns in areas where Policy does not dictate formal appeal/complaint procedures.

Before filing a written complaint under this Policy, the student must first have attempted to resolve the issue by discussing the concern with the person(s) involved (if possible) and the appropriate dean or supervisor.

EXCLUSIONS

Student complaints regarding discipline, sexual harassment, final grade appeals, and student housing appeals shall be covered by separate procedures. This policy is intended to be used only as a manner of appeal. [See FFD for initial complaints regarding discrimination, harassment, and retaliation; FFE for initial complaints regarding bullying and dating violence; FG for complaints regarding student housing; FLDB for course grade complaints; and FMA for discipline hearing procedures]

This complaint process is not intended to address appeals related to decisions made in routine College matters where appeal processes have been outlined.

For assistance in determining the correct procedure to follow or to identify the appropriate dean or supervisor for informal resolution, students can contact: The Dean of Student Life (Brenham), the Dean of Student Services (Bryan), the Dean of Distance Learning, or one of the campus directors (Sealy, Schulenburg).

COMPLAINT PROCEDURE

1. If a student cannot resolve his/her concern informally as described above, a student may complete a student complaint form found at www.blinn.edu/complaint.
2. The Office of the Vice President for Student Services (or designate) will review the submitted complaint and may request an appointment with the student to discuss the complaint.
3. The VP or designate will make a decision concerning the complaint and communicate the decision to the student in writing within thirty (30) days from when the complaint was filed. The decision is final and cannot be appealed. The record of the complaint including the decision will be filed in the Office of the Vice President for Student Services:

902 College Avenue
213 Administration Building
Brenham, Texas 77833
979-830-4150

Blinn Board Policy FLD(LOCAL)

Student Rights and Responsibilities: Student Expression Policy

FIRST AMENDMENT

A governmental entity, including a college district, shall take no action respecting an establishment of religion, or prohibiting the free exercise thereof, or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the Board for a redress of grievances.

FORUM ANALYSIS**TRADITIONAL PUBLIC FORUM**

A "traditional public forum" includes locations, such as sidewalks and parks, where members of the public have historically been permitted to gather and speak on any topic. An institution's property is not a traditional public forum, with the exception of sidewalks, streets, and parks that are indistinguishable from surrounding city property.

If an institution's property is deemed a traditional public forum, the entity may exclude particular content if that entity can assert a compelling governmental interest that is narrowly tailored to address that interest, a standard referred to as the "strict scrutiny" standard. The institution can also enforce viewpoint-neutral time, place, and manner restrictions to meet a compelling governmental interest if a sufficient number of alternative communication channels are available.

DESIGNATED PUBLIC FORUM

A "designated public forum" is a forum that a college or university intentionally opens to the general public to discuss matters of public concern. Once designated, an institution may enforce reasonable time, place, and manner restrictions. Any content limitations are subject to the strict scrutiny standard described above.

LIMITED PUBLIC FORUM

A "limited public forum" is a forum that an institution opens to a particular group of speakers or for discussion regarding a particular topic. Within a limited public forum, limits on expression must be viewpoint-neutral and reasonable in light of the purpose of the forum. The government may impose reasonable time, place, and manner restrictions, as long as these restrictions do not relate to the content of the expression.

To distinguish between a designated public forum and a limited public forum, courts consider two factors: (1) the intent of the institution regarding the forum, and (2) the forum's nature and compatibility with particular speech.

NONPUBLIC FORUM

If an institution has not opened a public forum, it remains a "nonpublic forum". Although limits on expression must be reasonable and viewpoint neutral even within a non-public forum, an institution will have greater discretion to control the content of speech within such a forum.

PROTECTED SPEECH

The mere dissemination of ideas on the campus of an institution of higher education may not be restricted on the basis of conventions of decency, regardless of how offensive those ideas are to good taste. However, an institution has the authority to enforce reasonable regulations as to the time, place, and manner of speech and its dissemination. [See also CHE for use of the college district's mail system]

Blinn Board Policy FLA (LEGAL)

For specific rules related to the free speech area for each campus contact:

BRENNHAM CAMPUS

Name: Dr. Dennis Crowson
Position: Senior Vice President of Student Services
Address: 902 College Avenue, Brenham 77833-4049
Office Telephone: (979) 830-4150

BRYAN CAMPUS

Name: Dr. Bennie Graves
Position: Director of Student Leadership and Activities, Bryan
Address: 2423 Blinn Blvd., Bryan 77802
Office Telephone: (979) 209-7400

SCHULENBURG CAMPUS

Name: Rebecca Garlick
Position: Director Schulenburg Campus
Address: 100 Ranger Drive, Schulenburg 78956
Office Telephone: (979) 743-5222

SEALY CAMPUS

Name: Lisa Caton

Position: Director Sealy Campus

Address: 3701 Outlet Center Drive, Suite 250 Sealy 77474

Office Telephone: (979) 627-0286

Student Rights and Responsibilities: Student Expression Policy**DISTRIBUTION OF LITERATURE**

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the College District shall not be sold, circulated, distributed, or posted on any College District premises by any College District student or registered student organization [see FKC], except in accordance with this policy.

The College District shall not be responsible for, nor shall the College District endorse, the contents of any nonschool literature distributed by students or registered student organizations.

Materials distributed under the supervision of instructional personnel as a part of instruction or other authorized classroom activities shall not be considered nonschool literature and shall not be governed by this policy.

[For distribution of nonschool literature by nonstudents and organizations that are not registered student organizations, see GF]

LIMITATIONS ON CONTENT

Nonschool literature shall not be distributed by students or registered student organizations on College District property if:

1. The materials are obscene.
2. The materials contain defamatory statements about public figures or others.
3. The materials advocate imminent lawless or disruptive action and are likely to incite or produce such action.
4. The materials are considered prohibited harassment. [See DOA and FFD]
5. The materials constitute nonpermissible solicitation. [See FI]
6. The materials infringe upon intellectual property rights of the College District. [See CT]

TIME, PLACE, AND MANNER RESTRICTIONS

The vice president of student services shall designate times, locations, and means by which nonschool literature that is appropriate for distribution, as provided in this policy, may be made available or distributed by students or registered student organizations to students or others at College District facilities.

Distribution of the nonschool literature shall be conducted in a manner that:

1. Is not disruptive [see FLB];
2. Does not impede reasonable access to College District facilities;
3. Does not result in damage to College District property;
4. Does not coerce, badger, or intimidate a person;
5. Does not interfere with the rights of others; and
6. Does not violate local, state, or federal laws or College District policies and procedures.

The distributor shall clean the area around which the literature was distributed of any literature that was discarded or leftover.

POSTING OF SIGNS

For the purposes of this policy, "sign" shall be defined as a billboard, decal, notice, placard, poster, banner, or any kind of hand-held sign; and "posting" shall be defined as any means used for displaying a sign.

Except for signs that violate the limitations on content, as

described above, a student or registered student organization may publicly post a sign on College District property in areas or locations designated by the vice president of student services.

No object other than a sign may be posted on College District property.

Before publicly posting a sign, a student or registered student organization shall:

1. Deliver a copy, photograph, or description of the sign to be posted.
2. Give notice of the following information:
 - a. The name of the student or registered student organization and, if an organization, the name of its advisor;
 - b. The proposed general location for posting the sign;
 - c. The length of time the sign will be posted; and
 - d. The signature of the student or, if a registered student organization, the signature of its authorized representative and the signature of its advisor.
3. Place the date of posting on each sign posted.

RESTRICTIONS

A sign shall not be larger than 22 inches by 28 inches, unless authorized by the vice president of student services. A sign shall not be attached or posted:

1. To a shrub or plant;
2. To a tree, except by string to its trunk;
3. To a permanent sign installed for another purpose;
4. To a fence or chain or its supporting structure;
5. To a brick, concrete, or masonry structure;
6. To a statue, monument, or similar structure;
7. On or adjacent to a fire hydrant;
8. On or between a curb and sidewalk; or
9. In a College District building, except on a bulletin board designated for that purpose.

REMOVAL

A student or registered student organization shall remove each sign not later than 14 days after posting or, if it relates to an event, not longer than 24 hours after the event to which it relates has ended.

A sign posted in accordance with this section shall not be removed without permission from the vice president of student services, the student, or the registered student organization.

DISCLAIMER

Literature distributed by a registered student organization must include a disclaimer indicating that the literature is not sponsored by the College District and does not represent the views of the College District or College District officials, faculty, or staff.

IDENTIFICATION

Students or registered student organizations distributing materials on campus shall provide identification when requested to do so by a College District representative.

VIOLATIONS OF POLICY

Failure to comply with the policy and procedures regarding distribution of nonschool literature shall result in appropriate administrative action, including but not limited to confiscation of nonconforming materials, suspension of a student's or registered student organization's use of College District facilities, and/or other disciplinary action in accordance with the College District's discipline policies and procedures [see FM and FMA].

APPEALS

Decisions made by the administration in accordance with this policy may be appealed in accordance with FLD(LOCAL).

Blinn Board Policy FLA (LOCAL)

Student Rights and Responsibilities: Student Conduct Policy

DEFINITION

Definitions of terms used in this policy shall be as follows.

STUDENT

A "student" shall mean one who is currently enrolled in the College District. These policies and regulations shall also apply to any prospective or former student who has been accepted for admission or readmission to any component institution while he or she is on the premises of any component institution.

PREMISES

The "premises" of the College District is defined as all real property over which the College District has possession and control.

DISORDERLY CONDUCT

"Disorderly conduct" shall include any of the following activities occurring on premises owned or controlled by the College District:

1. Behavior of a boisterous and tumultuous character such that there is a clear and present danger of alarming persons where no legitimate reason for alarm exists.
2. Interference with the peaceful and lawful conduct of persons under circumstances in which there is reason to believe that such conduct will cause or provoke a disturbance.
3. Violent and forceful behavior at any time such that there is a clear and present danger that free movement of other persons will be impaired.
4. Behavior involving personal abuse or assault when such behavior creates a clear and present danger of causing assaults or fights.
5. Violent, abusive, indecent, profane, boisterous, unreasonably loud, or otherwise disorderly conduct under circumstances in which there is reason to believe that such conduct will cause or provoke a disturbance.
6. Willful and malicious behavior that interrupts the speaker of any lawful assembly or impairs the lawful right of others to participate effectively in such assembly or meeting when there is reason to believe that such conduct will cause or provoke a disturbance.
7. Willful and malicious behavior that obstructs or causes the obstruction of any doorway, hall, or any other passageway in a College District building to such an extent that the employees, officers, and other persons, including visitors, having business with the College District are denied entrance into, exit from, or free passage in such building.

RESPONSIBILITY

Each student shall be charged with notice and knowledge of, and shall be required to comply with, the contents and provisions of the College District's rules and regulations concerning student conduct.

All students shall obey the law, show respect for properly constituted authority, and observe correct standards of conduct. Each student shall be expected to:

1. Demonstrate courtesy, even when others do not;
2. Behave in a responsible manner, always exercising self-

discipline;

3. Attend all classes, regularly and on time;
4. Prepare for each class and take appropriate materials and assignments to class;
5. Obey all classroom rules;
6. Respect the rights and privileges of students, faculty, and other College District staff and volunteers;
7. Respect the property of others, including College District property and facilities; and
8. Cooperate with and assist the College District staff in maintaining safety, order, and discipline.

PROHIBITED CONDUCT

The following behavior shall be prohibited:

FEDERAL, STATE, AND LOCAL LAW

1. Violations of federal, state, or local law or College District policies, procedures, or rules, including the student handbook.

PROHIBITED WEAPONS

2. Possession, distribution, sale, or use of firearms or other prohibited weapons without prior approval. [See FLBF]

DRUGS AND ALCOHOL

3. The use, possession, control, manufacture, transmission, or sale, or being under the influence, of a drug or narcotic, as those terms are defined by the Texas Controlled Substances Act, or other prohibited substances described in FLBD, unless under the direction of a physician.
4. The use, possession, control, manufacture, transmission, or sale of paraphernalia related to any prohibited substance.
5. The use, possession, control, manufacture, transmission, or sale, or being under the influence, of alcohol or other intoxicating beverage without the permission of the College District.

DEBTS

6. Owning a monetary debt to the College District that is considered delinquent or writing an "insufficient funds" check to the College District.

DISRUPTIONS

7. "Disorderly conduct", as defined above, or disruptive behavior.
8. Disrupting the orderly operations of a campus of College District facility.

BEHAVIOR TARGETING OTHERS

9. Threatening another person, including a student or employee.
10. Intentionally, knowingly, or negligently causing physical harm to any person.
11. Engaging in conduct that constitutes harassment, bullying, or dating violence directed toward another person, including a student or employee. [See DOA, FFD, and FFE as appropriate]
12. Hazing with or without the consent of a student. [See FLBC]
13. Initiations by organizations that include features that are dangerous, harmful, or degrading to the student, a violation of which also renders the organization subject to appropriate discipline.
14. Endangering the health or safety of members of the College District community or visitors to the premises.

PROPERTY

15. Intentionally, knowingly, or negligently defacing, damaging, misusing, or destroying College District property or property owned by others.
16. Stealing from the College District or others.

DIRECTIVES

17. Failure to comply with directives given by College District personnel.
18. Failure to provide identification when requested to do so by College District personnel.

TOBACCO

19. Possession or use of tobacco products on College District premises without authorization.

MISUSE OF TECHNOLOGY

20. Violating policies, rules, or agreements signed by the student regarding the use of technology resources.
21. Attempting to access or circumvent passwords or other security-related information of the College District, students, or employees or uploading or creating computer viruses.
22. Attempting to alter, destroy, or disable College District technology resources including but not limited to computers and related equipment, College District data, the data of others, or other networks connected to the College District's system.
23. Using the Internet or other electronic communications to threaten College District students, employees, or volunteers.
24. Sending, posting, or possessing electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.
25. Using e-mail or Web sites to engage in or encourage illegal behavior or threaten the safety of the College District, students, employees, or visitors.
26. Possessing published or electronic material that is designed to promote or encourage illegal behavior or that could threaten the safety of the College District, students, employees, or visitors.

DISHONESTY

27. Making false accusations or perpetrating hoaxes regarding the safety of the College District, students, employees, or visitors.
28. Intentionally or knowingly providing false information to the College District.
29. Intentionally or knowingly falsifying records, passes, or other College District-related documents.

GAMBLING

30. Gambling.

OTHER CONDUCT

31. Engaging in any conduct that College District officials might reasonably believe will substantially disrupt the College District program or incite violence.

DISCIPLINE

A student shall be subject to discipline, including suspension, in accordance with FM and FMA if the student violates this policy:

1. While on College District premises;
2. While attending a College District activity; or
3. While elsewhere if the behavior adversely impacts the educational environment or otherwise interferes with the College District's operations or objectives.

PUBLICATION

The student conduct rules contained in this policy and any other

conduct rules of the College District developed by the District President shall be published in the college catalog.

Blinn Board Policy FLB (LOCAL)

Student Conduct: Prohibited Organizations and Hazing Policy

HAZING OFFENSE

A person commits an offense if the person:

PERSONAL

1. Engages in hazing.
2. Solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing.
3. Has first-hand knowledge of the planning of a specific hazing incident involving a student in an educational institution, including a college district, or first-hand knowledge that a specific hazing incident has occurred, and knowingly fails to report that knowledge in writing to the dean of students or other appropriate official of the institution.

ORGANIZATION

An organization commits an offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alumni of the organization commits or assists in the commission of hazing.

DEFINITIONS

"Hazing" means any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution by one person alone or acting with others, directed against a student, that endangers the mental or physical health or the safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are or include other students. The term includes:

1. Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity.
2. Any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
3. Any activity involving consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
4. Any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, or that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described above.
5. Any activity that induces, causes, or requires the student to perform a duty or task that involves a violation of the Penal Code.

"Organization" means a fraternity, sorority, association, corporation, order, society, corps, club, or service, social, or similar group, whose members are primarily students.

"Student" means any person who:

1. Is registered in or in attendance at an educational institution;
2. Has been accepted for admission at the educational institution where the hazing incident occurs; or
3. Intends to attend an educational institution during any of its regular sessions after a period of scheduled vacation.

Blinn Board Policy FLBC (LEGAL)

Discipline and Penalties: Discipline Hearings Procedures Policy

REPORTS OF ALLEGED MISCONDUCT

Unless another policy governs the processing of a complaint (such as bullying or dating violence (FFE), discrimination, harassment and retaliation (FFD), etc.), College District faculty, staff, and students shall submit an alleged violation or violations of College District policies and procedures, including the rules for student conduct [see FLB], committed by a student to the vice president of student services within thirty (30) calendar days. The allegations must be submitted in writing, through traditional or electronic means, and must describe the alleged violation and any surrounding facts.

The vice president of student services or designee shall investigate the matter as necessary. If an allegation is deemed to be unfounded, the vice president of student services or designee shall dismiss the alleged violation and shall provide the student who is the subject of the allegation a written notice that the allegation of misconduct was made against the student and the allegation was dismissed.

CONFERENCE

If, however, the vice president of student services or designee determines that the allegation warrants further consideration, the vice president of student services or designee shall require the student who is the subject of the allegation to attend a conference to be held within a reasonable time frame, not to exceed ten (10) College District business days, following the receipt of the alleged violation of misconduct.

At the conference, the vice president of student services or designee shall notify the student of the allegation(s) and provide the student an opportunity to respond.

UNFOUNDED ALLEGATIONS

After conferring with the student, if the vice president of student services or designee determines that the student did not commit a violation of College District policies and/or procedures, including the rules of student conduct then the allegation(s) shall be dismissed as unfounded. The student shall be provided written notice of the dismissal.

MISCONDUCT WARRANTING A SANCTION

If the vice president of student services or designee determines that the student committed a violation of College District policies and/or procedures that warrants a sanction, the vice president of student services or designee shall inform the student in writing of the determination, and the student's right of disciplinary appeal.

INTERIM DISCIPLINARY SUSPENSION

In a situation where it is determined that a student's continued presence at the college constitutes an immediate threat of harm to the student, other individuals, and/or College property or presents a threat of disrupting the educational environment, the vice president of student services, or designee, may suspend a student pending final disposition of the case through the College discipline process.

STUDENT RIGHT OF DISCIPLINARY APPEAL

Students have the right to appeal an initial administrative disposition to the Chairperson of the Disciplinary Appeals Committee. The Chairperson shall notify the student and the Committee of the appeal date, time, and location to review the administrative disposition in question. Following the appeal process, the Chairperson will notify the student of the Committee's decision, and this decision will serve as the concluding administrative action regarding the violation. Except when a student has been suspended from the campus by the College President, or his/her designee, all penalties except interim suspension or expulsion shall be held in abeyance until the student accepts the penalty given or the appeals process has been ended.

DISCIPLINARY APPEALS COMMITTEE

The disciplinary appeals committee shall be convened:

1. At the request of a student appealing an administrative disposition. The request must be filed in writing, on a form provided by the College District, within one (1) College District business day of the receipt of the administration's disposition.
2. At the request of the vice president of student services, or an appointed designee.

STUDENT REQUEST OF DISCIPLINARY APPEAL

When a student refuses administrative disposition of a violation and appeals the disposition, the student is entitled to a hearing before the Disciplinary Appeals Committee. This request must be made in writing to the Chairperson within one (1) College District business day following administrative disposition. The request shall include:

1. Name, address, and student's I.D. number.
2. Description, date(s) and place(s) of alleged act(s) for which the student was disciplined.
3. Date of administrative disposition.
4. Nature of disciplinary measure.
5. Circumstances which the student feels should be reviewed.
6. The student's signature and date.
7. The student's intention, if any, of having an attorney present for the hearing (the attorney will not be allowed to question witnesses, but only to advise the student except in hearings brought under Section 51.233-51.234 regarding withdrawal of consent to remain on campus during periods of disruption or if there is a determination that the student is unable to question witnesses due to extenuating circumstances).

STUDENT NOTIFICATION OF APPEAL HEARING

The chairperson of the disciplinary appeals committee shall notify the student by letter of the date, time and location of the appeals hearing. Unless the student and the vice president of student services or designee otherwise agree, the appeal shall take place within a reasonable time period, not to exceed five (5) College District business days after the date of the student's request for the appeal.

The Chairperson of the Disciplinary Committee shall notify the student of the appeal date, time, and location of hearing and shall advise the student of the following rights to:

1. Have a private hearing.
2. Appear alone or with legal counsel.
3. Have the student's parents or guardian present at the hearing.
4. Require the production of documentation and other evidence possessed by the College regarding the alleged violation

5. Arrange to have a stenographer present at the hearing to make a transcript of the hearing, at the student's expense, but the student is not permitted to record the hearing by electronic means.

FAILURE TO APPEAR FOR HEARING

The disciplinary appeals committee may impose appropriate sanctions upon a student who without good cause fails to appear at his or her designated appeal hearing; for purposes of assessing sanctions, the committee may proceed with the hearing.

PROCEDURE

The hearing shall be informal and the chairperson shall provide reasonable opportunities for witnesses to be heard. The College may be represented by legal counsel if the student is to be represented by legal counsel. The hearing will be closed, except that, with the consent of or on invitation of the student, members of the student's immediate family and the student's attorney may attend. The Committee shall proceed as follows during the hearing:

1. The chairperson shall read the description of the alleged violation.
2. The chairperson shall inform the student of his or her rights.
3. The Vice President or designee shall present the college's case.
4. The student shall present the student's response.
5. The designated College District official or representative shall present rebuttal evidence.
6. The student shall summarize his or her case.
7. The designated College District official or representative shall summarize the College's case.
8. The committee members shall meet alone to deliberate the case. The committee members shall vote on the issue of whether or not the student violated College District policies and procedures.
9. Based on a majority vote, if the Committee finds the student in violation, the Committee will determine the appropriate sanction.
10. The Chairperson shall inform the student of the committee's decision and sanction, if any immediately following the hearing.

EVIDENCE

Legal rules of evidence shall not apply to hearings brought under this policy. The Committee may admit and consider evidence that possesses probative value and is commonly accepted by reasonable persons in the conduct of affairs. The Committee shall exclude irrelevant, immaterial and unduly repetitious evidence. Committee members may freely question witnesses, but Committee members are not subject to questioning. The Committee shall presume no violation has occurred and will make its decision based on the evidence presented. All evidence shall be offered to the Committee during the hearing and made a part of the hearing record. Documentary evidence may be admitted in the form of copies. Tangible evidence may be photographed or described for the records. The Committee shall decide whether a violation has occurred and an appropriate sanction solely on the basis of preponderance of the evidence. The Committee may consider a student's grades and disciplinary record only in determining an appropriate sanction after finding the student in violation.

RECORD

The hearing record shall include:

1. A copy of the notice of hearing.
2. All documentation and other evidence offered or ad-

mitted at the hearing.

3. Minutes of the hearing

4. The Committee's decisions.

The Committee Chairperson, shall send the record to the President, vice president of student services, and designated College administrators, with a copy to the student, within one (1) College District business day of the hearing

SANCTIONS

A student shall be subject to disciplinary sanctions for violations of College District policies and procedures per FM (Local).

CONCLUSION

Once a sanction has been imposed by the Committee, the Chair-person will notify the student of the Committee's decision, and this decision will serve as the concluding administrative action regarding the violation. There is no right of appeal to the Vice President of Student Services, President, Board of Trustees, or any appointed designee(s), however the Vice President of Student Services, College President, Board of Trustees and any appointed designee(s) may amend the Committee's findings at their sole discretion.

SECTION 51.234 PROVISIONS

If a student is notified in accordance with Section 51.234 of the Texas Education Code that consent to remain on the campus or facility under the control of the College District has been with-drawn due to reasonable cause to believe that the person has willfully disrupted the orderly operation of the campus or facility and that the presence on the campus or facility will constitute a substantial and material threat to the orderly operation of the campus or facility, the student may request a hearing. A student requesting a hearing under this provision has the following rights:

1. The right to be represented by counsel.
2. The right to call and examine witnesses and to cross-examine adverse witnesses.
3. The right to have all matters upon which the decision may be based introduced into evidence at the hearing in the student's presence.
4. The right to have the decision based solely on the evidence presented at the hearing;
5. The right to prohibit the introduction of statements made against him unless he has been advised of their content and the names of the person who made them, and has been given the opportunity to rebut unfavorable inferences that might otherwise be drawn.
6. The right to have all findings made at the hearing be final, subject only to the student's right to appeal to the President of the college district and to the Board.

Blinn Board Policy FMA(LOCAL)

Student Welfare: Freedom from Discrimination, Harassment, and Retaliation Policy

Note: This policy addresses discrimination, harassment, and retaliation involving College District students. For the College District's response regarding discrimination, harassment, and retaliation involving College District employees, see DOA.

STATEMENT OF NONDISCRIMINATION

The College District prohibits discrimination, including harassment, against any student on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited.

DISCRIMINATION

Discrimination against a student is defined as conduct directed at a student on the basis of race, color, religion, gender, national origin, disability, or on any other basis prohibited by law, that adversely affects the student.

PROHIBITED HARASSMENT

Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student's race, color, religion, gender, national origin, disability, or any other basis prohibited by law that is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

EXAMPLES

Examples of prohibited harassment may include offensive or derogatory language directed at another person's religious beliefs or practices, accent, skin color, or need for accommodation; threatening, intimidating, or humiliating conduct; offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

SEXUAL HARASSMENT BY AN EMPLOYEE

Sexual harassment of a student by a College District employee includes unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. A College District employee causes the student to believe that the student must submit to the conduct in order to participate in a school program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct; or
2. The conduct is so severe, persistent, or pervasive that it:
 - a. Affects the student's ability to participate in or benefit from an educational program or activity, or otherwise adversely affects the student's educational opportunities; or
 - b. Creates an intimidating, threatening, hostile, or abusive educational environment.

BY OTHERS

Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive that it:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

SEXUAL VIOLENCE

Sexual violence is a form of sexual harassment. Sexual

violence includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability.

EXAMPLES

Examples of sexual harassment of a student may include sexual advances; touching intimate body parts or coercing physical con-tact that is sexual in nature; jokes or conversations of a sexual nature; rape; sexual assault; sexual battery; sexual coercion; and other sexually motivated conduct, communications, or contact.

Physical contact not reasonably construed as sexual in nature is not sexual harassment.

GENDER-BASED HARASSMENT

Gender-based harassment includes physical, verbal, or nonverbal conduct based on the student's gender, the student's expression of characteristics perceived as stereotypical for the student's gender, or the student's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

EXAMPLES

Examples of gender-based harassment directed against a student, regardless of the student's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.

RETALIATION

The College District prohibits retaliation by a student or College District employee against a student alleged to have experienced discrimination or harassment or another student who, in good faith, makes a report of harassment or discrimination, serves as a witness, or otherwise participates in an investigation.

EXAMPLES

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

FALSE CLAIMS

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding discrimination or harassment is subject to appropriate discipline.

PROHIBITED CONDUCT

In this policy, the term "prohibited conduct" includes discrimination, harassment, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

REPORTING PROCEDURES STUDENT REPORT

Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to an instructor, counselor, administrator, other College District employee, or the appropriate College District official listed in this policy.

EMPLOYEE REPORT

Any College District employee who suspects or receives notice that a student or group of students has or may have experienced prohibited conduct shall immediately notify the appropriate College District official listed in this policy and shall take any other steps required by this policy.

DEFINITION OF COLLEGE DISTRICT OFFICIALS

For the purposes of this policy, College District officials are the ADA/Section 504 coordinator, the Title IX coordinator, and the District President.

ADA / SECTION 504 COORDINATOR

Reports of discrimination based on disability may be directed to the ADA/Section 504 coordinator. The College District designates the following persons to coordinate its efforts to comply with Title II of the American Disabilities Act of 1990, as amended, which incorporates and expands the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:

BRENNHAM, SCHULENBURG AND SEALY CAMPUSES:

Name: Patricia Moran
Position: Director of Disability Services
Address: 902 College Avenue, Brenham, TX 77833
Telephone: (979) 830-4157

BRYAN CAMPUS

Name: Brenda Wilkins
Position: Director of Disability Services, Bryan
Address: 2423 Blinn Boulevard, Bryan, TX 7785
Telephone: (979) 209-7264

TITLE IX COORDINATORS

Reports of discrimination based on sex, including sexual harassment, may be directed to the Title IX coordinator at the campus. The College District designates the following employees to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

BRENNHAM CAMPUS Name: Mordecai Brownlee
Position: Dean of Student Life
Address: 902 College Avenue, Brenham, TX 77833
Telephone: (979) 830-4282

BRYAN CAMPUS

Name: Dr. Kathy Anzivino
Position: Dean Student Success
Address: 2423 Blinn Boulevard, Bryan, TX 77802
Telephone: (979) 209-7214

SCHULENBURG CAMPUS Name: Rebecca Garlick
Position: Director of Schulenburg Campus
Address: 100 Ranger Drive, Schulenburg, TX 78956
Telephone: (979) 743-5222

SEALY CAMPUS

Name: Lisa Caton
Position: Director of Sealy Campus
Address: 3701 Outlet Center Drive, Sealy, TX 77474

Telephone: (979) 627-0286

OTHER ANTI-DISCRIMINATION LAWS

The District President or designee shall serve as coordinator for purposes of College District compliance with all other antidiscrimination laws.

ALTERNATIVE REPORTING PROCEDURES

A student shall not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the ADA/Section 504 coordinator or the Title IX coordinator may be directed to the District President.

A report against the District President may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.

TIMELY REPORTING

Reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the College District's ability to investigate and address the prohibited conduct.

INVESTIGATION OF THE REPORT

The College District may request, but shall not insist upon, a written report. If a report is made orally, the College District official shall reduce the report to written form.

Upon receipt or notice of a report, the College District official shall determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the College District official shall immediately authorize or undertake an investigation, regardless of whether a criminal or regulatory investigation regarding the same or similar allegations is pending. If not, the College District official shall refer the complaint for consideration under FFE.

If appropriate, the College District shall promptly take interim action calculated to prevent prohibited conduct during the course of an investigation.

The investigation may be conducted by the College District official or a designee or by a third party designated by the College District, such as an attorney.

The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.

CONCLUDING THE INVESTIGATION

Absent extenuating circumstances, the investigation should be completed within ten College District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.

The investigator shall prepare a written report of the investigation. The report shall be filed with the College District official overseeing the investigation.

The College District shall provide written notice of the outcome, within the extent permitted by law, to the victim and the person against whom the complaint is filed.

COLLEGE DISTRICT ACTION PROHIBITED CONDUCT

If the results of an investigation indicate that prohibited conduct occurred, the College District shall promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.

CORRECTIVE ACTION

Examples of corrective action may include a training program for those involved in the complaint, a comprehensive education pro-gram for the College District community, counseling to the victim and the student who engaged in prohibited conduct, follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred, involving students in efforts to identify problems and improve the College District climate, increasing staff monitoring of areas where harassment has occurred, and reaffirming the College District's policy against discrimination and harassment.

EXCEPTION

The College District shall minimize attempts to require a student who complains of sexual harassment to resolve the problem directly with the person who engaged in the harassment; however, if that is the most appropriate resolution method, the College District shall be involved in an appropriate manner. Mediation shall not be used to resolve sexual harassment complaints.

IMPROPER CONDUCT

If the investigation reveals improper conduct that did not rise to the level of prohibited conduct, the College District may take disciplinary action in accordance with College District policy and procedures or other corrective action reasonably calculated to address the conduct.

CONFIDENTIALITY

To the greatest extent possible, the College District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.

APPEAL

A student who is dissatisfied with the outcome of the investigation may appeal through FLD(LOCAL), beginning at the appropriate level. A student shall be informed of his or her right to file a complaint with the United States Department of Education Office for Civil Rights.

RECORDS RETENTION

Retention of records shall be in accordance with the College District's records retention procedures. [See CIA]

ACCESS TO POLICY AND PROCEDURES

Information regarding this policy and any accompanying procedures shall be distributed annually to College District employees and students in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in major College District publications. Information regarding the policy and procedures shall also be prominently published on the College District's Web site. Copies of the policy and procedures shall be readily available at the College District's administrative offices.

Blinn Board Policy FFD (Local)

Student Welfare: Freedom from Bullying and Dating Violence Policy

Note: This policy addresses bullying and dating violence involving College District students. For provisions regarding discrimination and harassment involving College District students, see FFD.

BULLYING AND DATING VIOLENCE PROHIBITED

The College District prohibits bullying and dating

violence as defined by this policy. Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited.

DEFINITIONS - BULLYING

Bullying occurs when a student or group of students engages in written or verbal expression, expression through electronic means, or physical conduct that occurs on College District property, at a College District-sponsored or College District-related activity, or in a vehicle operated by the College District and that:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or
2. Is so sufficiently severe, persistent, and pervasive that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.

EXAMPLES

Bullying of a student may include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name-calling, rumor spreading, or ostracism.

DATING VIOLENCE

Dating violence occurs when one partner in a dating relationship, either past or current, intentionally uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other partner to the point that the abuse:

1. Affects the student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

EXAMPLES

Examples of dating violence against a student may include physical or sexual assaults, name-calling, put-downs, threats to hurt the student or the student's family members or members of the student's household, destroying property belonging to the student, threats to commit suicide or homicide if the student ends the relationship, attempts to isolate the student from friends and family, stalking, or encouraging others to engage in these behaviors.

RETALIATION

The College District prohibits retaliation by a student or College District employee against any person who in good faith makes a report of bullying or dating violence, serves as a witness, or participates in an investigation.

EXAMPLES

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

FALSE CLAIM

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding bullying, dating violence, or retaliation as defined by this policy shall be subject to appropriate disciplinary action.

TIMELY REPORTING

Reports of bullying, dating violence, or retaliation shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to promptly report may impair the College District's ability to investigate and address the prohibited conduct.

**REPORTING PROCEDURES
STUDENT REPORT**

Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to an instructor, counselor, administrator, or other College District employee.

EMPLOYEE REPORT

Any College District employee who suspects or receives notice that a student or group of students has or may have experienced bullying, dating violence, or retaliation shall immediately notify the campus police or campus director.

REPORT FORMAT

A report may be made orally or in writing. The campus police or campus director shall reduce any oral reports to written form.

PROHIBITED CONDUCT

The campus police or campus director shall determine whether the allegations in the report, if proven, would constitute prohibited conduct as defined by policy FDE, including harassment or discrimination on the basis of race, color, religion, gender, national origin, or disability. If so, the College District shall proceed under policy FFD instead.

INVESTIGATION OF THE REPORT

The campus police or campus director shall conduct an appropriate investigation based on the allegations in the report. The campus police or campus director shall promptly take interim action calculated to prevent bullying, dating violence, or retaliation, as defined by this policy, during the course of an investigation, if appropriate.

CONCLUDING THE INVESTIGATION

Absent extenuating circumstances, the investigation should be completed within ten College District business days from the date of the initial report alleging bullying, dating violence, or retaliation, as defined by this policy; however, the campus police or campus director shall take additional time if necessary to complete a thorough investigation.

The campus police or campus director shall prepare a final, written report of the investigation. The report shall include a determination of whether bullying, dating violence, or retaliation, as defined by this policy, occurred. A copy of the report shall be sent to the District President or designee.

COLLEGE DISTRICT ACTION

If the results of an investigation indicate that bullying, dating violence, or retaliation as defined by this policy occurred, the College District shall promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.

CORRECTIVE ACTION

Examples of corrective action may include implementing a training program for the individuals involved in the complaint, implementing a comprehensive education program for the College District community, conducting follow-up

inquiries to determine if any new incidents or any instances of retaliation have occurred, involving students in efforts to identify problems and improve the College District climate, increasing staff monitoring of areas where bullying, dating violence, or retaliation has occurred, and reaffirming the College District's policy against bullying, dating violence and retaliation.

IMPROPER CONDUCT

If the investigation reveals improper conduct that did not rise to the level of bullying, dating violence, or retaliation as defined by this policy, the College District may take disciplinary action.

CONFIDENTIALITY

To the greatest extent possible, the College District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation.

APPEAL

A student who is dissatisfied with the outcome of the investigation may appeal through FLD(LOCAL), beginning at the appropriate level.

RECORDS RETENTION

Retention of records shall be in accordance with the College District's records retention procedures. [See CIA]

ACCESS TO POLICY

Information regarding this policy and accompanying procedures shall annually be made available to College District employees and students and shall be published on the College District's Web site. Copies of the policy and procedures shall be readily available at the College District's administrative offices.
Blinn Board Policy FFE (LOCAL)

Graduation**Graduation/Achievement Awards**

Students who plan to graduate from Blinn College at the end of the current semester should do the following:

1. Prior to graduation, submit an application.
 - Students currently enrolled at Blinn College must apply for graduation by logging into their myBlinn account.
 - Reverse transfer students or students NOT currently enrolled at Blinn College must apply for graduation using the graduation application found on the graduation website (<http://www.blinn.edu/admissions/graduation.htm>).
2. Comply with all requirements (pertaining to your degree, certificate, or Achievement Award) as detailed in the Blinn College Catalog.
3. All holds must be cleared.

Diplomas do not reflect majors for the Associate of Arts and Associate of Science degrees. Achievement Awards are only denoted on the Official Blinn College Transcript. Recipients of this award alone do not participate in commencement exercises.

Graduation Seniors at a Senior University

Many students choose to attend Blinn College the same semester they are to graduate from a senior university. Contact the transcript request office at trans@blinn.edu early in the semester to arrange the transfer of Blinn hours to these schools prior to graduation.

Commencement Exercises

Formal commencement exercises are held at the close of the regular spring semester. Degrees and certificates are awarded at the close of each semester at the request of the

student. Achievement awards are only denoted on the official Blinn College transcript. Recipients of this award alone do not participate in commencement exercises. Summer, fall, and those who do not participate in the spring ceremony will receive their diploma and/or certificate by mail.

International Student Admissions and Orientation

For all International Student Information, see No. 10 under Admissions. An orientation for new and transferring international students will be conducted before each fall and spring semester.

Orientation is an important step in beginning an academic career at Blinn College. Topics that will be presented include: F-1 visa regulations, registration process, campus tour, interpreting THEA or alternative test scores, culture differences, academic advising and transfer issues. Students should make plans to arrive early enough to attend orientation. Late arrivals could result in last minute advising, delayed registration, poor scheduling and additional late fees. For more details visit www.blinn.edu/international/orientation or call (979) 209-7305

Academic Advising and Counseling Center

Academic Advising

Academic advising helps students make appropriate decisions about their academic career and ensures compliance with Blinn College policy and procedure. Blinn College encourages all students to participate in the academic advising process. Professional counselors, advisors and trained faculty are available throughout the year for advising purposes. Students enrolling at Blinn College for the first time must have state-approved test scores or qualifying state test (TSI) exemption scores available before they can be advised for coursework. Students should bring copies of their transcripts from previous colleges attended, and/or previous test scores (ACT, SAT, TAKS, e.g.) to their advising appointment/session. Students should allow 48 hours for documents to process.

Advising Requirements

Blinn College encourages all students to be academically advised each semester. Some student populations are required to be advised and registration holds will be placed on their accounts until the advising process is completed. Students required to be advised include:

- students who are NOT "College Ready"
- all first time in college freshmen
- students returning from academic suspension

Students on academic probation are strongly recommended to meet with an advisor prior to registration.

"College Ready" is defined as one who has passed all sections on, or is exempt from a state-approved placement test. A student may also become college ready by successfully completing required developmental education courses.

***First time in college freshmen who are "College Ready" have the option of waiving the advising requirement by signing a self advising waiver form. This form is available on the Blinn College website (http://www.blinn.edu/admissions/self_advising_waiver.htm) and must be on file in the Admissions Office prior to registering. Students electing to self-advise should be sure to choose courses that will meet the college's requirements needed for their educational goals.*

Advising For Technical Programs

Students interested in Technical/Vocational majors are to be advised by the Technical Education Programs Advisor in the Academic Advising and Counseling Center (Brenham), or the program coordinator/director/program representative of their

designated major, Technical programs advisor, or counselor/advisor in the Academic Advising and Counseling Center (Bryan), or an advisor (Schulenburg, Sealy). Students seeking admission into any of the Health Sciences programs are required to set up a file with the Technical Education Advisor prior to making application to the chosen program. Complete information can be obtained for each of the Technical Education programs at: <http://www.blinn.edu/twe/index.htm>.

Brenham Campus - Administration Building

Counseling Services consist of academic advising, career/vocational counseling, personal counseling, as well as a variety of testing services. Counselors and academic advisors are available to assist students, define educational and career goals, make realistic choices between technical/vocational programs at Blinn and coursework transferable to four-year institutions, and deal with life challenges that may limit their chances of succeeding in college. These services may occur in a one to one process, or in a group. Assistance is provided in the following specific areas:

1. Academic advisement, which involves appropriate course selection/transferability of courses, educational planning, and an examination of study skills.
2. Personal confidential counseling.
3. Career and vocational planning and assessment to explore career goals, career information, and self-assessment of career interests.
4. Small group counseling conducted by counselors.
5. Testing and assessment services to include:
 - a. Tests for selected state and national programs, and health sciences programs including: ACCUPLACER, American College Test (ACT), General Education Development Test (GED), Health Occupations Basic Entrance Test (HOBET), Nurse Entrance Assessment (TEAS), Scholastic Aptitude Test (SAT), Texas Higher Education Assessment (THEA QT) Quick Test.
 - b. Tests of aptitude and career/vocational interests.
6. Referral resources that provide assistance with concerns such as financial aid, tutoring, career/vocational interests, alcohol and drug abuse or personal issues.

Brenham Campus: Students may schedule an appointment with a counselor/advisor by phone (979) 830-4196 or by visiting the Academic Advising and Counseling Services office in Room 206 of the Administration building. Walk-in advising is available on a limited basis during peak advising periods.

Bryan Campus - Science Building

The Academic Advising and Counseling Center provides services for Academic, Technical and Workforce Education students. All services are provided at no cost to the student. The most frequently requested services include:

- | | |
|-----------|--|
| ACADEMIC: | Academic advising, technical education program information, course selection, degree planning and senior college transfer information. |
| CAREER: | Computerized career exploration, vocational assessments, resume writing, interview techniques, job search techniques, career counseling, job placement, and job search bank. |
| PERSONAL: | Time management, personal adjustment, stress management, study skills, support groups (on a variety of issues), information on and referrals to community services. |

Bryan Campus: The counseling office on the Bryan campus offers both scheduled appointments and walk-in (first come-first serve) service. To schedule an appointment (encouraged for those traveling from out of town) go to www.blinn.edu/counseling and click on the link 'advising schedule' on the left. The office is open Monday and Tuesday, 8am to 7pm; and Wednesday-Friday, 8am to 5 pm.

Testing Services

Blinn College Testing Services provide students with the opportunity to take the following tests:

- General Educational Development (GED), to achieve a high school equivalency diploma.
- ACT and SAT to meet admission requirements of four-year colleges and universities.
- ACCUPLACER, COMPASS, and THEA QT, to meet admissions and/or registration requirements of two-year public colleges.
- Health Occupations Basic Entrance Test (HOBET) and the Test of Essential Academic Skills (TEAS), to meet admission requirements for the health sciences programs.
- DISCOVER and Myers-Briggs Type Indicator (MBTI), to assess vocational interests.

See the College Expense section of this catalog for fees associated with each test.

Office Locations

Students can receive Accuplacer and Compass testing at the following locations. All other tests, students need to check the academic calendar, call the Academic Advising and Counseling Center, or check the website <http://www.blinn.edu/counseling/testing> for information.

Brenham Campus: Academic Advising and Counseling Center.

- Monday-Thursday at 8am and 1:30pm.
- Administration Building, second floor
- Schedule an appointment with the Counseling Office (979-830-4196)
- Pay in Enrollment Services

Bryan Campus: Testing Center

- Monday-Friday at 8:30am – 12:00pm
- Pay in Enrollment Services
- Call 979-209-7200, press 2 for more details.

Schulenburg Campus:

- Q.T. is offered in December, April, May, June, July and August.
- ACCUPLACER, COMPASS are available in the Main Building Library by appointment only.
- HOBET (January and February) and TEAS (March and April) are offered by appointment only.
- Individual testing is held in the Main Building Library. Group testing is held in room 120, Liberal Arts Building, or in an available computer lab.
- Test appointments and payments are made at the Enrollment Services Desk, Main Building.

Sealy Campus: Director's Office

- Accuplacer, Friday at 9:00am and 1:00pm and other times; by appointment (COMPASS not offered)
- Main Building

BRENHAM ADVISING, COUNSELING AND ACADEMIC SUPPORT SERVICES

Brenham Campus - Administration Building

Counseling Services consist of academic advising, career/vocational counseling, personal counseling, as well as a variety of testing services. Counselors and academic advisors are available to assist students, define educational and career goals, make realistic choices between technical/vocational programs at Blinn and coursework transferable to four-year institutions, and deal with life challenges that may limit their chances of succeeding in college. These services may occur in a one to one process, or in a group. Assistance is provided in the following specific areas:

1. Academic advisement, which involves appropriate course selection/transferability of courses, educational planning, and an examination of study skills.
2. Personal confidential counseling.
3. Career and vocational planning and assessment to explore career goals, career information, and self-assessment of career interests.
4. Small group counseling conducted by counselors.
5. Testing and assessment services to include:
 - a. Tests for selected state and national programs, and allied health programs including: ACCUPLACER, American College Test (ACT), General Education Development Test (GED), Scholastic Aptitude Test (SAT), Texas Higher Education Assessment (THEA QT) Quick Test.
 - b. Tests of aptitude and career/vocational interests.
6. Referral resources that provide assistance with concerns such as financial aid, tutoring, career/vocational interests, alcohol and drug abuse or personal issues.

Brenham Campus: Students may schedule an appointment with a counselor/advisor by phone (979) 830-4196 or by visiting the Academic Advising and Counseling Services office in Room 206 of the Administration building. Walk-in advising is available on a limited basis during peak advising periods.

ACADEMIC ADVISING

Academic advising helps students make appropriate decisions about their academic career and ensures compliance with Blinn College policy. Blinn College encourages all students to participate in the academic advising process. Professional counselors, advisors and trained faculty are available throughout the year for advising purposes. Students enrolling at Blinn College for the first time must have state-approved test scores or qualifying state test (TSI) exemption scores available before they can be advised for coursework. Students should bring copies of their transcripts from previous colleges attended, and/or previous test scores (ACT, SAT, TAKS, e.g.) to their advising appointment/session. Students should allow 48 hours for documents to process.

All Blinn students are encouraged to visit an advisor of their choice. However, the following populations of students are required to be advised prior to each registration:

- a. Students enrolling at Blinn College for the first time (except co-enrolled students at a senior institution).
- b. Students who fail any part of the state-approved placement test.
- c. Students who are on scholastic probation.
- d. Students readmitted following suspension.

ACADEMIC SUPPORT SERVICES

Lab/ Resource	Location of Lab/ Resource	Description of Resources	Phone Number
W.L. Moody Library		Research assistance; books, journals, newspapers (print and electronic); applications software, DVDs, audio books, music; computers, Internet; printers, copiers; study areas. See hours and calendar at: http://www.blinn.edu/library/info/hours/brenham.htm	979-830-4250
Bullock Computer Lab (Open Lab)	Bullock Building Room #138	Applications software, internet access, instructional software, scanner & OCR software, color laser printer, technical assistance, CD burner, data recovery services, WebCam computers	979-830-4298 979-830-4497-Fax
Learning Center	Academic Building Room #13	Tutorial assistance in many academic subjects, testing services, distance learning testing, computer use, study guides, & dictionaries	979-830-4442
The Writing Room	Academic Building Room #14	Writing consultation for all disciplines, grammar/style handbooks, computer, non-credit-level English contract lab exercises	979-830-4403
Foreign Language Lab	Academic Building Room #9	Student tutors, foreign language films & instructional videos, language tapes, reference volumes & maps	979-830-4426
Open Science Lab	Classroom Building C-7	Allows students to review important lecture concepts, repeat some biology experiments, and to prepare for laboratory practical examinations. Interactive Chemistry tutorial software (CCC) is available as well as virtual chemistry lab experiments	979-830-4225

THE BRENHAM LEARNING CENTER (Academic Building, Room 13)

The BLC serves a multi-fold purpose. It is a friendly academically stimulating place. It is an environment in which a student can study, work on assignments and presentations, read, and write while having access to qualified professional assistance. The main strength of the BLC lies in its staff of professional educators. They provide one-on-one tutoring to each student on a walk-in basis or through referrals from faculty. They also conduct regularly scheduled tutoring sessions with small groups of at-risk students or students who recognize a weakness in certain areas.

Services include:**Computer Lab:**

Word processing
Presentations
Class assignments
Computer-aided instruction

Tutoring:

One-on-One; small group
Computer tutorials
Supplemental instruction
ADA special
Accommodations
Pre-exam reviews

Testing:

Distance Learning
ADA special accommodations
Make-ups
Off-campus exams

Resources include:

- State-of-the-Art computers, Laser Printers, Color Printers and Color Scanner
 - MS Office Software
- For more information:
<http://www.blinn.edu/labs/brenham/LC/index.htm>

BULLOCK COMPUTER LAB

The Bullock Computer Lab is located in Room 138 in the Bullock Building on the Brenham Campus. The lab is a computer support facility that provides services and resources to aid students' academic success. This open lab is free to all students with a valid Blinn ID card. Check out our webpage under Blinn A-Z or go to <http://www.blinn.edu/labs/brenham/bullock>. The staff is available to assist students.

Resources include:

- Win 7 PC Computers with DVD-RW
- Two WebCam computers for recording Tegrity speeches
- All Computers networked to Laser B/W & Color printers through the Pharos print system
- MS Office 2013 Professional Suite including Word, Excel, PowerPoint, Access and Publisher
- Tech assistance with Wi-Fi settings
- Headphones for check-out
- Scanners with graphic & OCR software
- Adobe Creative Suite & Web Design
- Tutorial software for academic subjects and other supplemental programs
- Two adjustable workstations for wheelchair access & ZoomText

THE WRITING ROOM**What is The Writing Room?**

The Writing Room is a free-of-charge writing center and computer lab available to all currently enrolled Blinn College students. By providing friendly, student-centered, one-on-one access to help, The Writing Room seeks to improve students' knowledge and command of the writing process.

Where is The Writing Room?

The Writing Room is located in Room 14 of the Academic Building on the Blinn College Brenham campus.

When is The Writing Room open?

The Writing Room opens at 8 a.m., Monday-Friday until the early evening. *Specific times will be determined each semester.*

What can students do in The Writing Room?

In The Writing Room, students can meet one-on-one with trained writing consultants. By discussing concerns about writing

with these consultants, students can discover answers to questions about:

- Different types of writing assignments;
- The writing process;
- Paragraph organization, content, and development;
- Essay organization, content, and development;
- Topic sentences and thesis statements;
- Library research;
- Grammar and punctuation;
- Internal parenthetical documentation and works cited pages;
- MLA format;
- Revision; and
- The use of reference books on writing, including the Little, Brown Handbook.

In The Writing Room, students may also take advantage of individual time at IBM- compatible computers. There are also two adjustable workstations for wheelchair access. Additionally, students may use The Writing Room as a productive place to think and write.

How can students get more information about The Writing Room?

Additional information about The Writing Room is available in person in Academic Room 14 or by telephone at (979) 830-4403. For more information: http://www.blinn.edu/humanities/writingroom04C.html#What_is_The_Writing_Room

FOREIGN LANGUAGE LAB

The Foreign Language Laboratory is located in Room 10 of the Academic Building. Students will find various resources there to help them in their language classes, including computers and computer programs, video materials, and reference books. Space is available for group and individual study. In addition, an assistant is available to aid students with the materials and procedures. This person is normally conversant with Spanish and is able to tutor students and answer questions as needed.

OPEN SCIENCE LAB

We have ample equipment for hands-on physics experiments as well as computer- based experiments. The chemistry lab is equipped with computer-interfaces for experiments in calorimetry, colorimetry and titrations. The geology lab is equipped with ground-water models, and both fresh water and saltwater aquariums. It also has its own weather station on the roof of the Classroom Building, as well as two seismographs constructed by the faculty member. The human anatomy and physiology lab has recently been updated with \$10,000 worth of models including kidney, muscles of the head, arms and legs, cell models, additional human torso models, and spinal cord models. It is also houses an industrial quality refrigerator for storing preserved specimens, several new storage cabinets, the preserved slides and slides of organ tissues, and two new vital signs monitors similar to those used in hospitals. General biology classes are equipped with electrophoresis kits for DNA analysis. The students of biology have access to many preserved specimens to compare with the computer tutorial images in the Open Science Lab in Room C-7. In addition we have a digital microscope, several Sympodiums, desktop presenters, and microvideo systems for projecting microscope slides in real time.

BRYAN ADVISING, COUNSELING AND ACADEMIC SUPPORT SERVICES

COUNSELING/ADVISING SERVICES

(Located in the Academic Advising and Counseling Center, Science Building, 979-209-7250)

The Academic Advising and Counseling Center provides services for Academic, Technical and Workforce Education students. All services are provided at no cost to the student.

The most frequently requested services include:

ACADEMIC: Academic advising, technical education program information, course selection, degree planning and senior college transfer information.

CAREER: Computerized career exploration, vocational assessments, resume writing, interview techniques, job search techniques, career counseling, job placement, and job search bank.

PERSONAL: Time management, personal adjustment, relationships, communication skills, stress management, study skills, support groups (on a variety of issues), information on and referrals to community services.

Bryan Campus: The counseling office on the Bryan campus offers both scheduled appointments and walk-in (first come-first serve) service. To schedule an appointment (encouraged for those traveling from out of town) go to www.blinn.edu/counseling and click on the link 'advising schedule' on the left. The office is open Monday and Tuesday, 8am to 7pm; and Wednesday-Friday, 8am to 5 pm.

ACADEMIC ADVISING

Academic advising helps students make appropriate decisions about their academic career and ensures compliance with Blinn College policy. Blinn College encourages all students to participate in the academic advising process. Professional counselors, advisors and trained faculty are available throughout the year for advising purposes. Students enrolling at Blinn College for the first time must have state-approved test scores or qualifying state test (TSI) exemption scores available before they can be advised for coursework. Students should bring copies of their transcripts from previous colleges attended, and/or previous test scores (ACT, SAT, TAKS, e.g.) to their advising appointment/session. Students should allow 48 hours for documents to process.

Advising Requirements

Blinn College encourages all students to be academically advised each semester. Some student populations are required to be advised and registration holds will be placed on their accounts until the advising process is completed. Students required to be advised include:

- students who are NOT "College Ready"
- all first time in college freshmen**
- students returning from academic suspension

Students on academic probation are strongly recommended to meet with an advisor prior to registration.

"College Ready" is defined as one who has passed all sections on, or is exempt from a state- approved placement test. A student may also become college ready by successfully completing required developmental education courses.

***First time in college freshmen who are "College Ready" have the option of waiving the advising requirement by signing a self advising waiver form. This form is available on the Blinn College website (<http://>*

www.blinn.edu/admissions/self_advising_waiver.htm) and must be on file in the Admissions Office prior to registering. Students electing to self-advise should be sure to choose courses that will meet the college's requirements needed for their educational goals.

The Developmental Reading/Writing Labs (Bryan)	Building L Rooms 257/249	Labs are used as a supplement to class time and give students the opportunity to work with their instructor or a tutor	
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ACADEMIC SUPPORT SERVICES

Lab/Resource	Location of Lab/Resource	Description of Resources	Phone Number
Library	Building L First Floor	Research assistance; books, journals, newspapers (print and electronic); applications software, audio books, music; computers, Internet; printers, copiers; study areas. See hours and calendar at: http://www.blinn.edu/library/info/hours/b	979-209-7270
Open Computer Lab	Building H Room 225	Applications software, internet access, instructional software, scanner & OCR software, memory card reader, double-sided printing, technical assistance, CD burner, zip drive, data recovery services	979-209-7265
Learning Center	Building L Room 258	Tutorial assistance in many academic subjects, testing services, distance learning testing, computer use, study	979-209-7267
The Writing Center	Building A Room 119	The mission of the Writing Center is to make better writers. This is accomplished in a comfortable environment through one-on-one consultations with experienced, degreed writing tutors. During a tutoring session, students choose what aspects of their assignments they would like to work on. While the Writing Center is not a proofreading service, the tutors will work with writers on any stage of the writing process. The purpose is to help students improve their writing skills overall.	979-209-7591
Foreign Language Lab	Building G Room 218 & 227	Beginning language classes spend regular time in the labs. Also open lab hours are available for the student to do extra practice.	979-209-7346
Math Lab	Building L Room 248	Tutoring services by various instructors in the mathematical division	

BRYAN LEARNING CENTER OPERATING HOURS: Fall and Spring Semester

Sunday.....5:30 p.m. – 9:30 p.m.
 Monday-Thursday.....7:45 a.m. – 9:30 p.m. Friday.....7:45 a.m. – 5:00 p.m.
 Saturday.....9:30 a.m. - 2:30 p.m.
Summer Semesters
 Sunday.....5:30 p.m. – 9:30 p.m.
 Monday-Thursday.....7:30 a.m. – 9:30 p.m. Friday.....7:30 a.m. – 5:00 p.m.
 Saturday.....Closed
See website for Interim Schedule and Holiday Closings at
<http://www.blinn.edu/labs/bryan/schedule/htm>

The Bryan Learning Center is located in Room 258 on the second floor of the Library Building, Bryan Campus. The Center is an academic support facility, providing a variety of services for students, staff, and faculty. Center services are free to all Blinn students with a valid Blinn ID card.

Services include:

- **Tutoring** - The Learning Center provides free tutoring in a variety of subjects including Accounting, Biology, Chemistry, Physics, Computer Programming, Mathematics and Microsoft Office Applications. Tutoring services are performed by Peer Tutors, Tutors, and Learning Center Assistants.
- **Computers** - The Learning Center has over 80 computers available for use. Printing costs 7 cents per page (taken off student's or faculty's semester printing balance). Printing is single-sided and in black and white only. Two computers have scanners. All computers have Windows, Microsoft Office, Maple and other software used in Blinn courses. To find out more about the additional software, please call (979) 209-7267 or visit the Center.
- **Supplemental Resources** - To check out resources you must have a current Blinn College ID. We will keep your ID until you return the resource. All resources, excluding calculators, are for use in the Learning Center only. Resources available for checkout include: textbooks, reference books, calculators, headphones, zip drive and CD burner.
- **Test Center** - Testing for distance learning courses, make-up exams, and correspondence exams is available in the facility's testing center.

For more information go to:
<http://www.blinn.edu/labs/bryan/index.htm>

OPEN COMPUTER LAB

The Bryan Open Computer Lab is a computer support facility that supplements all divisions of Blinn College. It provides services and resources to aid students' academic success at the collegiate level. The lab is located in the health building on the second floor, room H225.

OPERATING HOURS:**Fall and Spring Semester**

Monday-Thursday.....7:45 a.m. – 9:30 p.m. Friday7:45 a.m. – 4:00 p.m. **Summer Semesters**

Monday-Thursday..... 7:30 a.m. – 8:30 p.m. Friday..... 7:30 a.m. – 5:00 p.m.

Resources include: applications software, Division software, scanners, memory card readers, web cams, CD burners, and laser printers with double-sided printing capability.

THE WRITING CENTER (Bryan Campus)

The Writing Center is located in A119 and serves all students enrolled in Blinn College courses. Our mission is to help students become better writers; this is accomplished in a comfortable environment through one-on-one consultations with experienced, degreed writing tutors. While the Writing Center is not an editing service, we will work with writers on any stage of the writing process. Rather than focusing on one piece of writing during a session, the tutors help students improve their writing skills overall. For more information go to <http://www.blinn.edu/brazos/humanities/writingcenter/>

Quick Facts:

- open Monday-Thursday 9am-8pm and on Friday 9am-1pm
- tutors have a bachelor's degree or higher
- we tutor through personalized, one-on-one consultations
- tutors can help with all writing stages: understanding an assignment, choosing a topic, planning, revising, editing, and documenting sources.

THE DEVELOPMENTAL READING AND WRITING LABS (Bryan Campus)

Parallel Studies is home to two computer labs (L257 & L249) that exist to guide students through their developmental courses. Our aim is to encourage academic achievement. These labs are used as a supplement to class time and give students the opportunity to work with their instructor or a tutor in a quiet, friendly, individualized setting.

Students may use the lab to complete work for a developmental course or to receive tutoring on a particular concept they are struggling with. Degreed tutors can answer questions about assignments, reading, writing and course computer programs. For more information go to <http://www.blinn.edu/brazos/parallelstud/development>.

FOREIGN LANGUAGE LAB

The Foreign Languages Department has two computer labs (G218 & G227) which are used intensively by first and second semester students in Spanish, French, German and American Sign Language as part of their course requirements. The lab sessions are an integral part of their courses where the students work with their own instructors who facilitate, design and select activities for their students' language acquisition. Third and fourth semester students use the labs to complete their coursework and get essential practice with the "target" language. The labs also have open hours for students to work with a variety of media to develop their language skills.

MATH LAB

Math tutoring is available in L248 and serves all students enrolled in all levels of mathematics courses on the Bryan Campus. Staffed by the faculty of the Math Division, this tutoring area is designed to provide students with a central location to work on homework or other classroom work. The faculty are available to answer questions in a casual, one-on-one setting.

Open each semester Monday-Thursday from 9:00 a.m. to 5:00 p.m.

SCHULENBURG ADVISING, COUNSELING AND ACADEMIC SUPPORT SERVICES**COUNSELING SERVICES**

Counseling Services consists of academic advising, personal counseling, career/ vocational counseling, as well as a variety of testing services. Counseling involves processes by which students learn to make better decisions, improve their personal skills, increase self-confidence, and acquire a better awareness of their needs and the needs of others. Students can make an appointment to see an academic advisor at the Enrollment Services desk or by calling (979) 743-5200. Students seeking personal counseling will be referred to the Brenham counselor.

Assistance is provided in the following areas:

- academic advisement involving appropriate course selections, educational plans, and transferability of courses;
 - personal confidential counseling to help students become more effective in their everyday lives;
 - career and vocational counseling to explore vocational goals, occupational information and self-appraisals of career interests and abilities.
- Counseling Services administers various tests that include:
- the THEA Quick Test (Texas Higher Education Assessment);
 - the Health Occupations Basic Entrance Test (HOBET);
 - aptitude, career, and vocational interests.

ACADEMIC ADVISING

Academic advising is available throughout the year. Academic advisors can assist students in several areas that include:

- formulating degree plans;
- making appropriate course selections;
- planning course work to optimize transferability to other institutions.

Before advisement all students are required to have on file THEA (or other state assessment test) scores or TSI exemption documentation. These scores, along with ACT/ SAT scores or other college credit, are used to select semester courses.

The following populations of students are required to be advised prior to each registration:

- a. students enrolling at Blinn College for the first time (except co-enrolled students at a senior institution);
- b. students who fail any part of the THEA or other state assessment test;
- c. students who are on scholastic probation;
- d. students readmitted following suspension.

Blinn College encourages all students to participate in the academic advising process. Students can make an appointment to meet with an advisor at Enrollment Services of by calling (979) 743-5200.

ACADEMIC SUPPORT SERVICES

Lab/Resource	Location of Lab/Resource	Description of Resources	Phone Number
Library	Administration Building	Research assistance; books, journals, newspapers (print and electronic); videos, audio books, computers, Internet; printers, copier	979-743-5226

Computer Lab	Administration Building	Applications software, internet access, instructional software, transparencies	979-743-5200
Testing Center	Library-Administration Building	Distance learning testing; make-up exam testing	979-743-5226

OPEN COMPUTER LAB

The computer lab is an open lab available to all Blinn students with a valid I.D. The lab is located in Room 104 of the Main Building. Students have access to the Internet and software which will support their computer science and academic classes. Hours of operation are posted at the beginning of each semester. Students needing to make transparencies for class projects should contact the office of Enrollment Services.

SEALY ADVISING, COUNSELING AND ACADEMIC SUPPORT SERVICES

ACADEMIC ADVISING AND COUNSELING

Blinn College students have a wide variety of advising services available to them. Academic advisors and counselors can assist students in several areas that include:

- Formulating degree plans.
- Making appropriate course selections.
- Planning course work to optimize transferability to other institutions. The Academic Advisor and the Director of the Sealy campus handle academic advising.

The following populations of students are required to be advised prior to each registration:

- Students enrolling at Blinn College for the first time (except co-enrolled students at a senior institution).
- Students who fail any part of the THEA Test.
- Students who are on scholastic probation.
- Students readmitted following suspension.

Blinn College encourages all students to participate in the academic advising process. Please call the Sealy campus at (979) 627-7997 to make an appointment.

ACADEMIC SUPPORT SERVICES

Lab/Resource	Location of Lab/Resource	Description of Resources	Phone Number
Library	Suite #250 (West Entrance)	Electronic indexes, Internet resources, local newspapers, laser printer accessed through student's PHAROS accounts. Books held in other Blinn Libraries can be checked out directly from this site and delivered via courier	979-627-7997
Computer Lab	Suite #250, Rm. #113 (East Entrance)	Applications software, internet access, instructional software, transparencies, technical assistance	979-627-7997
Testing Center	Computer Lab	Distance Learning testing, make-up exam testing.	979-627-7997

COMPUTER LAB

The hours of the Open Computer Lab are dependent on the credit class schedule and the Continuing Education class schedule. Open Lab hours are available most afternoons.

The Computer Lab is located in Room 113 in Suite 250 (East Entrance) of the Sealy campus. The lab is a computer support facility that provides services and resources to aid students' academic success. The lab is free to all students with a valid Blinn ID card. Resources include:

- Computers with DVD
- LaserJet printers
- Internet
- Windows XP
- Office 2007 including Word, Excel, PowerPoint, Access and Publisher

New Student Orientation

The orientation program focuses on general campus information, Texas Success Initiative requirements, and academic advisement. Attendance at orientation is encouraged but not required. It is also recommended that all new students, who are not exempt from testing, take a state-approved placement test by April so scores will be available in time for academic advising during orientation. Students with documented state test scores or state test exemption scores can be advised for fall semester coursework during orientation. Orientation sessions are scheduled during the months of May-July for students attending the Fall Semester. Registration for orientation is available at www.blinn.edu/NSO. A web-based (online) orientation is available at www.blinn.edu/orientation.

Placement Services

Blinn College has an online job posting system for students and graduates seeking off campus employment. The system utilizes a live job search format, and it allows students and graduates to attach a copy of their resume for employers to view. Employers can access the system to post job vacancies and to search the available supply of students and graduates. Blinn College has teamed with College Central Network (CCN) to make this a powerful and efficient on-line job placement system. To access the system, use the following website: www.collegecentral.com/blinncollege

In addition to the job posting system mentioned above, Blinn College also lists part time jobs from local employers. These jobs are posted in the Counseling Office, Room 206 of the Administration Building on the Brenham Campus.

Students seeking part time student worker positions at the college should apply for these positions at the Employment Opportunities link on the Blinn College website: www.blinn.edu

Special Facilities and Services for Students with Disabilities

Non-Discrimination Statement

Blinn College does not discriminate against qualified individuals with disabilities in the recruitment and admission of students, the recruitment and employment of faculty and staff, or the operation of any of its programs and activities, as specified by applicable federal laws and regulations. The designated coordinator for Blinn College's compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), and the Americans with Disabilities Act Amendment Act (ADAAA) is Patricia E. Moran, M.Ed., 902 College Avenue, Brenham, TX 77833, (979) 830-4157. The College's facilities are accessible to students and visitors with disabilities. Designated parking spaces, ramps, handicapped restroom facilities, elevators, and assistance from College

employees are readily available on all campuses. The College's faculty and staff work closely with students with disabilities to meet their individual needs.

Services for Students with Documented Disabilities

Students with documented disabilities must self-identify and provide current, appropriate documentation of the disability to the Office of Disability Services (ODS) prior to receiving services. Students are encouraged to contact this office as early as possible to initiate services. Direct services to students with disabilities are provided in the following areas:

- Assessment of needs and appropriate services
- Provision of classroom and testing accommodations
- Assistance in orientation and registration procedures
- Counseling on disability related issues

Information, education, referrals, and consultation about specific disabilities are available to interested parties on request. For answers to specific questions or to request an information packet, contact the Office of Disability Services on the specific campus you will be attending.

Bryan Campus: (979) 209-7251; Brenham, Sealy, Schulenburg Campuses: (979) 830-4157.

On-Campus Bookstore (Brenham or Bryan Only)

The bookstore carries textbooks for all classes as well as school and office supplies. Students should bring their schedules with them when they buy their books to help ensure the purchase of the correct books. Books must be paid for at the time of purchase with cash, check, credit card or a financial aid book voucher.

Students with financial aid can access their book voucher using their ID card at the time of purchase. Book vouchers must be used at the Blinn campus bookstore where the student is attending classes.

For additional information, visit the Blinn College website @ www.blinn.edu. Under Blinn College Quick Links, select Blinn Bookstore – Brenham.

Operating Hours for Fall and Spring Semesters: Monday-Thursday, 7:30 a.m.-5 p.m., Friday, 7:30 a.m.–1:00 p.m.

Posters and Bulletin Boards

All posters, handbills, student election materials, and related literature posted in any building must have approval of the Director of Student Leadership and Activities. All signs, notes, circulars, and posters will be in English and parties who post them should remove them after the day of the expiration. No literature may be displayed in such a manner as to mar or damage the buildings. No literature may be displayed on windows, doors, painted surfaces, or the outside of buildings. All posters must be removed by the individual or group responsible.

Brenham Campus Housing

Living on campus provides an overall educational experience that contributes to the student's development. Group living challenges each student to develop a new personal awareness, to exchange ideas, and to explore serious commitments to learning. Group living also requires a development of respect for the rights of others.

Students are expected to observe a proper standard of conduct at all times which calls for respect for order, respect for authority, courtesy and good judgment. Procedures, compiled in accordance with state law and college regulations, provide an atmosphere of health and safety for the residents. A [Residence Life Handbook](#) provided for each student explains the procedures that govern residence life.

Refer to the website (www.blinn.edu/housing) for updates.

Applying for Housing

To reside in college housing, a student must enroll in a minimum of 12 semester hours at Blinn College, must pass a criminal history record review, and must have documentation on file in Admissions for having received the Bacterial Meningitis Vaccination. Blinn College housing assignments are made without regard to race, color, creed, national origin or disability. A prospective student must complete the on line Housing Application and Background Application process. The two applications and the payment for the housing deposit and the background fee must be processed correctly. Otherwise, the application will not be accepted. Room assignments are made according to the date the applications are accepted. Therefore, an early application is advised. A prospective housing student must first apply for admission to Blinn College. When admitted, the student will receive instructions for logging into his myBLINN account. NOTE: If a student's admission file is incomplete due to missing documents or application materials, the student will not be able to access the housing links in his myBLINN account. When the prospective student has access to his myBLINN account, he will follow the instructions for Login of MyHousing.

Login into **myBLINN**

Click on **Student Links** tab

Under **Student Links**, click on **Residential Life**

Choose the **Login to Apply Online** box

Select the Spring 2013 Housing Application drop down option

Read and accept the Housing Agreement

Complete the housing application questions and preferences. You will be directed to pay the online deposit payment of \$300 plus \$8.25 for a service fee if paying by credit card.

- **No cash, check, or money order can be accepted.** This must be done with a credit card or checking account/savings account (e-check). Blinn accepts American Express, MasterCard, and Discover. **BLINN DOES NOT ACCEPT VISA.**
- If you do not have a credit card or checking account/savings account, you can get a prepaid store credit card with the American Express, MasterCard, or Discover logo.
- Prepaid store credit cards can be purchased from Walmart, Walgreens, CVS, and many other stores. (Examples are the MasterCard Green Dot or Walmart Money Card).
- The service fee for each payment by credit card (including prepaid) will be 2.75%. If you are using a prepaid store credit card, you should purchase it in the amount of \$318.53 to cover the housing deposit, background check fee, and two service fees.

A Thank You confirmation page will be emailed when the Housing Application is completed successfully.

Return to MyHousing and select the Background Check Application drop down option.

Read and accept the Background Check Agreement. Out-of-state students are required to submit an out-of-state Background Check Form, which can be printed from the link available on the agreement page. The out-of-state form can also be found on the Housing website. Complete the Background Check Application accurately.

You will be directed to pay the online background fee of \$10 plus \$0.28 for a service fee.

A Thank You confirmation page will be emailed when the Background Application is completed successfully.

As a room becomes available, an assignment letter will be emailed and a paper copy will be mailed to the student's address on file. Please check your email on a regular basis. Prospective students can also check www.blinn.edu/housing for updates and information on "How to Apply" for housing.

Room Assignments

Initial assignments begin June 1 for the fall semester and December 1 for the spring semester. Summer school assignments are made prior to or during summer session registration. The Director of Housing reserves the right to make hall and room assignments. The prospective resident must be placed on the waiting list prior to the assignment process. To be eligible for the waiting list the applicant must complete the online housing application with the \$300 deposit, complete the online background history check with the \$10 fee and have a clear background history check. The applicant's name appears on the waiting list according to the date the application is accepted. A confirmation email will be sent to the applicant after each application is completed and accepted. Rooms are assigned in the order of first students with the completed application process.

An assignment letter will be sent by e-mail and by mail to the student's address on file. The assignment letter has very important information: the assigned housing placement, move-in dates, move-in requirements and the due date for the required down payment to hold the room reservation.

All unclaimed rooms will be declared vacant at 5:00 p.m. on the last designated move-in day. Students unable to claim their room by this date and time should call (979) 830-4461. There is no reduction in cost for the late arrival. Adjustments in room and board charges will be made for the late move-ins occurring after the first week of classes in either the fall or spring semester.

Down Payment

When a student is assigned a room for the fall or spring semester, a \$400 room payment must be paid by the date designated in the assignment letter. This payment is required by all students to reserve the room, including outside scholarship and financial aid recipients. Students who receive Blinn College room scholarships are exempt from the \$400 down payment. If payment is not received by the specified date, the student's housing will be canceled, and the deposit is forfeited. If the student subsequently requests housing, the assignment will be made on a "space available" basis after the \$400 payment has been received.

Housing Agreement

The student must agree to the terms of the Housing Agreement at the time of application in order to complete the application process. The Housing Agreement is a legal and binding agreement for the full academic year (9 months) and expires at the end of the spring semester. The agreement specifies provisions for cancellations, buy-out conditions, occupancy, room entry, property damages, and liabilities. Any student wishing to move from college housing should consult the Housing Agreement for the provisions applicable for release from the agreement. Authorization for off-campus housing does not relieve the student of agreement obligations which have been assumed with Blinn College for on-campus housing.

Room Cancellations

Students who cancel their rooms between August 1 and the first day of fall classes and January 2 and the first day of spring classes will receive a full payment refund for room rent. The deposit will not be refunded. The room deposit will be refunded if returning students do not attend Blinn College and submit a request in writing before these deadline dates:

Fall	June 1
Spring	December 15
Summer I	May 15
Summer II	June 25

Refunds

For first time students, a full deposit refund will be made upon request when space is unavailable. The refund for room rent will be prorated for students who withdraw from classes prior to the eighth week for the regular semester and prior to the second week of the summer session. Room rent will not be refunded after the eighth week or after the end of the second week of the summer session. Room rent is not adjusted for mechanical, heating or air conditioning malfunctions. The deposit will not be refunded for early withdrawals. The deposit will be refunded to the student when requested the last semester of residence after all monies owed to the college are paid and all provisions of the Housing Agreement have been satisfied.

Meal plans are on a declining balance plan. Meal (board) refunds will be prorated throughout the semester for the student who is withdrawing. There is no refund or carry over for meal money that is not used by the end of the semester.

Background History Record Check Requirement

A student applying to live in College District housing must allow the college to obtain criminal history record information. Applicants with a pending charge or a conviction for a felony, Class A misdemeanor, and/or Class B misdemeanor may have his/her housing application declined.

Semester Hour Requirement

Students living on campus must enroll for a minimum of 12 semester hours and remain enrolled in 12 hours for the duration of the semester. A student who drops or is dropped below 12 semester hours will have 5 class days to complete the academic reinstatement process. If the appeal is unsuccessful the resident must move out of housing. The move-out date determines if a room rent refund is appropriate. The room deposit is nonrefundable. The balance of the resident's meal account is refundable.

GPA Requirement

No student with less than 1.50 cumulative grade point average (GPA) after any semester will be allowed to live in student housing. Contact the Housing Department for information about the appeal process for exceptions due to extreme circumstances.

Closings

College housing is closed during the holiday periods and between semesters. Students (athletes) who have scheduled activities may remain in housing as required. Room and board charges do not cover periods when the college is not in session as published in the college catalog.

Meal Plans

Meal plans are required of all students who live in campus housing. The meal plan works on a declining balance but any remaining balance at the end of the semester is not refunded or rolled to the next semester. If a student uses all the money on the meal plan balance, he/she can add money during the semester in increments of \$25. The money for the plan is placed on the student's ID card, which is swiped each time the student eats in the dining hall or buys items from the Cove, a short order snack bar.

A minimum plan is required for residence hall students and apartment residents. Optional meal plans are available. The meal balance can be determined at each swipe of the ID card.

Residence Halls

The Brenham campus of Blinn College has 9 traditional air-conditioned/central heated residence halls with capacity for 528

students. Five residence halls house 286 women and four residence halls house 242 men. The rooms are double occupancy. Residence Hall students must purchase a meal plan.

Each resident hall is supervised by a live-in hall director and a student resident assistant. Each hall has a large living area with cable television. Most halls have a study room or study area. Internet, cable television, and phone lines with free local service are provided in each room. Most rooms have two telephone lines and two data ports. A microwave and free laundry facilities are available in each hall. Men and women residence halls have rooms for students with disabilities.

Bert and Mae Dean Wheeler Residence Hall

Blinn College has one co-ed residence hall opened in August 2011. This state-of-the-art three story residence hall has 300 rentable beds on designated floors for male and female students. The floor plan provides a variety of housing to offer the resident a choice of a private bedroom in a 4 bedroom-2 bath suite or a semi-private bedroom (2 beds per room)-1 bath suite. Suites are available for students with disabilities.

The hall is supervised by a live-in hall manager, assistant managers, and student resident assistants. Wireless internet and cable television are available for the residents. Social lounges and study areas are conveniently located on each floor. A laundry room is available for the student's convenience. Each carpeted bedroom is furnished with a junior loft style twin bed, a desk and chair, and a 3 drawer chest. Semi private rooms have lockable closets.

Apartment Style Housing

Blinn College Park Apartments, located at 405 Saeger Street, offers 338 students a more independent style of living. A live-in resident manager, assistant managers and student resident assistants manage the complex.

The apartment complex consists of the Arthur Ehrig Commons Building, which has a TV area and management staff offices, and seven two-story buildings with laundry facilities in each building. The four single bedroom and two bath apartments include a small living-dining area and kitchen. The two single bedroom and one-bath apartments include a small living-dining area and an efficiency kitchen. The apartments are furnished.

Residents must purchase a minimum meal plan. Optional meal plans are available. Internet, cable television, and a phone line with free local service are provided in each room. During the contract period, students may remain in the apartments provided they present written evidence of the need to remain.

Blinn College Health Clinic

Blinn College has a Health Clinic on both the Brenham and Bryan campuses. Students can visit with a Registered Nurse to receive a professional assessment, minor and emergent treatments, or referral to area clinics and care centers. There are no additional fees for the services provided at the Blinn College Health Clinic for students, staff, or faculty. The clinics also provide health promotional materials and education on health-related issues.

Brenham campus: (979) 830-4005; Bryan campus: (979) 209-7269. For more information visit the website at <http://www.blinn.edu/healthclinic.html>

Student Health Insurance

Students are encouraged to carry major medical health insurance. Blinn College does not provide health insurance for its students or offer or endorse any student insurance policy. Any medical expense incurred by the student is the responsibility of the student.

Food Service

Brenham Campus

Blinn College operates its own cafeteria and snack bar (The Cove) located in the Student Center on the Brenham campus.

The cafeteria has a full salad bar, baked potato bar, sandwich bar, two choices of entrees, vegetables and wide variety of desserts and drinks. Meals are served buffet style, allowing students to choose their own selections and quantities. The cafeteria serves Breakfast, Lunch and Dinner, Monday through Friday when school is in session.

The snack bar features hamburgers and fries, sandwiches and chips, drinks and snacks. The Cove is open seven days a week.

All students who live in on-campus housing are required to purchase a meal plan. Commuter students may purchase individual meals or any of the meal plans. Students who require special diets must make these arrangements with the Vice President of Administrative Services prior to registration.

Food Service for Campus Housing (Available on Brenham Campus Only) Food Service Prices Per Semester

Flexible Meal Plan	\$1,450.00
Full Meal Plan (Scholarship)	1,450.00
Blinn Bucs - Cafeteria or The Cove	
Residence Hall Plan	
(Minimum for Residence Halls)	850.00
Summer (per term)	260.00
Apartment Meal Plan (Minimum for	
Apartments).....	525.00
Summer (per term)	200.00
May Minimester	175.00
Additional Purchase (minimum)	25.00
Meal plans cannot be carried over to the following semester or refunded.	

Individual Meal Prices

Breakfast - \$6.50 Lunch - \$7.50 Dinner - \$7.25

All prices include sales tax (8.25%) and are subject to change without notice.

Brenham Dining Hall and Snack Bar

The Brenham campus offers a Dining Hall for the convenience of students, faculty and other college personnel. Persons entering the Dining Hall should dress in a manner that conforms to acceptable standards of cleanliness and good taste.

Housing students must swipe their own I.D. cards at each meal, only after the picture is shown. Cards are not transferable; the cardholder/owner can swipe for another student/ person ONLY in the presence of both parties. Non-boarding students may purchase a meal plan or pay for a meal at the following prices:

Breakfast - \$6.50 Lunch - \$7.50 Dinner - \$7.25

Dining hall serving times for meals are as follows:

BREAKFAST/LUNCH/DINNER

Monday - Friday/7:00 - 8:30/11:30 - 1:45/5:00 - 6:30

Blinn College operates a Snack Bar "The Cove" in the Student Center near the Dining Hall. The Cove offers a variety of fast food choices such as hamburgers and french-fries, burritos, chicken tenders, deli sandwiches, fresh fruit bowls, deluxe salad bowls and a variety of drinks and beverages. The Cove offers some additional necessities at reasonable prices, saving students time-consuming trips off campus.

The Cove's hours of operation are:

Monday - Friday 7:00 a.m. - 9:00 p.m.
 Saturday 9:00 a.m. - 9:00 p.m.
 Sunday 11:00 a.m. - 9:00 p.m.

Blinn College also operates a food kiosk "**Pirates Den**" on the second floor of the Student Center. The Pirates Den offers a variety of food choices such as candy, chips, soft drinks, deli sandwiches, and a variety of drinks and beverages.

Pirates Den hours of operation are:

Monday – Friday 11:00 a.m. - 3:00 p.m. & 5 p.m. – 9 p.m.

Bryan Campus

Blinn College operates 2 snack bars on the Bryan Campus, the Block & Barrel Deli and the Clux Delux. Block & Barrel serves soups, sandwiches and salads made fresh daily and are open Mon- day through Thursday, 8 a.m. to 7 p.m., and Friday, 8 a.m. to 2 p.m. during the fall and spring semesters.

The Clux Delux serves lunch and dinner which includes chicken sandwiches, burgers, and a special of the day. Hours of operation are Monday through Thursday, 7:30 a.m. to 3 p.m. during the fall and spring semesters.

Maui Wowi Hawaiian Coffees and Smoothies, a beverage bar, offers authentic, natural Hawaiian products, fresh-fruit smoothies, and blended Hawaiian coffees, lattes and cappuccinos. Hours of operation are Monday through Thursday, 7:30 a.m. to 7:30 p.m., and Friday, 7:30 a.m. to 2 p.m. during the fall and spring semesters.

Schulenburg Campus

The college operates a snack bar in the student center on the Schulenburg campus offering hot dogs, sandwiches, and a variety of snacks and beverages.

Campus Safety

The campus police department is composed of certified Texas Peace Officers who enforce state and federal law as well as college regulations on all property owned and controlled by Blinn College. Parking is only by permit, which may be obtained from the Enrollment Services Department.

To report a crime or request an officer, telephone (979) 830-4100 in Brenham or (979) 209-7600 in Bryan.

In the case of emergency, students on the Schulenburg and Sealy campuses should call 911.

For non-emergencies they may call the Schulenburg Police Department at (979) 743-2677 or the Sealy Police Department at (979) 885-3330.

Brenham Campus College Police Department Emergency Telephone Numbers

To summon police, fire or ambulance service in case of an emergency:

On-campus phone 9-911
 Off-campus phone.....911
 College Police Department 830-4100
 Rape Crisis Center, Brazos Valley 979-731-1000
 Crime Stoppers 836-8477

Department Overview

The Blinn College Police Department has the major responsibility for the safety and well being of the students, faculty and staff members of the college. Department personnel are sensitive to the special nature of a college campus and especially students, who are generally young and on their own

for the first time.

The state certified police agency employs ten commissioned officers and a number of support staff. The BCPD Officers not only have authority over the more than 62 acres and various buildings that make up the Brenham Campus, but extends to any property owned, leased, rented or otherwise under the control of Blinn College. The well-trained officers patrol throughout the campus and investigate all criminal incidents on campus

BCPD Officers have complete authority to apprehend and arrest anyone involved in illegal acts on campus and areas immediately adjacent to the campus. If a Blinn student commits offenses involving Blinn College Rules and Regulations, BCPD will refer the individual to the Disciplinary Division of Student Services.

The department offers these additional services: Nighttime escorts; Response to a network of fire, smoke and intrusion alarms; and Response to medical emergencies

The BCPD cooperates with other law enforcement agencies at the city, county, state and federal levels. This includes coordination of special events and a mutual assistance program. The Brenham Fire Department responds to fire calls and activation of alarms on campus.

The Washington County EMS responds to medical emergencies on campus; or you may go to Trinity Medical Center located off South Day Street. If a medical emergency arises on campus dial 911 and then campus police at 830-4100.

Safety and Security of Campus Facilities

The facilities and grounds, of Blinn College, are maintained for use by students, faculty and staff. The landscaping and outdoor lighting on the campus are designed for the safety and security of the campus population. Their maintenance receives constant attention. The Blinn campus has an open design and some facilities, including the bookstore and library, are open to the general public. Some academic buildings are open evenings and weekends. To ensure safety under such circumstances, the following procedures are taken: (1) limit access to students and employees who have a legitimate reason to be there, (2) require keys and pass cards to gain access to many areas and (3) limit classroom and laboratory attendance to individuals enrolled in that class.

Safety is everyone's responsibility. If any student identifies a safety hazard, it is his/her responsibility to report it immediately to an administrator, faculty member or the Emergency Management/Safety Coordinator at 979-830-4661.

Safety is everyone's responsibility. If any student identifies a safety hazard, then it is his/her responsibility to report it immediately to the appropriate administrator, faculty member or Emergency Management/Safety Coordinator at 979-830-4661.

Crime Awareness and Prevention

Students must assume responsibility for their personal safety, as well as their property. Always be aware of your surroundings and travel with companions when possible. The BCPD regularly presents programs designed to provide information to students, staff and faculty. These programs include; crime prevention, awareness of rape, acquaintance rape, other forcible and non-forcible sex offenses and campus security procedures. In these programs is the message everyone should take responsibility for their own security. These programs are presented to residential students each semester. Any campus group or organization can request a program presentation. Crime prevention is everyone's responsibility. If you see criminal or suspicious activity, report it immediately.

Crime Information and Statistics

The BCPD provides for the public a daily crime log. This report identifies the type, location, time and date of a crime. A copy of this report may be picked up at office #112 in the Student Center.

In the event a situation arises, either on or off campus, that in the judgment of the BCPD constitutes an ongoing or reoccurring threat, a campus wide warning will be issued. This timely warning will be sent via e-mail to students, faculty and staff. There will also be fliers posted on bulletin boards throughout the campus.

Blinn Alert

Students are encouraged to keep their contact information up- dated in the Blinn Alert system in order to receive timely notifications on campus emergencies or unexpected closings. Go to www.blinn.edu and click on the link found on the bottom of the page 'Emergency Preparedness' for more information.

Parking and Traffic Regulations

The following guidelines, regulations and statements of authority have been established to manage traffic flow and parking. It is the responsibility of every student, faculty, staff and visitor who operates and/or parks a vehicle on any Blinn College property, to be familiar with, and act in accordance with, Blinn College Parking and Traffic regulations.

Authority:

Pursuant to the authority granted by sections 135.01 and 135.24 of the Texas Education Code, Blinn College has enacted Parking and Traffic Regulations to regulate and control parking, traffic and the use of parking facilities to provide for the issuance of motor identification and insignia (Blinn College Parking Permits) and to provide jurisdiction over offenses.

All laws of the United States, the State of Texas, as well as, the Blinn College Parking and Traffic Regulations are declared to be in full force and effect on all property of Blinn College. All Blinn College Police Officers/Parking Enforcement Personnel are empowered to enforce all Federal/State laws and Blinn College Parking and Traffic Regulations on all property of Blinn College.

State Of Texas Transportation Code:

All State of Texas Transportation Codes shall apply to the vehicular traffic within Blinn College property. The operation of any vehicle or bicycle on Blinn College property is a privilege, granted by Blinn College, and is not an inherent right of any student, faculty or staff.

Liability/Responsibility:

Blinn College assumes no responsibility for any vehicle or its contents, at any time the vehicle is operated or parked on Blinn College property; or for fire, theft, damage or loss of a vehicle parked or operated on Blinn College property. Blinn College or its employees shall not be liable for any loss or injury sustained while on Blinn College property. Any person who willfully or through negligence causes damage to any property belonging to or under the control of Blinn College shall be liable for any damages done to said property.

Parking and Traffic Enforcement:

Blinn College reserves the right to enforce parking and traffic regulations through:

- Issuing Blinn College Parking and Traffic citations and/or State of Texas citations
- Suspending or revoking any Blinn College Parking Permit
- Barring re-admission, withholding grades, degree(s), refunds, official transcripts, of any student for non-payment

of outstanding parking or traffic citations

- Initiating disciplinary action against students and employees who fail to abide by the Blinn College Parking and Traffic Regulations
- Denying parking permits to those with overdue charges

Parking and Traffic Violations:

Vehicles must yield to pedestrians entering the street in marked crosswalks and within fifty (50) feet of a college or city street.

Student, faculty and staff pedestrians shall yield the right-of-way to vehicles while walking on or crossing streets at places other than crosswalks. Pedestrians are required to utilize crosswalks.

The speed limit is twenty (20) MPH on all college and city streets, or as legally posted and ten (10) MPH within all college parking lots.

The passing of other vehicles in crosswalks or within fifty (50) feet of a college or city street intersection is a violation of State of Texas Law.

Motorcycles, motor scooters, mopeds, bicycles or other motor assisted bicycles must not be parked, operated or secured in unauthorized places such as sidewalks, secure posts, rails, trees or inside a Blinn College building. Bicycles must be placed within bicycle racks and secured, or they will be impounded.

Students, faculty and staff who establish residence or become engaged in gainful employment with the State of Texas must register and title their vehicle within thirty (30) days. Parking and Traffic Violations include, but are not limited to the following:

- Failure to display a valid Blinn College Parking Permit
- Parked in unauthorized space
- Any violation of the State of Texas Motor Vehicle Laws/Transportation Code

All traffic and parking regulations are in effect at all times. Parking citations are issued by the Blinn College Police and/or Parking Enforcement. The parking fine per violation is \$40.00. Multiple violations may be assessed on one citation.

Permitted Parking:

- 'Reserved' spaces are assigned to Faculty/Staff ONLY
- 'Visitor' spaces are designated ONLY for persons who are visiting Blinn College
- Brenham Campus:
 - Apartment/Commuter Permit - Park in Apartment lots, commuter lots or street parking ONLY
 - Residence Hall Permit - Park in Residence Hall lots ONLY
 - Commuter Permit - Park in commuter lots or street parking ONLY

Register Vehicle - Parking Permit:

All students parking a vehicle on the Blinn College- Brenham, Bryan, or Schulenburg campus must register their vehicle and purchase a Blinn College vehicle parking permit. When the vehicle is parked on Blinn College property (campus street boundaries included), the parking permit MUST BE CLEARLY VISIBLE WITH NO OBSTRUCTIONS.

- Parking Sticker - must be displayed on the outside of the vehicle's back window in the lower left corner
- Parking Hang Tag - must be hung from the rearview mirror with the permit number facing the front windshield

Students may register for a Blinn College Parking Permit either online (the same as registering for classes) or at Enrollment Services.

To register online:

1. Login to your myBLINN account. Click on the 'My Records' tab. Click on 'Add or Drop Classes' under

'Registration Tools'. Select a term and submit. Use the CRN numbers that corresponds to the specific campus you wish to register for your vehicle permit:

2. **NOTE:** Sealy Campus Parking is not considered Blinn College property for the purposes of this procedure.
3. Payment may be made online, along with tuition and fees, or at Enrollment Services.

Students must pick up their parking permits from Enrollment Services on the campus where they will be attending classes. Permits will only be issued to the student.

1. In order to receive a permit, a student must be registered for classes; account balance must be covered by a payment plan, financial aid; or paid in full.
2. Complete a vehicle registration card provided by Enrollment Services. License Plate Number, Make, Model and Year of the Vehicle must be provided.
3. Students living on the Brenham Campus are required to have either an Apartment permit or Residence Hall permit. All other students will be issued Commuter permits.

The registered owner of the permit will be responsible for all parking citations incurred when utilizing the permit for compliance with Blinn College Parking and Traffic Regulations.

Parking permits are not transferable to any other vehicle or person.

Parking permit fees are non-refundable.

Report lost or stolen parking permits to Enrollment Services as soon as possible. Possession of a lost or stolen parking permit is grounds for disciplinary action.

Parking Permit & Citation Fees/Fines: Permit Fees:

Fall	\$75.00 (covers Fall, Spring & Summer)
Spring	\$50.00 (covers Spring & Summer)
Summer	\$25.00 (covers Summer only) Minimester
	N/A

Replacement Full Price

Citation Fines:

\$40.00 per violation (multiple violations may be assessed on one citation)

Temporary Permits:

Temporary Permits are needed when a parking permit holder operates/parks an alternate vehicle on Blinn property (i.e. vehicle re-pairs, switching of vehicles, rentals vehicles, etc). Temporary Permits may be requested from Enrollment Services and are issued based on each request (vehicle repairs, switching vehicles, rentals). A current, official permit must already have been purchased in order to receive a Temporary Permit. The Temporary Permit allows the vehicle to be parked ONLY in the assigned location of the official issued permit.

Visitors:

Visitors to Blinn College must check-in at Enrollment Services and may pick up a Visitor Parking Permit if intending to park a vehicle on campus. Visitors must park in designated 'Visitor' parking spaces or the location assigned by Enrollment Services, and must abide by the State of Texas Traffic Regulations and Blinn College Parking and Traffic Regulations. Anyone other than a 'visitor to Blinn College' parking in a visitor space will be issued a parking citation.

Visitors receiving a parking citation may bring the citation to Enrollment Services, and the citation may be voided.

Brenham Campus Only - Visitors arriving after business hours, to visit students living in the Residence Halls or Blinn College Park Apartments, must check in with the Residence Hall

Manager or Apartment Manager and request a Visitor Parking Permit.

Additional Parking Information for Specific Students: Blinn Team:

A Blinn College parking permit will be provided free of charge to any TEAM student who has purchased a TAMU parking permit. Students must present their TAMU billing statement and ID, to Blinn College Enrollment Services in order to receive a Blinn College parking permit.

Health Science Center:

A Blinn College parking permit will be provided free of charge to students who have purchased a parking permit for the Health Science Center. Students must present their paid receipt (student name must be included on the receipt) and ID, to Blinn College Enrollment Services, in order to receive a Blinn College parking permit.

Citation Appeal Procedure:

Blinn College citations must be appealed electronically through the Blinn College website within 10 class days of the citation issue date. The appeal will be reviewed by the Blinn College Parking Appeals Committee. After the committee evaluates the appeal, a final decision of either 'Granted' or 'Denied' will be electronically submitted to the email address provided on the appeal form. Decisions of the Committee are final and are not subject to further appeal. 'Granted' appeals will be removed from the student's account. 'Denied' appeals may be paid at Enrollment Services. If not paid, a 'Business Office Hold' will be placed on the student's account.

To appeal a citation received on the Brenham Campus, please complete this [Brenham Campus Parking Citation Appeal Form](#) and submit to Enrollment Services. To appeal a citation received on the Bryan Campus, please complete this [Bryan Campus Parking Citation Appeal Form](#) and submit to Enrollment Services. For further assistance, contact the Enrollment Services Department: Brenham Campus (979)830-4800; Bryan Campus (979)209-7200.

Towing Procedure:

Parking and Traffic Regulations are enforced at all times, including weekends, holidays and vacation periods. Blinn College reserves the right to regulate the use of its vehicle parking facilities and lots, including the authority to impound vehicles. The responsibility of locating a legal parking space rests with the operator of the vehicle. The most effective way to avoid having a vehicle towed is to adhere to all posted regulations; and in the event of receiving a citation, to pay or appeal the citation in a timely manner.

Vehicles may be towed for violations of the State of Texas Transportation Code, Blinn College Parking and Traffic Regulations or in emergency situations. All towing expenses will be the responsibility of the vehicle owner. A vehicle may be towed for, but not limited to the following examples:

- Vehicle is restricting pedestrian and wheelchair routes; and the owner cannot be located within a reasonable amount of time
- Vehicle is blocking or partially blocking a service drive, or roadway
- Vehicle is non-operable
- Vehicle has been deemed abandoned by the Blinn College Police
- Vehicle is parked in a handicap space; and the owner cannot be located within a reasonable amount of time
- Vehicle is blocking an area which creates a danger to safety

and welfare of persons and property (fire lanes, service areas, traffic lanes, walkways or posted areas)

- Emergency situations *Blinn Administrative Procedure*

Financial Aid

There are a number of financial aid programs available to assist students attending Blinn College. For information about financial aid, students should visit www.blinn.edu/finaid or contact the Financial Aid Office in Brenham at (979) 830-4144; or the Bryan Campus at (979) 209-7230.

How to Apply

To apply for federal, state, or institutional funding, students must complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov. The Blinn College Federal School Code is 003549. Students and parents are encouraged to use the IRS Data Retrieval Process when completing the FAFSA. The Data Retrieval Process allows the applicant to view and transfer IRS tax return data directly from the IRS website into the appropriate fields on the FAFSA. Using the Data Retrieval Process may help students avoid having to submit additional documents to the financial aid office.

Most, but not all, programs require a student to demonstrate financial need. Awards may include grants, work-study jobs and student loans. Students with demonstrated need are always considered for gift aid first, then student loans. Students may accept or decline all or any part of their award offer. Students who have been enrolled at other postsecondary institutions must supply the Blinn Admissions Office with an academic transcript from each of those institutions (even if no aid was received).

To receive the maximum consideration for limited financial aid resources, students must submit the FAFSA and all required materials by June 3, 2013 prior to the beginning of the Academic year or by October 11, 2013 for the Spring semester. Summer awards are for continuing Blinn students who notify the office of their intent to attend summer school by April 18, 2014. Please visit our website at www.blinn.edu/finaid for more details on all the financial aid programs available at the Blinn College.

Establishing and Maintaining Eligibility

In addition to establishing financial eligibility the student must be enrolled, or accepted for enrollment, as a "regular student" in an eligible program of study and must maintain satisfactory academic progress. A "regular student" is one who has graduated from high school, has a GED, or has completed a secondary school education school under State law. A student in an "eligible program of study" is one who is seeking a degree or certificate at Blinn College and is enrolled in courses leading to that goal.

Summer Transient students are not eligible for aid. Students who are co-enrolled at Blinn and another college may not be eligible to receive aid. Recipients are expected to enroll and attend as at least half-time students.

Disbursement of Aid

Each semester, financial aid disbursement begins no earlier than the 12th day of classes, or "day of record". Students who have satisfied all application and disbursement requirements and met the conditions of the award at least two weeks prior to the beginning of registration, will have financial aid automatically credited to their student account as payment.

All students who have accepted a loan must complete entrance counseling and Master Promissory Note requirements before loan funds will be requested. Student loan funds for first time freshman borrowers cannot be released until 30 days after classes begin.

If the student has financial aid remaining after all charges

are fully paid, an institutional refund will be issued to the student. Financial aid funds must be used for education related expenses. Students whose financial aid credit is not sufficient to cover charges must be prepared to pay the difference.

Students who withdraw from school prior to receipt of aid funds will not receive those funds. Any indebtedness they incur from registration will be the student's responsibility.

Revisions and Cancellations of Aid

Blinn College reserves the right to review, revise, or cancel all financial aid at any time due to changes in the student's financial and/or academic status or failure to comply with federal or state laws and regulations, including financial verification, audit procedures, and institutional policies. In addition, all financial aid is subject to revision based on the funds received by the College from the federal or state government and any changes to federal or state laws, regulations, or policies.

If the student registers for classes on financial aid credit and the student reduces the number of enrolled hours, financial aid will be adjusted to reflect semester registration. If the reduced enrollment results in less eligibility for aid, the student will be responsible for any charges due.

Standards of Academic Progress for Financial Aid

Federal regulations require that students must demonstrate satisfactory academic progress toward completion of their course of study to continue to receive institutional, federal and state financial aid. For entering first time freshman students, the satisfactory progress requirements are met by being accepted as a regular student in an eligible program requiring that the student have a high school diploma or GED.

Satisfactory academic progress is comprised of three areas as required by federal regulations. A student must complete their program of study within a period that does not exceed 150% of the published length of the program; therefore, financial aid cannot be received for course work beyond 150% of the semester hours required for the degree or certificate (96 hours). Students must demonstrate they are making progress towards the completion of their degree by successfully completing 75% percent of all attempted courses, and must maintain a cumulative 2.0 GPA.

This regulation applies to each financial aid applicant, whether a previous recipient or not. Credits counted in the maximum time are all attempted credits (even when not a financial aid recipient). Attempted credits include:

- Earned credits – Passed (A through D-), Pass (P)
- Withdrawal (W)
- Drops (Q) (QF)
- Failures – Failed (F), Not Passing (NP)
- Incomplete (I)
- Developmental courses
- Repeated courses – both attempts
- All accepted transfer credits

Hours earned in repeated courses count only once in calculating GPA and the highest grade is used. An "F" will only be replaced by a passing grade. A "W" or "Q" will not replace an "F" or higher. An "F" will replace a "W" or "Q". Incomplete (I) and "QF" are treated as an "F."

If a student fails to meet the satisfactory academic progress standards by the end of the academic year (spring semester), the student will be placed on financial aid suspension and will not be eligible for aid until the satisfactory academic progress standards are met. Students who have earned an Associate's Degree, or Bachelor's Degree and continue enrollment at Blinn are not making Satisfactory Academic Progress.

Students are allowed to appeal their financial aid suspension in cases of the death of a relative, an injury or illness

of the student, or other special circumstances. Students must submit a SAP appeal and a letter discussing why they failed to make satisfactory academic progress, and what has changed in their situation that will allow them to demonstrate satisfactory academic progress at the next evaluation. Supporting documentation must accompany the appeal and must be submitted to the financial aid office prior to the beginning of the subsequent term. The financial aid office will review appeals on a case-by-case basis.

If an appeal is approved by the financial aid office, the student will be placed on financial aid probation and may receive financial aid for one probationary term. At the end of the probationary term, the student must meet the satisfactory academic progress standards or meet the requirements of an approved academic plan developed by the college.

In the event that the written appeal is denied, a student will not be eligible to receive financial aid until the minimum academic standards are met.

Withdrawal

For any student receiving Federal Title IV Funds that officially or unofficially withdraws or fails to earn a passing grade in all courses, federal regulations require a refund calculation to be performed. The calculation of the return of these funds may result in the student owing a balance to the college. In addition, any future aid will be canceled.

Withdrawing from classes will impact the student's Satisfactory Academic Progress and may cause the student to be ineligible for future financial aid. All students should contact the financial aid office prior to withdrawing.

Vocational Rehabilitation Aid

The Texas Rehabilitation Commission offers assistance for tuition and required fees to eligible students in Texas colleges and universities. Eligibility for such assistance is based on permanent disabilities. Applications should be made to the Texas Rehabilitation Commission, 1002 W. Main, Brenham, Texas 77833.

Veterans Educational Benefits

The Office of Veterans Affairs, housed in the financial aid office, provides assistance and information to veterans and dependents of veterans. To apply for monthly benefits, Veterans and their eligible dependents may consult the Veterans' Coordinator for information and assistance by calling (979) 209-7225 or (979) 209-7693.

Certification requests must be made by the veteran or their eligible dependents each semester so that The Office of Veterans Affairs can certify enrollment to the Veteran Administration, (VA). All students are responsible for paying all tuition and fee charges that are not paid directly to Blinn College under chapter 33 (post 9/11) or Chapter 31 (Vocational Rehabilitation) benefits. Payment for tuition and fees will be due at the time of registration unless a payment plans or satisfactory arrangements have been made. The fees may include but are not limited to parking, books, late registration, class change fees, housing and meal plans. It is the responsibility of the veteran or veteran's eligible dependent to contact the Office of Veterans Affairs concerning enrollment certification or any change in enrollment status.

Requirements for Certifications

The veteran or veteran's eligible dependent must submit the following to the Office of Veteran's Affairs prior to enrollment certification.

1. Copy of DD-214 member 4 copy or DD-2384 (Notice of Basic Eligibility). These are the separation papers for

Prior Active Duty and Reservist/National Guardsmen respectively.

2. Transcript of any previous college course work from each institution attended (if applicable).
3. Appropriate THEA or Assessment Test scores to document any eligible Development courses being certified (if applicable).
4. Certificate of Eligibility from the Department of Veteran's Affairs indicating proof that veteran or dependent is eligible to receive educational benefits. This can be obtained by applying for benefits at www.gibill.va.gov.
5. Appropriate Blinn College packet for veterans or dependents obtained from www.blinn.edu/finaid/vets.htm.

Educational Objectives

The veteran or their eligible dependent must choose an associate degree or certification program and must decide on a major within the associate degree plan after completing thirty-two, (32), semester hours. The VA will compute benefits based only on those courses required for the selected course of study. Courses taken at other institutions must be evaluated prior to enrollment certification from Blinn College. The VA will only permit payment for courses that have been taken and passed with a "D" or better at a previous institution.

In order to qualify for maximum educational benefits, the veteran or veteran's eligible dependent must enroll in a minimum of twelve (12) semester hours in a long semester or four (4) hours in a short semester.

A veteran or veteran's eligible dependent must notify the Office of Veterans' Affairs before changing their course of study. The veteran or veteran's eligible dependent must also notify the VA of a change of program or place of training.

Standards of Academic Progress

Recipients must maintain a minimum cumulative 2.0 GPA. Under the guidelines of the Veterans Administration, the Office of Veterans Affairs at Blinn College monitors and administers the satisfactory progress requirements for veterans.

If a veteran or veteran's eligible dependent fails to maintain the minimum requirements, they will be placed on probation and may receive benefits for one probationary semester to allow them to attain the minimum GPA requirement. Recipients may not reduce enrollment during the probationary semester. Failure to achieve the required G.P.A. will result in a report of unsatisfactory progress to the Veterans Administration.

Veterans who transfer from another institution without the required 2.00 G.P.A., must visit the Coordinator of Veterans Affairs to determine if they are eligible for certification.

Veterans who are placed on scholastic suspension will not be certified again until they receive written approval from the VA.

Additional information can be found in this catalog under the heading Scholastic Probation.

Recipients must notify the Office of Veterans' Affairs and the VA when dropping a class. A veteran or veteran's eligible dependent who drops a class or classes during the semester may expect to receive an overpayment statement from the VA requiring the veteran to repay that portion of the benefits received.

Hazelwood Act

The Hazelwood Act, (Article 2654B-1), aids Texas veterans who have exhausted all of their VA educational benefits. A legal resident of Texas is exempt from all tuition and fees, excluding student services fees, if they meet certain criteria. Please contact the Office of Veterans Affairs to find out if you qualify.

PROBLEM SOLVERS - BRENHAM CAMPUS

Who do I talk to if I need assistance with	Office	Building	All Area Codes (979)
Address Changes	Enrollment Services	Administration	830-4800
Appeal Academic Suspension	Admissions and Records	Administration	830-4140
Appeal Financial Aid Suspension	Financial Aid	Administration	830-4144
Blinn Bucs Card (Higher One)	Enrollment Services	Administration	830-4800
Bookstore (buy books/supplies)		Student Center	830-4183
Bookstore Vouchers	Business Office	Administration	830-4067
myBlinn Questions	Enrollment Services	Administration	830-4800
Bryan Campus Questions	Enrollment Services	Bryan	209-7240
Career Information	Academic Advising/Counseling	Administration	830-4196
Check Cashing	Enrollment Services	Administration	830-4800
Clubs/Organizations	Student Leadership/Activities	Student Center	830-4180
College Catalog	Enrollment Services	Administration	830-4800
Distance Learning	Distance Learning Support	Bookstore Bldg.	209-7298
Drop a Class	Enrollment Services	Administration	830-4800
Faxes (Send or Receive)	Student Leadership/Activities	Student Center	830-4180
Financial Aid Advising	Financial Aid	Administration	830-4144
Fines and Fees	Enrollment Services	Administration	830-4800
Game Room	Student Leadership/Activities	Student Center	830-4180
GED Testing	Counseling/Advising	Administration	830-4196
Grade Appeal	Instructor		
Grades/Academic Records	Admissions and Records	Administration	830-4140
Graduation Information	Admissions and Records	Administration	830-4174
Health Clinic	Carol Caddell	Health Clinic	830-4005
Housing Questions	Housing Office	Administration	830-4461
I.D. Card	Enrollment Services	Administration	830-4800
Instructor (Complaint against)	Division Chair	Old Main	830-4130
International Students	Student Services	Administration	830-4150
Intramurals	Athletic Department	Physical Ed	830-4170
Jobs Off-Campus	http://www.collegecentral.com/blinncollege/		
Jobs On-Campus	https://employment.blinn.edu		
Lost and Found	Student Leadership/Activities	Student Center	830-4180
Meal Plans	Enrollment Services	Administration	830-4800
Parking Permits	Enrollment Services	Administration	830-4800
Parking Tickets	Enrollment Services	Administration	830-4800
Payments (Fines, Tuition/Fees)	Enrollment Services	Administration	830-4800
Police	Blinn Police Department	Student Center	830-4100
Refunds	Business Office	Administration	830-4067
Register on Campus	Enrollment Services	Administration	830-4800
Register over the Internet	https://my.blinn.edu/cp/home/displaylogin		
Registration for more than 5 classes	Academic Affairs Office	Old Main	830-4130
Scholarship Applications	http://www.blinn.edu/finaid/scholar.htm		
Scholarships	Financial Aid	Administration	830-4144
Sports (Men and Women)	Athletic Department	Physical Ed	830-4170
Student Leadership and Activities	Student Leadership/Activities	Student Center	830-4180
Student Government	Student Leadership/Activities	Student Center	830-4180
Technical & Workforce Education	http://www.blinn.edu/twe/index_bren.html		
Technical Advising	Counseling/Advising	Administration	830-4196
Texas Success Initiative (TSI)	TSI Coordinator	Administration	830-4104
Transcript Requests	http://www.blinn.edu/admissions/transcripts.html		
Tutoring (Free)	Learning Center	Academic	830-4442
Veteran's Benefits	Financial Aid	Administration	209-7203
Withdraw from School	Enrollment Services	Administration	830-4800

Scholarships

A large number of endowed scholarships are available to Blinn students. For additional information including the online application, please visit www.blinn.edu/financial/scholar, or call the Blinn College Foundation at (979) 830-4159.

Unless otherwise stated, these scholarships are given to full-time Blinn students who have completed one semester at Blinn College, have maintained a minimum cumulative GPA of 2.0, and have met the requirements of the specific scholarship.

Alpha Beta Alumni Scholarship: This scholarship is sponsored by the Phi Theta Kappa community-based alumni chapter, Alpha Beta of Texas. Established in 1992, this scholarship is awarded to an outstanding sophomore member of Beta Alpha who has exhibited superior academic and leadership skills as a freshman student.

Alumni Lettermen/Dr. James H. Atkinson Scholarship: Established in 2000 in honor of Dr. James H. Atkinson, the former football coach, director of athletics, dean and President of Blinn College, by the Buccaneer Alumni Lettermen Association, Inc. in recognition of his many contributions to Buccaneer Athletics. The scholarship recipient will be a deserving sophomore student-athlete.

Agnes Karlik Anderson Associate Degree Nursing Scholarship: Agnes "Andy" Karlik Anderson, R.N. was a 1942 graduate of The Providence Hospital School of Nursing in Waco, Texas. The career she loved as a registered nurse spanned 48 years in Brenham. In 1956, she joined the Brenham Clinic as the first nurse working with W.F. Hasskarl, Sr., M.D., Thomas H. Giddings, M.D., W.F. Hasskarl, Jr., M.D. and Joel H. Johnson, M.D. As the clinic grew, she served as the director of nursing. The Anderson family in 2010 wanted her love and legacy in nursing to continue by establishing this scholarship in her memory. This scholarship will be awarded to a deserving student in the Associate Degree Nursing program.

Agnes "Andy" Anderson Scholarship: Established in 1997 by Agnes "Andy" Anderson, R.N., and her family. Mrs. Anderson believes in the associate degree nursing program and wishes to help deserving students pursue that goal. This scholarship will be awarded to a deserving Washington County student in the associate degree nursing program.

Clinton G. Anderson Scholarship: Established in 1995 by Mr. Anderson, this scholarship is awarded without regard to major. Mr. Anderson graduated from Blinn College in 1936 and had a distinguished career as a Broadway actor.

Elton B. Anderson Memorial Scholarship: Established in 1997 in memory of Elton B. Anderson by his wife, Agnes, and family. Mr. Anderson, a man of integrity, strength, and generosity, gave unselfishly of his time to others. This scholarship will be awarded to a deserving Washington County student without regard to major.

Billye Jean and Arleigh Appel Scholarship: Established in 2003 by Billye Jean and Arleigh Appel, this scholarship is offered to a deserving student without regard to major. Mr. and Mrs. Appel both attended Blinn College, and Mrs. Appel graduated in the class of 1943.

Caroline and Robert C. Appel Scholarship: Established in 1988 in memory of Caroline and Robert C. Appel by their children Arleigh Appel, Robert Appel, Jr. and Mrs. Elwood Jaeger. This scholarship will be given to deserving students from Washington or Lee counties without regard to major.

Mary Lou and Robert Appel, Jr. Scholarship: Established in 1996 by Mr. and Mrs. Robert Appel, this scholarship is given to deserving students from Texas without regard to major. The Appels are lifelong residents of Washington County where Mr. Appel is an active businessman, civic leader and former mayor of Brenham.

Oleis H. Arlitt Memorial Scholarship: Established in 2005 by Jack W. Arlitt in memory of his late wife, Oleis Heineke Arlitt, this scholarship will be awarded to a deserving student without regard to major. Mrs. Arlitt, a Blinn graduate, and her family have long been affiliated with Blinn College. Her mother, Ruby Heineke, was a 1919 graduate of Blinn; and her father, Dr. Gus Heineke, served on the college's Board of Trustees (1947-1953). Marie Heineke Memorial Gymnasium on the Brenham campus is named for her grandmother. In 1999, Mrs. Arlitt and her husband established the Dr. and Mrs. Gus Heineke Memorial Scholarship.

Ashorn Brothers Scholarship: Established in 1998 by J.K. and Lillian Ashorn Wilhelm and family in honor of Herbert, Edmund and Walter Ashorn. This scholarship is awarded to deserving students with financial need and without regard to major.

Eva Beazley Atkinson Memorial Scholarship: This scholarship is given annually to a deserving Blinn College student majoring in chemistry or mathematics. It was established in 1986 in memory of Eva Beazley Atkinson, former Dean of Women and Chairperson of the Blinn College Division of Natural Science.

President Emeritus James H. Atkinson Scholarship: Established in 1993 in honor of Dr. James H. Atkinson, it is given to a deserving student who shows special talents for leadership and integrity.

Katherine Smith Atkinson Memorial Scholarship: This scholarship is given to deserving students majoring in English or journalism. It was established in 1971 in memory of Katherine Smith Atkinson, a Brenham civic leader.

Nancy Sheppard Atkinson Scholarship: Established in 1993 in honor of Nancy Sheppard Atkinson by her husband, former Blinn College President Dr. James H. Atkinson, this scholarship is awarded to an American History or English major with at least a 3.5 overall grade point average. Mrs. Atkinson is a former member of the Blinn College English faculty and an active volunteer in the Brenham community.

Auggie Darr Babbitt Physical Therapy Assistant Scholarship: Established in 2012 by family and friends in honor of Auggie Babbitt who provided many years of service and dedication to the physical therapy profession and her community. Auggie pioneered and was instrumental in the establishment of the Blinn College PTA Program and in achieving initial accreditation. Throughout the years, Auggie devoted herself to transferring invaluable physical therapy knowledge from the classroom to the clinical setting in order to improve the quality of

patient care, and volunteered countless hours to assist students in preparing for the state licensure exam. The scholarship will be awarded to a second year exemplary student in the PTA program who demonstrates financial need.

Inez Berger Memorial Real Estate Scholarship:

This scholarship was established in 2000 by the Bryan/College Station Association of Realtors and friends of Ms. Berger. Ms. Berger was very active with the real estate industry in the Bryan/College Station area. Preference will be given to students who plan on working in real estate or a related field in the Bryan/College Station area.

Blinn College Ex-Students Association Scholarship:

Established in 1995 by the Blinn College Ex-Students Association, this scholarship was made possible by monies from membership fees and donations from former students. This scholarship is awarded to an outstanding full-time sophomore student who participates in extracurricular activities and exhibits superior leadership and academic skills.

Blinn College Foundation Scholarship (Brenham):

Established in 2003 by the Blinn College Foundation with donations designated for scholarships to students attending classes on the Brenham Campus. This scholarship will be awarded to a deserving student selected by the scholarship committee.

Blinn College Foundation Scholarship (Bryan): Established in 2003 by the Blinn College Foundation with donations designated for scholarships to students attending classes on the Bryan Campus. This scholarship will be awarded to a deserving student selected by the scholarship committee.

Blinn College Jaster-Krause Trust: Established in 2007 by her Last Will and Testament, Gladys Krause bequeathed a portion of her estate to Blinn College to be placed in a trust and utilized for scholarships. Mrs. Krause contributed to the successful lives of many students through her years as librarian at Brenham Middle School. The Board of Trustees of Blinn College shall determine who will be eligible for this scholarship which shall be based on financial need and demonstrated academic ability.

Blinn College Professional Association (Brenham)

Scholarship: Established in 1996 by the Blinn College Professional Association in Brenham, this scholarship is awarded to a returning full-time sophomore on the Brenham campus who maintains a grade point average of 3.25 or above and has participated in extracurricular activities.

Blue Bell Creameries/E.F. Kruse Memorial Scholarship:

Established in 1987 by Blue Bell Creameries in memory of E.F. Kruse, a noted Brenham civic and business leader, this scholarship is given to a deserving student majoring in business, mathematics, engineering or natural science.

Henry and Ethel Boehm, Sr. Scholarship: Established in 1986 by Henry and Ethel Boehm, Sr., this scholarship is awarded to a deserving Blinn student from Washington County. Mr. Boehm was a former academic dean of Blinn College.

Dr. and Mrs. Henry J. Boehm, Jr. Scholarship: Established in 1997 by Mr. and Mrs. Henry J. Boehm, Sr. in honor of their son and daughter-in-law. Mr. Boehm served for many years as the Dean of the college prior to his retirement.

Mr. and Mrs. Robert William Boehm Scholarship:

Established in 1997 by Mr. and Mrs. Henry J. Boehm, Sr. in

honor of their son and daughter-in-law. Mr. Boehm served for many years as the Dean of the college prior to his retirement.

Ben W. Boehnke Memorial Scholarship: Established in 2012 by the Boehnke Family. "Coach Ben" as he was referred to by his students, began his career at Blinn College in 1963 as assistant Football Coach and head Track Coach. He became head football coach in 1972 and led the football program to its first undefeated football season in Blinn College history and a Wool Bowl victory that same year. He was named National Junior College Coach of the Year in 1972 and was also Texas Sports Writers Association Coach of the Year in 1972 and 1987. In 1998 he was inducted into the NJCAA Football Hall of Fame. This scholarship will be awarded to a student Football or Track Athlete.

Sue Boehnke Scholarship: Established in 1993 by Sue and Ben Boehnke. Mrs. Boehnke organized Blinn College's first drill team and was its director for 20 years. This scholarship will be awarded to a member of the drill team.

Henry and Martha Boenker and Esther Boenker Scholarship:

Established in 2006 by Mrs. Lee Bernice Leissner in honor and memory of her sister Esther Boenker. Their mother managed the Blinn College Bookstore for many years. This scholarship will be awarded to students interested in agriculture or agriculture business.

The Wilburn "Bill" Bohne Scholarship: This scholarship was established in 2011 by Wilburn Bohne through his estate. This scholarship will be awarded to a deserving student attending the Blinn College Brenham Campus majoring in Math, Engineering, or Science. Preference will be given to entering freshman. Recipients must be a Washington County resident, must maintain a minimum 2.0 GPA and demonstrate financial need. Mr. Bohne was a strong advocate of education.

The Wilburn "Bill" Bohne Technical Education Scholarship:

This scholarship was established in 2011 by Wilburn Bohne through his estate. This scholarship will be awarded to a deserving student enrolled in Technical Education on the Brenham Campus. Students must be a Washington County resident with a high school diploma or GED. Mr. Bohne was a strong advocate of education.

Brazos County Go-Texan Scholarship: Established in 1995, this scholarship is awarded to a deserving first-year student from Brazos County who has participated in 4-H and FFA activities and has displayed leadership skills.

Brenham B.P.O.E. No. 979 Charity Scholarship: Established in 1992 by the Brenham Elks Lodge, this scholarship is awarded without regard to major.

Brenham Evening Lions Club Scholarship: Established in 1994 by the local civic club, this scholarship is awarded to an incoming freshman who is a graduate of Brenham High School and a resident of Washington County. It is a two-year scholarship that will extend to the student's sophomore year provided he/she remains a full-time student in good academic standing.

Brenham Noon Lions Club Scholarship: Established in 2001 by the local civic club, this scholarship is awarded to an incoming freshman with financial need who is a graduate of Brenham High School.

Brenham Rotary Club Scholarship: Established in 1999 by the largest civic organization in Brenham. The Brenham Rotary Club is a member of the world's first and largest service club, an organization of business and professional leaders united worldwide that provides humanitarian service, promotes high ethical standards in all vocations and helps build good will and peace in the world. This scholarship is open to sophomore students at Blinn, but with first preference given to Washington County residents.

Brenham University Women's Scholarships: Established two scholarships in 1994 and in 2003 to be awarded to Brenham High School girls attending Blinn College the fall semester after high school graduation. The selection of a recipient is based on academic standing and participation in school and community activities.

Travis and Lucille Broesche Scholarship: This scholarship was established in 1995 by Travis Charles Broesche, a Houston attorney, in honor of his parents Travis and Lucille Broesche of Brenham. The Broesches are alumni of Blinn College. Mr. Broesche is a noted architect and designed two of the Brenham campus buildings. This scholarship will be awarded to a full-time student on the Brenham campus without regard to major.

Brown Family Scholarship: Established in 1990 by Mrs. Edwina Day Hallstein in honor of the L.D. and Fannie Brown Family and Beatrice Brown Bouldin. This family has contributed much to the education of minority students and to the civic improvement of Brenham.

Raymond G. Bryant Scholarship: Established in 1986 by Mr. and Mrs. Raymond G. Bryant, this scholarship is awarded to students interested in engineering, mathematics or science. Need for financial assistance is a basic requirement. Mr. Bryant is a graduate of Blinn College and was formerly the Director of Engineering for Freeport Mineral Company.

Porscha Rae Buck Scholarship: Established in 2000 in memory of James Brewer by Mildred Brewer, his widow, and Karen Buck, his daughter, this scholarship is available only for students majoring in an Applied Sciences Education program. It is open to both certificate and degree seeking Applied Sciences students and is established as an incentive to those who have experienced unusual academic obstacles such as a learning disability, but have triumphed to become successful students.

Bob Bullock Scholarship: Established in 1994 by friends and supporters of Texas Lt. Gov. Bob Bullock in recognition of his work to improve higher education in the State of Texas, this scholarship is awarded to a business or computer science major.

Susan Burkhart Memorial Scholarship: Established in 1991 by the family and friends of Susan Burkhart to provide financial assistance to Blinn College students majoring in mathematics or mathematics education.

Burleson County Go-Texan Committee Scholarship: Established in 1993, this scholarship is awarded to a student from Burleson County.

Waldo F. Burt Memorial Scholarship: Established in 1996 in memory of Waldo F. Burt by his family and friends. Mr. Burt served as an instructor of business and as Registrar at Blinn College prior to his retirement. This scholarship is awarded to a deserving student majoring in education.

Burton Lions/Sid B. Stevenson Memorial Scholarship: Established in 1996 by the Burton Lions Club in memory of noted civic leader and educator Sid B. Stevenson, a charter member of the Burton Lions Club. Mr. Stevenson taught at Blinn College and served as Superintendent of the Burton Independent School District. This scholarship is awarded on the recommendation of the Superintendent of Burton I.S.D. to a student from Burton High School based on academic achievement, leadership ability, character and integrity.

Cantey Family Scholarship: Established in 1998 on behalf of the Cantey family, and in memory of Craig C. Cantey, Jr., to encourage the attainment of advanced education and the development of leadership of deserving individuals. This scholarship is awarded without regard to major or financial need.

William Kenneth Carnes Scholarship: Established in 1995 by the Brenham Citizens Police Academy Alumni Association and supporters to honor William Kenneth Carnes, former City of Brenham police chief and teacher of law enforcement classes at Blinn College. This scholarship is awarded to a deserving student majoring in criminal justice/law enforcement with preference given to freshmen graduates of Brenham and Burton High Schools.

J.B. Carrington Scholarship: Established in 1991 in honor of the many contributions Mr. J.B. Carrington has made to students and Blinn College. This scholarship has been established by his friends and colleagues to support the education of students attending the Bryan Campus of Blinn College.

Margaret Chesley Memorial Scholarship: Established in 1996 by the Josephine C. Zeiske Estate, Elroy Kiecke, trustee, in honor of her mother, Margaret Chesley. Preference will be given to students from Bellville High School with good academic records.

Doyle Coatney Scholarship: Established in 1993 by Doyle Coatney, this scholarship is specifically for graduates of Montgomery High School, Montgomery, Texas. The scholarship recipient is selected by Montgomery High School and goes to a student who has exhibited athletic, entrepreneurial and leadership skills. The need for financial assistance is a basic requirement. Mr. Coatney is a successful businessman who is a graduate of Montgomery High School and Blinn College. While at Blinn College, Mr. Coatney was a member of the football, basketball, baseball and track teams.

Joseph B. Collerain, Sr. Scholarship: Established in 2006 by Joseph B. Collerain and his family to honor Mr. Collerain's late wife who was a nurse. A daughter, Mary Alfred, worked for Blinn in the English department. This scholarship will be awarded to deserving students in the Associate Degree Nursing program.

Robert David Commander Memorial Scholarship: Established in 1996 in memory of Robert David Commander by his brother, Dr. Allen Commander of Brenham, and his sister, Mrs. Charles Stanley of Conroe. It is awarded to a full-time student without regard to major.

Charles and Grace Crawford Scholarship: This scholarship was established in 2011 by Charles and Grace Crawford. Grace and Charles were engaged in numerous student activities while attending Blinn and are proud graduates. Grace serves on the Blinn College Foundation Board of Directors and both are lifetime members of the Blinn College Ex-Students Association.

Cutright and Allen Architects Scholarship: Established in 2006, in appreciation to the College for the opportunity to master plan, renovate, and design facilities for the Brenham, Schulenburg and Sealy campuses. Cutright & Allen offers this scholarship to applicants residing in Fayette County. The scholarship is available to applicants without regard to major.

C.D. Dallmeyer-Brenham Wholesale Grocery Co., Inc. Memorial Scholarship: Established in 1999 by Brenham Wholesale Grocery Co., Inc. in memory of Mr. C.D. Dallmeyer. Besides serving as president of Brenham Wholesale Grocery Co., Inc. for a number of years, Mr. Dallmeyer was a Board member of Blinn College and served several terms as its chairman. Mr. Dallmeyer was a former mayor of Brenham and was very active in local and civic affairs. This scholarship is awarded without regard to major.

Debban-Eaton Nursing Scholarship: Established in 2003 by the families and friends of Rhonda Debban, nursing instructor at Blinn College, and John Eaton, a nurse at St. Joseph's emergency services department. This scholarship will be available to qualified students who have been accepted into the Blinn ADN program, with preference given to single parents.

Gerald "Pat" Derrick Athletic Scholarship: This scholarship was established in 2005 by Pat Derrick through his estate. Mr. Derrick attended Blinn College and was a member of the Buccaneer Football Team. Because he was an active supporter of Blinn College athletics, this scholarship will be awarded to a student athlete, preferably in the football program.

Oscar and Lillie Meinecke Dietrich Memorial Scholarship: Established by their family in 2006: Nevi Lee Lauter and the late Bennie Lauter; Raymond and Virginia Dietrich; and Drs. Wilfred and Bobbie Dietrich. Since their mother and father farmed and ranched for 70+ years on the family Century Farm, the family would like for the scholarship to be given to an agriculture major at Blinn College. The student should have a 3.0 average, be involved in community activities, and be active in Blinn College agriculture organizations.

W.O. and Bobbie Dietrich Scholarship: Established in 1995 by Drs. Wilfred and Bobbie Dietrich to be awarded to a student majoring in speech, drama or English. The Dietrichs, instructors at Blinn College, are authors and civic leaders in Brenham and Washington County.

James F. Dillon VFW Post 7104/Melvin H. Reddehase Scholarship: Established in 1989 by the Brenham Veterans of Foreign Wars James F. Dillon Post in memory of Melvin H. Reddehase, a disabled American veteran who served in the U.S. Army during World War II. This scholarship is awarded to a veteran, or child of a veteran, with preference given to students from Washington County.

Beatrice Bednar Donisi Memorial Scholarship: Established in 2013 in memory of Ms. Beatrice Bednar Donisi by her son, John Philip Donisi. Ms. Donisi was a Phi Theta Kappa graduate of Blinn College and a Phi Beta Kappa graduate of the University of Houston. She was very thankful for the opportunities made available to her as a result of the education she received at Blinn College. This scholarship is awarded to deserving first-generation college students exhibiting financial need.

Leroy and June Dreyer Scholarship: Established in 1994 by former Blinn College athletes, family and friends to pay tribute to Coach Leroy Dreyer and his wife, June. Coach Dreyer, a former student and athlete at Blinn College, served as coach and athletic director for 36 years. This scholarship is to provide financial assistance to a deserving athlete, trainer or manager without regard to major.

Ora Lee Edwards Vocational Nursing Scholarship: Established in 1995 in honor of Mrs. Edwards by friends, ex-students and family members. This scholarship will be awarded to a student enrolled in the Brenham campus Vocational Nursing program. Mrs. Edwards served as director of the Vocational Nursing program at Blinn College prior to her retirement.

M.H. and Irene Ehlert Memorial Scholarship: Established in 2007 in memory of M.H. and Hazel Irene Ehlert for their lifelong contributions to the field of education in Washington County. M.H. served as the Washington County school superintendent and Irene taught English at Blinn College. The scholarship was funded by three of their grandsons: Scott Ehlert, Jeffrey Ehlert and Melvin Ehlert, Jr.; and will be awarded to students majoring in education who demonstrate financial need.

Arthur H. Ehrig and Myrtle Ehrig Scholarship: Established in 2007, the Last Will and Testament of Myrtle Ehrig directed that the Arthur H. Ehrig and Myrtle Ehrig Scholarships, previously established in 1997, be consolidated into a single scholarship fund named the Arthur H. Ehrig and Myrtle Ehrig Endowed Scholarship and also provided for the addition of significant funds to the scholarship. Following the requirements of the first two, this scholarship will be awarded to students pursuing agricultural related majors and nursing students from Washington, Burleson or surrounding counties.

Alma Amsler Eversberg and Heber H. Drumm Scholarship: Established in 1996 in memory of the first woman graduate of Blinn and her son-in-law, by Florence Eversberg Drumm, daughter and wife. Mrs. Eversberg was also the valedictorian of her graduating class at Blinn. Mr. Drumm was a longtime business and civic leader. This scholarship is awarded to a Washington County resident and U.S. citizen without regard to major, who is a full-time student and who, because of family circumstances, may not qualify for federal or state grants or loans.

Express Employment Professionals Scholarship: Established in 2001 by W.A. (Al) Rampmeier, owner of a personnel services business with locations in Brenham and Bryan. Recipients of this scholarship must maintain a minimum 2.5 grade point average while working their way through college and be involved in college activities. This scholarship is also designed to assist parents who must make financial sacrifices to support their children in furthering their education.

Joel and Pam Franke Scholarship: Established in 2002 by colleagues, friends and former students, this scholarship honors the contributions made to students by Joel and Pam Franke. Joel, a faculty member at Blinn College and Chairman of the Social Sciences Division, is a former sponsor of the Circle K International service organization and the Student Government Association and founded the Blinn College Republicans. Pam, a teacher in the Brenham Independent School District, served many years in the special education department. This scholarship is awarded to a full-time student maintaining a 2.5 GPA or better and majoring in the social sciences.

N.W. and Norma Freeman Scholarship: The N.W. and Norma Freeman Scholarship is awarded to a student majoring in business or agriculture. This fund was established in 1972 by N.W. and Norma Freeman. Mr. Freeman was the Chairman of the Board of Tenneco.

Friends of Blinn College from Fayette County Scholarship:

This scholarship was established in 2008 by local businessmen, and organizations for the purpose of assisting students from Fayette County with the purchase of textbooks. The student must be an entering freshman attending the Schulenburg campus who demonstrates financial need and is awarded at the discretion of the Campus Director or his/her designee.

Rosa Lee Fuchs Scholarship: Established in 2006 in memory of Rosa Lee Fuchs. Ms. Fuchs attended Blinn College and was named Outstanding Alumnus in 2003 by the Blinn College Ex-Students Association. She served as Washington County Treasurer for 41 years and received many awards honoring her service. She was a "special person" and an inspiration to all who met her. This scholarship is awarded to a deserving student without regard to major.

Milton Gaskamp Memorial/Washington County Go-Texan Committee Scholarship: Established in 2002, this scholarship is named in honor of the late Milton Gaskamp and the Washington County Go-Texan Committee. Milton was a member of the Washington County Go-Texan Committee and the Houston Livestock Show and Rodeo for 25 years until his death in January of 2001. During those years, he strongly supported the youth of Washington County by working to raise money for scholarships. This scholarship will be given annually to a graduating senior from Brenham or Burton High School who meets the requirements.

Germania Farm Mutual Insurance Association Scholarship: Established in 1996 by Germania Farm Mutual Insurance Association. This Brenham based insurance company endowed the scholarship in honor of its 100th anniversary. This scholarship is awarded to a full-time student without regard to major.

Robert L. Giles/Phi Theta Kappa Scholarship: Established in 1988 by the alumni and friends of the Blinn College Beta Alpha Chapter of Phi Theta Kappa in memory of its longtime and distinguished sponsor, Robert L. Giles. This scholarship is awarded to a returning sophomore who is a member of the Beta Alpha Chapter and who has exhibited superior academic and leadership skills.

Graham Masonic Lodge Scholarship: This scholarship was established in 2012 by the Graham Masonic Lodge, one of the oldest Masonic Lodges in Texas, chartered in 1845 and in keeping with the Masonic commitment to education. This scholarship is open to Washington County residents, without regard to major, and preference will be given to students with a Masonic connection.

David Keith Griffin Memorial Scholarship: Established in 1984 in memory of David Keith Griffin, a 1981 graduate of Blinn College, by his parents, Mr. and Mrs. Edwin C. Griffin, this scholarship is awarded to a deserving Blinn student with preference given to students from Burleson County.

The Edwina Hallstein-Board of Trustees Scholarships:

These scholarships are offered to students from high schools in the Blinn College service area who do not qualify for the valedictorian or salutatorian scholarship but who are in the top five percent of their class. These scholarships cover the cost of tuition and fees at Blinn College for up to two years.

Fred J. and Edwina Day Hallstein Memorial Scholarship:

Established in 1991 by the Board of Trustees of Blinn College in memory of Mrs. Hallstein, a longtime teacher of foreign languages at the college and active civic leader in Brenham. Mrs. Hallstein left a substantial sum of money to the college at the time of her death in 1989. This scholarship is awarded without regard to major.

Fred Hartman/Brenham Banner-Press Scholarship:

Established in 1984 by the Brenham Banner-Press and Mr. and Mrs. Charles Moser in honor of Fred Hartman, a noted newspaper publisher and civic leader, this scholarship is awarded to a student planning a career in journalism or communications. Preference will be given to students from Washington County and surrounding areas and to students with superior academic records.

Katherine Mgebroff Hasskarl Memorial Scholarship:

Established in 1989 in memory of Mrs. Hasskarl by her family and friends. Mrs. Hasskarl attended the Brenham schools and Blinn College, was a registered nurse and an active and prominent civic leader in Brenham. This scholarship will be given to a student attending the college's Associate Degree Nursing program.

Dr. and Mrs. Gus Heineke Memorial Scholarship:

Established in 1999 by Jack and Oleis Arlitt in memory of her parents who were both active participants in civic and business affairs in Brenham. Mrs. Heineke was a graduate of Blinn College in 1919. Dr. Heineke, a local dentist for thirty-five years, served on the Blinn College Board of Trustees for over eleven years, serving as President of the Board for seven years (1947-1953). The Marie Heineke Memorial Gymnasium, formally opened and dedicated in March 1941, was named in memory of Dr. Heineke's mother.

John E. Hejl-Caldwell High School Scholarship Fund: This scholarship was established in 2006 by John Hejl to be awarded to Caldwell High School students. Mr. Hejl is a resident of Caldwell and attended Blinn College in the 1950's.

John E. Hejl-Caldwell High School Technical Scholarship:

This scholarship was established in 2010 by John Hejl to be awarded to Caldwell High School students in technical education. Mr. Hejl is a resident of Caldwell and attended Blinn College in the 1950's.

Lawrence H. Hemann Scholarship: Established in 2004 in honor of Lawrence H. Hemann who was an employee at Blinn College for 36 years where he taught agriculture courses. He was Chairman of the Applied Arts and Sciences Division and also the Director of Transportation. This scholarship is to be given to a sophomore Agriculture or Industrial Arts major with a grade point average of 2.5 or better.

L.G. Herzog Memorial Scholarship: Established in 2006 by L.G. Herzog through his estate. Mr. Herzog graduated from Burton High School, Blinn College and attended Sam Houston State Teacher's College. L.G. was a part of the Blinn College Family working in the mailroom for 14 years before his retirement. He was involved in numerous community activities and organizations. L.G. was an active supporter of Blinn College athletics and could usually be found keeping the clock at football or basketball games. This scholarship will be awarded to Brenham campus students without regard to major.

Kathryn Kyle Hicks Scholarship: Kathryn was a student in the Blinn College Associate Degree Nursing program. Her family and the Associate Degree Nursing Class of 2000 established this scholarship in her memory in 2003. The scholarship is to provide financial assistance to a deserving student in the registered nursing program with at least a 3.0 overall grade point average.

Judy and Larry Holt-Still Creek Ranch Endowed

Scholarship: Established in 2007 and created for students who have been residents of Still Creek Ranch's Still Creek Christian School in Bryan, Texas. The scholarship shall pay for all tuition, fees and books for seventy (70) semester hours performed over a time period not to exceed 36 months at Blinn College.

Walter Henry and Geneva Housley Holle Memorial

Scholarship: Established in 1993 by Pierre and Sarah Holle Roberts of Brenham in memory of her parents Mr. and Mrs. Holle. Mr. Holle, a Brenham native, was a Blinn graduate. He and Mrs. Holle were active participants in the business, civic and church interests of Brenham. The education of the youth was very important to them.

Myrtle Gebert Isensee Scholarship: Established in 2009 by Myrtle Gebert Isensee, who was a graduate of Blinn College where she majored in library science. Myrtle married George Isensee, a geophysicist for Mobil Corporation and, during their 25 years of marriage, they lived in 20 locations in the United States and Canada. After her husband's death, Myrtle moved back to Schulenburg and gave her time to the Schulenburg Public Library for 25 years. She was a member of the Literary Guild and was named Citizen of the Year in 1989. This scholarship will be awarded to a student attending the Schulenburg campus without regard to major.

Eugene Janner Memorial Scholarship: Established in 1998 in memory of Eugene Janner by his family and friends. Mr. Janner was a teacher at the Brenham schools and at Blinn College where he also served as chairman of the business and computer science department. This scholarship is awarded to a full-time student with preference given to accounting or business majors, and has at least a 3.0 grade point average or better.

Jones and Carter, Inc. - Pledger, Kalkomey, Inc. Engineering Scholarship: Established in 2008 by Jones and Carter, Inc. and Pledger and Kalkomey, Inc. to promote academic excellence, character, and leadership development in the field of engineering. This scholarship will be awarded to a student majoring in engineering.

Atwood C. Kenjura Scholarship: Established in 1998 by Marilyn Kenjura in honor of her husband, Atwood C. Kenjura, who has served on the Blinn College Board of Trustees since 1976. A graduate of Blinn, Mr. Kenjura is a prominent Brenham pharmacist, businessman and civic leader.

Alice Kowles Scholarship: Established in 2009 by Alice Kolwes through her Estate in memory of the H.F. Kowles Family, H.F. Kolwes, Alice Kowles and Diane Kowles. This scholarship will be awarded to a deserving student enrolled at the Brenham campus or a Washington County resident enrolled at any Blinn campus without regard to major.

Steven Krolczyk Memorial Scholarship: Established in 1995 in memory of Steven Krolczyk, a Blinn graduate, by his family and friends. Preference will be given to students from Washington and surrounding counties with a need for financial assistance. This scholarship is awarded without regard to major.

Bertha Quebe Kruse Scholarship: Established in 1993 by Bertha Quebe Kruse, this scholarship is awarded without regard to major to a Texas resident and U.S. citizen attending the Brenham campus as a regularly enrolled student carrying a full-time academic class load.

Ed F. Kruse Scholarship: Established in 1990 by key management employees of Blue Bell Creameries in Brenham to honor Mr. Kruse who serves as that company's Chairman of the Board and Chief Executive Officer. This scholarship is awarded to a returning sophomore with a 3.0 or better grade point average without regard to major.

Ed and Evelyn Kruse Scholarship: Established in 2006 by Ed and Evelyn Kruse to demonstrate their love of education. Having educators in their family, they recognize the influence teachers have. This scholarship is their way of saying thank you to those who teach our youth.

Howard W. Kruse Scholarship: Established in 1993 by employees of Blue Bell Creameries in honor of Howard W. Kruse who serves as that company's Chief Executive Officer and President, this scholarship is awarded to a full-time returning sophomore with a 3.0 grade point average or better and majoring in business or agriculture.

Dan Kubiak Memorial Scholarship: Established in 1998 in memory of Representative Dan Kubiak, a dedicated public servant. A former athlete and graduate of Blinn College, he was a strong advocate of higher education in the Texas Legislature. This scholarship will be awarded without regard to major to a full-time student with a 3.0 or better GPA who is involved in student activities.

L.J. and Norma Lacina Family Scholarship: Established in 1999 in honor of Mr. and Mrs. Lacina by their children and their families: L.J., Jr. and Carey Lacina; Dr. Lorna and Russell Gifford; and Tim Lacina. This scholarship will be awarded to deserving students who have shown community service through youth organizations such as religious groups, Boy Scouts and Girl Scouts.

Wadene Lampe Academic Scholarship: This scholarship was established in 2010 by Wadene Lampe through her Estate. Her husband attended Blinn College and her daughter taught English at Blinn College from 1982 to 2008. This scholarship will be awarded to a deserving academic student enrolled at the Bryan Campus without regard to major.

Dr. Marilyn R. Lane Memorial Scholarship: Dr. Marilyn Lane taught English at the Bryan campus of Blinn College and dedicated her professional life to education. In 2003 her family established this scholarship in her memory to recognize her many achievements resulting from her dedication and diligence. This scholarship is intended to assist a deserving student majoring in English or the arts.

Norwood and Barbara Lange Scholarship: This scholarship was established in 2006 in memory of Mrs. Lena Lange, a strong supporter of Blinn College and a friend and mentor to foreign students through her work at the Student Center and Bookstore. Norwood is a graduate of Blinn College where he lettered in basketball and baseball. This scholarship is to provide financial assistance to a deserving student without regard to major.

Ruth Dallmeyer LaRoche Scholarship: This scholarship was established in 1996 by Brenham businessman and civic leader, Paul F. LaRoche, Jr., in honor of his wife Ruth Dallmeyer LaRoche. Mrs. LaRoche, a graduate of Blinn College, was the daughter of a former member of the college board of trustees. This scholarship is given without regard to major.

Otto Q. Lehrmann Scholarship: Established in 2004 in honor of Otto Q. Lehrmann's retirement after 53 years in accounting. This scholarship is offered to full-time Blinn students attending the Brenham campus. Recipients must declare accounting as their major, must maintain a GPA of 2.5 and must demonstrate financial need.

Otto Q. Lehrmann Memorial Scholarship: Established in 2012 in memory of Otto Quade Lehrmann, a dedicated and loyal supporter of education at Blinn College, by his friends and family. Mr. Lehrmann served 8 years on the Blinn College Board of Trustees. This scholarship is offered without regard to major to full-time students on the Brenham campus.

Reese B. Lockett Memorial Scholarship: Established in 1977 in memory of Reese B. Lockett, former mayor of Brenham and civic leader, this scholarship is awarded to deserving students majoring in agriculture or business.

The Lone Star Scholarship: Established in 2011 from royalty income from the sale of A Lone Star Reader (the Texas history reader used in classes) which was edited by Bryan campus faculty members Chuck Swanland and Kirk Bane. The Lone Star Scholarship will be awarded to a student attending the Bryan campus and majoring in Social Science (preferably History) or Education.

Aletha Look-Engel Scholarship: Established in 1998 by Aletha Look Engel in order to encourage students to pursue studies in historic preservation and architecture. Mrs. Engel has worked closely with the Somerville and Brenham Museums and has been involved with the United Daughters of the Confederacy, the Daughters of the American Revolution and an active member of the Daughters of the Republic of Texas.

Look-Lyon Memorial Scholarship: Established in 1997 by Aletha Look Engel in honor of her parents Charles B. and Mae Lyon Look of Somerville. This scholarship is awarded to a deserving student who has a superior academic record and outstanding character. Preference will be given to students from Burtleson County.

Kenneth Lovett Scholarship: Established in 1995 by Kenneth Lovett, a former student athlete, to provide financial assistance to a deserving Blinn College student. This scholarship is awarded without regard to major.

Clyde Martin Memorial Scholarship: Established in 2002 by his friends and family, this scholarship honors the memory of Clyde H. Martin, a dedicated Blinn College agriculture and science instructor for more than 30 years. Mr. Martin's sense of humor and love of learning inspired generations of students. This scholarship will be awarded to students majoring in science or agriculture science.

Jon Dee May Memorial Scholarship: Established in 2001 by the family and a friend of the late local radio personality. This scholarship is awarded to a student from Washington or Austin County who will participate in either the Blinn College softball or volleyball athletic program.

Dottie Miller Scholarship: Established in 2008 in memory of Dottie Miller by her family and friends. As a resident of Brenham for many years, Dottie was active in community functions and was an avid supporter of Blinn College. She enjoyed a career in real estate and motel management. This scholarship will be awarded to a student majoring in business and demonstrating financial need.

H.L.P. Moore Family Scholarship: Established in 1998 in memory of H.L.P. Moore and James P. Moore, former Blinn students. This scholarship is awarded to a deserving Blinn student without regard to major.

Clarence and Ettie Richburg Morrow Scholarship: This scholarship was established in 2006 by members of the Morrow family: Drs. Wilfred and Bobbie Morrow Dietrich, Joyce Morrow Keller, Gary Morrow, and the late Larry Morrow. This scholarship shall be awarded to a speech, drama, restaurant or agriculture major.

Lee C. Munke Estate Scholarship: Established in 2003 by a bequest from Lee C. Munke who attended Blinn College and graduated from the University of Texas with a degree in accounting. Mr. Munke was a Certified Public Accountant. This scholarship will be awarded to a deserving student with financial need without regard to major.

Ronald Lee Muske Memorial Scholarship: Established in 1982 in memory of Ronald Lee Muske, a former Blinn student, this scholarship is available to a deserving Blinn student without regard to major.

Gus and Gertie Mutscher Memorial Scholarship: Established in 2008 by Dr. Herbert L. and Margie A. Foelber (daughter) to recognize that Mother and Dad Mutscher were great believers in the value of a good education and worked hard to provide for each of their children. All four children graduated from Blinn College; Goeke ('48), Gus F. ('52), Betty ('56) and Margie ('58). The scholarship shall be awarded to a deserving student aspiring to a career in business, government or education.

Ralph and Daye H. Oelfke Memorial Scholarship: Established in 1993 by Ted E. Bailey, Jr. from the estates of Ralph L. and Daye H. Oelfke in their memory. This scholarship is given to deserving students majoring in business, mathematics, engineering or natural science.

Richard J. and Marcena O'Malley Scholarship: Established in 1998 by O'Malley Engineers, Inc., a Brenham based professional engineering firm, in honor of the company's 30th anniversary and in honor of the two owners who have contributed timeless effort and hours to the engineering profession and the community of Brenham. This scholarship will be awarded to a full-time engineering student from Washington or one of the surrounding counties who has demonstrated superior academic and leadership skills.

William O'Shea Memorial Scholarship: Established in 1978 in memory of William O'Shea, a longtime Texas journalist, this scholarship is given to deserving students majoring in journalism or physical education.

Phillips Sharpe and Winkler Scholarship in the Natural Sciences: Established in 1997 by these three authors who are instructors at Blinn College with the royalties generated from the sales of the Lab Manual "Biological Reflections I & II" in cooperation with the publisher Simon and Schuster.

Joe Al and Merle Picone Scholarship: Joe Al and Merle and their sons, Kyle and Kevin, are all Blinn Alumni and were all members of the Beta Alpha Chapter of Phi Theta Kappa. Joe Al served on the Blinn Board from 1974-1991 and was Chairman from 1976-1980. Believing strongly in scholarship, the donors require the recipient to have an overall GPA of at least 3.25 and be a Mathematics, Mathematics Education or Business major. This scholarship was established in 2007.

Laura Lee Wilson Pieratt Memorial Scholarship: Laura Lee Wilson Pieratt (1917-1989) was the proud descendant of a pioneer Texas and Lee County family. She graduated from Giddings High School as did her four children and two of her grandchildren. In order to perpetuate her interest and commitment to the youth attending Giddings High School, this scholarship will be awarded to a Giddings High School graduate with a true need for financial assistance and is given without regard to major. This scholarship was established in 1999.

W.H. "Bill" Pieratt Memorial Scholarship: W.H. (Bill) Pieratt (1915-1997) was a Lee County rancher and businessman. He also served the state and federal government in executive positions. Always interested in education, he served on the local school board. Also, serving as a member of the Texas State House of Representatives Committee on Higher Education, he led a successful drive to grant the University of Houston the privilege of becoming a state-supported university. This scholarship is awarded to a Dime Box High School graduate with a true need for financial assistance and is given without regard to major. This scholarship was established in 1999.

Maisie Louellen Pledger Scholarship: Established in 2004 by Mrs. Louellen Pledger who dedicated her career to teaching in the Brenham Independent School District and at Blinn College. Mrs. Pledger taught most grades at the elementary level and English at the secondary level and at Blinn College. This scholarship will be awarded to a deserving student demonstrating high scholastic ability and majoring in the Liberal Arts.

Betty Cantrell Plummer Memorial Scholarship: Established in 1998 by A.Q. Plummer in memory of his wife, Betty Cantrell Plummer. Betty Plummer obtained a master's degree in history from Texas A&M University and was also listed in Who's Who in Texas, World's Who's Who of Women and the Heredity Register of the United States. She was a local historian, author of numerous books and articles about the history of Washington County, co-founder of the Washington County Historical Society and also a teacher of History and English at Blinn College. This scholarship will be awarded to students graduating from Brenham High School majoring in History or English.

Sarah Beth Pohlmeier Scholarship: Established in 2004 by the Estate of Melvin and Dorothy Pohlmeier in memory of their daughter, Sarah Beth. Sarah was a 1975 graduate of Brenham High School, a member of the National Honor Society and a member of Christ Lutheran Church. This scholarship will be awarded to deserving students at the discretion of the Blinn College Scholarship Committee.

Barbara and Richard Powell Scholarship: This scholarship was established in 2008 by Barbara and Richard Powell in recognition of the importance of Blinn College to the community. This scholarship will be awarded to a Washington County student attending the Brenham campus.

Mary Stone Rankin Scholarship: Established in 1999 by C.W. Rankin, Jr. in honor of Mary Stone Rankin on the occasion of their 55th wedding anniversary. This scholarship is awarded to a returning sophomore demonstrating outstanding academic achievement. Preference is given to residents of Washington County.

Martha Jane (Pat) Ratcliff Scholarship: In 2003 her family and friends established this scholarship in loving memory of Martha Jane (Pat) Ratcliff. Their beloved Pat wanted to do something that would make a difference. As a registered nurse, she wanted to help alleviate the shortage of registered nurses. This scholarship will be awarded to a deserving student accepted to the Associate Degree Nursing program at Blinn College.

Harry M. and Macey Hodges Reasoner Scholarship: Established in 1991 by the Blinn College Board of Trustees to recognize the contribution of Mr. Harry Reasoner to higher education in Texas. This scholarship will support a returning sophomore student whose career interest is in law or education.

Hoffman and Katherine Reese Memorial Scholarship: Endowed in 1997 by the four daughters of Hoffman and Katherine Reese; Erette Red, Martha Sterling, Kathryn Jones and Inez Rymer, in loving memory of their parents. Mr. Reese was Sheriff of Washington County for many years. He and Mrs. Reese were active in civic, church and business interests of Washington County. This scholarship will be awarded to students carrying a full-time academic load and maintaining a 3.0 or better grade point average.

Doug and Trish Rodgers Memorial Scholarship: Established in 1993 in memory of Gary Douglas Rodgers and Trish Christine Rodgers, this scholarship is given to deserving students who, because of family circumstances, may not necessarily qualify for national grants or loans.

Lillian Rossing-Dobson RN Scholarship: This scholarship was established in 2001 by Lillian Rossing-Dobson, in honor of her mother, Bertha Rolles Rossing, and friends Anna Caperson and Dr. Gerald Garwood. Lillian began her nursing training at age 22 while working to pay her expenses. In recognition of the hardships of pursuing a nursing education with limited funds, this scholarship is awarded to a nursing major with demonstrated financial need.

Robert A. and Emilie L. Schaefer Memorial Scholarship: Established in 2012 in memory of Robert A. and Emilie L. Schaefer by their son, Mr. Michael Schaefer, Division Chair, Business, Information Technology and Public Service. Mr. and Mrs. Schaefer were active members of the Blinn family for many years. Robert taught accounting at Blinn for 15 years and retired in 1983. This scholarship is awarded to a full-time student who is a child of a Blinn College Brazos County faculty or staff member, and has at least a 2.5 GPA.

Janette and Ruben Schmidt Memorial Scholarship: This scholarship was established in 2011 by Ruben O. Schmidt through his Estate. Janette and Ruben were supporters of Blinn College displaying a strong belief in any type of education. This scholarship will be awarded to a graduate of Round Top-Carmine High School with a GPA of at least 2.5.

Dr. C.W. Schoenvogel Family Scholarship: This scholarship was established in 2012 by the Schoenvogel Family for his many years of service at Blinn College and the community. Dr. Schoenvogel was the team physician for the football team for many years. Dr. Schoenvogel's father, Dr. O.F. Schoenvogel, served on the Blinn College Board of Trustees from 1944-1948. This scholarship will be awarded to a deserving student demonstrating financial need in the LVN or ADN nursing program.

C.W. "Walt" Schoenvogel, Jr. Scholarship: This scholarship was established in 2012 by Mrs. Clarence Schoenvogel to honor her son, Walt Schoenvogel, for his many years of support to Blinn College and the community. Walt Schoenvogel's father, Dr. Schoenvogel was the team physician for the football team for many years. Dr. Schoenvogel's father, Dr. O.F. Schoenvogel, served on the Blinn College Board of Trustees from 1944-1948. This scholarship will be awarded to a deserving student demonstrating financial need in the LVN or ADN program.

Dr. Clarence Schoenvogel Scholarship: This scholarship was established in 2010 by Mrs. Clarence Schoenvogel to honor Dr. Clarence Schoenvogel for his many years of service at Blinn College and the community. Dr. Schoenvogel was the team physician for the football team for many years. Dr. Schoenvogel's father, Dr. O.F. Schoenvogel, served on the Blinn College Board of Trustees from 1944-1948. This scholarship will be awarded to a deserving student demonstrating financial need in the LVN or ADN nursing program.

Dr. and Mrs. Clarence Schoenvogel Scholarship: This scholarship was established in 2010 by Dr. and Mrs. Clarence Schoenvogel. Dr. Schoenvogel's father, Dr. O.F. Schoenvogel, served on the Blinn College Board of Trustees from 1944-1948. This scholarship will be awarded to a deserving student demonstrating financial need in the LVN or ADN nursing program.

Dr. C.W. Schoenvogel Scholarship: This scholarship was established in 2011 by Mrs. Clarence Schoenvogel to honor Dr. Clarence Schoenvogel for his many years of service at Blinn College and the community. Dr. Schoenvogel was the team physician for the football team for many years. This scholarship will be awarded to a deserving student demonstrating financial need in the LVN or ADN nursing program with a GPA of at least 3.0.

Melton Schoenvogel Scholarship: This scholarship was established in 2012 by Mrs. Clarence Schoenvogel, who has been a supporter of Blinn College and the community for many years. Mrs. Schoenvogel's husband, Dr. Schoenvogel was the team physician for the football team for many years. Dr. Schoenvogel's father, Dr. O.F. Schoenvogel, served on the Board of Trustees from 1944-1948. This scholarship will be awarded to a deserving student demonstrating financial need in the LVN or ADN nursing program.

Dennis W. Schomburg, Jr. Scholarship: Established in 2001 by his wife, Doris Schomburg, in recognition of his devotion to his family, community and belief in helping others. Mr. and Mrs. Schomburg are graduates of Blinn College. This scholarship is awarded without regard to major.

Doris Schomburg Scholarship: Established in 1998 by Doris Schomburg's husband Dennis, in recognition of her devotion to her family and community. Mr. and Mrs. Schomburg are long-time friends of Blinn College. This scholarship is awarded without regard to major.

Melvin and Mary Schomburg Memorial Scholarship: Established in 1997 by Arthur Schomburg, lifelong Washington County resident who had been very active in the livestock business, the Washington County Fair and the Houston Livestock Show. He established this scholarship in memory of his parents. This scholarship will be awarded to a full-time student without regard to major.

Allan R. Schroeder Memorial Scholarship: Established in 1997 in memory of Allan R. Schroeder by his parents, Mr. and Mrs. Rudy Schroeder of Brenham. Mr. Schroeder was a graduate of Blinn College and a Brenham businessman. This scholarship is available to a deserving Blinn student without regard to major.

Don and Debbie Schroeder Scholarship: Established in 2008 by Don and Debbie Schroeder. Mr. Schroeder is a graduate of Blinn College and was a two year letterman on the Blinn track team under track coach Ben Boehnke. Mr. Schroeder's father, Rudy Schroeder, was also a Blinn graduate and served on the Blinn College Board of Trustees from 1963-1980. He was Chairman of the Board from 1972-1976. This scholarship will be awarded to a deserving student without regard to major.

Irene Bohne Schroeder and Gliffard Merle Schroeder Scholarship: Established in 2007 by Irene Bohne Schroeder, this scholarship is awarded to a deserving Brenham High School graduate to attend Blinn College, Brenham campus without regard to major. Preference will be given to entering freshmen. Recipients must maintain a minimum 2.0 grade point average and must demonstrate financial need. Mr. and Mrs. Schroeder both attended Blinn College.

Rudolph and LaThel Schroeder Scholarship: Established in 2000 by Mrs. R.W. Stolz in honor of her brother and sister-in-law, Rudy and LaThel Schroeder. Mr. Schroeder was a graduate of Blinn College and served on the Blinn College Board of Trustees from 1963 to 1980 and was chairman from 1972 to 1976. The Schroeders are long-time residents of Washington County.

Zane Schulte Memorial Student Athlete Scholarship: This scholarship will be offered to a Brenham High School or Brenham Christian Academy student needing financial assistance. The recipient should be in good academic standing and have participated in a varsity sport, and/or cheerleading, his or her senior year. Special consideration should be given to applicants who are “walk-on” athletes at Blinn College. Students may apply or their athletic director may recommend them. This scholarship was established in 2000.

Annie Belle Schwartz Scholarship: Established in 1991 in honor of Mrs. Schwartz, a retired teacher and the wife of Walter C. Schwartz, the 11th President of Blinn College, by her family and friends. This scholarship is awarded without regard to major.

Annie Belle Schwartz Memorial Scholarship: This scholarship was established in 2009 in memory of Annie Belle Schwartz by her family and friends. Mrs. Schwartz was a graduate of Blinn College and was a band director and a teacher in the public schools. She was the wife of Walter C. Schwartz, the 11th president of Blinn College. This scholarship will be awarded to a deserving student without regard to major.

Annie Belle and Walter C. Schwartz 50th Anniversary Scholarship: This scholarship was established in 1997 by friends of Annie Belle and Walter C. Schwartz on the occasion of their 50th wedding anniversary. Mr. and Mrs. Schwartz are both graduates of Blinn College and Mr. Schwartz served as the 11th President of Blinn.

Charles W. Schwartz Scholarship: This scholarship was established in 1997, endowed by Mr. Schwartz's partners at Vinson & Elkins, L.L.P., to be awarded to a student pursuing a degree in the legal field. Mr. Schwartz is also a Blinn alumnus.

Walter C. Schwartz Scholarship: Established in 1992 in honor of the 11th President of Blinn College by the citizens of Washington and surrounding counties, this scholarship is awarded to an outstanding student without regard to major.

Walter C. Schwartz Memorial Scholarship: This scholarship was established in 2003 in memory of Walter C. Schwartz by his friends and family. Mr. Schwartz began his career at Blinn College as a night school instructor in 1948 and served the College in numerous capacities, including President and Chancellor, until his death in July of 2003.

Ernest H. Seelhorst Education Fund: Established in 1997 by Ernest H. Seelhorst, a former pre-engineering student at Blinn College, to be awarded to a returning sophomore majoring in engineering, mathematics or natural science. The recipient must earn a 3.0 or better grade point average, be a member of the Beta Alpha Chapter of Phi Theta Kappa, and demonstrate superior academic and leadership skills.

Ozell Henderson Sharp Memorial Endowed Nursing Scholarship: Established in 2012 in memory of Ozell Henderson Sharp by her children, Don Sharp, Elaine Sharp Smith and Kenneth Sharp. This scholarship will be awarded to an African-American LVN student at the Brenham campus, during the spring/summer semester, who has demonstrated attributes in ability, character, and integrity necessary for success in the field of nursing. Mrs. Sharp, a graduate of the Blinn School of Nursing, has a genuine love for the nursing profession and will be remembered for her “yes, you can do it” attitude when encouraging prospective students. Once graduated, she attended many annual pinning ceremonies, served as President of the local LVN division and was recognized as LVN of the year by the LVN Association of Texas.

Lucille Click Sheppard Memorial Scholarship: Established in 1992 in memory of Mrs. Lucille Click Sheppard by her family to support a student majoring in business. Mrs. Sheppard had a lengthy and distinguished career in business and a love for learning which has resulted in this memorial scholarship to assist others.

Evelyn Marie Wilson Smith Memorial Scholarship: This scholarship was established in 2002 to honor the life and memory of Evelyn Marie Wilson Smith. Evelyn was a graduate of Blinn College and served as the Learning Center Director at the Bryan campus from August 1998 until her death in July 2001. This scholarship will provide a female student, 35 years of age or older, with financial assistance without regard to major.

Janis Sneed Scholarship: Established in 1993 in honor of Janis Sneed, a longtime teacher, administrator and sponsor of the Beta Alpha Chapter of Phi Theta Kappa at Blinn College. This scholarship will be awarded to a sophomore level member of Phi Theta Kappa.

Social Science Scholarship: Established in 2003 from royalty income generated from the sales of a Blinn College reader in U.S. History which was compiled and annotated in three editions by Blinn College faculty members: Dr. Irvin May, Dr. Jim Thomas, Dr. Larry Watson and Mr. Ron Wright. This scholarship will be awarded to a student majoring in the social sciences.

Gregory Ray Speir Memorial Scholarship: This scholarship was established in 1993 by the family and friends of Gregory Ray Speir of Missouri City who was a student at Blinn College at the time of his death. This scholarship will be awarded without regard to major.

Thomas Morris and Rachel Bradham Spencer Scholarship: Established in 1991 by the family and the Board of Trustees of Blinn College in honor of Dr. Thomas Morris Spencer who served as President of Blinn College from 1947 until 1957 and his wife, Rachel Bradham Spencer. This scholarship is awarded to a member of the Beta Alpha Chapter of Phi Theta Kappa who has maintained at least a 3.25 grade point average.

Delbert Stark Memorial Scholarship: Established in 1986 in memory of Dr. Delbert Stark by his wife Sudie Schaer Stark, this scholarship is awarded to a deserving Blinn student with preference given to an athlete planning a career in the medical field. Dr. Stark, a Brenham dentist and civic leader, attended Blinn College where he served as captain of the football team.

Lonnie Henry Stern Scholarship: Established in 2012 by Floriene P. Stern. Mr. Stern attended grade school in a one room school for eight grades and rode a pony to school. He is a graduate of Brenham High School, Blinn College and Texas A&M. He also attended Harvard University and M.I.T. His professional career involved agriculture. He organized Producers Marketing Association in Levelland, Texas, and also received the Agri- Business Personality of the Year Award. This scholarship will be awarded to a deserving student with a major in Agriculture.

Paula K. Stoltenberg Memorial Scholarship: Established in 1995 in memory of Paula K. Stoltenberg who died at age 38 leaving behind three children, a husband and many close friends. Music was her great love. She was a wonderful singer and songwriter, and was an active member of a local band. This scholarship was established to help students pursue their interest in music.

LaVerna Stolz Music Foundation Scholarship: Established in 1996 in honor of LaVerna Stolz, this scholarship is given to a student that is talented in music.

R. W. Stolz Memorial Scholarship: Established in 1997 by Mrs. LaVerna Stolz in memory of her husband. Mr. Stolz, having been in business for many years, always tried to hire young people graduating from Blinn. Mr. Boehm, Dean of Men, could always suggest some bright, intelligent graduates eager to work.

Robert F. Strange Scholarship: Established in 1993 by Robert F. Strange, a Washington County civic leader, this scholarship is awarded without regard to major.

Technical Education Scholarship: The Technical Education Scholarship was created largely due to an anonymous gift and a gift from the Alice Kolwes Estate. Additional amounts were given by community supporters of the Blinn College Technical Education Program. Scholarships will be awarded to students enrolled in the A.W. Hodde, Jr. Technical Education Training Center.

Elton Tiemann Scholarship: Established in 2008 by Elton "Lon" Tiemann in memory of his father who graduated from Blinn College. His father was on the track team while he attended Blinn. His mother is an instructor in the division of social science. This scholarship will be awarded to a deserving student.

Linda Tiemann Scholarship: Established in 2011 by Elton "Lon" Tiemann. Linda is an instructor in the division of social sciences. The scholarship was established to further Blinn's mission to provide opportunity and education to the community. The scholarship should be awarded to students who are studying to become educators or work in a field with an emphasis on education or working with students.

Ronna and Lon Tiemann Scholarship: Established in 2011 by Elton "Lon" Tiemann, the Ronna and Lon Tiemann Scholarship is in recognition of the role of Blinn College in providing the opportunities for a quality education. Lon, his brother, Treyce, and his sister, Brooke attended Blinn College. His father, Elton, was a graduate of Blinn and his mother Linda, is an instructor in the division of social sciences. This scholarship will be awarded to a deserving student.

Bernita Tomachefsky Memorial Scholarship: Established in 1995 by the family and friends of Mrs. Tomachefsky, this scholarship is awarded to a full-time student majoring in education. Mrs. Tomachefsky was a former Blinn College student and elementary school teacher. Both her husband and son served as legal advisors for the college.

Odis Tomachefsky Memorial Scholarship: Established in 1977 in memory of Odis Tomachefsky, former legal advisor for Blinn College and Washington County Judge, this scholarship is given to deserving students majoring in pre-law.

Edyna Kuehn Tomlinson Scholarship: Established in 2001 in memory of Edyna K. Tomlinson who was a 1923 graduate of Blinn College and had a life-long passion for music. Established by her family to honor her memory and the enjoyment she derived from music, this scholarship is awarded to a student majoring in the fine arts.

Ruth Elizabeth Paris Tottenham Memorial Scholarship: Established in 1996 by the children of Mrs. Tottenham, the founder and longtime director of the vocational nursing program at Blinn College.

Milton Toubin Memorial Scholarship: Established in 1999 by Sara Toubin in memory of her husband Milton Toubin. He was a Brenham businessman born in Lithuania, lived in Cuba for seven years before joining his brother in Brenham, Texas. He became an American citizen, served in World War II and returned to Brenham where he resided for the rest of his life. He spoke fluent Spanish and enjoyed great success from his business investments. This scholarship is awarded to a business, finance, economics, or agriculture major who must be a resident of Austin, Fayette, Lee, or Washington County.

Sam and Rosa Toubin Memorial Scholarship: Established in 1993 in memory of Sam Toubin and his wife Rosa Levin Toubin by the Toubin family. Sam Toubin, long-time businessman, owned and operated the New York stores in nine towns in Texas. Rosa Toubin, a Brenham native, attended local schools, Blinn College and Rice University. Both were civic leaders and well respected in the Brenham area for their philanthropic endeavors. This scholarship will be awarded to a student in health science, nursing, business, or agriculture from Austin, Fayette, Lee, or Washington County.

Keith and Elizabeth Twiggs Scholarship: Recognizing the importance of education and the role of Blinn College in the community, the Keith and Elizabeth Twiggs Scholarship was established in 2013 by Keith and Elizabeth Twiggs. Mr. and Mrs. Twiggs have been long time supporters of Blinn College through generous donations with particular interest in the Blinn Band and music program. The scholarship will be awarded to a member of the Blinn College Band without regard to major or financial need.

Theodore M. Vanderwerth, Jr Technical Education Scholarship: Established in 2013 by Mrs. Theodora V. Boehm in memory of her father, Mr. Theodore M. Vanderwerth, Jr. Mr. Vanderwerth was involved in the technical and mechanical field for many years. He always appreciated the value and significance of education.

Van Dyke-Rankin Scholarship: Established in 1988 by Brenham insurance executives Eddie Van Dyke and Bob Rankin, this scholarship is awarded without regard to major.

Vinson & Elkins, L.L.P. Scholarship: This scholarship was established in 1995 by the Houston law firm of Vinson & Elkins, L.L.P. which assisted the college in the establishment of its new Bryan campus. This scholarship was created to celebrate that achievement and is awarded without regard to major to a full-time student on the basis of distinguished academic achievement.

Oliver and Virginia Wagner/Graham masonic Lodge Endowed Scholarship: The Brothers of Graham Masonic Lodge #20 of Brenham established this scholarship in honor of Master Mason Oliver and Virginia Wagner for their commitment to aid and assist those in need. The scholarship is open to Washington County residents, without regard to major, and preference will be given to students with a Masonic connection.

Warren Masonic Lodge Scholarships: Established in 2013 the Warren Masonic Lodge #56 has been a strong supporter of higher education since its beginning on January 24, 1850 when it was chartered by the Grand Lodge of Texas. The establishment of this endowed scholarship is an example of this continued support. The Warren Masonic Lodge Endowed Scholarship will be awarded to a student from the Caldwell Independent School District. Preference will be given to students with a Masonic Connection.

Washington County Go-Texan Committee Scholarships: Established two scholarships, the first in 1991 and the second in 2008, by the Washington County Go-Texan Committee which is associated with the Houston Livestock Show and Rodeo. These scholarships are awarded to Washington County students.

Leona Mazoch Watzlavick Memorial Nursing Scholarship: Established in 1999 in loving memory of Mrs. Leona M. Watzlavick by her family and friends. Mrs. Watzlavick was a registered nurse and active in nursing and education for over 50 years. She was a respected member of the South Texas medical community.

Dorothy Kunrad Wehring Memorial Scholarship: This scholarship was established in 2009 by the Gus Wehring Estate in memory of his first wife Dorothy Wehring. Mr. Wehring attended Blinn College in the 1940s. This scholarship will be awarded to a deserving student with a business major from Washington County and those counties contiguous with Washington County.

Mr. Glenn and Mrs. Kathryn Boehm Wehring Scholarship: Established in 1997 by Mr. and Mrs. Henry J. Boehm, Sr. in honor of their daughter and son-in-law. Mr. Boehm served for many years as the Dean of the college prior to his retirement.

F.W. Bert and Mae Dean Wheeler Nursing Scholarships: Established in 2003 in memory of F.W. Wheeler, these scholarships will be awarded to students accepted to the Associate Degree Nursing program at Blinn College. Recipients must be academically qualified, be dedicated to the nursing profession and have the greatest financial need.

Larry and Mary Whigham Scholarship: Established in 2003 by Larry and Mary Whigham, this scholarship is awarded to students majoring in theater arts with preference given to those with greatest financial need. Active supporters of theater in Washington County and surrounding areas, Mr. and Mrs. Whigham endowed this scholarship to attract students to the field of theater arts.

Timothy Ray Whigham Scholarship: Established in 2004 by Larry and Mary Whigham in memory of their son, Timothy, this scholarship will be awarded to students majoring in theater arts and demonstrating financial need. As active supporters of the Navasota Theatre Alliance and other area theaters, the Whighams endowed this scholarship to attract more students to the field of theater arts.

Tom S. and Edythe Whitehead Memorial Scholarship: Established in 1996 by Tom S. Whitehead, Jr. and Bonnie Whitehead in memory of his parents, Tom S. and Edythe Whitehead. Mr. Whitehead was noted for his civic leadership and progressive editorials. He published the Banner-Press for 25 years and founded both Brenham's first radio station and its cable TV system. This scholarship is awarded without regard to major. First preference is given to students from Washington County.

Jean Winkelmann Whitmore Memorial Scholarship: Established in 1991 in memory of Jean Winkelmann Whitmore by her parents, F. C. and Floy Winkelmann, to provide financial assistance to a deserving Blinn College sophomore student majoring in the natural sciences.

Wilder Family Scholarship: Established in 1998 by the Donald M. Wilder family for any deserving student and awarded at the discretion of the Scholarship Committee.

Oran "Sonny" Wilks, IV Memorial Scholarship: Established in 1995 in memory of Sonny Wilks, a Blinn College student, by his family and estate. Mr. Wilks believed that education is important and wanted to make a difference in helping people pursue that goal. This scholarship is awarded without regard to major.

F.C. and Floy Winkelmann Scholarship: Established in 1997 by F.C. and Floy Winkelmann for a deserving Blinn student.

Sam and Helen King Winkelmann Scholarship Fund: Established in 2004 by the late Dr. Sam King Winkelmann in honor of his parents, Sam and Helen King Winkelmann, from proceeds of the sale of the Sam King Winkelmann Ranch. Both father and son served as members of the Blinn College Board of Trustees: Sam from 1956 to 1972 and Sam King from 1984 to 1990. This scholarship will be awarded to students with financial need without preference as to major.

Woodson Lumber Company Technical Education Scholarship: The Yager Foundation and Woodson Lumber Company established this scholarship in 2011 as a technical education scholarship. This scholarship will be awarded to a recipient with an overall GPA of at least 2.0 and demonstrating financial need. Preference will be given to employees or employee family members of Woodson Companies.

Yager Foundation/Woodson Lumber Company Scholarship: The Yager Foundation and Woodson Lumber Company established this scholarship in 2010 as an academic or technical education scholarship. This scholarship will be awarded to a recipient with an overall GPA of at least 2.0 and demonstrating financial need. Preference will be given to employees or employee family members of Woodson Companies. Preference will also be given to construction science or agricultural business majors.

Meredith Garrett York Memorial Scholarship: The Meredith Garrett York Memorial Scholarship was established in 1993 by Miriam York of Giddings in memory of her husband, a former Lee County School superintendent. Preference will be given to students from Lee County with good academic records.

Milton Garrett York, Sr. Memorial Scholarship: Established in 1994 in memory of Milton G. York, a teacher, rancher, commissioner and legislator, this scholarship is awarded to a deserving student interested in becoming a teacher. Preference will be given to students from Lee County who have a superior academic record and outstanding character.

Miriam York Scholarship: Established in 2000 by Miriam York, a former educator and widow of a former educator. This scholarship will be awarded to a student majoring in education who is in need of financial assistance. Preference will be given to students from Lee County.

Miriam York Nursing Scholarship: Established in 2003 by Miriam York, this scholarship will be awarded to a deserving student majoring in the nursing profession with financial need. It is the third scholarship endowed by Mrs. York, an educator and widow of a former educator.

Melvin and Gladys Ziegenbein Scholarship: Established in 2003 in memory of Melvin and Gladys Ziegenbein by their son and daughter-in-law, this scholarship will be offered to a student in good academic standing and needing financial assistance. Special consideration will be given to applicants from Burton High School and the Fellowship of Christian Athletes. Melvin was principal at Burton High School from 1961-1977, and both Melvin and Gladys attended Blinn College.

Blinn College Scholarships

There are a number of scholarships given by the college to deserving Blinn students. These include various activity scholarships, valedictorian and salutatorian scholarships and the Blinn College Trustees Scholarship. The college-sponsored scholarships are listed here.

Athletic Scholarships — Blinn College provides a number of scholarships in varying amounts to its student athletes in football, men's and women's basketball, baseball, softball, volleyball, cheerleading and dance team. For information on these contact the Director of Athletics at (979) 830-4171.

Band Scholarships — These scholarships are available to qualified musicians with successful backgrounds in a high school band program and awarded through an on-campus audition. Auditions consist of region tryout etudes, sight-reading and/or class one U.I.L. solos. Color Guard must prepare a representative routine and must have experience in a high school color guard. All applicants must provide a recommendation from their high school director. For complete arrangements contact the director of bands at (979) 830-4652.

The Exemplary Student Scholarship — These scholarships are available to qualified students attending and living on the Blinn College Brenham campus. The scholarships are awarded on a first-come, first-served basis to the first 75 eligible students. Qualified students must: be a recent high school graduate on the recommended or distinguished high school plan; have a GPA of 84 or higher in ALL Math, Science, Social Studies, Economics, and English classes; have displayed leadership qualities while in high school; register as a full-time student; and live in on-campus

housing on the Blinn College Brenham campus. Students receiving the scholarship in the Fall semester are required to maintain a 3.00 GPA to receive the scholarship for the Spring semester. For more information contact the Financial Aid Office at (979) 830-4107 or (979) 209-7230.

Choral Scholarships — Blinn College provides scholarships in varying amounts for students who participate in choir and/or choral ensemble. Scholarships are awarded on the basis of an audition consisting of a prepared solo piece such as Class I UIL solo and sight reading. Prospective choir members are expected to provide a recommendation from their high school choir director. Requests for information and applications should be made to the Choral Director at (979) 830-4239.

Theatre Arts Scholarships — These scholarships are available to qualified theatre arts majors through audition only. Recipients of these scholarships must declare theatre arts/speech as a major, audition and take part in all Blinn College dramatic productions, and also be enrolled in at least three semester hours of theatre arts or speech classes. For more information on these scholarships contact the Theatre Arts Director at (979) 830-4269.

UIL Scholarships — Blinn College will give tuition scholarships for one year to each applicant who participated in the literary or academic contest for the University Interscholastic League at the state meet. For more information contact the Financial Aid Office at (979) 830-4107 or (979) 209-7230.

Valedictorian and Salutatorian Scholarships — Blinn College offers the Valedictorian of any Texas high school a scholarship that covers tuition, fees and use of books. The Salutatorian will receive a scholarship that covers tuition and fees. For more information contact the Financial Aid Office at (979) 830-4107 or (979) 209-7230.

Other Scholarships

Community scholarships are given each year by individuals, businesses and civic organizations. Recipients are normally selected by the donor.

Fiestas Patrias Scholarship: This scholarship was established in 2006 by the Fiestas Patrias Committee in Bryan, Texas. The scholarship recipient will be selected by the organization.

Professional Association Scholarship: The Blinn College Professional Association, Bryan campus, awards a scholarship to a returning Blinn College student who is a sophomore. Applications are accepted and selections are made by the organization during the spring semester. Recipients are notified by the organization.

Sunshine Auxiliary Health Career Scholarship: Established in 1990 by the Humana Hospital Sunshine Auxiliary of College Station, this scholarship is to be awarded to student health care majors selected by the Auxiliary. This financial support provides students the opportunity to complete their health care education.

University Transfer Student Scholarships: Blinn College Advising and Counseling offices have information pertaining to scholarships offered to Blinn College Students who transfer to a four-year college or university. Explore all of the scholarships available to community college transfer students online at www.blinn.edu/p16.

College Expenses

Expenses

Tuition and General Fees

High School Dual Credit

General Property Deposit

Non-funded Course Tuition

Music Lesson Fees

Non-Refundable Fees

Fees by Course

Health Sciences Program Fees

Alternative Teaching Certificate

Auditing of Courses

Testing Fees

Food Service for Campus Housing

Vehicle Parking Fines

Library Fines and Fees

**On-Campus Housing Fines and
Fees**

Installment Payment Plan

Check and Credit Card

Return Check

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State Tuition Rebate Program

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Residence Hall Student Refunds

Blinn Bucs Refund Card

Return of Title IV Funds

Military Service

Refund

Drop/Withdrawal from College

Expenses

Payment of tuition, fees, books, room and board are due by the payment due date (see academic calendar for specific dates at www.blinn.edu). A payment plan is available for tuition, fees, room and board (see Installment Payment Plan). Internet registration requires payment by the stated due date. Failure to pay by the due date will result in the student being dropped from classes. Students that register after the stated due date will be required to pay at the time of registration. Students will be dropped nightly if payment is not received.

Tuition and General Fees

Tuition	Per Semester Hour
In-District Tuition	\$45.00
Out-of-District Tuition	92.00
Out-of-State/International Tuition	167.00
General Fee	44.00

Tuition and General Fee Schedule - All Semesters Effective Fall Semester 2013

(Minimum charge is for 3 semester hours)

Semester Hours	Total In-District Students	Total Out-District Students	Total Out-of-State/International Students
1-3	\$ 267.00	\$ 408.00	\$ 633.00
4	356.00	544.00	844.00
5	445.00	680.00	1055.00
6	534.00	816.00	1266.00
7	623.00	952.00	1477.00
8	712.00	1088.00	1688.00
9	801.00	1224.00	1899.00
10	890.00	1360.00	2110.00
11	979.00	1496.00	2321.00
12	1068.00	1632.00	2532.00
13	1157.00	1768.00	2743.00
14	1246.00	1904.00	2954.00
15	1335.00	2040.00	3165.00
16	1424.00	2176.00	3376.00
17	1513.00	2312.00	3587.00
18	1602.00	2448.00	3798.00
19	1691.00	2584.00	4009.00
20	1780.00	2720.00	4220.00
21	1869.00	2856.00	4431.00
22	1958.00	2992.00	4642.00
23	2047.00	3128.00	4853.00
24	2136.00	3264.00	5064.00

High School Dual Credit

Tuition	Per Semester Hour
In-District Tuition	\$45.00
Out-of-District Tuition	92.00
General Fee	14.00

Semester Hours Total In-District Students Total Out-District Students

1-3	\$ 177.00	\$ 318.00
4	236.00	424.00
5	295.00	530.00
6	354.00	636.00
7	413.00	742.00

* The Board of Trustees has waived the Dual Credit Tuition and Fee for In-District Students

In-District Students (Students who have legal residence in Washington County, Texas)

Out-of-District Students (Students who have legal residence in Texas but not Washington County)

Out-of-State/International Students (Students who reside outside the state of Texas or outside the United States)

High School Dual Credit Students (Students who are enrolled in dual credit [high school/college] courses)

General Property Deposit

The Board of Trustees has determined not to collect a general property deposit. However, students shall be held responsible for the payment of damages to and/or lost or stolen college property, and for all unpaid accounts and insufficient checks. Students owing the college for damaged, stolen or lost college property or unpaid accounts will not receive an official transcript or college credits. The college may also suspend or dismiss such students from class, and/or refuse re-admittance to the college. Unpaid accounts are subject to the College's collection procedures.

Nonfunded Course Tuition

If you are enrolling in a course which you have previously taken two or more times and have received a grade of A-F, W, Q, QF, you will be charged an additional \$50 per semester credit hour (SCH) for the course. This charge will be added to your student account the business day following your registration session. These additional charges must be paid prior to the end of late registration or your account will be put on hold. The following groups of students are exempt from this Nonfunded Course Tuition charge:

1. Foreign or Out-of-State students.
2. Those who have already received a Bachelor's degree.
3. Those who have course work prior to Fall 1996.
4. Remedial courses.
5. Technical courses.

Music Lesson Fees

Music (voice, piano, or music instrument, two credit hours (50 minutes per week)\$175.00
 Music (voice, piano, or music instrument, one credit hour (30 minutes per week)\$100.00

Non-Refundable Fees

(Per Semester unless otherwise noted)

Health Sciences Liability Fee\$10.00
 Class Change Fee in Person (per form) 15.00
 Class Change Fee via myBlinn (on-line) No Charge
 Credit by Examination (CLEP) No Charge
 Emergency Medical Services Student Liability Fee31.00
 Foreign Student Application Fee200.00
 Graduation Fee No Charge
 Installment Plan Fee25.00
 Internet Connection Fee (Resident Students) No Charge
 Nonfunded Course Tuition (See Above) 50.00 SCH
 Nursing Testing Fee
 (Fee varies per semester with a range of \$155.00 - \$350.00)
 Overnight Refund Fee30.00
 Replacement of Identification Card Fee7.00
 Replacement Fee, Blinn Bucs Card
 (See Blinn Bucs Refund Card) 20.00
 Registration Fee No Charge
 Late Registration Fee100.00
 Reinstatement Fee (before the official day of record
 and/or excessive absences) 50.00 per class
 Reinstatement Fee
 (after the official day of record) 50.00 per semester credit hour
 Returned Check Fee (paper/electronic/account not found) ..25.00
 Transcript (Electronic) No Charge
 Transcript (Official Hard Copy) No Charge

Vehicle Registration Fee (Fall and Spring Semester)75.00
 Vehicle Registration Fee (Spring Semester Only)50.00
 Vehicle Registration Fee (Summer Only)25.00
 Vehicle Registration Fee
 (Students taking courses at Health Science Center)250.00

Fees by Course

Course-specific fees are listed in the Detailed Class Information section found under Look Up Classes of the Students myBlinn account.

Health Sciences Program Fees

There is a \$300 program fee (per semester) for the following Health Sciences programs: Associate Degree Nursing; Dental Hygiene; Emergency Medical Technician (Basics only); Physical Therapist Assistant; Radiologic Technology; and Vocational Nursing.

Auditing of Courses

Three Hour Course\$267.00
 Four Hour Course356.00

Testing Fees

TSI Assessment Test\$45.00
 TEAS40.00
 HOBET40.00
 THEA Quick Test40.00
 Additional Score Report10.00
 Proctored Exam (Non-Blinn Student)25.00

FOOD SERVICE FOR CAMPUS HOUSING

(Available on Brenham Campus Only)

Food Service Prices Per Semester

Flexible Meal Plan\$1,450.00
 Full Meal Plan (Scholarship)1,450.00

Blinn Bucs - Cafeteria or The Cove:

Residence Hall Meal Plan (Minimum for Residence Halls) .850.00
 Summer (per term)260.00
 May Minimester175.00

Apartment Meal Plan (Minimum for Apartments)525.00
 Summer (per term)200.00
 May Minimester175.00

**Additional money can be added to the meal plan
 Meal plans cannot be carried over to the following
 semester or refunded.**

Individual Meal Prices
 Breakfast\$6.50
 Lunch7.50
 Dinner7.25

**All prices include sales tax (8.25%) and are
 subject to change without notice.**

Vehicle Parking Fines

Parking Tickets (Per Violation)\$40.00

LIBRARY FEES AND FINES

Overdue Charges	
General circulation.....	25 cents/day, maximum of \$10.00 per book
Reserve circulation (1 – 2 hour use in library only).....	25 cents/hour, maximum of \$10.00 per book
Reserve circulation (3/5 day).....	\$1.00/day, maximum of \$10.00 per book
Lost Material Charges	
Price of item.....	\$30.00 minimum if out of print
Fines owed.....	\$10.00 per item maximum (not refundable)
Processing fee.....	\$10.00 per item (not refundable)
Binding fee.....	Actual Cost
Damaged Materials Charges	
Depends upon damage and repairs needed -- ranges from the cost of the entire book, to rebinding charge to \$3.00 repair charge	
Photo Copies.....	10 cents per copy
Microform Copies.....	15 cents per copy
Miscellaneous Reimbursements	
Charges billed to the College by TexShare libraries for bills owed to them by the student	
Library and Computer Labs	
Printing Charges: First \$15 at No Charge, then.....	7 cents per copy, 12 cents per duplexed page, 50 cents per color copy

ON-CAMPUS HOUSING**(Cost is per semester)**

Housing Application Fee (Nonrefundable).....	\$125 First Semester \$50 Each Semester Thereafter
Housing Agreement Buy-Out Fee	400.00

Residence Hall with Semi-Private Room

Residence Hall	Room Rent	Residence Hall Meal Plan (Required)	Total
Melcher.....	\$1,350.00	\$850.00	\$2,200.00
Beazley.....	1,350.00	850.00	2,200.00
Helman.....	1,350.00	850.00	2,200.00
Hallstein.....	1,350.00	850.00	2,200.00
Buccaneer.....	1,350.00	850.00	2,200.00
Lockett.....	1,350.00	850.00	2,200.00
Katherine Atkinson.....	1,350.00	850.00	2,200.00
Spencer.....	1,350.00	850.00	2,200.00
Memorial.....	1,350.00	850.00	2,200.00
Solons.....	1,350.00	850.00	2,200.00
Private Room-Additional.....	500.00		
Summer (each term)	500.00	260.00	760.00
Private Room-Additional Summer (each term)	125.00		
Minimester.....	400.00	175.00	575.00

Bert and Mae Dean Wheeler Residence Hall**(Cost is per semester)**

	Room Rent	Residence Hall Meal Plan (Required)	Total
Semi-Private Bedroom	\$2,200.00	\$850.00	\$3,050.00
Private Bedroom	2,400.00	850.00	3,250.00
Private Bedroom/Private Bath	2,800.00	850.00	3,650.00

**Blinn College Park Apartments
(Cost is per semester, one student per room)**

Apartments	Room Rent	Apartment Meal Plan (Required)	Total
Four Bedroom Units	\$2,700.00	\$525.00	\$3,225.00
Two Bedroom Units	2,750.00	525.00	3,275.00
Summer (Per Term)	700.00	200.00	900.00
Minimester	425.00	175.00	600.00

Fines in Relation to Student Housing Facilities

1. Key Replacement (resident halls).....	\$25.00
2. Key Replacement (apartments).....	50.00
3. Lock change out (resident halls).....	50.00
4. Lock change out (apartments).....	150.00
5. Improper room check-out	\$5.00 to \$25.00 (depending upon condition)
6. Failure to check-out at end of semesters.....	25.00
7. Failure to return key at check out (resident halls).....	50.00
8. Failure to return key at check-out (apartments).....	150.00

All outstanding fines and fees must be paid in full prior to registration.

Installment Payment Plan

Blinn College offers a payment plan through NelNet Business Solutions (formerly FACTS Management) for the total of tuition, fees, room and board. Students must sign up for the payment plan online through the myBlinn registration system. Payment options vary by semester and registration date. Payment plans are not available for the minimester or summer semesters.

A student who fails to make full payment for their balance due, including incidental fees, by the final payment due date will be prohibited from registering for classes until the balance due is paid in full. A student who fails to make payment prior to the end of the semester may be denied credit for the work done that semester.

The Payee (Blinn College) reserves the right to withdraw the student from class if the Note (balance due) is not paid in full by the final payment due date. If the Promiser (student) is withdrawn and subsequently pays the balance due in full, the Promiser may petition the Registrar, through Enrollment Services, for reinstatement.

Check and Credit Card

Enrollment Services accepts personal checks, cashier's checks/money order, Visa, MasterCard, Discover, and American Express for payment of tuition, fees, and fines.

Students may cash checks at Enrollment Services Monday through Friday by presenting their Blinn I.D. Card. Checks may be cashed in the following maximum amounts: Students, \$35.00; parents and guardians, \$50.00. A \$25.00 Service Charge will be added for any check which is returned by the bank for any reason and the student will be prohibited from paying with checks in the future. The student will also be placed on hold until the check and fee are paid. Temporary checks are not accepted.

Return Check

When notification is received by the college that a check has been returned unpaid, the student responsible for the check is sent notice by certified mail giving 15 days to redeem the check with cash or certified funds and pay the service fee. If not redeemed within the 15 day period, the returned check may be submitted to local authorities for collection or turned over to a collection agency.

Once the student's account reflects the return of an unpaid check, the college may require future payment to be by cash or certified funds. The student's account will remain on hold until payment is made.

Use of Collection Agencies

If student accounts become past due, the College will initiate internal collection efforts, which may consist of correspondence. As a final effort, the College may employ an outside collection agency.

State Tuition Rebate Program

Texas Education Code (54.0065) authorizes tuition rebates for students who complete a baccalaureate degree with no more than 3 credits in excess of those required for their degrees. To be eligible for rebates under this program, students must meet all of the following conditions: (1) they must have enrolled for the first time in an institution of higher education in the fall 1997 semester or later, (2) they must be requesting a rebate for work related to a first baccalaureate degree received from a Texas public university, (3) they must be a resident of Texas, must have attempted all coursework at a Texas public institution of higher education, and have been entitled to pay resident tuition at all times while pursuing the degree, and (4) they must attempt no more than 3 hours in excess of the maximum number of semester credit hours required to complete the degree under the catalog under which they were graduated.

The amount of tuition to be rebated to a student under this program is \$1,000, unless the total amount of undergraduate tuition paid by the student to the institution awarding the degree was less than \$1,000, in which event the amount of tuition to be rebated is an amount equal to the amount of undergraduate tuition paid by the student to the institution. For additional information, contact the baccalaureate-granting institution to which you are planning to transfer.

Non-Mandatory Fees

Students who withdraw prior to the first day of class will have all non-mandatory fees refunded. Students who withdraw on or after the first day of class will be refunded as follows:

- (1) The refund on room and board is proportional with no room refund after the eighth week.
- (2) There is no refund on vehicle registration fee.

Residence Hall Student Refunds

Residence Hall students must turn in their room and post office key and leave their room clean. They must get a clearance insofar as room damage is concerned in order to get a refund on their room deposit. Refunds must be requested from the Housing Office.

The refund on board is proportionally calculated on a weekly basis. There is no refund on rent after the eighth week for long terms or the end of the second week of summer school. The deposit will not be refunded for either period.

Blinn Bucs Refund Card

All Blinn College student refunds are issued through Higher One, a financial services company focused exclusively on higher education. Blinn College no longer issues refund checks; all refunds are processed through Higher One. Higher One offers Blinn College students a choice in the timing and the delivery of student refunds. The initial Blinn Bucs refund card is issued to Blinn College students at no cost and automatically sent to the students permanent address; however, there is a \$20 fee to re-issue the card. Students and parents can learn more about the Blinn Bucs refund card through the Business Office website, <http://www.blinn.edu/businessoffice/>. Students can activate their

refund card and learn more about Higher One services and fees at <http://www.blinnbucs.com>.

Return of Title IV Funds

If a student withdraws prior to the receipt of aid, the aid award is cancelled. If a student withdraws on or before the 60% point in time of period of enrollment, calculated using calendar days, a portion of the total of all Title IV funds awarded to a student (Pell Grant, Supplemental Educational Opportunity Grant, Federal Stafford Loan, Federal PLUS Loans and Academic Competitive Grant) must be returned, according to the provisions of the Higher Education Act Amendments of 1998. The calculation of the return of these funds may result in the student owing a balance to the college and/or the Federal Government. The Business Office must send refunds applied to Stafford and SLS loans directly to the lender. If the student

retains a balance, their account will be placed on hold until such time that the balance is repaid. These accounts will be subject to collection actions by the College.

Military Service

If a student withdraws because he or she is called to active military service, the College District, at the student's option, shall refund the tuition and fees paid by the student for the semester in which the student withdraws.

Education Code 54.006(f); 19 TAC 21.5(g) [See EGA for grading and credit options]

Blinn College Board Policy FBB (Legal)

REFUND

Drop/Withdrawal from College Tuition and Mandatory Fees

Drops and withdrawal from college are official at the time that the Office of Admissions and Records is notified. Notification should be made in person or in writing. Students will have their tuition and mandatory fees refunded 100% before the first class date. After that time, students who drop or withdraw from classes will have their tuition and mandatory fees refunded according to the following schedule:

Drop/Withdrawal Schedule Texas Administrative Code (Chapter 19, § 21.5) *Blinn College Board Policy FBB (Legal)*

Length of Class Term in Weeks	Last day for 70 percent refund	Last day for 25 percent refund
2 or less	2nd class day	n/a
*3	3rd class day	4th class day
4	4th class day	5th class day
5	5th class day	6th class day
**6	5th class day	7th class day
7	7th class day	9th class day
***8	8th class day	10th class day
9	9th class day	11th class day
****10	9th class day	12th class day
11	10th class day	14th class day
12	12th class day	15th class day
13	13th class day	16th class day
14	13th class day	17th class day
15	14th class day	19th class day
*****16	15th class day	20th class day

- | | |
|----------------------------|---------------------------------|
| * Minimester | **** 10 Week Summer Semesters |
| ** Summer I & II Semesters | ***** Fall and Spring Semesters |
| *** 8 Week Semester | |

Tuition and fees paid directly to the institution by a sponsor, donor, or scholarship shall be refunded to the source rather than directly to the student. If a student who has a scholarship withdraws before the end of the semester, the scholarship is revoked and the student may be required to repay the scholarship fund.

Student Leadership and Activities

Student Activities

Buccaneer Band

**Blinn College Percussion and
Steel Drum Band**

Kappa Kappa Psi

Blinn College Treasures

The Choir Program

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**Campus Clubs, Honor Societies
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Brenham Student Center

Student Activities

Each student's college experience should be enhanced with activities that contribute toward individual growth. Therefore, Blinn College seeks to provide opportunities that meet the student's needs and interests through a wide range of co-curricular activities. These activities are not separate and apart from academic life, but complement the curriculum, serving to "broaden the horizons" of each student.

Student organizations encompass a wide range of interests. Their focus is to enhance opportunities which aid in the development of leadership, decision making, social skills, self-esteem and professional growth.

Each organization is sponsored by a member of the professional staff who assists the students in planning their projects and activities. Participation in certain student activities requires enrollment in a credit course and, in some cases, tryouts and/or approval by the instructor. Included in these categories are the Buccaneer Band, Buccaneer Treasures, cheerleaders, chorus, intercollegiate athletics, publications, and the stage band.

Faculty sponsors and club members are financially responsible for any expenses incurred and should maintain accurate records of their funds. A financial report is requested by the Director of Student Leadership and Activities or Director of Student Leadership and Activities at the end of each semester.

All fund raising activities of clubs and organizations must be approved via a "Request for Student Activity" form and by the administration. Clubs or organizations are not allowed to solicit for funds off campus.

To spend allocated funds from approved club and organization budgets, purchase requisitions and trip tickets must be completed in a timely matter by club sponsors. They should be submitted to the Director of Student Leadership and Activities or Director of Student Leadership and Activities for a budget code and signature. The requests are then forwarded to the appropriate offices for signatures and approval and returned to the club sponsor.

Buccaneer Band

The Buccaneer Marching Band (Brenham campus) consists of 125+ members from as many as 60 area high schools including the Houston, Austin, San Antonio and Dallas-Fort Worth area. Performances include home football games, select away games, exhibition performances at regional, area and state U.I.L. marching contests and hosting the annual Buccaneer Marching Festival. The marching band includes a Wind Symphony, Symphonic Band and Jazz Ensemble. The bands perform several on-campus concerts, tour throughout southeast & central Texas, host an annual jazz festival and music meet and annually place more students in the Texas Community College All-State Band than any community college in the state.

The band program is open through audition to all students with experience in a high school band. Substantial scholarships are available through the audition process to all members including color guard. On-campus audition and a recommendation from the students' high school director are required. Audition material is to consist of region tryout etudes, and/or class one U.I.L. solos plus sight reading. Music majors make up approximately 50% of the total band program, and the scholarships are awarded equally to all majors based on musicianship and availability of funds at the time of the audition. For complete audition arrangements contact the Director of Bands (979) 830-4652 or

see our website at www.blinn.edu Brenham campus, Visual and Performing Arts, Buccaneer Band.

For complete audition arrangements contact the Director of Bands (979) 830-4652 or on-line www.blinn.edu Brenham campus, Fine Arts, Buccaneer Band etc.

Blinn College Percussion Studies and Steel Drum Band

The Percussion Studio at Blinn College strives to attain the highest possible performance standards while helping students experience a diverse array of percussive performance outlets. Students at Blinn have the opportunity to perform in drumline (The Mothership Connection), steel band, percussion ensemble, jazz band, wind ensemble, symphonic band, and marching bands. All students, not just music majors, receive private instruction that assists each student in attaining their individual artistic goals.

The Blinn College Percussion Ensemble (BCPE) performs several full-length concerts per year, including past performances at a Day of Percussion, Drumline Exhibitions, and as invited guests at area high schools. BCPE strives to present a variety of percussion ensemble styles ranging from classical transcriptions, to marimba orchestra pieces, commissioned works, and standard chamber music repertoire. Each Fall we also have a full drumline, known as the Mothership Connection, that supports the marching band and plays solo performances.

The Blinn College Steel Band (BC Steel – Beyond Caribbean) in an ensemble made up of members of the percussion and instrumental music program. As a smaller combo style steel band we focus on learning the traditional styles and techniques. Music includes traditional Caribbean music in addition to arrangements of classical and contemporary music for steel drum ensemble. No previous steel pan experience is required, simply a willingness to learn.

Whether music is just a passion or a future career there is an outlet for your musical talents at Blinn College. Former percussion music majors have been accepted into four-year institutions including the University of Texas, the University of North Texas, Baylor University, Texas Tech University, Texas Christian University, Sam Houston State, Texas A&M Commerce and Kingsville, University of Houston, and West Texas A&M among others. For information regarding the percussion program or to schedule an audition please contact Dr. Sarah Burke by phone at (979) 830-4015, or through email at sarah.burke@blinn.edu.

Kappa Kappa Psi

Blinn College is proud to have the Iota Sigma Chapter of Kappa Kappa Psi, national band service fraternity on the Brenham campus. Members of the Blinn College Band Program are eligible to rush and become membership candidates for Kappa Kappa Psi in the fall semester each year. Kappa Kappa Psi provides service to the band through activities such as weekly field painting, providing water at games, serving as load crew for trips and providing social activities for band members. An active member of the Iota Sigma chapter of Kappa Kappa Psi may continue their active membership at their transfer university through sponsor approval.

The Blinn College Treasures

The Blinn College Treasures dance team is an exciting group that performs at Blinn College athletic events, pep rallies, college and community events, as well as at a number of other special events. This team of student-athletes demonstrates their support for the Buccaneer and Lady Buc athletic teams with energetic and entertaining performances. They are more of a dance team rather than a drill team. During football season performances consist of field jazz and pom. During basketball season, the team's style is a combination of jazz and funk. Each person who makes the team receives some level of scholarship funding. Contact the dance coach for more information at 979-830-4264.

The Choir Program

Blinn College has one of the largest choral programs in the state, with five separate choirs. Choral Union, is open to all students. This choir offers members the opportunity to sing a variety of large and small scale choral works with the community chorus, known as the Brenham Chorale. The other four ensembles are auditioned groups – a mixed ensemble known as the Blinn College Camerata Choir, a select Women's Chorus, the Opera Workshop/Musical Theater Ensemble and the Select Choral Ensemble in Bryan. Each of these choirs present at least one major performance each semester and also participate in community outreach and recruitment events. Scholarships are available to students who participate in two or more ensembles, and are offered after a brief scholarship audition with the Director of Choirs and Vocal Studies. Not all choir students are music majors, and choir scholarships may be awarded to students majoring in any subject. For more information, contact the Director of Choral Studies (979) 830-4239 (Brenham); (979) 209-7580 (Bryan).

The Blinn College Cheerleaders

The Blinn College Cheerleaders are an exciting group that cheers at Blinn College athletic events, pep rallies, college and community events, as well as at a number of special events. The members of the squad are well respected on campus as student-athletes striving to support the Blinn College athletic program. Scholarships are available to those who qualify and cover tuition, fees, and use of books. Tryouts are held in April and for more information please contact the cheer coach at 979-830-4264.

Dramatic Productions

The Theatre Arts Program offers a quality educational foundation through study, application, and experience. A wide range of performance and production studies combined with Blinn's outstanding reputation as the state leader in transferring students to top four-year institutions paves the way for success in an exciting entertainment career. In the Theater Arts Program at Blinn, students apply their knowledge each year in four or more dramatic productions, two musical theatre ensembles, and hosting local, regional, and national presentations. Trips and tours enhance the experience as students enjoy a variety of professional plays and musicals, often with scheduled artist talk-backs. Scholarships are available to qualified students and are awarded through an audition process. Contact the theatre arts director for complete details at (979) 830-4269 (Brenham); 979-209-7244 (Bryan).

Speech and Debate Team

The Blinn College Speech and Debate Team is an open group that represents Blinn College at a variety of competitions across the state. Students need no previous experience- just an interest in preparing and presenting original material. Events include but are not limited to individual prepared addresses, oral interpretations, limited preparation events, and parliamentary debate. Email Kathryn Kelly or Betsy Stoltz at kathryn.kelly@blinn.edu and elizabeth.stoltz@blinn.edu for details and information.

Meetings are Tuesday evenings at 7pm in H220 (Bryan Campus)

Photography Club

The Blinn Photography Club (Bryan Campus) functions as a student organization where students that have an interest in photography can come together. Led and run by students, this creative group experiences a wide range of activities that include official Blinn photo shoots, portfolio discussions, techniques and setups, as well as film and darkroom developing. Photo club is closely tied with the Blinn photography classes, thereby giving club members access to professional equipment reserved for studio photography lessons. Advanced photography techniques in digital photo manipulation and creative exposure are shared in weekly meetings. Photo club often morphs according to the photo experience of its current members and student leadership. For more information on the Photography Club please contact (979) 209-8255.

Intramural Sports

The Blinn College Athletics department offers an intramural athletic program. A well-organized and administered program provides opportunities for students, both men and women, to enjoy scheduled competitive, informal athletic activities.

Intercollegiate Sports

Blinn College offers intercollegiate competition in football, men's and women's basketball, baseball, softball, and volleyball. The college is a member of the National Junior College Athletic Association (NJCAA) and competes in the Region XIV Athletic Conference and the Southwest Junior College Football Conference. For information concerning participation and scholarships in these sports, contact the Director of Athletics or the head coach of the specific sport by FAX (979-830-4032) or visit the web site www.buccaneersports.com

Brenham Campus & Open Recreation and Employment

The Blinn College Campus Recreation program seeks to provide quality recreational opportunities, intramural contests, athletic facilities and services to a diverse student, faculty and staff population of the Blinn College system and to encourage healthy lifestyle choices and positive social interaction within the Blinn College community. Campus Recreation at Blinn College includes Open Recreation - where students are able to utilize athletic facilities for pick-up game competition and personal improvement, Intramurals – students compete against other Blinn College students in a variety of sports that changes throughout the year. Employment – campus recreation typically is one of the largest employers of student workers on campus. Campus Recreation averages over 10,000 participations every semester! Now it is your turn. Come out and play!!!

Blinn College has a number of facilities available for the general student population to utilize in the recreational pursuits. The Heineke Gym is open most week nights for basketball, volleyball, dance and other uses. The Heineke Gym also has sports equipment that students may check out with their Blinn ID including basketballs, volleyballs, footballs, horseshoes, Frisbees and more. The Boehm Weight Room (name of facility may be changed prior to publication) is open most week nights for students to pursue their personal fitness goals. The weight room has free weights and cardiovascular equipment including ellipticals, treadmills, stair steppers and bicycles. There are also a number of outdoor facilities for use including the sand volleyball courts, tennis courts, basketball court, walking track and intramural field.

Blinn College Campus Recreation is one of the largest employers of students on campus. Employment opportunities exist as student supervisors in the Heineke Gym and Boehm Weight Room. Other opportunities exist for students who have experience or would like to learn to officiate many of the team sports offered through the intramural program. Applications must be made online at <http://employment.blinn.edu> and students are welcome to speak with the Campus Recreation Director when they apply.

Student Government Association

The Student Government Association is organized to provide a student-directed structure within which students have opportunities to promote and regulate a program of student activities and governance. Blinn College provides a Student Government Association on the Brenham, Bryan and Sealy campuses.

These Student Government Associations are composed of officers elected by the student body. Freshman and sophomore delegates are also elected. All elected and appointed officers must complete a minimum of twelve (12) semester hours per semester and maintain a permanent grade point average of 2.50 each semester. The President of the Student Government Association must carry a 2.75 GPA at all times and complete a minimum 12 semester hours on the Blinn Campus. First semester freshmen are exempt from the grade point average for the semester only. Failure to meet this guideline shall result in disqualification from office. To become or remain a participating member of the Student Senate, a student must maintain a grade point average (GPA) of 2.00. The association on the Bryan campus is also represented by members-at-large and delegates from the student organizations. The officers provide leadership services to and foster cooperation between the organizations.

PROCEDURES FOR ESTABLISHING STUDENT ORGANIZATIONS

1. Students interested in forming a campus organization will identify seven or more potential members and a willing Blinn sponsor. The Director of Student Leadership and Activities or Director of Student Leadership and Activities will approve the appointment of this individual.
2. The group will write a proposal and submit it to the Student Government Association for review.
3. The president of Student Government will assign a standing committee to examine the document. Having reviewed and agreed upon the content of the proposed constitution, this committee will recommend the document to the membership of the SGA as a whole.
4. Having been reviewed and approved by the SGA, the

constitution is then submitted to the Director of Student Leadership and Activities or Director of Student Leadership and Activities.

5. Once approved by the Director of Student Leadership and Activities or Director of Student Leadership and Activities, the proposed constitution is sent to the Vice President of Student Services for review and recommendation.
6. The final approval for the establishment of the organization will rest with the District President.

REGISTERED STUDENT ORGANIZATIONS

An organization in which membership is limited to students, staff, and faculty may become a registered student organization by complying with the registration procedures established by the vice president of student services.

Registered student organizations shall abide by College District policies and procedures and applicable law. Registered status shall not imply that the College District endorses a student organization's opinions and activities.

REGISTRATION REQUIRED

An eligible group of students shall be entitled to register as a student organization. Approval for registration of an organization on any one campus or center shall be effective College Districtwide.

ELIGIBILITY

A group shall be eligible for registration if:

1. Its membership consists of seven or more students.
2. It does not deny membership to anyone on the basis of sex, disability, age, color, race, nationality, or religion.
3. It has an advisor who is a member of the faculty or the staff.
4. It is not under a disciplinary penalty prohibiting registration.
5. It conducts its affairs in accordance with College District policies, procedures, rules, and regulations; as well as with local, state, and federal laws.
6. Its membership is limited only to students, staff, and faculty of the College District.

REJECTION OF APPLICATION

If the vice president of student services does not approve the application for registration, he or she shall provide the applicant with a copy of a written statement of the reasons for refusal, and the applicant may appeal to the District President.

The District President may take one of the following actions:

1. Affirm the vice president of student services's decision.
2. Reverse the vice president of student services's decision.
3. Appoint a committee to conduct a hearing and report its findings to the applicant and the District President, who shall then take final action.

The District President's decision may be appealed to the Board.

RIGHTS AND DUTIES

Each registered student organization shall adopt a written charter, constitution, or other governing document. A copy shall be filed with the College District.

A registered student organization may conduct meetings, events, performances, and similar activities in accordance with College District facilities use policies and procedures. [See FLAA] The organization shall not advertise, promote, or represent that an event or activity is associated with the College District unless prior approval is obtained in accordance with applicable procedures. [See FK]

A registered student organization may distribute written or printed materials or other visual or auditory materials in accordance with College District literature distribution policies and procedures. [See FLA] The organization may not represent that visual or auditory materials are sponsored by the College District unless prior approval is obtained in accordance with applicable procedures. [See FKA]

In accordance with state law, officers of a registered student organization shall attend a risk management program provided by the College District.

REQUIRED SUBMISSIONS

Each registered student organization shall submit the following:

1. At the beginning of each semester, a complete list of officers or other representatives of the organization who are authorized to receive official notices, directives, or information from the College District on behalf of the organization. The list shall be kept current and accurate by the organization.
2. At the beginning of each semester, an affidavit stating that the organization or group does not, and will not, accept any member who is not a student or a member of the faculty or staff of the College District.
3. A financial statement form supplied by the business office to be filed on the first workday of July and January.

LOSS OF REGISTRATION

Upon written notice, a student organization's registered status may be revoked by the vice president of student services if it:

1. No longer meets the eligibility requirements; or
2. Violates College District policies and procedures or local, state, or federal law.

A student organization whose registered status has been revoked may appeal to the District President, who may take appropriate action regarding the issue. If the organization is not satisfied with the decision, it may appeal that decision to the Board.

A student organization whose registered status has been revoked shall be prohibited from reapplying for registered status for a period described in the revocation notice. The prohibition shall be for a period of not less than four months following the date of the notice and may be permanent. The revocation shall be effective College Districtwide.

DISCIPLINARY VIOLATIONS

In addition to the revocation of registered status, violations of College District policies and procedures or local, state, or federal law shall subject the student organization and its individual members to disciplinary action in accordance with policies FM and FMA.

Blinn College Board Policy FKC (LOCAL)

Blinn Organizations Include

Blinn College Student Government Association, Brenham
Blinn College Student Government Association, Bryan
Blinn College Student Government Association, Schulenburg
Blinn College Student Government Association, Sealy

Honor Societies

- Delta Psi Omega, Brenham
- Kappa Kappa Psi, Iota Sigma, Brenham
- Mu Alpha Theta, Brenham
- Phi Theta Kappa, Alpha Phi Lambda, Bryan

- Phi Theta Kappa, Beta Alpha, Brenham
- Psi Beta, Bryan
- Sigma Kappa Delta, Brenham
- Sigma Kappa Delta, Bryan

Political Organizations

- Blinn College Republicans, Brenham and Bryan
- Progressive Democrats, Brenham
- Blinn College Democrats, Bryan
- Young Conservatives of Texas Blinn College Chapter, Bryan

Professional Organizations

- Agricultural Mechanics Club, Brenham
- Blinn College American Chemical Society, Bryan
- Agricultural Association, Brenham
- American Dental Hygienist, Bryan
- Art Club, Brenham
- Blinn College Nursing Students Association, Bryan
- Blinn College Vocational Nursing Students Association, Bryan
- Blinn International Fire Science Student Association, Bryan
- Blinn Naturalists Club, Brenham
- Blinn - Theatre Club, Bryan
- Blinn Times Newspaper, Brenham
- Blinn College Veterinary Technology Student Association, Bryan
- Communication Studies Student Organization, Brenham
- Emergency Medical Services Student Association, Bryan
- Film Production Club, Bryan
- Forensic Science Club, Brenham
- Future Registered Nurses, Bryan
- Future Teachers Organization, Brenham and Bryan
- Future Vocational Nurses, Brenham
- Legal Assistant Student Organization, Bryan
- Medical Education Development Society, Brenham
- Photography Club, Bryan
- Physical Therapist Assistant Association, Bryan
- Professional Secretaries International, Bryan
- Psychology Club, Bryan
- Radiology Technologist Association, Bryan
- Spanish Club, Bryan
- Technology in Computer Systems and Coding, Bryan
- United States Institute for Theatre Technology, Brenham

Religious Organizations

- Bahai Club, Brenham
- Baptist Student Ministries, Bryan
- Baptist Student Outreach, Brenham
- Blinn Catholic Club, Bryan
- Blinn Christian Fellowship, Bryan
- Blinn Latter Day Saints, Bryan
- Catholic Student Union, Brenham
- Chi Alpha, Brenham
- Fellowship of Christian Athletes, Brenham
- Wesley Foundation, Brenham
- Latter Day Saint Student Association, Brenham

Student Organizations

- Blinn College Ethnic Student Organization, Bryan
- Blinn College Lions Club, Brenham/Bryan
- Blinn College Veterans Association, Bryan
- Brazos Region Astronomy Service Society, Bryan
- Festival Singers, Bryan
- Fit Life Alliance, Bryan
- Geographical Society, Bryan
- History Society, Bryan

- International Student Organization, Bryan
- League of United Latin American Citizens, Bryan
- Science Club, Bryan
- Blinn College Sociology Club, Bryan

Service Clubs

- Blinn Allies, Bryan
- Blinn Anthropology Club, Bryan
- Blinn Art Club, Bryan
- Blinn College Music Club, Bryan
- Pro-Life Buccaneers, Bryan
- Sociology Club, Bryan

Social Clubs

- Blinn College International Student Organization, Bryan
- Dynasty Step Team, Brenham
- Students for Concealed Carry On Campus, Bryan
- Choral Club, Brenham
- Distinguished Gentlemen, Brenham
- Gaming Coalition, Bryan
- Gaming Society, Brenham
- Gay Straight Alliance, Brenham
- Hispanic Organization for Latino Awareness (HOLA), Brenham
- League of United Latin American Citizens, Bryan
- Ping Pong Club, Brenham
- Taekwondo Club

CAMPUS CLUBS, HONOR SOCIETIES AND ORGANIZATIONS

Agricultural Club/Wildlife Club

The Texas Junior College Association meets bimonthly. It is a club designed to promote professionalism and leadership among agriculture students. Membership is open to students majoring in an agriculture related field.

Agricultural Mechanics

The Blinn College Agriculture Mechanics Club is open to all students interested in engines and automobiles. Its purpose is to promote the Agri Mechanics program and other Agriculture course in area schools. Activities include field trips, Homecoming Fall Car show, an end-of-school project, and Spring Antique Engine and Car Show.

Art Club

The Blinn Art Club is to promote liberal arts on the Blinn campus and the Brenham community. Membership is open to all Blinn College students in good academic standing with an appreciation for art.

Baptist Student Outreach

The Baptist Student Outreach is a student led organization which emphasizes the sharing of the good news of Jesus Christ both among Blinn students and other through activities, events, and fellowship. B.S.O. activities focus on worship, Bible study, missions, leadership training, recreational and social concerns such as world hunger. Membership is free and open to all students of Blinn College.

Blinn College Lions Club

The mission statement of the Blinn College Lions Club is to create and foster a spirit of understanding among all people for humanitarian needs by providing voluntary services through community involvement and international cooperation. Membership is open to Blinn students in good academic standing.

Blinn College Republicans

Blinn College Republicans exists to (1) provide an opportunity for the expression of Republican Party ideals through an organized structure; (2) to make known to the students and faculty the ideals of the Republican Party; (3) to foster and encourage loyalty to the Republican Party; (4) to foster and encourage student and faculty involvement in and an understanding of political processes locally, statewide and nationally.

Catholic Student Union

The Catholic Student Union is a Catholic campus ministry which encourages and invites all students to attend its fellowship gatherings. CSU activities include retreats, speakers, conventions, socials, fellowship and ministry.

Choral Club

This organization directs its activities toward the promotion of the Blinn College Choral Organization; social events for members, Blinn College, and the community; spirit within the school; and an interest in music and the related arts. Membership is open for all Blinn students enrolled in Chorus, Choral Ensemble, and/or vocal study; and anyone interested in music performance with approval by the sponsor.

Communication Studies Student Organization

The purpose of this organization shall be to promote the Communication Studies discipline with members of the campus and community, and promote the interdisciplinary exchange of knowledge through the use of the outside sources, including but not limited to speakers, field trips, social and service activities.

Constitutionalist Club

This organization is a Madisonia-Jeffersonian political club whose intent is to inform the student body and public of the original intent of the frames of the United States constitution. It is open to all interested students.

Distinguished Gentlemen

This organization is a social club which supports and educates underrepresented male students about the culture and heritage of African Americans.

Dynasty Step Team

Dynasty Step Team uses a variety of steps and dancing techniques that involves clapping, stomping, and making noise on the body to make a beat with a whole group of people.

Delta Psi Omega

Delta Psi Omega is an honorary dramatic society. The organization is open to those students maintaining a high standard of work in dramatics and those interested in the college theater.

Fellowship of Christian Athletes

The vision of Blinn's Fellowship of Christian Athletes is to see Blinn impacted for Jesus Christ through the influence of athletes and coaches. Meetings are held weekly to fellowship, study God's word, and build character as student-athletes facing the challenges of navigating the world of college sports.

Forensic Science Club

The purpose of the Forensic Science Club is to promote the spread of forensic knowledge with members of the club and community, and the interdisciplinary exchange of knowledge through the use of outside sources, including but not limited to speakers, field trips, social activities, etc.

Future Teachers Organization

The Future Teachers Organization is a club for students who are interested in a teaching career. The club meets monthly and is interested in topics pertinent to education and the teaching field. Experienced teachers are invited to present programs on these and related topics throughout the year.

Gaming Society

The objective of the Blinn College Gaming Society is to promote student social interaction through the sport of competitive gaming by organizing events where such interaction can take place.

Gay Straight Alliance

The purpose of this organization shall be to serve as a support group and provide a forum for student expression; to help provide education in prevention of gay and straight abuse; to promote in each individual of the BCGSA a desire for good citizenship based on democratic processes; to promote community outreach, knowledge, self-awareness, self-improvement, male and female empowerment (homosexual, bisexual, heterosexual).

Hispanic Organization for Latino Awareness (HOLA)

HOLA is an organization open to all students that promotes the awareness of the Hispanic culture on the Blinn campus. Its purpose is for students to share common cultural background and interests and serve as a support group for better communication with other student organizations and college personnel.

Kappa Kappa Psi

Kappa Kappa Psi is a national fraternity for college and university band members. Its purpose is to promote and encourage band-related activities on campus and to honor outstanding band members. Membership is open to members of the Blinn College Band who have a "C" average or above.

Latter-Day Saint Student Association

This organization was established to help students have a balanced secular and spiritual life on campus as well as to provide members with meaningful service, social, and religious activities that are consistent with LDSSA standards. It is open to all interested students.

Medical Education Development Society (Health Science)

MEDS is for students interested in the health profession. Activities include speakers, field trips, and service opportunities. All students interested in a career in any health area are welcome.

Mu Alpha Theta

Mu Alpha Theta is a national honor society in mathematics for the junior college student. Its purpose is to stimulate interest in mathematics by providing public recognition of superior mathematical scholarship and by promoting various mathematical activities. Initiation is held in the spring.

Naturalists Club

The Blinn Naturalists are concerned with environmental issues and problems. The main goal is to raise the awareness of environmental issues on the Blinn campus. Membership is open to all students. Activities include speakers, seminars, educational trips, and service projects such as collecting aluminum cans on campus.

Phi Theta Kappa

Phi Theta Kappa is the international junior college honor society. The organization is recognized by the National Fraternity of American Junior and Senior Colleges and by the American Association of Junior Colleges. Membership into Phi Theta Kappa is by invitation only. The Brenham chapter, Beta Alpha, sponsors various activities that include: blood drives, field trips, and guest speakers on campus. Club members from Beta Alpha attend regional and international conferences and have won numerous awards.

Ping Pong Club

The purpose of this organization is to get together and engage in friendly ping pong competitions in a fun and safe environment. It is open to all interested students.

Progressive Democrats

This organization holds weekly meetings for the purpose of supporting and promoting the ideals of the National Democratic Party. It is open to all interested students.

Sigma Kappa Delta

The purpose of the organization is to stimulate interest in the English studies by providing recognition of superior English scholarship and by promoting various opportunities for developing skills in the study of English and in creative and analytical writing.

United States Institute for Theatre Technology

This organization promotes and represents the interest of students in the technical theatre field through organized activities and events held at Blinn College also sharing educational experiences in technical theatre.

Blinn Future Vocational Nurses

The purpose of the club is to provide a forum for students' expression, provide education in the prevention of illness and to promote and provide quality health care. The membership is opened to students enrolled in vocational nursing at Blinn College.

The Blinn Times Student Newspaper

The Blinn Times is a student-run online newspaper created entirely by Blinn students, and it can be viewed anytime at www.theblinntimes.com. The Blinn Times aims to keep students, faculty, and staff up to date with the latest news and events from throughout the Blinn College service area. Students who participate in the newspaper are given the chance to serve in a wide variety of journalistic roles such as writers, photographers, editors, or graphic artists. Students wanting to learn more about The Blinn Times may contact the Student Leadership & Activities office.

Wesley Foundation

This organization is sponsored by the Methodist Church. Its purpose is to provide an atmosphere for students to enjoy Christian fellowship. Membership is open to all Blinn College students.

Wii Speak

The purpose of this organization is to promote the Communication Studies discipline and promote the interdisciplinary exchange of knowledge through speakers, field trips, social and service activities.

BRENNHAM STUDENT CENTER

Normal operating hours for these facilities during the regular

school semester are as follows. Hours are subject to change as necessary to meet the demands of the students and follow the holiday schedule of the college.

OPERATING HOURS:

Student Center: Monday-Friday, 7:00 a.m.-10:00 p.m.
Saturday, 8 a.m.-10:00 p.m. Sunday, 1 p.m.-10:00 p.m.

North and South Dining Halls:

Monday-Friday 7:00-8:30 am, 11:30 am-1:45 pm, 5:00-6:30 pm

The Cove: Monday-Friday, 7:00 a.m.-9:00 p.m.
Saturday, 9:00 a.m.-9:00 p.m. Sunday, 11 a.m.-9:00 p.m.

Pirates Den: Monday-Friday, 11:00-3:00 p.m., 5:00 p.m.
9:00 p.m.

Gameroom: Monday-Friday, 8:00 a.m.-10:00 p.m. TV
Rooms: Student Center Operating Hours Study
Rooms: Student Center Operating Hours

Meeting Rooms: The Conference Center and the Banquet Room are available by reservation only through the office of Director of Student Leadership and Activities.

Activities

The Blinn College Student Center on the Brenham campus was completed in 1990 and occupies 60,000 square feet. The building serves as the principal social and recreational area for students and houses several facilities. Students can spend their leisure time enjoying refreshments, conversation, club meetings and entertainment.

Social Functions

Official campus organizations may conduct social functions in the Student Center. A Request for Student Activities form must be approved by the Student Government Association and the Director of Student Leadership and Activities in advance of the event. The proposed function must be approved and attended by an advisor of the organization.

Decorum

The Director of Student Leadership and Activities is responsible for maintaining appropriate decorum in the Student Center. The use of the Student Center is available only for students who conduct themselves in an acceptable manner.

All students using the center are expected to help keep the building clean. Appearance (dress) guidelines, rules, regulations, procedures and policies established by Blinn College and published in this handbook should be followed by all students. Blinn College personnel, clubs and organizations, and any outside groups using the student center are subject to all rules, regulations, procedures and policies established by the college.

Facilities

The Student Center houses various facilities including: the Bookstore, the north and south dining halls, the Cove, post office, gameroom (table tennis, billiards, video games), TV rooms, study rooms, five meeting rooms, conference center and banquet room. Offices located in the building include

the: Bookstore, Student Leadership and Activities, Food Services, Post Office, Police Department, Athletic Advising and The Cord Newspaper.

Lost and Found

The office of Student Leadership and Activities serves as a lost and found center. An item found on campus should be turned in to the Student Leadership and Activities office promptly. Likewise, also inquire about lost items in the same office. Residence hall and apartment students should report losses and thefts immediately to their hall director, campus police or the Deans of Student Affairs.

Post Office

Blinn College provides a post office located in the Student Center on the Brenham campus. In all written correspondence, students should use the P.O. Box number and the name of their residence hall for their return address. Stamps may be purchased from the vending machine area in the atrium of the student center. Mail is picked up by the U. S. Postal Service Monday - Friday at approximately 4 p.m.

The Blinn post office boxes may be used by clubs to distribute information which has been approved by the Director of Student Leadership and Activities. Individuals may not use these boxes for mass or commercial distribution.

Operating Hours: Monday-Sunday, Student Center Operating Hours Monday-Saturday, Mail Delivery, Approximately 9 a.m. Monday-Friday, Mail Pick Up, Approximately 4 p.m.

Student Elections

In the spring semester, students on the Brenham campus are given the opportunity to vote for Mr. and Ms. Buccaneer. This election is for two full time sophomore students with at least a 3.0 GPA who have exhibited outstanding leadership and moral character. Nominations are made by the Blinn faculty, administration and staff. The top nominees in each category are placed on the ballot and voted on by the student body.

Students also have the opportunity to elect the student government president, vice president, secretary, and treasurer in Brenham. Candidates must carry at least 12 semester hours and have a cumulative grade point average of 2.50. The President of the Student Government Association must carry a cumulative grade point average of 2.75. Applications are available in the Office of Student Leadership and Activities in the Student Center. Students who are on disciplinary probation are ineligible to serve.

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Academic Regulations

Academic Honors

A list of students earning academic honors is compiled each fall and spring semester. The Distinguished Students Roster represents students who earn a grade point average of at least 3.25 on twelve or more semester hours of work (excluding developmental courses) and make no failing grades. The President's Scholars honor roll represents those students meeting all the preceding requirements and attaining a grade point average of 3.75 or higher. Upon graduation, students with averages of 4.0 to 3.9 earn the distinction of summa cum laude; 3.89 to 3.70, magna cum laude; and 3.69 to 3.50, cum laude.

Religious Holy Days

A student shall be excused from attending classes, or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this provision may not be penalized for that absence and shall be allowed to take an examination or complete an assignment within a reasonable time after the absence.

A "religious holy day" means a holy day observed by a religion whose places of worship are exempt from property taxation under Section 11.20, Tax Code. A student who is excused under this section may not be penalized for the absence, but the instructor may appropriately respond if the student fails to satisfactorily complete the assignment or examination.

19 TAC 4.4 (c) If a student and an instructor disagree about the nature of the absence being for the observance of a religious holy day as defined therein, or if there is similar disagreement about whether the student has been given a reasonable time to complete any missed assignments or examinations, either the student or the instructor may request a ruling from the chief executive officer of the institution or his or her designee. The student and instructor shall abide by the decision of the chief executive officer or his or her designee.

Blinn Board Policy FC (Legal)

Attendance

The College District believes that class attendance is essential for student success; therefore, students are required to promptly and regularly attend all their classes. Each class meeting builds the foundation for subsequent class meetings. Without full participation and regular class attendance, students shall find themselves at a severe disadvantage for achieving success in college. Class participation shall constitute at least ten percent of the final course grade. It is the responsibility of each faculty member, in consultation with the division chair, to determine how participation is achieved in his or her class. The faculty will require students to regularly attend class and will keep a record of attendance from the first day of classes and/or the first day the student's name appears on the roster through final examinations. If a student has one week's worth of unexcused absences during the semester, he or she will be sent an e-mail by the College District requiring the student to contact his or her instructor and schedule a conference immediately to discuss his/her attendance issues. Should the student accumulate two weeks' worth of unexcused absences, he or she will be administratively withdrawn from class.

There are four forms of excused absences recognized by the institution:

1. Observance of religious holy days - Sec. 51.911(b), Texas Education Code. An institution of higher education shall excuse a student attending classes and/or required activities, including examinations, for the observance of a religious holy day. A student whose

absence is excused under this section may not be penalized for that absence and shall be allowed to take an examination or complete an assignment. **The student should notify his or her instructor(s) not later than the 15th day of the semester concerning the specific date(s) that the student will be absent for any religious holy day(s).**

2. Representing the College District at an official institutional function. If a student is asked by the College District to be an official representative of the College District at any function approved by the institution, the student will be excused from any classes missed and must be allowed to complete all work without penalty for that absence(s) in a timely manner as directed by the faculty member.
3. A high school student representing the independent school district at an official institutional function. If a high school student is asked by the independent school district to be an official representative of the school district at any function approved by the institution, the student shall be excused from any class missed and must be allowed to complete all work without penalty for the absence(s) in a timely manner as directed by the faculty member.
4. Military Service - Education Code 51.9111(d); 19 TAC 4.9. If a student can prove he/she is serving on active duty to which he/she is called with the armed forces of the United States, the student shall be excused from attending classes and allowed to complete an assignment or take an examination from which the student is excused within a reasonable time after the absence. Other absences may be excused at the discretion of the faculty member.

Developmental Courses: Students enrolled in developmental courses are subject to College District-mandated attendance policies. Failure to attend developmental classes shall result in removal from the course as defined by the College District.

Blinn Board Policy FC (Local)

Fall and Spring Semester

Type of Course	1st Email Notification		2nd Email Notification Administrative Drop	
	Number of Absences	Week Equivalency	Number of Absences	Week Equivalency
MWF Classes	3 Classes Missed	1 Week	6 Classes Missed	2 Weeks
MW or TR Classes	2 Classes Missed	1 Week	4 Missed Classes	2 Weeks
Night Classes	1 Class Missed	1 Week	2 Classes Missed	2 Weeks
Blended Classes	1 On-Site Class Missed	1 Week	2 Classes Missed	2 Weeks
On-Line Classes	Defined by Instructor	1 Week	Defined by Instructor	2 Weeks

Other Semesters

Type of Course	Administrative Drop	
	Number of Absences	Week Equivalency
Minimester	2 Classes Missed	2 Weeks
Summer Semester	3 Classes Missed	2 Weeks
10 Week Semester	6 Classes Missed	2 Weeks
Accelerated Semester	3 Classes Missed	2 Weeks

Due to the compressed time frame in a short semester, no notification at the one-week point will be given during minimesters, summer semesters, ten-week and accelerated semesters.

1. An email will be sent from the Registrar to the student and respective instructor as soon as one week of cumulative, unexcused absences are recorded by the instructor on myBlinn.

The first email notification will contain the following:

- a. An explanation of attendance.
 - b. A requirement for the student to meet with his or her respective instructor.
4. Due to the extension of attendance, student drops will be processed through the last class day. If a student is dropped from a class prior to the "W" date, they will receive a "W" in the class. When the student is administratively dropped after the "W" date, students will receive a "WF".

The second email notification will contain the following:

- a. An explanation of attendance.
- b. Notice that the student will receive a "W" or "WF" as the final grade.
- c. Current appeal process instructions.

Class Attendance

Students are expected to attend all classes. An accurate record of each student's attendance is kept by each instructor. It is the student's responsibility to officially drop a class he or she is no longer attending. To officially drop a class the student must obtain the class withdrawal form from Enrollment Services, complete the class withdrawal form, secure the required signatures and return the completed form to Enrollment Services. A student who acquires the equivalent of two weeks of absences will be withdrawn from the course and not allowed to attend class. Students are not assessed absences when representing Blinn College but are responsible for class work missed. Class days missed due to inclement weather will be made up as appropriate. A student on scholastic or disciplinary probation should not have any unexcused absences. For students receiving Title IV Financial Aid, attendance in class is mandatory. If you are found not attending, your aid may be withdrawn.

Excused Absences for Students Called to Active Military Service

Upon notice from the Admissions Office of an excused absence for active military service, the instructor will:

1. Provide a mechanism for the retention of the student's coursework completed during the portion of the course prior to the student being called to active military service;
2. Provide a mechanism for the retention of the course syllabus or other instructional plan, so that the student will be able to complete the course without prejudice and under

the same course requirements that were in effect when the student enrolled in the course;

3. Follow up with the Admissions Office and report the student's final grade once he/she has completed the course requirements in a reasonable time after the absence. The definition of a reasonable time after the absence for the completion of assignments and examinations will follow the Blinn College Incomplete Procedure (completion within ninety (90) days after the beginning of the next long semester). If the student has completed 95% of the course the instructor at his/her discretion has the option of issuing a grade based upon work completed.

Students enrolled in distance learning, self-paced, correspondence, and other asynchronous courses will follow the same guidelines listed above.

If the student fails to satisfactorily complete the assignment or examination within ninety (90) days after the beginning of the next long semester, the instructor will have the right to issue a final performance grade based on the work that has been completed.

Upon notice from the student of needing an excused absence for active military service, the registrar will require the student to:

1. Present an original copy of their orders notifying them they have been called to active duty;
2. Sign a "Military Withdrawal Contract" stating that it is their responsibility to contact each of their instructor(s) prior to leaving for active duty, so that they can discuss which assignments/projects/examinations will need to be completed once they return and sign a "Course Completion Contract" (only if an "I" is recorded).
3. Contact their instructor(s) upon returning from active duty.

A student who wishes to dispute the processes regarding this procedure should follow the procedures outlined in the Student Handbook entitled Student Rights and Responsibilities: Student Complaints [Board Policy FLD (Local)].

Blinn Administrative Procedure

Student Dress Code

Blinn College students are expected to dress following generally accepted community standards of neatness, cleanliness, modesty and good taste.

This procedure is interpreted to require students to wear shoes in all buildings other than residence halls and campus apartments. Elasticized, form-fitting, athletic-type apparel is not acceptable in the classrooms, labs, library or dining hall. Outer garments should cover underwear garments. Apparel with suggestive or obscene writing and/or indecent graphics may not be worn in any public area of the campus including, but not limited to, the classroom, labs, library, dining hall, student center, athletic fields and stadiums, and the residence halls day rooms. Tank tops are not permitted in the dining hall.

The right and responsibility to determine the appropriateness of the dress of a particular student lies with the classroom instructor or when the student is outside the classroom, with the immediate supervisor of the building or grounds the student is utilizing. An instructor may require specific, appropriate dress when students are to give classroom presentations or speeches of any type or when representing the College outside the classroom. When an instructor or supervisor informs a student that the clothing s/he is wearing is not appropriate, the student must leave the classroom or other facility until the student changes the clothing or agrees not to wear such clothing again, as the instructor or supervisor directs.

Students may appeal any decision or directive relative to dress in accordance with the appeals process established by the Board policy FLD (LOCAL) on student complaints or Board

Policy FMA (LOCAL) on disciplinary appeals (if a disciplinary penalty has been imposed).

Blinn Administrative Procedure

Blinn Identification (ID) Card

A Blinn College student picture identification card is to be carried at all times while on Blinn property or attending a Blinn sponsored event and must be presented when requested by a College employee (including faculty, student employees, police or other persons operating in an official capacity).

The student identification card allows the student admission to, or participation in, college sponsored events, the library, open computer labs and specific bookstore privileges. A student identification card is also required for visitation in campus residence halls, for non-emergency treatment at the campus health clinic and for voting in student elections. A student ID is required for the cafeteria when using a college meal plan. Students unable to present a current, College picture identification card will be denied admittance to college activities and access to other services on campus.

Students are subject to disciplinary action if they loan out their ID to another person, tamper with or forge an ID or fail to present a Blinn College ID when requested by a College employee.

Brenham student identification cards must be validated after registration each semester.

Student IDs (and validation stickers for Brenham students) are available at Enrollment Services in the Administration Building. The first ID is provided free of charge. Replacement IDs are \$7.00.

Academic Affairs

Blinn Online Id (BOID)

The BOID is the username students will use to access most electronic systems at Blinn College. This includes myBlinn, eCampus, email, Library database proxy, wireless network, printing and on-campus computers. The BOID consist of your firstname.lastnameLast2digitsofStudentID. For example if you are Stacy Smith with student ID number of B00111112 then your BOID is Stacy.Smith12. Managing the password for BOID is performed at <https://password.blinn.edu>.

Student E-Mail Accounts

Blinn College is partnered with Microsoft Outlook Live@Edu to provide e-mail accounts to future, current and former Blinn students. This e-mail account is the primary electronic communication method between Blinn College and students. The account is created during the admissions application process.

Each student is provisioned an account based on the following format:

BlinnOnlineID@buc.blinn.edu or
Firstname.LastnameLast2digitsStudentID@buc.blinn.edu
i.e. (Staci.Smith12@buc.blinn.edu)

You can also log into myBlinn, <https://my.blinn.edu>, to see your Blinn e-mail account. To start using your account go to: <http://outlook.com> or access the email account using the email icon in the top row inside myBlinn.

Sign in using your newly created email address:
Firstname.LastnameLast2numbersStudentID@buc.blinn.edu

Enter your old password. Your old password is your Blinn Student ID number. Enter your new password twice. What can I do with this account?

- Receive official communications from Blinn College
- Send/Receive e-mail to friends, fellow students, faculty and staff
- Store documents on SkyDrive in Spaces

- Use Office Online applications (Word, Excel, PowerPoint, OneNote)
- Share information with blogs, web pages, lists and photos
- Forward this e-mail account or check multiple e-mail accounts
- This E-mail account does not expire and the Inbox remains active as long as you log in at least once every 180 days.

Print Management System

Beginning in summer 2004, a new print management system was installed across the College. The purpose of the system is managing the computer-based printing in the open computer labs, libraries and classroom computer labs.

The College has licensed the Pharos Uniprint system to provide a central and college- wide print solution. The system controls the release of print jobs to all printers in student areas. The system is configured to assess a cost to each print based on the following schedule:

black and white single side	.07 credits per sheet
black and white double side	.12 credits per sheet
sheet color single side	.50 credits per sheet
24 inch plotter, Bryan E223B	1.5 credits per linear foot

Student Accounts

Each enrolled student is automatically given a print system account. The account number is the Blinn Online ID (BOID). Each enrolled student is given 15 credits in their print account per semester. This account will be deducted according to the print schedule. The 15 credits are per semester and are not refundable nor does the balance roll over to the next semester.

Students can add credits to their account using the Add Value stations located in the Brenham Library and Bryan Library building foyer or at the Enrollment Services/Business Office counter on each campus. Funds added to the print account will carry over to the next semester and are not refundable.

Operation

When printing in the Library, Bullock Lab and Open Lab the student will be asked to enter their BOID. The print job will then be placed in a queue (on hold) and await being released. To release the print job, go to the computer labeled Print Release Station. Swipe your ID card or enter your BOID and password. The screen will show you all of your pending print jobs. Select the job(s) to print. The documents will print on the nearby printers and the account will be deducted the amount of the job. You can also view your account activity and balances at the release station.

When printing in the classroom labs and testing areas the student will be asked to enter their BOID and password. A prompt will appear to confirm the print job and will provide the total job cost. After confirmation, the job will print to the nearby printer and the job cost deducted from their account.

Guest Accounts

Community users and those auditing classes can obtain temporary guest cards at the Library on each campus.

Recording of Class Lectures by Students

Students may be permitted to record class lectures under circumstances in which such recordings would enhance the learning process. Students desiring to record lectures must obtain prior approval of each instructor whose lectures they wish to record.

Blinn Administrative Procedure

Information Technology/Copyright Procedure

Purpose: To ensure clear guidance on the use of Blinn College information technology resources and its application to copyright law for employees, students, authorized users, and the community.

Scope: This procedure applies to all information technology resource and electronic media users, including but not limited to administrators, faculty, staff, students, Board members, agents, volunteers, vendors, and the community, both on campus and at remote sites. All information technology resource and electronic media users shall comply with this procedure.

Authority: The Dean of Academic Technology Services and the Director of Administrative Computing are responsible for Blinn College information technology resources and electronic media. Blinn College reserves the right to randomly audit the contents of all electronic media to determine adherence to policies and/or procedures and, if requested, to provide material to the state auditors for audit purposes. In the event that any Blinn College information technology resource user leaves, resigns, or in any way concludes his or her relationship with Blinn College for whatever reason, access to all information technology resources, including voice mail and e-mail services, will be terminated immediately unless continued access is authorized and approved by the appropriate parties.

Definitions:

Information Technology Resources includes all forms of the acquisition, processing, storage, and dissemination of vocal, pictorial, textual, and numerical information by electronic-based computing or telecommunications.

Electronic Media includes all forms of social media, such as text messaging, instant messaging, electronic mail (e-mail), Web logs (blogs), electronic forums (chat rooms), video-sharing Web sites, editorial comments posted on the Internet, and social network sites. Electronic media also includes all forms of telecommunication, such as landlines, cell phones, and Web-based applications.

Users include anyone authorized to access information technology resources and/or electronic media owned or operated by Blinn College.

Copyright Infringement is the unauthorized use of copyrighted material in a manner that violates one of the copyright owner's exclusive rights, such as the right to reproduce or perform the copyrighted work, or to make derivative works that build upon it.

DMCA (Digital Millennium Copyright Act) is a United States copyright law that implements two 1996 treaties of the World Intellectual Property Organization (WIPO).

User Responsibilities: Access to information technology resources and/or electronic media owned or operated by Blinn College is a privilege granted to authorized users. Users are responsible for:

- Reviewing, understanding, and complying with all College policies and/or procedures related to access, use, and the security of Blinn College information technology resources and/or electronic media;
- Adhering to all hardware and software license agreements that are in force on any College system, network, or server;
- Asking system administrators or data owners for clarification of access and acceptable use issues not specifically addressed in College policies and/or procedures; and
- Reporting possible violations to the appropriate parties.

Employee Usage: Blinn College's information technology resources are made available to employees to assist with fulfilling their job responsibilities. Employees shall be held to the same professional standards in their use of Blinn College electronic media as they are for any other public conduct. If an

employee's use of electronic media violates state or federal law or College procedure or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment. Violations of local, state, and federal laws will be reported to appropriate authorities for investigation and prosecution.

Student Usage: Blinn College's information technology resources are made available to students to further the educational mission of the College. To ensure availability and reasonable levels of service, the users must exercise responsible, ethical behavior. The misuse of information technology resources by a few can result in degraded performance for all users and interfere with legitimate academic endeavors. Failure to follow this procedure can result in suspension or termination of access to Blinn College's information technology resources and/or electronic media, as well as, other disciplinary actions by the College. Blinn College reserves the right to investigate any unauthorized or improper use of College information technology resources. The appeal of any suspension or termination of access or other disciplinary actions shall be governed by the due process procedures outlined in Board Policy and the Student Handbook. Violations of local, state, and federal laws will be reported to appropriate authorities for investigation and prosecution.

Community and Other Authorized Usage: Blinn College's information technology resources are made available to community and other authorized users for general use consistent with Blinn College activities. The misuse of information technology resources by community and other authorized users can result in limited or terminated access. Violations of local, state, and federal laws will be reported to appropriate authorities for investigation and prosecution. **General Guidelines:**

- Blinn College information technology resources and/or electronic media may not be used: to interfere with normal operations and other users; to violate city, state, and/or federal laws; to damage or impair College resources; for commercial use; and/or for more than occasional incidental personal communication.
- All reasonable efforts shall be made by users to prevent unauthorized access to the Blinn College information technology systems. Users shall be responsible for protecting the confidentiality of their password. Users shall be responsible for changing their password if it becomes compromised.
- Users shall minimize the electronic exchange of large files not consistent with Blinn College business.
- No effort will be made to guarantee privacy of electronic media other than to limit access to Blinn College employees, students, and authorized users only. Messages which are returned as undelivered or improperly addressed will be reviewed as part of the ongoing operation of the e-mail system.
- E-mail, including messages archived on backup tapes, is subject to subpoena by civil and criminal courts, as well as, some open records requests.
- The following activities are not allowed: file sharing; spamming; chain mail; downloading or installing unauthorized software or other applications; unauthorized access, removal or modification of data, applications or equipment; unauthorized use of network packet 'sniffers' or packet analyzers; unauthorized installation of routers, switches, hubs, or wireless access points; unauthorized scanning systems to find running services and vulnerabilities; and unauthorized running of Web, proxy, or e-mail servers from computers connected to Blinn College information technology infrastructure.

Copyright Infringement Procedures:

Disclosure: Blinn College shall annually disclose that unauthorized distribution of copyrighted material may be illegal, as well as, the Summary of Civil and Criminal Penalties for Violation of Federal Copyright Laws: Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement. Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or “statutory” damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For “willful” infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys’ fees. For details, see Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense. For more information, please see the Web site of the U.S. Copyright Office at www.copyright.gov, especially their FAQ’s at www.copyright.gov/help/faq.

DMCA Notices/Illegal Downloading and Distribution: The procedure to effectively combat the illegal downloading and Illegal Downloading distribution of copyrighted material for Blinn College is as follows:

Students

- Locate and block access of the source
- Send notice to the student responsible
- Report second occurrence to the Vice President of Student Services for student discipline
- To have access re-established, the user must

acknowledge receipt of complaint and copyright information and/or successfully complete any requirements set forth by the Blinn College Student Discipline Process

Employees

- Locate and block access of the source
- Send notice to the employee responsible, as well as, their immediate supervisor
- Report second occurrence to the appropriate supervisor for employee discipline
- To have access re-established, the user must acknowledge receipt of complaint and copyright information and/or successfully complete any requirements set forth by the Blinn College Employee Discipline Process

Community and Other Authorized Users

- Locate and block access of the source
- Send notice to the user responsible
- Report second occurrence to the appropriate authorities for investigation and action

Deterrents: Blinn College utilizes two types of deterrents for the illegal distribution of copyrighted material:

- Bandwidth shaping
- Vigorous program of accepting and responding to DMCA notices.

DMCA Agent: Blinn College shall designate a DMCA agent to receive notifications of Agent Copyright Infringements Claims. The Blinn College DMCA agent is: Mr. Brad Rowland; DMCAagent@blinn.edu; 979-209-7480

Blinn Administrative Procedure

Makeup Examinations

A student who misses a major or final examination may ask his/her instructor for permission to make up the examination. If a

student is absent while officially representing Blinn College or excused on the basis of “a religious holy day,” he/she will be permitted to make up the examination. The major examination must be made up within two weeks after he/she returns to class or at the discretion of the instructor. Final examinations must be made up within a reasonable time to allow the instructor to submit the final grade(s) on the day and time defined by the Admissions and Records Office. If a student cannot complete the final examination in that time frame, an Incomplete (I) may be considered: consult further the Incomplete Procedure. Short tests may or may not be made up, depending upon the instructor’s discretion.

Tobacco Use

The use of tobacco products shall be prohibited with College District grounds and in College District buildings, facilities, and vehicles. This prohibition shall also apply to spaces leased by the College District..

EXCEPTION

The use of tobacco products shall be permitted in private vehicles parked on College District property.

Blinn Board Policy GFA (Local)

Alcohol and Drug Use

Drug and alcohol use, misuse, and abuse are complex behaviors with many outcomes at both the cultural and the individual levels. Awareness of the dangerous effects of drug/alcohol use is imperative for an individual’s well-being or survival. Negative Consequences of drug/alcohol may be exhibited through:

- Physical dependence (the body’s learned requirement of a drug for functioning).
- Psychological dependence (the experiencing of persistent craving for the drug and/ or a feeling the drug/alcohol is a requirement for functioning).

Abuse of any drug/alcohol whether licit or illicit may result in marginal to marked, temporary to permanent physical and/or psychological damage, even death. Since many of the illicit drugs are manufactured and sold illegally, their content varies and may contain especially harmful ingredients or amounts.

Regardless of the types of drug/alcohol utilized, a perceived need for the continued use is likely to ensue, resulting in dependence.

Dependence on drugs and/or alcohol alters the user’s psychological functioning. The acquisition of drugs and alcohol becomes the primary focus of the drug dependent individual and often results in reduced job performance and jeopardized family and other interpersonal relationships. Criminal behavior is frequently the means for financing a drug habit. Behavior patterns often include violence and assault as the individual becomes increasingly drug/alcohol dependent. Social and psychological alienation and medical problems increase as the abuser becomes entrapped in drug/alcohol dependence.

Drug/alcohol counseling referrals are available in the counselors’ offices of the College.

Student Conduct: Alcohol and Drug Use Policy Alcohol

A student shall be prohibited from using or being under the influence of intoxicating beverages in classroom buildings, laboratories, auditoriums, library buildings, museums, faculty and administrative offices, intercollegiate and intramural athletic facilities, and all other public campus areas. With the prior consent of the Board or the Board’s designee, the provisions herein may be waived with respect to any specific event that is sponsored by the College District. State law shall be strictly enforced at all times on all property controlled by the College

District in regard to the possession and consumption of alcoholic beverages.

Controlled Substances

No student shall possess, use, transmit, or attempt to possess, use, or transmit, or be under the influence of, any of the following substances on College District premises or off premises at a College District-sponsored activity, function, or event:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Any abusable glue, aerosol paint, or any other volatile chemical substance for inhalation.
3. Any performance-enhancing substance, including steroids.
4. Any designer drug.
5. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

The manufacture, transmittal, delivery, sale, or attempted sale of what is represented to be any of the above-listed substances shall also be prohibited under this policy.

Exception

A student who uses a drug authorized by a licensed physician through a prescription specifically for that student's use shall not be considered to have violated this rule.

Violation

Students who violate this policy shall be subject to appropriate disciplinary action in accordance with the student handbook. [See also FM and FMA] Such disciplinary action may include referral to drug and alcohol counseling or rehabilitation programs or student assistance programs, suspension, expulsion, and referral to appropriate law enforcement officials for prosecution.

Notice

All students shall be given a copy of the College District's policy prohibiting the unlawful possession, use, or distribution of illicit drugs and alcohol, a description of the applicable legal sanctions under local, state, or federal law, and a description of the health risks associated with the use of illicit drugs and the abuse of alcohol. Additionally, this policy may be accessed online at <http://pol.tasb.org/Home/Index/1204>.

Blinn Board Policy FLBE (LOCAL)

Scholastic Dishonesty

It is the responsibility of faculty members to maintain scholastic integrity at the College District by refusing to tolerate any form of scholastic dishonesty. Adequate control of test materials, strict supervision during testing, and other preventive measures should be utilized, as necessary, to prevent cheating or plagiarism. If there is compelling evidence that a student is involved in cheating or plagiarism, the instructor should assume responsibility and address the infraction. Likewise, any student accused of scholastic dishonesty is entitled to due process to resolve the allegation.

Blinn Board Policy FLDB (LOCAL)

Incivility Protocol Procedure

Civility Statement

Blinn College has adopted Civility and Civility Notification statements, and a statement of Incivility Protocol. The Civility Statement (also included in the Master Course Syllabus Outline) reads as follows: "Members of the Blinn College community, which includes faculty, staff and students, are expected to act honestly and responsibly in all aspects of campus life. Blinn College holds all members accountable for their actions and words. Therefore, all members should commit themselves to

behave in a manner that recognizes personal respect and demonstrates concern for the personal dignity, rights, and freedom of every member of the College community, including respect for College property and the physical and intellectual property of others." This Civility Statement is to be placed in the Course Syllabus of every course the college offers.

Civility Notification Statement

The Civility Notification statement (also included in the Master Course Syllabus Outline) is primarily for student notification and reads as follows: "If a student is asked to leave the classroom because of uncivil behavior, the student may not return to that class until the student arranges a conference with the instructor; it is the student's responsibility to arrange for this conference." This Civility Notification Statement is placed in the Course Syllabus of every course the college offers. If behavior is threatening or violent, the college police have jurisdiction and the college's Discipline Code, as outlined in the "Student Handbook," takes precedence (cf. items 2 and 4).

Discipline and Penalties

In the case of incivility in the classroom, the college's Incivility Protocol provides for removal of the uncivil student immediately from the classroom to maintain student/teacher integrity and essential pedagogical decorum. IF THE INCIDENT IS THREATENING OR VIOLENT, BLINN COLLEGE POLICE HAVE JURISDICTION AND SHOULD BE NOTIFIED IMMEDIATELY: BLINN COLLEGE DISCIPLINE CODE, AS OUTLINED IN THE "STUDENT HANDBOOK," TAKES PRECEDENCE (cf. items 2 and 4). If the incident is one of common incivility, the student removed from class must arrange a conference with his or her instructor to discuss and resolve the problem resulting from the uncivil incident before being readmitted to the class (cf., Civility Notification Statement).

Incivility Protocol

Level One

A student removed from class for uncivil behavior shall make an appointment with his or her instructor. (The instructor may request a third party present if the instructor deems it necessary.) The incident must be resolved before the student may return to class. If there is no resolution, the process moves to appeal level two. (If the instructor is a division chair, level two is bypassed). If the student does not appear for the appointment, the student is barred from returning to class until there has been a meeting and resolution.

Level Two

At level two the student will meet with his or her instructor and the division chair (or designee). If there is resolution the student may return to class. If there is no resolution the process moves to appeal level three. If the student does not appear for the appointment, the student is barred from returning to class until there has been a meeting and resolution.

Level Three

At level three the student will meet with his or her instructor, the division chair (or designee) and the appropriate dean (or designee). If there is resolution the student may return to class. If there is no resolution, the process moves to appeal level four. If the student does not appear for the appointment, the student is barred from returning to class until there has been a meeting and resolution.

Level Four

At level four the student will meet with the appropriate Vice President or designee (and any others listed above at the Vice President or designee's discretion). If there is resolution the student may return to class. If there is no resolution, or if the student does not appear for the appointment, the student is administratively dropped from the course following drop procedure (barring extenuating circumstances, such as a medical emergency). The Vice President or designee is the last appeal level; his or her decision is final.

Time Completion and Terms of Resolution

The student has five days to complete the above process. Any missed work may be made up after a resolution is achieved.

Blinn Administrative Procedure

Expulsion of Students from Class

A faculty member may expel a student from a class or lab for reasons outlined in the procedure on Incivility Protocol.

DENIAL OF ENTRY TO CLASS:

A faculty member may deny a student entry to class for the following reasons:

1. The student is not properly registered for that class.
2. The student is not in compliance with any applicable published dress code of the College.
3. The student has been previously notified in writing by an appropriate member of the administration of his suspension or expulsion from the class.
4. The student appears to be under the influence of alcohol and/or drugs.
5. The student has in his possession any unlawful weapon (licensed law enforcement officers are excepted.)
6. The student's behavior indicates that he might be dangerous to himself or others in the class.
7. The student's name is on a list (approved by the President or by a vice president of the College or by an off-campus director) of students to be denied admission to class because of a delinquent account or other good reason.

A student shall not be denied admission to class because of tardiness. However, a student that is tardy on a recurring basis may, subject to the guidelines under the section "Expulsion," be suspended or dropped from class.

AUTHORITY TO ISSUE ORDER DENYING STUDENTS ADMISSION TO CLASS Except as outlined above, only the President, vice presidents and campus directors may authorize any order or request to deny students admission to class. All notices shall carry the name of the person authorized to deny admission.

Blinn Administrative Procedure

Commencement Exercises

Formal commencement exercises are held at the close of the regular spring semester. Degrees and certificates are awarded at the close of each semester at the request of the student. Achievement awards are only denoted on the official Blinn College transcript. Recipients of this award alone do not participate in commencement exercises.

Student Load and Excess Hours

The regular course load of a student is five academic courses exclusive of band, chorus, physical education, and/or other one-hour courses. Students must get approval from the appropriate Academic Dean, Campus Director, or Vice President, prior to enrolling in 6 or more academic courses each long semester (more than 18 hours), 3 or more academic courses each summer or 8-week session (more than 9 hours). A student may take only one course during a minimester (3 hours). Bryan students contact the Dean of Academic Affairs-Bryan (979) 209-7300. Brenham students contact the office of the Vice President Academic Affairs in Brenham (979) 830-4130. Sealy students contact the Campus Director (979) 627-7997. Schulenburg students contact the Campus Director (979) 743-5200.

Course Selection

Counselors and Academic Advisors are available through the Counseling Services Office to assist in the selection of courses. During the advising sessions, students will be asked three key questions: (1) What is your major? (2) Are you interested in a degree/ certificate program at Blinn? and (3) To which senior

institution will you be transferring (if applicable)? If the student knows the answer to these questions, the counselor/advisor will suggest courses that satisfy Blinn degree requirements and/or the senior institution's major guidelines. Students undecided on a major/transfer institution should take general education courses as outlined in the Core Curriculum or associate degree guidelines. Meeting with a counselor or advisor can greatly enhance course information for students regarding developmental requirements, transferability of courses, and major/degree requirements. However, the ultimate decision of what courses to take rests with the student.

Students carrying 12 semester hours of classes are considered full-time.

Students should consider a number of issues, such as skill level, extracurricular activities, difficulty of course/major, employment, and finances, when determining their semester course load. Generally, a student enrolled in academic courses needs a minimum of two hours preparation outside of class for each hour of classroom instruction. By taking into account these issues, students are better able to prepare themselves for academic success.

Course Numbering

A course number has four digits. The first digit identifies the level of the course: "0" indicates a developmental course (MATH 0310), "1" indicates freshman (HIST 1301), and "2" indicates sophomore level (PSYC 2301).

The second digit of the course number indicates the semester credit value. Therefore, for ENGL 1301, the student would meet three lecture hours a week and earn three credit hours after successfully completing the course.

Most laboratory classes, BIOL 1406 e.g., would meet three lecture hours and one laboratory hour per week, earning four hours of semester credit.

Degrees and Certificates Core Curriculum *

Blinn College requires a core curriculum for the Associate of Arts and the Associate of Science degrees. For the core curriculum in an Associate of Applied Science degree, please consult the appropriate pages within this catalog that detail the individual degree requirements.

The core curriculum includes a series of basic intellectual competencies—reading, writing, speaking, listening, critical thinking, and computer literacy—essential to the learning process in any discipline, core components and related educational objectives, and perspectives.

* Core Curriculum information derived from the Texas Higher Education Coordinating Board.

Intellectual Competencies

Although students come to college with some experience in exercising these competencies, they often need further instruction and practice to meet college standards and, later, to succeed in both their major field of academic study and their chosen career or profession.

Reading: Reading at the college level means the ability to analyze and interpret a variety of printed materials – books, articles, and documents. A core curriculum should offer students the opportunity to master both general methods of analyzing printed materials and specific methods for analyzing the subject matter of individual disciplines.

Writing: Competency in writing is the ability to produce clear, correct, and coherent prose adapted to purpose, occasion, and audience. Although correct grammar, spelling, and punctuation are essential in any composition, they do not automatically ensure that the composition itself makes sense or that the writer has much of anything to say. Students need to be familiar with the writing process including how to discover a topic and how to develop and organize it, and how to phrase it

effectively for their audience. These abilities can be acquired only through practice and reflection.

Speaking: Competence in speaking is the ability to communicate orally in clear, coherent, and persuasive language appropriate to purpose, occasion, and audience. Developing this competency includes acquiring poise and developing control of the language through experience in making presentations to small groups, to large groups, and through the media.

Listening: Listening at the college level means the ability to analyze and interpret various forms of spoken communication.

Critical Thinking: Critical thinking embraces methods for applying both qualitative and quantitative skills analytically and creatively to subject matter in order to evaluate arguments and to construct alternative strategies. Problem solving is one of the applications of critical thinking, used to address an identified task.

Computer Literacy: Computer literacy at the college level means the ability to use computer-based technology in communicating, solving problems, and acquiring information. Core-educated students should have an understanding of the limits, problems, and possibilities associated with the use of technology, and should have the tools necessary to evaluate and learn new technologies as they become available.

Core Components and Related Educational Objectives

I. Communication (English composition)

The objective of a communication component of a core curriculum is to enable the student to communicate effectively in clear and correct prose in a style appropriate to the subject, occasion, and audience.

Exemplary Educational Objectives:

1. To understand and demonstrate writing and speaking processes through invention, organization, drafting, revision, editing, and presentation.
2. To understand the importance of specifying audience and purpose and to select appropriate communication choices.
3. To understand and appropriately apply modes of expression, i.e., descriptive, expository, narrative, scientific, and self-expressive, in written, visual, and oral communication.
4. To participate effectively in groups with emphasis on listening, critical and reflective thinking, and responding.
5. To understand and apply basic principles of critical thinking, problem solving, and technical proficiency in the development of exposition and argument.
6. To develop the ability to research and write a documented paper and/or to give an oral presentation.

II. Mathematics

The objective of the mathematics component of the core curriculum is to develop a quantitatively literate college graduate. Every college graduate should be able to apply basic mathematical tools in the solution of real-world problems.

Exemplary Educational Objectives:

1. To apply arithmetic, algebraic, geometric, higher-order thinking, and statistical methods to modeling and solving real-world situations.
2. To represent and evaluate basic mathematical information verbally, numerically, graphically, and symbolically.
3. To expand mathematical reasoning skills and formal logic to develop convincing mathematical arguments.

4. To use appropriate technology to enhance mathematical thinking and understanding and to solve mathematical problems and judge the reasonableness of the results.
5. To interpret mathematical models such as formulas, graphs, tables and schematics, and draw inferences from them.
6. To recognize the limitations of mathematical and statistical models.
7. To develop the view that mathematics is an evolving discipline, interrelated with human culture, and understand its connections to other disciplines.

III. Natural Sciences

The objective of the study of a natural sciences component of a core curriculum is to enable the student to understand, construct, and evaluate relationships in the natural sciences, and to enable the student to understand the bases for building and testing theories.

Exemplary Educational Objectives:

1. To understand and apply method and appropriate technology to the study of natural sciences.
2. To recognize scientific and quantitative methods and the differences between these approaches and other methods of inquiry and to communicate findings, analyses, and interpretation both orally and in writing.
3. To identify and recognize the differences among competing scientific theories.
4. To demonstrate knowledge of the major issues and problems facing modern science, including issues that touch upon ethics, values, and public policies.
5. To demonstrate knowledge of the interdependence of science and technology and their influence on, and contribution to, modern culture.

IV. Humanities and Visual and Performing Arts

The objective of the humanities and visual and performing arts in a core curriculum is to expand students' knowledge of the human condition and human cultures, especially in relation to behaviors, ideas, and values expressed in works of human imagination and thought. Through study in disciplines such as literature, philosophy, and the visual and performing arts, students will engage in critical analysis, form aesthetic judgments, and develop an appreciation of the arts and humanities as fundamental to the health and survival of any society. Students should have experiences in both the arts and humanities.

Exemplary Educational Objectives:

1. To demonstrate awareness of the scope and variety of works in the arts and humanities.
2. To understand those works as expressions of individual and human values within an historical and social context.
3. To respond critically to works in the arts and humanities.
4. To engage in the creative process or interpretive performance and comprehend the physical and intellectual demands required of the author or visual or performing artist.
5. To articulate an informed personal reaction to works in the arts and humanities.
6. To develop an appreciation for the aesthetic principles that guide or govern the humanities and arts.
7. To demonstrate knowledge of the influence of literature, philosophy, and/or the arts on intercultural experiences.

V. Social and Behavioral Sciences

The objective of a social and behavioral science component of a core curriculum is to increase students' knowledge of how social and behavioral scientists discover, describe, and explain the behaviors and interactions among individuals, groups, institutions, events, and ideas. Such knowledge will better equip students to understand themselves and the roles they play in addressing the issues facing humanity.

Exemplary Educational Objectives:

1. To employ the appropriate methods, technologies, and data that social and behavioral scientists use to investigate the human condition.
2. To examine social institutions and processes across a range of historical periods, social structures, and cultures.
3. To use and critique alternative explanatory systems or theories.
4. To develop and communicate alternative explanations or solutions for contemporary social issues.
5. To analyze the effects of historical, social, political, economic, cultural, and global forces on the area under study.
6. To comprehend the origins and evolution of U.S. and Texas political systems, with a focus on the growth of political institutions, the constitutions of the U.S. and Texas, federalism, civil liberties, and civil and human rights.
7. To understand the evolution and current role of the U.S. in the world.
8. To differentiate and analyze historical evidence (documentary and statistical) and differing points of view.
9. To recognize and apply reasonable criteria for the acceptability of historical evidence and social research.
10. To analyze, critically assess, and develop creative solutions to public policy problems.
11. To recognize and assume one's responsibility as a citizen in a democratic society by learning to think for oneself, by engaging in public discourse, and by obtaining information through the news media and other appropriate information sources about politics and public policy.
12. To identify and understand differences and commonalities within diverse cultures.

Perspectives in the Core Curriculum

Another imperative of a core curriculum is that it contains courses that help students attain the following:

1. Establish broad and multiple perspectives on the individual in relationship to the larger society and world in which he or she lives, and to understand the responsibilities of living in a culturally and ethnically diversified world;
2. Stimulate a capacity to discuss and reflect upon individual, political, economic, and social aspects of life in order to understand ways in which to be a responsible member of society;
3. Recognize the importance of maintaining health and wellness;
4. Develop a capacity to use knowledge of how technology and science affect their lives;
5. Develop personal values for ethical behavior;
6. Develop the ability to make aesthetic judgments;
7. Use logical reasoning in problem solving; and
8. Integrate knowledge and understand the interrelationships of the scholarly disciplines.

The Associate Degree Programs in Arts and Sciences

The District offers the following degrees and certificates to students who meet requirements:

- Associate of Arts
- Associate of Arts with Field of Study in Music
- Associate of Arts with Field of Study in Criminal Justice
- Associate of Arts with Field of Study in Communication Studies
- Associate of Arts in Teaching
- Associate of Science

The purpose of these degree programs is to provide university parallel and pre-professional curricula that enable students to enter the four-year institutions of their choice as juniors. While the curricula suggested in the catalog will satisfy the requirements of most senior institutions, it is the student's responsibility to identify as early as possible the institution to which he or she will transfer and to ascertain the specific requirements of that institution for freshman and sophomore years. After acquiring the necessary information from a specific four-year institution, each student should plan his or her curriculum in consultation with a counselor or academic advisor.

The Associate of Arts and Associate of Science Degrees shall be awarded to those students fulfilling the general and specific degree requirements.

General degree requirements follow; degree candidates shall:

1. Satisfy all the admission requirements.
2. Meet the degree requirements as outlined in the general catalog at the time of first admission or as outlined in any subsequent catalog issued previous to the date of graduation, provided the student meets the requirements no later than five years from the date of the catalog.
3. Meet the requirements of the catalog under which they are readmitted if their studies are interrupted for more than thirteen (13) consecutive months.
4. Earn at least sixty-three (63) college credit hours as defined by the degree program of which only one (1) hour can be in Kinesiology Activity or Marching Band. Only academic (non-technical) hours are counted.
5. **Earn at least twenty-one (21) academic hours in residence at Blinn College.**
6. **Earn at least nine (9) semester credit hours of sophomore-level courses.**
7. Transfer in (if applicable) no more than forty-two (42) college credit hours, two (2) of which may be Kinesiology, from other institutions. Note: Students who transfer to another college without graduating and who otherwise meet the minimum number of hours in residence are encouraged to transfer hours back and graduate.
8. Declare an area of degree concentration (major) appropriate for the degree sought. A minimum of twelve (12) semester credit hours must be earned in this area. If the student completes all degree requirements for either the Associate of Arts or the Associate of Science degree, the student may use any area of degree concentration (major) to fulfill the graduation requirements.
9. Earn at least one (1) hour in a Kinesiology (PHED) Activity or Marching Band. Students who are unable to take an activity course for health reasons and have a signed doctor's permit may substitute a three (3) semester hour academic lecture course in Kinesiology (PHED) for the degree requirement. A GRADUATION WAIVER PETITION must be completed to be

considered for this waiver. This form is found in the Office of Admissions and Records.

10. Use core curriculum courses to satisfy the area of degree concentration (major) requirement. Because these courses are counted in both the core curriculum and the major, the number of elective hours may be adjusted to provide sufficient credit hours to meet the degree requirement.

11. Complete all three (3) areas (reading, math, writing) of the Texas Success Initiative (TSI).
12. Earn an overall grade point average of at least 2.0.
13. Make a formal application for graduation. This can be done online at <http://www.blinn.edu/admissions/graduation.htm>
14. Clear all accounts owed to the College.
15. Clear all holds.

The Associate of Arts Degree

The Associate of Arts Degree is awarded to those students fulfilling general and specific degree requirements. The recommended areas of degree concentration (majors)* available at Blinn College are as follows:

General Liberal Arts/Humanities: English, Foreign Language (French, German, Sign Language and Spanish) and Philosophy.
 Social Science: Anthropology, Geography, History, Political Science, Psychology and Sociology.
 Fine Arts: Arts, Interior Design, Music, Theater Arts and Communication Studies.
 Criminal Justice: Criminal Justice.
 Education: Education.

*Although these areas are recommended for the Associate of Science degree, any area offering at least twelve credit hours may be selected as an area of degree concentration.

Core Component		
Discipline	Courses	Credit Hours
English	English 1301 and 1302 or 2311	6
Mathematics	See core curriculum requirements	3
Natural Science	Biology, Chemistry, Geology, Physics - See core curriculum requirements	8
Humanities	See core curriculum requirements	3
Fine Arts	Art, Drama, Music, or Speech 2341 - See core curriculum requirements	3
History	History 1301, 1302 or 2301	6
Government	Government 2305 and 2306	6
Social Science	Social Behavioral Science - See core curriculum requirements	3
Speech	Speech 1311, 1315 or 1321	3
Kinesiology or Marching Band	See core curriculum requirements	1
		42-43 Hours
Academic Electives		
Discipline	Courses	Credit Hours
Computer Science	COSC/BCIS 1305, or higher; high school equivalency or department proficiency exam	0-4*
General Academic Electives	See counselor/advisor for appropriate elective	6-9*
*If computer science requirement is satisfied by either high school equivalency or departmental examination, an additional 3-4 hours of general academic elective is required to satisfy the academic electives and degree requirements.		9-10 Hours
Major/Area of Concentration		Credit Hours
See counselor/advisor for selection and assistance		12
Total Hours for Degree		63-64 Hours

Fine Arts Division

Degree Plan Associate of Arts:
Concentration in Interior Design

Core Component		
Discipline	Courses	Credit Hours
English	English 1301 and 1302 or 2311	6
Mathematics	<i>See core curriculum requirements</i>	3
Natural Science	Biology, Chemistry, Geology, or Physics - <i>See core curriculum requirements</i>	8
Humanities	<i>See core curriculum requirements</i>	3
Fine Arts	Art, Drama, Music, or Speech 2341 - <i>See core curriculum requirements</i>	3
History	History 1301, 1302 or 2301	6
Government	Government 2305 and 2306	6
Social Science	Social Behavioral Science - <i>See core curriculum requirements</i>	3
Speech	Speech 1311, 1315 or 1321	3
Kinesiology or Marching Band	<i>See core curriculum requirements</i>	1
		42-43 Hours
Academic Electives		
Discipline	Courses	Credit Hours
Computer Science	COSC/BCIS 1305, or higher; high school equivalency or department proficiency exam	0-4
General Academic Electives	ARCH 1301, ARCH 1302, ARCH 1403, ARCH 1404 <i>See counselor/advisor for appropriate electives</i>	3-9
Total Academic Electives		7-10 Hours
Area of Concentration: Interior Design		
Discipline	Courses Required	Credit Hours
Arts and Architecture	ARCH 1407, ARCH 1408, ARTS 1320, ARTS 1321	14*
Total Area of Concentration		14 Hours
Total Hours for Degree		63-67 Hours

* The two (2) extra degree concentration hours may be counted toward hours listed under general electives. Therefore, the number of elective hours may be adjusted to provide sufficient credit hours to meet the degree requirement.

Field of Study Curriculum in Music

Associate of Arts Degree with Field of Study Transfer Curriculum in Music (offered at the Brenham Campus)

Core Component		
Discipline	Courses	Credit Hours
English	English 1301 and 1302 or 2311	6
Mathematics	Any 1000-level course or higher	3
Natural Science	Biology, Chemistry, Geology or Physics	4
Humanities	Any 2000-level literature or creative writing course	3
History	History 1301, 1302 or 2301	6
Government	Government 2305 and 2306	6
Speech	Speech 1311, 1315, 1321 or 1318	3
		31 Hours
Field of Study		
Discipline	Courses	Credit Hours
Music Theory	MUSI 1211, 1212, 2211 and 2212	8
Aural Music	MUSI 1216, 1217, 2216 and 2217	8
Class Piano	MUSI 1181, 1182, 2181 and 2182	4
Music Literature	MUSI 1308	3
Applied Music	MUAP 1000-level instrument or voice	4
Applied Music	MUAP 2000-level instrument or voice	4
Music Ensemble	MUEN 1000-level marching/concert band, choral union or jazz ensemble	2
Music Ensemble	MUEN 2000-level marching/concert band, choral union or jazz ensemble	2
		35 Hours
Total Hours for Degree		66 Hours

Field of Study Curriculum in Criminal Justice

Associate of Arts Degree with Field of Study Transfer Curriculum in Criminal Justice

Core Component		
Discipline	Courses	Credit Hours
English	English 1301 and 1302 or 2311	6
Mathematics	Any 1000-level course or higher	3
Natural Science	Any Biology, Chemistry, Geology, or Physics	8
Humanities/Behavioral Sciences	Cultural Anthropology (ANTH 2351), Philosophy (PHIL 2306)	3-4
Fine Arts	Any Art, Drama or Music 3 one-hour courses also accepted	3
History	History 1301, 1302 or 2301	6
Government	Government 2305 and 2306	6
Sociology	Sociology 1306 or 2336	3
Speech	Speech 1311, 1315 or 1321	3
Kinesiology or Marching Band	<i>See core curriculum requirements</i>	1
		42-43 Hours
Field of Study		
Discipline/Courses		Credit Hours
CRIJ 1301 (Introduction to Criminal Justice)		3
CRIJ 1306 (Courts Systems and Practices)		3
CRIJ 1310 (Fundamentals of Criminal Law)		3
CRIJ 2313 (Correctional Systems and Practices)		3
CRIJ 2328 (Police Systems and Practices)		3
Choose TWO of any CRIJ Courses:	CRIJ 1307, 1313, 2301, 2314, 2323	6
		21 Hours
Total Hours for Degree		63-64 Hours

The criminal justice coordinator is available to discuss career and transfer issues and assist you in deciding which degree or certificate best suits your individual needs.

Students seeking articulated and Tech Prep credit should refer to the AAS degree(s) requirements.

* Some criminal justice courses are offered online, IVC and as requested at Schulenburg and Sealy campuses.

Field of Study Curriculum in Communication Studies
Associate of Arts Degree with Field of Study Transfer Curriculum in Communication

Core Component		
Discipline	Courses	Credit Hours
English	English 1301 and 1302 or 2311	6
Mathematics	<i>See core curriculum requirements</i>	3-4
Natural Science	Biology, Chemistry, Geology, Physics - <i>See core curriculum requirements</i>	8
Humanities and Visual and Performing Arts	ENGL 2307, 2308, 2322, 2323, 2327, 2328, 2332, 2333 PHIL 1301, 2306	3
	ARTS 1301, 1303, 1304, 1311, 1312 DRAM 1341, 1310, 1322, 1330, 1351, 1352 MUSI 1301, 1306, 1308 SPCH 2341	3
	History 1301, 1302, 2301	6
	Government 2305, 2306	6
Social and Behavioral Sciences	ANTH 2302, 2346, 2351 GEOG 1301, 1302, 1303, 2312 HIST 2311, 2312, 2321, 2322 PSYC 2301, 2308 SOCI 1301, 1306,	3
	SPCH 1311, 1315, 1321	3
	PHED 1101-1151 Physical Education MUEN 1124-2124 Marching Band	1
Total Core Component		42-43 Hours
Academic Electives		
Discipline	Courses	Credit Hours
Computer Science	COSC/BCIS 1301, or higher; high school equivalency OR department proficiency exam	0-4
General Academic Electives	ENGL 2311 Technical Writing ARTS 2313 Design Communication 1 (Digital) COMM 1307 Mass Communications PSYC 2319 Social Psychology SOCI 2301 Marriage and Family	6-9
Total Academic Electives		9-10 Hours
Field of Study: Communication Studies		
Discipline	Courses	Credit Hours
SPCH-- Historical/ Theoretical/ Analytical	SPCH 1311 Introduction to Speech* SPCH 1318 Interpersonal Communication SPCH 2333 Discussion & Small Group Communication	6
SPCH-- Writing/ Performance/ Production	SPCH 1315 Public Speaking OR SPCH 1321 Business & Professional Communication SPCH 1342 Voice & Diction SPCH 2316 Interviewing SPCH 2335 Argumentation & Debate	6
* Do not take SPCH 1311 if you take SPCH 1315 OR SPCH 1321		
Total Area of Concentration		12 Hours
Total Degree Plan		63-65 Hours

The Associate of Arts in Teaching Degree (AAT)

The Associate of Arts in Teaching (AAT) Degree is a Texas Higher Education Coordinating Board (THECB) approved collegiate degree program consisting of lower division (Community College) courses intended for transfer to baccalaureate programs that prepare students for initial Texas teacher certification. Blinn College offers both of the AAT curricula that transfer into the following senior college/university grade-level certification degree plans:

- EC-Grade 6; Grades 4-8; and EC-Grade 12 (for Special Education)
- Grades 8-12, EC-Grade 12 (content areas other than Special Education)

The AAT degree at Blinn College includes the 42-hour core component that is common to the Associate of Arts and the Associate of Science degrees already offered by the College and additional course work specific to each certification area. For more information contact a college counselor/advisor.

Note: Complete CORE curriculum and either OPTION A or B

Discipline	Courses	Credit Hours
English	English 1301 and 1302 <i>Must see Advisor for specific course options</i>	6
Mathematics	(Math 1314 College Algebra or higher; excludes MATH 1332) ++SEE NOTE ++ MATH 1314 will fulfill Blinn College AAT requirements, but may or may not fulfill some universities' College of Education degree plan requirements. <i>Must see Advisor for specific course options</i>	3-4
Natural Sciences	<i>Must see Advisor for specific course options</i>	8
Humanities	2000-level Literature course <i>Must see Advisor for specific course options</i>	3
Fine Arts	<i>Must see Advisor for specific course options</i>	3
History	History 1301, 1302 or 2301 <i>Must see Advisor for specific course options</i>	6
Government	Government 2305 and 2306	6
Social Science	GEOG 1303	3
Speech	Speech 1315 or 1321	3
Kinesiology or Marching Band	<i>See core curriculum requirements</i>	1
		42-43 Hours

In addition to CORE curriculum, complete either OPTION A or B:

OPTION A

[Future Teaching Interest Early Childhood (EC) to Grade 6; or Grades 4-8; or EC-Grade 12 Special Ed.]

General Academic Requirements		
Discipline	Courses	Credit Hours
*Computer Science	(proficiency required by high school transcript, test or COSC/BCIS 1301 or higher) *If computer science requirement is satisfied by either high school equivalency or departmental examination, an additional 3-4 hours of general academic electives are required to satisfy the academic elective block and degree requirements. <i>*Must see Advisor for specific course options</i>	3-4*
MATH 1350		3
MATH 1351		3
Physical Lab Science	<i>Must see Advisor for specific course options</i>	4
EDUC 1301		3
EDUC 2301		3
		19-20 Hours
	Total Hours [Core + Option A]	61-63 Hours

OPTION B***[Future Teaching Interest Grades 8-12; or EC-Grade 12 other than Special Education]***

General Electives		
Discipline	Courses	Credit Hours
*Computer Science	(proficiency required by high school transcript, test or COSC/BCIS 1301 or higher) <i>*If computer science requirement is satisfied by either high school equivalency or departmental examination, an additional 3-4 hours of general academic electives are required to satisfy the academic elective block and degree requirements.*</i> <i>*Must see Advisor for specific course options</i>	3-4*
EDUC 1301		3
EDUC 2301		3
Content Area in Teaching Fields or Academic Disciplines		12
		21-22 Hours
Total Hours [Core + Option B]		63-65 Hours

The Associate of Science Degree

The Associate of Science Degree is awarded to those students fulfilling general and specific degree requirements. The recommended areas of degree concentration (majors)* available at Blinn College are as follows:

Agricultural Sciences:	Agriculture
Business, Information Technology and Public Service:	Accounting, Business, Computer Science, Economics, Criminal Justice
Mathematics:	Mathematics
Health/Kinesiology:	Physical Education
Natural Science:	Biology, Chemistry, Geology and Physics

*Although these areas are recommended for the Associate of Science degree, any area offering at least twelve credit hours may be selected as an area of degree concentration for the Associate of Science degree.

Core Component		
Discipline	Courses	Credit Hours
English	English 1301 and 1302 or 2311	6
Mathematics	See core curriculum requirements	3
Natural Science	Biology, Chemistry, Geology, or Physics - See core curriculum requirements	8
Humanities	See core curriculum requirements	3
Fine Arts	Art, Drama, Music, or Speech 2341 - See core curriculum requirements	3
History	History 1301, 1302 or 2301	6
Government	Government 2305 and 2306	6
Social Science	Social Behavioral Science - See core curriculum requirements	3
Speech	Speech 1311, 1315 or 1321	3
Kinesiology or Marching Band	See core curriculum requirements	1
		42-43 Hours
Academic Electives		
Discipline	Courses	Credit Hours
Additional Math Requirement	See counselor/advisor	3
Computer Science	COSC/BCIS 1305, or higher; high school equivalency or department proficiency exam	0-4*
General Academic Electives	See counselor/advisor for appropriate elective	3-6*
*If computer science requirement is satisfied by either high school equivalency or departmental examination, an additional 3-4 hours of general academic elective is required to satisfy the academic electives and degree requirements.		9-10 Hours
Major/Area of Concentration		Credit Hours
See counselor/advisor for selection and assistance		12
Total Hours for Degree		63-64 Hours

Blinn College 42-Hour Core Curriculum

Core Curriculum Requirements

The Blinn College 42-hour core curriculum is designed primarily for students who desire to continue their education at a four-year college or university. The core components of the 42-hour core curriculum are part of the Associate of Arts and Associate of Science degrees. If you successfully complete the 42-hour core curriculum at Blinn College, the entire 42-semester credit hour package will transfer to any other public college or university in Texas as the core requirements. Upon successful completion of the 42-hour core curriculum at Blinn College, the College will award a certificate of core curriculum completion. If you do not successfully complete the 42-hour core curriculum, your credits will transfer, but the receiving institution may ask you to take additional courses to fulfill the core requirements.

Communications	6 hours	ENGL 1301 Composition and Rhetoric ENGL 1302 Composition and Introduction to Literature ENGL 2311 Technical Writing
Mathematics	3 hours	MATH 1314 College Algebra MATH 1324 Mathematics, Analysis I MATH 1325 Mathematics, Analysis II MATH 1332 College Mathematics MATH 2413 Calculus I
Natural Sciences	8 hours	BIOL 1406 General Biology I BIOL 1407 General Biology II BIOL 1408 Introductory Biology I BIOL 1411 General Botany BIOL 1413 General Zoology BIOL 2401 Anatomy and Physiology I BIOL 2406 Environmental Biology BIOL 2421 Microbiology CHEM 1405 Introductory Chemistry I CHEM 1407 Introductory Chemistry II CHEM 1410 General Chemistry for Engineers CHEM 1411 General Chemistry I CHEM 1412 General Chemistry II GEOL 1403 Physical Geology GEOL 1404 Historical Geology GEOL 1445 Oceanography PHYS 1401 College Physics I PHYS 1402 College Physics II PHYS 1403 Stars and Galaxies PHYS 1410 Introductory Physics PHYS 2425 Physics for Engineers I PHYS 2426 Physics for Engineers II
Humanities and Visual and Performing Arts	3 hours	ENGL 2307 Introduction to Creative Writing: Prose ENGL 2308 Introduction to Creative Writing: Poetry ENGL 2322 Survey of British Literature I ENGL 2323 Survey of British Literature II ENGL 2327 Survey of American Literature I ENGL 2328 Survey of American Literature II ENGL 2332 Survey of World Literature I ENGL 2333 Survey of World Literature II PHIL 1301 Introduction to Philosophy PHIL 2306 Introduction to Ethics

Note: Three “one hour” courses will also be accepted	3 hours	ARTS 1301 Art Appreciation ARTS 1303 Art History I ARTS 1304 Art History II ARTS 1311 Design I ARTS 1312 Design II DRAM 1310 Introduction to Theatre DRAM 1330 Dramatic - Stagecraft DRAM 1341 Drama - Makeup DRAM 1351 Dramatics – Acting I DRAM 1352 Dramatics – Acting II MUEN 1125-2125 Symphonic-Concert Band MUEN 1126-1127-2126-2127 Jazz Ensemble MUEN 1133-1136-2133-2136 Woodwind Ensemble MUEN 1134-1135-2134-2135 Brass Ensemble MUEN 1138-1139-2138-2139 Percussion Ensemble MUEN 1141-1142-2141-2142 Chorus MUEN 1154-1155-2154-2155 Choral Ensemble MUSI 1181-1182-2181-2182 Class Piano MUSI 1301 Introduction to the Study of Music MUSI 1306 Music Appreciation MUSI 1308 Music Literature MUSI 1310 History of Rock and Popular Music SPCH 2341 Oral Interpretation
Social Science and Behavioral Science	6 hours	HIST 1301 American History I HIST 1302 American History II HIST 2301 Texas History
	6 hours	GOVT 2305 American Government (Federal) GOVT 2306 American Government (State)
	3 hours	ANTH 2302 Introduction to Archaeology ANTH 2346 Introduction to Anthropology ANTH 2351 Peoples and Cultures of the World GEOG 1302 Cultural Geography GEOG 1303 World Geography GEOG 2312 Economic Geography PSYC 2301 General Psychology PSYC 2308 Child Psychology PSYC 2319 Social Psychology SOCI 1301 Introduction to Sociology SOCI 1306 Social Problems SOCI 2301 Marriage and Family
Institutionally Designated Option	3 hours	SPCH 1311 Introduction to Speech SPCH 1315 Public Speaking SPCH 1321 Business and Professional Speaking
	Blinn College recognizes the value that oral competency brings to a degree program as does the Southern Association of Colleges and Schools. Thus, a 3-hour requirement has been incorporated in the core.	
	1 hour	PHED 1101-1151 Kinesiology MUEN 1124-2124 Marching Band
	Blinn College degree programs have traditionally incorporated an activity component. There is a desire to provide students with such activity in light of the value it offers in developing lifelong leisure activities and overall wellness.	

Graduate Guarantee

Transfer Credit

The College guarantees to its Associate of Arts, Associate of Science, and Associate of Applied Science students who have met the requirements for the degree, beginning May, 1993, and thereafter, that course credits will transfer to other public-supported Texas colleges or universities provided the following conditions are met:

1. Transferability means acceptance of credit toward a specific major and degree at a specific institution. These three components must be identified by the student during the application for admission process prior to the first semester of enrollment at the College.
2. Limitations on total number of credits accepted in transfer, grades required, relevant grade point average, and duration of transferability apply as states in the general undergraduate catalog of the receiving institution.
3. Transferability refers to courses in a written transfer/degree plan filed in a student's file in the Counseling Office at the College.
4. Only college-level courses with Texas Higher Education Coordinating Board Community College Academic Course Guide Manual approved numbers are included in this guarantee.

If all above conditions are met and a course or courses are not accepted by a receiving institution in transfer, the student must notify the Vice-President Academic Affairs at Blinn College within ten days of notice of transfer credit denial so the "Transfer Dispute Resolution" process can be initiated.

If course denial is not resolved, the College will allow the student to take tuition-free alternate courses, semester hour for semester hour, that are acceptable to the receiving institution within a one-year period from granting of a degree at the College. The graduate is responsible for payment of any fees, books, or other course-related expenses associated with the alternate course or courses.

Job Competency

If a recipient of an Associate of Applied Science degree or certificate in any program is judged by his or her employer to be lacking in technical job skills identified as exit competencies by the College and validated by the program advisory committee for his or her specific degree program, the graduate will be provided up to nine tuition-free credit hours of additional skill training by the College under the conditions of the following guarantee.

Special conditions which apply to the guarantee include:

1. The graduate must have earned the Associate of Applied Science degree or certificate beginning May, 1993, or thereafter in a technical, vocational, or occupational program identified in the College's general catalog.
2. The graduate must have completed requirements for the Associate of Applied Science degree or certificate with the College system, with a minimum 75 percent of credits earned at Blinn College, and must have completed the degree or certificate within a five-year time span.
3. Graduates must be employed full-time in an area directly related to the area of the program concentration as certified by the dean of technical education or division chairman.
4. Employment must commence within two months of graduation.
5. The employer must certify in writing that the employee is lacking entry-level skills identified by the College and validated by the College program advisory committee as program exit competencies and must specify the areas of

deficiency within 90 days of the graduate's initial employment.

6. The employer, graduate, dean of technical education or division chairman, job placement counselor, and appropriate faculty member shall develop a written educational plan for retraining.
7. Retraining shall be limited to nine credit hours related to the identified skill deficiency and to those classes regularly scheduled during the period covered by the retraining plan.
8. All retraining must be completed within a calendar year from the time the educational plan is agreed upon.
9. The graduate and/or employer is responsible for the cost of books, insurance, uniforms, fees, and other course-related expenses.
10. The guarantee does not imply that the graduate will pass any licensing or qualifying examination for a particular career.

A student's sole remedy against the College and its employees for skill deficiencies shall be limited to nine credit hours of tuition-free education under the conditions described above. Activation of the "Graduate Guarantee Program" may be initiated by the graduate by contacting the dean of technical education or division chairman within 90 days of the graduate's initial employment.

Texas Common Course Numbering System

In the past, transferring credits from one college to another meant trying to match comparable courses. Since every college had its own scheme for abbreviating its courses, this process was often complicated and time consuming for both students and advisers.

In the common course numbering system, participating institutions have signed agreements accepting a standard numbering system for commonly transferred academic courses. This system ensures that if the student takes the courses the receiving institution designates as common, then the courses will be accepted in transfer and be treated as if they had actually been taken on the receiving institution's campus.

The common course number has a standardized four-letter prefix followed by a four-digit number. The four-letter prefix identifies the subject area. For example, ENGL is the common prefix for English courses, while COSC is the common prefix for computer science courses. The four-digit number following the prefix identifies specific courses within the subject area.

Common Number	Name of Course
ENGL 1301	Composition and Rhetoric
ENGL 2327	American Literature I
MATH 1314	College Algebra
CHEM 1411	General Chemistry I

Each digit in the four-digit sequence gives additional information about the course. The first digit identifies the course as either freshman level (1) or sophomore level (2). The second digit identifies the number of credit hours students earn upon completing the course. Most often this digit will be a 1, 2, 3, or 4. The final two digits serve to establish the sequence in which courses are generally taken. Thus, French I — FREN 1411 is taken before French II — FREN 1412. Courses beginning in "0", such as ENGL 0309, are developmental and do not count toward degrees.

The Texas Higher Education Coordinating Board Rule 5.372 requires that each institution of higher education shall identify in its undergraduate catalog each lower division course that is substantially equivalent to an academic course listed in the current edition of the Community College General Academic Course Guide Manual. In this catalog these courses are identified with a "+" and core curriculum courses are marked with an "**".

The Workforce Education Course Manual (WECM)

The WECM is the Texas Higher Education Coordinating Board's official statewide inventory of workforce education courses. This manual is a web-based inventory of current workforce education courses available for use by public two-year colleges.

Service Learning Program

Blinn College offers Service Learning options to promote active learning, to encourage student engagement, to enable students to see the relevance of the academic subject to the real world, to increase student interactions with the community, and to develop civic responsibility. Service Learning combines community service with classroom instruction focusing on critical, reflective thinking and civic responsibility to engage students. Service Learning involves students in activities that address local needs while developing professional and/or academic skills. Service Learning is both a type of program and a philosophy of education - providing avenues for meaningful student service while reflecting established research on the effectiveness of experience based learning and student engagement. Students successfully completing designated courses that include a service learning component receive a service designation code on their academic transcript and may qualify for a special service learning cord of distinction upon graduation from Blinn College. For more information about Blinn's Service Learning program visit the website at <http://www.blinn.edu/servicelearning/index.htm>.

In January 2011, the Carnegie Foundation for the Advancement of Teaching selected Blinn College to be among the 115 U.S. colleges and universities nationwide awarded the Carnegie Community Engagement Classification for 2010. Blinn is one of six community colleges nationally selected for this designation. In order to be selected, Blinn provided descriptions and examples of institutionalized practices of community engagement that showed alignment to our mission, culture, leadership, resources and practices - all applications must show community service focus in both Curricular Engagement and Outreach and Partnerships. Blinn students and faculty participating in Service Learning enhanced courses have made a substantial contribution to furthering the College's commitment to individual and community enhancement through educational excellence. Blinn College is proud to be designated a Carnegie Community Engagement institution. The Service Learning program has also earned Blinn College a distinguished place on The President's Higher Education Community Service Honor Roll for five years. For more information about the Carnegie designation and a complete list of Community Engagement institutions, visit their website at www.carnegiefoundation.org

Distance Learning at Blinn College

Distance Learning courses are those in which the majority (50% or more) of the instruction takes place when the instructor and student(s) are not in the same place. There are three types of distance learning courses at Blinn College: Online (Internet), Blended (Hybrid), and Interactive Video courses. The objectives and content of distance learning courses are the same as those offered in a traditional classroom setting. Although these courses allow students flexibility, they require a great deal of **self-discipline** and **self-motivation**. Students must have effective time management skills and be able to allocate sufficient time to complete the required coursework. Students are encouraged to test their suitability for distance learning courses by taking the free SmarterMeasure assessment at <http://www.blinn.edu/disted/students/index.htm>

Some distance learning courses may require specific software and/or hardware. To access Online and Blended courses from off-campus sites, a student must have access to a computer with a broadband Internet connection. Please visit the

Blinn College Distance Learning website at <http://www.blinn.edu/disted/> for additional information.

Online (Internet) Courses

Students taking Online (Internet) courses work within a virtual classroom environment using the learning management system called eCampus. This system allows students to interact with their instructor and fellow classmates using a variety of tools. In the course schedule, Online (Internet) course section numbers begin with an "N."

It should be noted that Online (Internet) courses may have mandatory face-to-face sessions, such as proctored tests, orientation, review, and laboratory, which total no more than 15% of the instructional time. For additional information, students should review the respective course syllabus.

Blended (Hybrid) Courses

A Blended (Hybrid) course is one in which the majority (more than 50 percent but less than 85 percent) of the planned instruction occurs when the students and instructor(s) are not in the same place. Students are required to attend the scheduled face-to-face class sessions in addition to the required online course sessions facilitated through the learning management system, eCampus. For additional information, students should review the respective course syllabus. In the course schedule, Blended (Hybrid) course section numbers begin with a "B."

Interactive Video Courses

An Interactive Video course is one in which the instructor originates the course on one campus and the students are located at another site or campus (remote sites). The course schedule specifies the times and meeting location(s) of these courses. In the course schedule, Interactive Video course section numbers begin with a "V."

TEACH Program

The Blinn College TEACH Program provides professional training for persons who hold a bachelor's degree from an accredited college or university with a solid foundation in their chosen teaching area. Upon successful completion of the program, participants will be certified to teach in Texas. The TEACH program is a cooperative effort between Blinn College and the school districts in its service area that provides high quality, affordable teacher certification to assist in meeting area school districts' personnel needs. For more information go to <http://www.blinn.edu/blinnteach>.

Accreditation Agencies For Health Sciences Certificates And DegreesAssociate Degree Nursing Program:

AAS - ADN (RNSG)

AAS - LVN-Transition (RNST)

Accreditation Commission for Education in Nursing (ACEN)

Dental Hygiene Program:

AAS - Dental Hygiene (DHYG)

American Dental Association (ADA)

Emergency Medical Services Program:

AAS - EMS (EMSE)

Certificate - Paramedic Technology (EMSC)

MSAA - EMT-Basic (MEMS)

Commission on Accreditation of Allied Health Education Programs (CAAHEP)

Fire Science Program:

AAS - Fire Science Technology (FIRS)

Certificate - Fire Science Technology (FIRC)

International Fire Service Accreditation Congress (IFSAC)

Health Information Technology Program:

AAS - Health Info Technology (HITT)

Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)

Physical Therapist Assistant Program:

AAS - PTA (PHTH)

Commission on Accreditation in Physical Therapy Education (CAPTE)

Radiologic Technology Program:

AAS - Rad Tech (RADR)

Joint Review Committee on Education in Radiologic Technology (JRCERT)

Veterinary Technology Program:

AAS - Vet Tech (VTHT)

American Veterinary Medical Association (AVMA)

Vocational Nursing Program:

Certificate - Vocational Nursing (VNSC)

Texas Board of Nursing (BON)

Certified Nurse Aide:

Dept of Aging and Disability Services (DADS)

Certified Medication Aide:

Dept of Aging and Disability Services (DADS)

Accreditation Agencies for Workforce Education CertificatesCertified Nurse Aide

Texas Department of Aging and Disability Services

Certified Medication Aide

Texas Department of Aging and Disability Services

Construction, Electrical and HVAC

National Center for Construction Education and Research

Electrical and HVAC Continuing Education

Texas Department of Licensing and Registration

CPR

American Heart Association

Machinist Program

National Institute of Metalworking Skills

Apprenticeship Program, Electrical and Industrial Maintenance

US Department of Labor

Certified Classes

Texas Workforce Commission

Available Programs in Technical Education Degrees, Certificates and Marketable Skills

Program	Degree	Certificate	Marketable Skills Achievement Award	Page No.
BUSINESS				118
Accounting	•	•		118
Business Administration and Management	•			119
Hospitality Management		•		119
Legal Assistant (Paralegal)	•	•	•	120
Small Business Management	•	•		121
Real Estate		•		122
INFORMATION TECHNOLOGY				123
Computer Information Technology	•	• (3)	•	123
Administrative Assistant	•	•		126
Digital Publishing	•	•		127
Software Specialist		•		128
PUBLIC SERVICE				130
Child Development	•	•	• (2)	130
Criminal Justice	•	• (2)		132
Law Enforcement Technology	•			133
HEALTH SCIENCES				135
Associate Degree Nursing	•			135
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Fire Science	• (3)	• (2)		142
Health Information Technology *				145
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Workforce Education				156
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Crosswalk for Technical Education Course Remediation				115

Note: For the most up-to-date Technical and Workforce Education degree plans, certificate plans, marketable skills achievement awards, and course descriptions – please refer to our online catalog at: www.blinn.edu using the drop down “Blinn A-Z” menu select “catalog” and then the area of interest.

* **Not accredited by CAHIIM**

EXPERIENTIAL LEARNING AND PROFESSIONAL CERTIFICATION

Blinn College awards credit to students for experiential learning and professional certificates in three programs: Criminal Justice, Emergency Medical Services, and Fire Science. Credit for experiential learning and professional certification is not currently awarded in any other programs. Students in the College's Criminal Justice, Emergency Medical Services, and Fire Science Applied Science programs will receive credit as noted below.

Criminal Justice

In order for a student to receive college credit from nine (9) up to twenty-two (22) hours for experiential learning, the individual must show documentation of the successful completion of a TCLEOSE (Texas Commission on Law Enforcement Officer Standards and Education) approved basic police academy from 1985 to the present. A student that attended the basic police academy prior to 1985 will need to meet with the program coordinator to discuss what, if any, hours might apply. The following courses are articulated for basic police academy credit: CJSA 1312, CJSA 1322, CJSA 1327, CJLE 2420, CJLE 2421, CJLE 2522. The courses may only be applied to an AAS Criminal Justice Technology degree or an AAS Law Enforcement Technology degree. The student must also provide documentation of successful passage of the Texas Peace Officer Exam. As of fall 2007, students and new recruits may on their own, or through their hiring law enforcement agency, enroll in the police academy courses. The student can be concurrently enrolled in six (6) hours but must complete six (6) hours at Blinn College before requesting credit for experiential learning that is quantified by the successful passing of a state or national certification exam.

Emergency Medical Service

In order for a student to receive seven (7) hours of college credit for experiential learning, for coursework that was taken through a non-college based program, the student must show documentation of the successful completion of a state approved EMT Basic course and show proof of current certification under the National Registry of Emergency Medical Technicians (NREMT) and/or current certification as an EMT-Basic under the Texas Department of State Health Services. Courses for which credit will be awarded are: EMSP 1501 and EMSP 1260. Certification as EMT-B implies successful completion of state approved EMT-Basic course and higher level of certification, such as Paramedic, may be accepted for this purpose. The student can be concurrently enrolled in six (6) hours but must complete six (6) hours at Blinn College before requesting credit for experiential learning that is quantified by the successful passing of a state or national certification exam.

Fire Science

In order for a student to receive twenty-five (25) hours of experiential learning credit, for coursework that was taken through a non-college based program, the student must show documentation of successful completion of an International Fire School Accreditation Congress (IFSAC) and/or Texas Commission on Fire Protection accredited fire school program or a Pro board Certification or an Advanced Certification through the State Fireman and Fire Marshals Association and show proof of current certification. The curriculum of this program must contain the equivalent of the following certifications: Fire Fighter I, Fire Fighter II, Hazardous Materials Awareness and Hazardous Materials Operations. Courses for which credit will be awarded are: FIRS 1103, FIRS 1301, FIRS 1407, FIRS 1313, FIRS 1319, FIRS 1423, FIRS 1329 and FIRS 1433. These courses will apply to an AAS in Fire Science. The student must also provide proof of current certification by a certifying body in the above specialties. The student can be concurrently enrolled in six (6) hours but must complete six (6) hours at Blinn College before requesting credit for experiential learning that is quantified by the successful passing of a state or national, or international certification exam.

Procedure for Evaluation and Acceptance of Credit

The student will initiate the petitioning process by providing the appropriate Program Coordinator or Director with official documentation of the successful completion of the training along with all required certifications. The program coordinator/director will complete a course substitution form detailing the request for credit. This form, along with the official documentation, will be sent to the Division Dean, and then Vice President for Instruction. After approval at each of these levels, the file will be sent to the Registrar for acceptance. The courses will be entered in a similar manner as other transferred courses.

CROSSWALK FOR TECHNICAL EDUCATION COURSE REMEDIATION

Course No.	Developmental Reading and/or Writing Sequence Required (0305, 0306), (0320, 0321)(Yes or No)	Prerequisite (P)	Developmental Math Sequence Required (0309, 0310, 0312) (Yes or No)	Prerequisite (P)	Study Skills Course (STDY 0311) (Yes or No) (P)
ACNT 1303	Yes - two courses, if applicable, in Reading	READ 0304 (P); READ 0305 (P). Must complete READ 0305 before enrollment in ACNT 1303	Yes-one course, if applicable, in Math —	MATH 0309 (P). Must complete MATH 0309 before enrollment in ACNT 1303 —	Yes (P) - if not college ready in Reading (0305) and/or Math (0309), in levels specified. Must complete before enrollment in ACNT 1303
BMGT 2305	Yes - three courses, if applicable, two courses in Reading and one course in Writing	READ 0304 (P); READ 0305 (P); ENGL 0320 (P). Must complete READ 0305 and ENGL 0320 before enrollment in BMGT 2305	—	—	—
CDEC 1303 (PreReq PILOT)	Yes - one course, if applicable, in Writing	ENGL 0320 (P). Must complete ENGL 0320 before enrollment in CDEC 1303	—	—	—
CDEC 1311 (PreReq PILOT)	Yes - two courses, if applicable, in Reading	READ 0304 (P); READ 0305 (P). Must complete READ 0305 before enrollment in CDEC 1311	—	—	—
CDEC 1354 (PreReq PILOT)	Yes - two courses, if applicable, in Reading	READ 0304 (P); READ 0305 (P). Must complete READ 0305 before enrollment in CDEC 1354	—	—	—
CDEC 2307	—	—	Yes, one course, if applicable, in Math	MATH 0309 (P). Must complete MATH 0309 before enrollment in CDEC 1357	—
CDEC 2367	—	—	Yes, three courses, if applicable, in Math	Must complete MATH 0309, 0310, 0312 before enrollment in CDEC 2367	—
TECA 1303	Yes - three courses, if applicable, two courses in Reading and one course in Writing	READ 0304 (P); READ 0305 (P); ENGL 0320 (P). Must complete READ 0305 and ENGL 0320 before enrollment in TECA 1303	—	—	—
TECA 1311	Yes - three courses, if applicable, two courses in Reading and one course in Writing	READ 0304 (P); READ 0305 (P); ENGL 0320 (P). Must complete READ 0305 and ENGL 0320 before enrollment in TECA 1311	—	—	—
TECA 1318	—	—	Yes - one course, if applicable, in Math	MATH 0310 (P). Must complete MATH 0310 before enrollment in TECA 1318	—
TECA 1354	Yes - three courses, if applicable, two courses in Reading and one course in Writing	READ 0304 (P); READ 0305 (P); ENGL 0320 (P). Must complete READ 0305 and ENGL 0320 before enrollment in TECA 1354	Yes - one course, if applicable, in Math	MATH 0312. Must complete MATH 0312 before enrollment in CDEC 2367	—

Course No.	Developmental Reading and/or Writing Sequence Required (0305, 0306) (0320, 0321) (Yes or No)	Prerequisite (P)	Developmental Math Sequence Required (0309, 0310, 0312) (Yes or No)	Prerequisite (P)	Study Skills Course (Yes or No) (P)
ITNW 1325	Yes - three courses, if applicable, in Reading	READ 0304 (P); READ 0305 (P); READ 0306 (P). Must complete READ 0306 before enrollment in ITNW 1325	Yes - one course, if applicable, in Math	MATH 0309 (P). Must complete 0309 before enrollment in ITNW 1325	Yes, (P) if below course remediation levels in either Reading or Math, then student must complete 0311 before enrollment in ITNW 1325
ITSC 1325	Yes - three courses, if applicable, in Reading	READ 0304 (P); READ 0305 (P); READ 0306 (P). Must complete READ 0306 before enrollment in ITSC 1325	Yes-one course, if applicable, in Math	MATH 0309 (P). Must complete MATH 0309 before enrollment in ITSC 1325	Yes, (P) if below course remediation levels in either Reading or Math, then student must complete 0311 before enrollment in ITSC 1325
EMSP 1260	Yes - three courses, if applicable, in Reading and one course in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P). Must complete READ 0306 and ENGL 0320 before enrollment in EMSP 1260	Yes-two courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P). Must complete MATH 0310 before enrollment in EMSP 1260	Yes, (P) if below course remediation levels in either Reading or Math, then student must complete 0311 before enrollment in EMSP 1260
EMSP 1501	Yes - three courses, if applicable, in Reading and one course in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P). Must complete READ 0306 and ENGL 0320 before enrollment in EMSP 1260	Yes-two courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P). Must complete MATH 0310 before enrollment in EMSP 1260	Yes, (P) if below course remediation levels in either Reading or Math, then student must complete 0311 before enrollment in EMSP 1260
EMSP 1338	Yes - two courses, if applicable, in Reading and one course in Writing	READ 0304 (P); READ 0305 (P); ENGL 0320 (P). Must complete READ 0305 and ENGL 0320 before enrollment in EMSP 1260	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in EMSP 1338	
EMSP 1355	Yes - two courses, if applicable, in Reading and one course in Writing	READ 0304 (P); READ 0305 (P); ENGL 0320 (P). Must complete READ 0305 and ENGL 0320 before enrollment in EMSP 1260	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in EMSP 1355	
EMSP 1356	Yes - five courses, if applicable, three courses in Reading and two courses in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P); ENGL 0321 (P). Must complete READ 0306 and ENGL 0321 before enrollment in EMSP 1356	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in EMSP 1356	
EMSP 2143	Yes - five courses, if applicable, three courses in Reading and two courses in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P); ENGL 0321 (P). Must complete READ 0306 and ENGL 0321 before enrollment in EMSP 2143	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in EMSP 2143	
EMSP 2260	Yes - five courses, if applicable, three courses in Reading and two courses in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P); ENGL 0321 (P). Must complete READ 0306 and ENGL 0321 before enrollment in EMSP 2260	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in EMSP 2260	
EMSP 2261	Yes - five courses, if applicable, three courses in Reading and two courses in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P); ENGL 0321 (P). Must complete READ 0306 and ENGL 0321 before enrollment in EMSP 2261	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in EMSP 2261	

Course No.	Developmental Reading and/or Writing Sequence Required (0305, 0306) (0320, 0321) (Yes or No)	Prerequisite (P)	Developmental Math Sequence Required (0309, 0310, 0312) (Yes or No)	Prerequisite (P)	Study Skills Course (Yes or No) (P)
EMSP 2330	Yes - five courses, if applicable, three courses in Reading and two courses in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P); ENGL 0321 (P). Must complete READ 0306 and ENGL 0321 before enrollment in EMSP 2330	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in EMSP 2330	
EMSP 2338	Yes - five courses, if applicable, three courses in Reading and two courses in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P); ENGL 0321 (P). Must complete READ 0306 and ENGL 0321 before enrollment in EMSP 2338	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in EMSP 2338	
EMSP 2348	Yes - five courses, if applicable, three courses in Reading and two courses in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P); ENGL 0321 (P). Must complete READ 0306 and ENGL 0321 before enrollment in EMSP 2348	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in EMSP 2348	
EMSP 2362	Yes - five courses, if applicable, three courses in Reading and two courses in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P); ENGL 0321 (P). Must complete READ 0306 and ENGL 0321 before enrollment in EMSP 2362	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in EMSP 2362	
EMSP 2434	Yes - five courses, if applicable, three courses in Reading and two courses in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P); ENGL 0321 (P). Must complete READ 0306 and ENGL 0321 before enrollment in EMSP 2434	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in MSP 2434	
EMSP 2444	Yes - five courses, if applicable, three courses in Reading and two courses in Writing	READ 0304 (P); READ 0305 (P); READ 0306 (P); ENGL 0320 (P); ENGL 0321 (P). Must complete READ 0306 and ENGL 0321 before enrollment in EMSP 2444	Yes-three courses, if applicable, in Math	MATH 0309 (P); MATH 0310 (P); MATH 0312 (P). Must complete MATH 0312 before enrollment in EMSP 2444	
HITT 1305	Yes - two courses, if applicable, in Reading	READ 0304 (P); READ 0305 (P). Must complete READ 0305 before enrollment in HITT 1305.			
POFT 1301	Yes - two courses, if applicable, in Reading	READ 0304 (P); READ 0305 (P). Must complete READ 0305 before enrollment in POFT 1301			
POFT 1319	Yes - two courses, if applicable, in Reading	READ 0304 (P); READ 0305 (P). Must complete READ 0305 before enrollment in POFT 1319			
POFT 1325	Yes - two courses, if applicable, in Reading	READ 0304 (P); READ 0305 (P). Must complete READ 0305 before enrollment in POFT 1325			

BUSINESS PROGRAMS

**Accounting, Business Administration and Management, Hospitality Management,
Legal Assistant, Real Estate, Small Business Management**

Accounting Certificate (Brenham and Bryan)

This program allows students the necessary skills to obtain entry -level employment in accounting. Emphasis is placed on basic accounting, spreadsheets, word processing, and data entry. Course work for this certificate transfers to all AAS Business/Accounting programs.

The Accounting certificate is awarded for successful completion of the 30 credit hours as outlined below. Students who desire a more comprehensive program should consider the Associate of Applied Science in Accounting program.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
ACNT 1303#	3	BUSG 2309#	3
BCIS 1305+	3	BMGT 2388#	3
BUSI 1301+	3	HRPO 2301#	3
BUSI 1307+	3	BMGT 2305#	3
ENGL 1301+	3	ACNT 1313#	3
 15	 15
		TOTAL HOURS: 30

AAS Degree in Accounting (Bryan)

Accounting is the language of business. It translates and communicates the movement of resources throughout business systems. Accounting measures the performance and status of the organization by analyzing, classifying, recording, reporting and interpreting each transaction using acceptable accounting practices and procedures. Without accurate and timely accounting, management of the organization is virtually impossible.

The Associate of Applied Science in Accounting degree is awarded for successful completion of the 60 credit hours as outlined below. Graduates in this program will be well qualified to perform as various financial record processors such as bookkeepers, accounting and auditing clerks, as well as payroll and billing clerks. Students who desire a less comprehensive program should consider the Accounting Technology certificate program.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
BCIS 1305+	3	IMED 2309#	3
ACNT 1303#	3	HRPO 2301#	3
BUSI 1301+	3	BMGT 2305#	3
BUSI 1307+	3	ACNT 1313#	3
ENGL 1301+	3	Any MATH Course+	3
 15	 15

Second Year

Semester III		Semester IV	
Subject	Semester Hrs.	Subject	Semester Hrs.
ACCT 2301+	3	Any Humanities Elective+	3
BUSI 2301+	3	ACCT 2302+	3
HRPO 2307#	3	BUSG 2309#	3
Any Speech Course+	3	BMGT 2388#	3
GOVT 2305+ or GOVT 2306+	3	ACNT 1391# or BUSA 1313# or RELE 1307#	3
15	15
		TOTAL HOURS:	60

AAS Degree in Business Administration and Management (Brenham and Bryan)

Every business, organization, and group needs effective leaders to plan, organize, lead and control the many activities that affect business today. The Business Administration and Management degree program provides student with the latest management techniques and skills. This program is designed for students seeking first-line management positions as well as those students looking to update their talents.

The Associate of Applied Science in Business Administration and Management degree is awarded for successful completion of the 60 credit hours as outlined below. Graduates in this program will be well qualified for administration and management of various areas such as entrepreneurship, manufacturing, construction, retail, service, personnel, general office, and other related fields.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
ACNT 1303#	3	ACNT 1313#	3
BUSI 1301+	3	HRPO 2301#	3
BUSI 1307+	3	BMGT 2305#	3
BCIS 1305+	3	BMGT 1327#	3
ENGL 1301+	3	Any MATH Course+	3
15	15

Second Year

Semester III		Semester IV	
Subject	Semester Hrs.	Subject	Semester Hrs.
BUSI 2301+	3	<u>AnyTwoCourses:</u> Business, Accounting, Economics	
Any Speech Course+	3	or Real Estate Course	6
Any Humanities Course+	3	BUSG 2309#	3
IBUS 1305#	3	BMGT 2388#	3
GOVT 2305+ or GOVT 2306+	3	Any Behavioral Science Course+	3
15	15
		TOTAL HOURS:	60

Hospitality Management Certificate (Bryan)

This program offers students a basic background in hotel, restaurant, and event operations which are fundamental to all aspects of the hospitality industry. The hospitality industry in the Brazos Valley, and across the state, continues to grow at a rapid rate resulting in an increased demand for qualified people to staff available jobs.

The Hospitality Management certificate is awarded for successful completion of the 30 credit hours as outlined below. Graduates in this program will be ready for career opportunities in the hospitality industry including restaurants, hotels, motels, conference centers, bed and breakfasts, retirement facilities and hospitals.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
ACNT 1303#	3	HAMG 2330#	3
BUSI 1301+	3	HRPO 2301#	3
BCIS 1305+	3	MRKG 1311#	3
HAMG 1321#	3	BUSG 2309#	3
BUSI 2301#	3	HAMG 2388#	3
15	15
		TOTAL HOURS:	30

AAS Degree in Legal Assistant (Paralegal) (Bryan)

Graduates of this program are prepared to assist attorneys in the delivery of legal services. A Legal Assistant performs legal research, assists in gathering facts, prepares documents, and does general administrative work at the direction and under the supervision of a lawyer. The skills of the Legal Assistant are such that the work performed would otherwise have to be accomplished by a licensed attorney. Program graduates are eligible to apply for certification from the National Association of Legal Assistants. The program outline provided below represents a logical, rational sequence. Students are urged to adhere to this recommended program outline. Some sequence modifications may be required to accommodate students enrolled in developmental courses and students transferring credits from other institutions. Modifications may also be required if students enter in the spring semester, or enroll as a part-time student. Any such sequence modifications should preserve, as closely as possible, the recommended course sequence.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
ENGL 1301+	3	BMGT 2305#	3
LGLA 1345#	3	Any MATH course 1000 or higher	3
LGLA 1307#	3	ACNT 1303# or ACCT 2301+	3
LGLA 1303#	3	LGLA 1305#	3
Program Elective (listed below)	3	Program Elective (listed below)	3
	15		15

Second Year

Semester III		Semester IV	
Subject	Semester Hrs.	Subject	Semester Hrs.
Any Social/Behavioral Science Course+	3	Any Humanities/Fine Arts Course+	3
ACNT 1313# or BUSI 2301+ or BUSI 2371+	3	BCIS 1305+	3
GOVT 2305+ or GOVT 2306+	3	Program Elective (listed below)	3
LGLA 2313#	3	LGLA 1355#	3
Program Elective (listed below)	3	LGLA 2388#	3
	15		15
		TOTAL HOURS:	60

Students may choose from the following as “program electives”: LGLA 1353#, LGLA 2303#, LGLA 1351#, LGLA 2307#, LGLA 2337#, CRIJ 1306+ or CRIJ 1310+ (Students may use a maximum of one CRIJ course as a program elective)

Legal Office Certificate (Bryan)

Completers of this certificate can seek employment in a variety of entry-level jobs in legal offices, title companies, county or governments, and legal departments or educational and business institutions/companies. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or a comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/or before registering for certain courses.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
LGLA 1307#	3	Any MATH course 1000 or higher	3
LGLA 2313#	3	LGLA 1305#	3
LGLA 1303#	3	LGLA 2307# (Spring Only)	3
ACNT 1303# or ACCT 2301+	3	LGLA 2388#	3
LGLA Selective#	3	BCIS 1305+	3
	15		15
		TOTAL HOURS:	30

Marketable Skills Achievement Award in Mediation

Semester I	
Subject	Semester Hrs.
LGLA 1307#	3
LGLA 1345# or LGLA 1355#	3
LGLA 2337#	3
	TOTAL HOURS:

Note: The State of Texas mandates that a person desiring mediation “status” must attend 40 clock hours of mediation training; therefore, excessive absences in this course (LGLA 2337) will result in the Program Coordinator being unable to certify training completion. Mediation is a dispute resolution procedure that includes a third party who leads the disputants to their own solution, without a judge making a

decision. Mediation can be a formal process with lawyers or contractors, or an informal procedure with corporate or in-house mediators.

The Marketable Skills Achievement Award in Mediation is designed to provide entry-level skills for mediators. The program is especially suited for people who would like to mediate employment, landlord-tenant, neighborhood, and other interpersonal disputes. Mediation training can provide the student with opportunities to: augment income and skills, qualify for court appointments, assist families in crisis, develop new systems for workplace disputes, protect business reputations and assets, and help litigants save costs and risks of a trial.

AAS Degree in Small Business Management (Bryan)

The Small Business Management program provides students an in-depth understanding of how to start and operate a small business. Students will learn to prepare a business plan, raise capital, accounting strategies, cash flow requirement, human resources, and marketing. Graduates in this program will be well qualified for career opportunities in entrepreneurship, management and related fields.

The Associate of Applied Science in Small Business Management degree is awarded for successful completion of the 60 credit hours as outlined below. Students who desire a less comprehensive program should consider the Small Business Management certificate program.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
BCIS 1305+	3	BMGT 1327#	3
ACNT 1303#	3	ACNT 1313#	3
BUSI 1301+	3	HRPO 2301#	3
BUSI 1307+	3	BMGT 2305#	3
ENGL 1301+	3	MATH 1332+ or MATH 1324+ or MATH 1314+	3
	15		15

Second Year

Semester III		Semester IV	
Subject	Semester Hrs.	Subject	Semester Hrs.
MRKG 2333#	3	BUSG 2309#	3
BUSI 2301+	3	BMGT 2388#	3
MRKG 1311#	3	Any Speech Course+	3
Any Humanities Course+	3	HRPO 2307#	3
GOVT 2305+ or GOVT 2306+	3	IMED 2309#	3
	15		15
		TOTAL HOURS:	60

Small Business Management Certificate (Bryan)

The Small Business Management certificate is designed to provide students a basic understanding of how to start and operate a small business. Emphasis is placed on preparing a business plan, accounting strategies, human resources, and marketing.

The Small Business Management certificate is awarded for successful completion of the 33 credit hours as outlined below. Students who desire a more comprehensive program should consider the Associate of Applied Science in Small Business Management program.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
ACNT 1303#	3	ACNT 1313#	3
BUSI 1301+	3	BUSG 2309#	3
BUSI 1307+	3	BMGT 2388#	3
BCIS 1305+	3	HRPO 2301#	3
ENGL 1301+	3	BMGT 2305#	3
	15	MATH 1332+ or MATH 1324+ or MATH 1314+	3
			18
		TOTAL HOURS:	33

Real Estate Certificate (Bryan)

The Real Estate certificate program is designed to provide basic employment skills for individuals seeking positions in real estate, as well as to upgrade the skills of those presently employed in the industry. Real estate courses are offered online and throughout the day and evening. RELE courses satisfy the education requirements of the Texas Real Estate Commission for salesperson licenses. Career opportunities in real estate include sales, brokerage, appraisal, finance, property development, counseling, education, and insurance. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/or before registering for certain courses.

Subject	Semester Hrs.	Subject	Semester Hrs.
RELE 1406#.....	4	Any Real Estate Course#	3
RELE 1211#.....	2	RELE 1219# *	2
RELE 2201#.....	2	RELE 1200# *	2
8	7
		TOTAL HOURS:	15

* Pending approval, see online catalog for latest updates.

Real Estate (RELE) courses are core courses for the Texas Real Estate License.

INFORMATION TECHNOLOGY PROGRAMS

Computer Information Technology

(Information Technology Administrator, Microsoft Specialist, UNIX Specialist, Web Specialist)

Information Management

(Administrative Assistant, Digital Publishing)

Computer Information Technology

Program Objectives

The Computer Information Technology Program is designed to prepare students for a career in the area of computer network administration. This multi-exit program provides students with technical workplace and academic skills as well as critical thinking, problem solving skills, and communication skills. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or a comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/or before registering for certain courses.

AAS Degree in Information Technology Administrator (Bryan)

The Information Technology Administrator will be able to design, construct and manage heterogeneous multi-user wired/wireless computer networks. The administrator will be able to specify computer hardware and software, integrate them and upgrade network systems. The administrator will be able to manage and document networked and stand-alone systems. The administrator will be able to design, build, and maintain complex database driven web sites.

First Year

First Fall Semester Prerequisites: Tier 0 Courses

Subject	Semester Hrs.
IMED 1316#	3
ITNW 1325#	3
ITSC 1325#	3
.....	9

First Spring Semester: Tier 1 Courses

Subject	Semester Hrs.
ITNW 1454#	4
ITSC 1407#	4
ITSE 2409#	4
.....	12

First Summer Session

Subject	Semester Hrs.
ENGL 1301+	3
MATH 1314+ or MATH 1324+	3
ITSY 1342#	3
.....	9

Second Year

Second Fall Semester: Tier 2 Courses

Subject	Semester Hrs.
ITNW 1453#	4
ITSC 2437#	4
ITSE 2402#	4
.....	12

Second Spring Semester: Tier 3 Courses

Subject	Semester Hrs.
ITNW 2435#	4
ITNW 2459#	4
ENGL 2311+	3
.....	11

Second Summer Session

Subject	Semester Hrs.
ITNW 2364#	3
Any Speech Course+	3
Any Social or Behavioral Science Course+	3
.....	9

TOTAL HOURS: 62

Microsoft Specialist Certificate (Bryan)

The Microsoft Specialist is a concentration on the latest desktop and server operating system offered by Microsoft. The Microsoft Specialist will be able to select, install, and maintain the current desktop and operating system offered by Microsoft Corporation. The Microsoft Specialist will also be able to develop web sites, databases, and support computer networks.

First Year**First Fall Semester Prerequisites: Tier 0 Courses**

Subject	Semester Hrs.
IMED 1316#	3
ITNW 1325#	3
ITSC 1325#	3
.....	9

First Spring Semester: Tier 1 Courses

Subject	Semester Hrs.
ITNW 1454#	4
ITSE 2409#	4
ENGL 1301+	3
.....	11

First Summer Session

Subject	Semester Hrs.
ITSY 1342#	3
.....	3

Second Year**Second Fall Semester: Tier 2 Courses**

Subject	Semester Hrs.
ITNW 1453#	4
MATH 1314# or MATH 1324+	3
.....	7

Second Spring Semester: Tier 3 Courses

Subject	Semester Hrs.
ITNW 2459#	4
.....	4

Second Summer Session

Subject	Semester Hrs.
ITNW 2364#	3
.....	3
TOTAL HOURS:	37

UNIX Specialist Certificate (Bryan)

The UNIX Specialist is a concentration on the latest open source desktop and server operating systems. The UNIX Specialist will be able to select, install, and maintain the current open source desktop and server operating system. The UNIX Specialist will also be able to develop web sites, databases, and support computer networks.

First Year**First Fall Semester Prerequisites: Tier 0 Courses**

Subject	Semester Hrs.
ITNW 1325#	3
ITSC 1325#	3
ITSE 2409#	4
.....	10

First Spring Semester: Tier 1 Courses

Subject	Semester Hrs.
ITSC 1407#	4
ENGL 1301+	3
MATH 1314+ or MATH 1342+	3
.....	10

First Summer Session

Subject	Semester Hrs.
ITSY 1342#	3
.....	3

Second Year**Second Fall Semester: Tier 2 Courses**

Subject	Semester Hrs.
ITNW 2435#	4
ITSC 2437#	4
.....	8

Second Spring Semester: Tier 3 Courses

Subject	Semester Hrs.
ITNW 2459#	4
.....	4

Second Summer Session

Subject	Semester Hrs.
ITNW 2364#	3
.....	3
TOTAL HOURS:	38

Web Specialist Certificate (Bryan)

The Web Specialist is a concentration on the design, development, and maintenance of database driven web sites. The Web Specialist will also be able to select, install, and maintain current open source web servers. The Web Specialist will develop web sites, databases, and support basic computer networks.

First Year**First Fall Semester Prerequisites: Tier 0 Courses**

Subject	Semester Hrs.
IMED 1316#	3
ITSC 1325#	3
ITNW 1325#	3
.....	9

First Spring Semester: Tier 1 Courses

Subject	Semester Hrs.
ITSC 1407#	4
ITSE 2409#	4
ENGL 1301+	3
.....	11

First Summer Session

Subject	Semester Hrs.
ITSY 1342#	3
.....	3

Marketable Skills Achievement Award in Computer Information Technology (Bryan)

The Marketable Skills Achievement Award is a concentration in creating interactive web pages; assembling and upgrading personal computers (hardware and software setup, configuration and troubleshooting); and network device installation and operation (cabled and wireless transmission). Students can achieve entry-level positions in personal computer servicing upon completion of the Award. These classes also act as pre-requisites for a certificate or degree in Computer Information Technology.

First Year**Semester I**

Subject	Semester Hrs.
ITSC 1325#	3
ITNW 1325#	3
IMED 1316#	3
TOTAL HOURS:	9

Information Management

The Information Management Program is designed for students interested in the flow of information in the office from creation to processing to storage. Within the program are two degrees: Administrative Assistant and Digital Publishing. Please note that due to frequent technological changes in the workplace, these courses (ARTC 1313, 2313; ARTV 1351; ITSW 1301, 1304, 1307, 1310; POFI 2340; POFT 2331) MUST have been successfully completed during the last five (5) years, or be retaken for applicable Information Management degree and certificate awards. (Five years are measured from the approval of the award/graduation application submission that contains the specified courses). Program Coordinator review of this requirement may be possible for students with extenuating and encompassing recent work experience.

Credit toward an Associate of Applied Science Degree in the Information Management Program may be awarded upon successful completion of all parts of the Certified Professional

Second Year**Second Fall Semester: Tier 2 Courses**

Subject	Semester Hrs.
ITSE 2402#	4
MATH 1314+ or MATH 1324+	3
.....	7

Second Spring Semester: Tier 3 Courses

Subject	Semester Hrs.
ITNW 2459#	4
.....	4

Second Summer Session

Subject	Semester Hrs.
ITNW 2364#	3
.....	3
TOTAL HOURS:	37

Workplace Competencies: PC Tech Support (Schulenburg)

Completers of these 5 courses prepare for the A+ certification exam. This program is designated to assist students in entering the workplace as a personal technician.

First Year**Courses**

Subject	Semester Hrs.
ITSC 1325#	3
ITNW 1454#	4
ITNW 1425#	4
ITSY 1342#	3
BMGT 2305# or POFT 2312#	3
TOTAL HOURS:	17

Secretary (CPS) Exam. The courses for which the credit will be granted are:

POFT 1319	Records & Information Management I	
ARTC 1313	Digital Publishing I	POFT 2386
	Internship	
ACNT 1303	Introduction to Accounting	POFT 1301
	Business English I	

The number of course credits that will apply toward graduation will vary depending on the particular program and option selected. The maximum number of credits granted will not exceed 15 credit hours for the certificate or the AAS degree. In order to receive credit, the applicant must:

Request direct notification be given to the Registrar of the College by the Institute for Certifying Secretaries that the applicant has passed all sections of the examination and the dates the examination was administered.

Earn 12 hours of credit for courses at Blinn College before the advanced standing credit is posted on the applicant's transcript.

AAS Degree in Administrative Assistant

This option is for students seeking employment or advancement in an administrative office where emphasis is placed on acquiring communication, computer, and management skills. Graduates of the program are prepared to seek employment in occupations ranging from secretary to administrative assistant.

First Year**Semester I**

Subject	Semester Hrs.
ITSW 1301# (Pathway A: Course 1 of 3)	3
POFT 1301#.....	3
POFT 1319#.....	3
POFT 1325#.....	3
ENGL 1301+	3
 15

Semester II

Subject	Semester Hrs.
ITSW 1310# or IMED 1316#	3
BMGT 2305# or POFT 2312#	3
ACNT 1303# or ACCT 2301+	3
ITSW 1304#	3
Any Speech Course Elective+	3
 15

First Summer Session

Subject	Semester Hrs.
POFI 2340# (Pathway A: Course 2 of 3; Pathway B: Course 1 of 2)	3
 3

Second Year**Semester I**

Subject	Semester Hrs.
POFT 1309# or BMGT 1327#	3
MATH 1332+ or MATH 1314+	3
ARTC 1313# (Pathway A: Course 3 of 3; Pathway B: Course 2 of 2)	3
ITSW 1307#.....	3
POFT 2303#	3
 15

Semester II

Subject	Semester Hrs.
Any Humanities/Fine Arts Course+	3
ARTC 2313#	3
ACNT 1313#	3
ARTV 1351# or ARTS 2348+ or ARTC 1302#	3
POFT 2386#	3
 15

Second Summer Session

Subject	Semester Hrs.
Any ANTH, ECON, GOVT or HIST Course+	3
 3
TOTAL HOURS:	66

Administrative Assistant Specialist Certificate

Completers of this certificate may seek employment in a variety of entry-level jobs for clerical, receptionist, or secretarial positions. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or a comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/or before registering for certain courses.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
ITSW 1301# (Pathway A: Course 1 of 3).....	3	ITSW 1310# OR IMED 1316#	3
POFT 1301#	3	POFI 2340# (Pathway A: Course 2 of 3; Pathway B: Course 1 of 2) or ARTC 1313# (Pathway A: Course 3 of 3; Pathway B: Course 2 of 2)	3
POFT 1319#	3	BMGT 2305# or POFT 2312# ..	3
POFT 1325#	3	POFT 1309# or BMGT 1327# ..	3
Any SPCH, SOCI, PSYC or ENGL Course+	3	ACNT 1303# or ACCT 2301+	3
	15	POFT 2386#	3
			18
		TOTAL HOURS:	33

AAS Degree in Digital Publishing

The Digital Publishing degree is for students seeking employment or advancement in an area requiring knowledge and training in both web and print design. Emphasis is placed on learning software tools to use in marketing and selling of business ideas and products. Graduates of the program are prepared to seek employment in occupations ranging from software specialist to graphic arts.

First Year

Subject	Semester Hrs.
IMED 1316#	3
ITSW 1301# (Pathway A: Course 1 of 3)	3
ARTS 1311+	3
ARTS 1316+	3
POFT 1301#	3
	15

Semester II

Subject	Semester Hrs.
ARTC 1302# OR ARTC 2348#	3
ARTC 1313# (Pathway A: Course 3 of 3) (Pathway B: Course 2 of 2)	3
POFI 2340# (Pathway A: Course 2 of 3) (Pathway B: Course 1 of 2)	3
MRKG 1311#	3
IMED 2315#	3
POFT 2312# OR BMGT 2305#	3
	18

Semester III

Subject	Semester Hrs.
ARTS (Any Art History OR Art Appreciation Course)+	3
	3

Second Year**Semester I**

Subject	Semester Hrs.
ARTS 2356+	3
	3

Semester II

Subject	Semester Hrs.
ARTC 2313#	3
POFT 2386#	3
ARTV 1351#	3
SPCH (Any Academic (ACGM) Speech Course)+	3
IMED 2309#	3
	15

Semester III

Subject	Semester Hrs.
BMGT 1327#	3
ENGL 1301+	3
MATH 1332+ OR MATH 1314+	3
Any ANTH, ECON, GOVT OR HIST (ACGM) Elective+	3
ITSW 1307#	3
	15
TOTAL HOURS:	69

Digital Publishing Certificate

Completers of this certificate can seek employment in a variety of entry-level jobs as word processing operators, desktop publishing operators, web designers, or document specialists. Students gain proficiency in word processing, plus skills for enhancing documents by adding columns, graphics, borders, or scanned images. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or a comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/or before registering for certain courses.

First Year**Semester I**

Subject	Semester Hrs.
IMED 1316#	3
ITSW 1301# or ITSW 1307# or ITSW 1304# or ITSW 1310#.....	3
ARTS 1311+	3
ARTS 1316+	3
POFT 1301#.....	3
	15

Semester II

Subject	Semester Hrs.
ARTS 2348+ or ARTC 1302#	3
ARTC 1313#	3
MRKG 1311#.....	3
IMED 2315#	3
	12

Second Year**Semester I**

Subject	Semester Hrs.
ARTC 2313#	3
POFT 2386#.....	3
ARTV 1351#	3
Any SPCH, SOCI, PSYC or ENGL Course+	3
	12
TOTAL HOURS:	39

Software Specialist Certificate

Completers of this certificate may seek employment in a variety of entry-level jobs that require a wide variety of software usage and proficiency. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or a comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/or before registering for certain courses.

First Year**Semester I**

Subject	Semester Hrs.
ITSW 1301# (Pathway A: Course 1 of 3)	3
POFT 1301#	3
POFT 1325#	3
ITSW 1304#.....	3
ITSW 1310# or IMED 1316#	3
	15

Semester II

Subject	Semester Hrs.
Any SPCH, SOCI, PSYC or ENGL Course+.....	3
POFI 2340# (Pathway A: Course 2 of 3; Pathway B: Course 1 of 2)	3
BMGT 2305# or POFT 2312# ..	3
ITSW 1307#.....	3
	12

First Summer Session

Subject	Semester Hrs.
ARTC 1313# or ARTC 2313# (Pathway A: Course 3 of 3; Pathway B: Course 2 of 2) ..	3
POFT 2386#	3
	6
TOTAL HOURS:	33

Marketable Skills Achievement Award in**Administrative Services**

Recipients of this Marketable Skills Achievement Award are prepared to work as an entry level administrative assistant or other similar position and prepared to take three Microsoft Office certification exams.

Subject	Semester I	Semester Hrs.
ACNT 1303#		3
ITSW 1307#		3
ITSW 1304#		3
POFI 2340#		3
	TOTAL HOURS:	12

Marketable Skills Achievement Award in Digital**Publishing**

Recipients of this Marketable Skills Achievement Award are prepared to take the Adobe Certification Exam (ACE) in three areas. Recipients are proficient in web design, print publishing, and image management.

Subject	Semester I	Semester Hrs.
IMED 1316#		3
IMED 2315#		3
ARTC 2313#		3
ARTC 1302#		3
	TOTAL HOURS:	12

Note; The recipient of this Marketable Skills Achievement Award will be eligible to take an Adobe Certified Expert exam.

PUBLIC SERVICE PROGRAMS

Child Development, Criminal Justice, Law Enforcement Option

AAS Degree in Child Development (Brenham and Bryan)

Graduates of the Child Development program will be qualified to enter positions as teachers in public and private child care facilities and other early childhood programs. Students entering the Child Development program are required to take the THEA (Texas Higher Education Assessment Test) or other comparable assessment test. Courses with the TECA prefix are academic transfer courses and may be transferable into a Baccalaureate degrees as education or early childhood courses. Please consult the transfer equivalency guide and advisors at the university of your choice. The TECA (transferable) courses in this program and CDEC courses (Child Development) contain external learning experiences.

The external learning experience must be completed at a public school, public or private facility (including child care centers, public school early childhood programs, Headstart programs, etc.) and will require working with children individually and in groups. All early childhood professionals in these courses must submit to and pass a background check including a preliminary, notarized affidavit indicating they have no criminal (or civil) history of child abuse, neglect or endangerment. The notarized affidavit will be completed during the first week of class and kept on file with the Blinn College instructor of record. The background check will be conducted by the school or the early childhood facility of record and the Texas Department of Family and Protective Services: Child Care Licensing Division during the first week of class. If a student is unable to pass a personal background check, and is unable to complete the external learning experience in a child care center, public school early childhood program, Headstart program, or other early childhood program due to the findings brought forth during the background check, the student will be unable to complete the course requirements for child development courses and must withdraw or drop the course. Eligible tuition refund will be given in accordance with the Blinn policy and/or procedure outlined in this Blinn Catalog.

First Year

Semester I

Subject	Semester Hrs.
TECA 1311+ or CDEC 1311#	3
TECA 1354+ or CDEC 1354#	3
CDEC 1313#	3
POFT 1301# or ENGL 1301+	3
Any Math or Science Course+	3 or 4
PSYC 2301+	3
.....	18-19

Semester II

Subject	Semester Hrs.
TECA 1318+	3
CDEC 1319#	3
CDEC 1321#	3
Any Speech Course+	3
Elective in Sociology+^	3
.....	15

Second Year

Semester III

Subject	Semester Hrs.
CDEC 1323#	3
CDEC 2307#	3
CDEC 1358#	3
CDEC 2315#	3
Any Humanities/Fine Arts Course+^	3
Elective+ (outside of major)	3
.....	18

Semester IV

Subject	Semester Hrs.
CDEC 1359#	3
TECA 1303+ or CDEC 1303#	3
CDEC 1356#	3
CDEC 2341#	3
CDEC 2367# (Capstone)	3
Elective+ (outside of major)	3
.....	18

TOTAL HOURS: 69-70

^ Elective in Sociology: SOCI 1301, SOCI 1306 or SOCI 2301

^ Humanities Elective: Recommended: Foreign Language, Philosophy, Literature Level English course, or Fine Arts (English 1301, 1302 or Speech may not be used for Humanities)

Child Development Child Care Worker Certificate (Brenham and Bryan)

The twenty-seven semester hour certificate qualifies the completer as a childcare worker in public and private childcare centers and early childhood facilities. All work except CDEC 2366 (Capstone Experience) is applicable to the AAS degree in Child Development. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/or before registering for certain courses.

The majority of the child development classes in this program contain external learning experiences. The external learning experiences must be completed at a public or private facility (including child care centers, public school early childhood programs, Headstart programs, etc.) and will require working with children individually and in groups. All early childhood professionals in these courses must submit to and pass a background check including a preliminary, notarized affidavit indicating they have no criminal (or civil) history, history of child abuse, neglect or endangerment.

The notarized affidavit will be completed during the first week of class and kept on file with the Blinn College instructor of record. The background check will be conducted by the early childhood facility of record and the Texas Department of Family and Protective Services: Child Care Licensing Division during the first week of class. If a student is unable to pass a personal background check and is unable to complete the external learning experience in a child care center, public school early childhood program, Headstart program or other early childhood program due to the findings brought forth during the background check, the student will be unable to complete the course requirements for child development courses and must withdraw or drop the course. Eligible tuition refunds will be given in accordance with the Blinn policy and/or procedure outlined in this Blinn Catalog.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
TECA 1311+ or <u>CDEC1311#</u>	3	CDEC 1323#	3
TECA 1354+ or <u>CDEC1354#</u>	3	TECA 1303+ or <u>CDEC1303#</u> ..	3
CDEC 1313#	3	CDEC 1356#	3
CDEC 1319#	3	CDEC 2366# (Capstone) ..	3
CDEC 1321#	3		12
	15	TOTAL HOURS:	27

Note: Academic Transfer Courses equivalencies are TECA 1311, 1354, and 1303. CDEC1311,1354 and1303 may be substituted for TECA 1311, 1354 and 1303.

Marketable Skills In Child Care Administration

The recipient of this Marketable Skills Achievement Award (MSAA) who has completed additional child development courses in the Child Care Worker Certificate and has experience in a licensed child-care facility will meet and exceed the TDPRS educational requirements established for a director of a licensed child-care center. (pages 26-27 of the September 2006 Minimum Standard Rules for Licensed Child-Care Centers). Students interested in this MSAA must have at least 1 year of experience in child care and have completed six hours of child development coursework.

Semester I	
Subject	Semester Hrs.
CDEC 2326#	3
	3

Semester II	
Subject	Semester Hrs.
CDEC 2328#	3
	3

Semester III	
Subject	Semester Hrs.
CDEC 2336#	3
	3
TOTAL HOURS:	9

Marketable Skills in Early Childhood Education

The recipient of this Marketable Skills Achievement Award will complete a block of academic courses that are transferable to designated four-year institutions in certain circumstances. Please consult the catalogue of the university you plan to attend to confirm transferability of these courses.

Semester I	
Subject	Semester Hrs.
TECA 1311+/CDEC 1311#	3
TECA 1354+/CDEC 1354#	3
TECA 1303+/CDEC 1303#.....	3
TECA 1318+/CDEC 1318#.....	3
TOTAL HOURS:	12

AAS Degree in Criminal Justice Technology (Brenham and Bryan)

The Criminal Justice Program is designed for students interested in pursuing a career in law enforcement, corrections, and the court system. Completion of the requirements listed below lead to the Associate of Applied Science degree and students can transfer CRIJ courses toward a baccalaureate in Criminal Justice. The AAS degree including the CJSA, CJCR and CJLE courses will transfer entirely into a BAAS or BAT degree. Please check the transfer equivalency guide at the university of your choice.

First Year**Semester I**

Subject	Semester Hrs.
ENGL 1301+	3
PSYC 2301+	3
**CRIJ 1301+/CJSA 1322# (Dual Credit)	3
CRIJ 1306+	3
CRIJ 1310+/CJSA 1327# (Dual Credit) ..	3
 15

Semester II

Subject	Semester Hrs.
CRIJ 1307+/CJSA 1312# (Dual Credit) or CRIJ 1313+	3
Choose One: Any Music, Drama, Art or Philosophy+	3
Any Speech Course+.....	3
GOVT 2305+	3
 12

Summer Semester

Subject	Semester Hrs.
Any CRIJ+, CJSA#, CJCR# or CJLE# Course and FORS+ Course	6-8
CJSA 2388# or CJSA 2334# (Capstone) ..	3
 9-11

Second Year**Semester III**

Subject	Semester Hrs.
CRIJ 2301+ or CRIJ 2323+	3
ENGL 2311+	3
CRIJ 2314+	3
Any Natural Science or Math Course+	3-4
 12-13

Semester IV

Subject	Semester Hrs.
CRIJ 2313+ or CRIJ 2328+	3
GOVT 2306+	3
Any Sociology Course+	3
Free Elective Outside of Major.....	3
 12
	TOTAL HOURS: 60

** Must have CRIJ 1301 or CJSA 1322 before enrolling in 2300 level CRIJ/CJSA courses

Also see Criminal Justice Field of Study.

Associate of Arts Field of Study in Criminal Justice is transferable to any university that offers a bachelor's in Criminal Justice (FOS), as required by the Texas Higher Education Coordinating Board.

Fire Science and Peace Officer Tuition Exemption Program

During the 81st Regular Session of the Texas Legislature, House Bill 2013 and House Bill 2347 were adopted. These bills amended Section 54.208 of the Texas Education Code (TEC) to include volunteer firefighters and peace officers holding specific credentials as classes eligible for the tuition and lab fee exemptions outlined in that section.

The THECB asked institutions to provide a list of programs in Fire Science (as defined by the Attorney General) and law-enforcement or criminal justice. The institutions then determine courses within the identified programs eligible for tuition and fee exemption.

<http://www.theccb.state.tx.us/index.cfm?objectid=424AED22-A2CD-60EA-CCECD1CAEB1DD844>

AAS Degree in Law Enforcement Technology (Bryan)

This degree option is appropriate for students seeking a career in law enforcement or current law enforcement officers seeking to advance their careers by obtaining a degree. The Blinn College Board of Trustees approved expanding the college's criminal justice program to include training at the Texas Engineering Extension Service, Central Texas Police Academy, Riverside Campus in Bryan, Texas. The partnership allows Blinn College criminal justice students to receive 17 weeks of practical training with law enforcement props, equipment, and apparatus in addition to the usual classroom instruction. Successful completion of the program qualifies the student to take the Texas Peace Officer Licensing Examination administered by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE). The degree shown below incorporates the curriculum within this partnership.

First Year

Subject	Semester Hrs.
ENGL 1301+	3
Any ONE PSYC or SOCI Course+	3
**CRIJ 1301+ or CJSJ 1322# (Dual Credit)	3
CRIJ 1306+	3
.....	12

Semester II

Subject	Semester Hrs.
Choose one: PHIL 2306+ or Any Music, Drama, Art Course+	3
Any ONE Speech Course+	3
CRIJ 1310+ or CJSJ 1327# (Dual Credit)	3
CRIJ 2314+	3
.....	12

Summer Semester

Subject	Semester Hrs.
ENGL 2311+	3
Any CRIJ+, CJSJ# or FORS+ Course	3-4
.....	6-7

Second Year

Subject	Semester Hrs.
GOVT 2306+	3
Any Natural Science or Math Course+	3 or 4
GOVT 2305+	3
CRIJ 2328+ or CRIJ 2323+	3
.....	12-13

Semester II

Subject	Semester Hrs.
CJLE 1506#	5
CJLE 1512#	5
CJLE 1518#	5
CJLE 1524# (Capstone)	5
.....	20
TOTAL HOURS: 62-64	

** Must have CRIJ 1301 or CJSJ 1322 before enrolling in 2300 level CRIJ courses

All CJLE courses above must be co-enrolled.

Current police officers that did not enroll in the police academy through Blinn College should contact the coordinator regarding degree options and credit.

Prior to entering a police academy, students must successfully complete a criminal background check, psychological examination, and physical/medical examination. Students must meet the minimum state qualifications as set by TCLEOSE to attend a police academy and all criteria required by TEEX Central Texas Police Academy. Please refer to the TEEX police academy website for details at www.teex.com.

All degree students are required to take the THEA assessment test or a comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program or before registering for CJLE police academy coursework.

Criminal Justice Certificates (Brenham and Bryan)**• Corrections Certificate (All campuses)**

The corrections certificate graduates may qualify for entry level positions as correctional officers in county, city and private jails, state and federal prisons, and county/private juvenile detention/state school facilities. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or a comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/ or before registering for certain courses.

First Year**Semester I**

Subject	Semester Hrs.
**CRIJ 1301+/CJSA 1322# (Dual Credit)	3
CRIJ 1306+	3
CRIJ 1310+/CJSA 1327# (Dual Credit)	3
CRIJ 1313+	3
.....	12

Semester II

Subject	Semester Hrs.
CRIJ 2301+	3
CRIJ 2313+	3
CJSA 2388# (Capstone) or CJSA 2334# (Capstone)	3
COSC 1301+ or higher level.....	3
.....	12
TOTAL HOURS:	24

• Basic Peace Officer Academy Certificate (Bryan)

The law enforcement certificate is appropriate for students seeking a career in law enforcement or current law enforcement officers seeking to advance their careers by obtaining a certificate. The Blinn College Board of Trustees approved expanding the college's criminal justice program to include training at the Texas Engineering Extension Service, Central Texas Police Academy, Riverside Campus in Bryan, Texas. The partnership allows Blinn College criminal justice students to receive 17 weeks of practical training with law enforcement props, equipment, and apparatus in addition to the usual classroom instruction. Successful completion of the program qualifies the student to take the Texas Peace

Officer Licensing Examination administered by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE). The certificate shown below incorporates the curriculum within this partnership.

First Year

Subject	Semester Hrs.
CJLE 1506#	5
CJLE 1512#	5
CJLE 1518#	5
CJLE 1524# (Capstone)	5
TOTAL HOURS:	20

** Must have CRIJ 1301 or CJSA 1322 before enrolling in 2300 level CRIJ courses

Current police officers that did not enroll in the police academy through Blinn College should contact the coordinator regarding degree options and credit.

WECM courses may be applied to a BAAS or BAT degree. Check the university of your choice for transferability.

Certificate courses apply to the AAS law enforcement technology degree.

CJLE courses that comprise the basic police academy must be co-enrolled.

Prior to entering a police academy, students must successfully complete a criminal background check, psychological examination and physical/medical examination. Students must meet the minimum state qualifications as set by TCLEOSE to attend a police academy and all criteria required by TEEX Central Texas Police Academy. Please refer to the TEEX police academy website for details at www.teex.com.

All certificate students are required to take the THEA assessment test or comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program or before registering for CJLE police academy courses.

HEALTH SCIENCES PROGRAMS

Associate Degree Nursing, Dental Hygiene, Emergency Medical Services, Fire Science Technology, Health Information Technology, Medical Office, Medical and Billing Coding Specialist, Medical Transcription Specialist, Physical Therapist Assistant, Radiologic Technology, Software Specialist, Therapeutics Manufacturing, Veterinary Technology and Vocational Nursing

Application and Admission Process for Health Sciences Students

In addition to regular Blinn College admission requirements, the applicant to Health Sciences programs must submit the following to the appropriate Health Sciences program: official transcripts, a completed health application, and a completed program questionnaire (if applicable). A physical examination and documentation of immunizations (Required by Texas Department of State Health Services, including usual childhood diseases, TB, and hepatitis B) are required before the first day of class. Health Sciences students may be required to (1) complete a pretest; (2) complete specific prerequisite courses; (3) attend specific program orientations; and (4) undergo criminal background checks and drug screens. The applicant should contact the individual program for specific admission criteria. Health Sciences application packets will be reviewed by the specific program admission committee. Admission to individual programs is based on review of all materials listed above.

Veterinary Technology students will be required to receive the rabies vaccine. All Health Sciences students will be required to have completed all modules of Cardiopulmonary Resuscitation Basic Life Support (CPR, BLS) for healthcare providers. Information will be supplied about immunization requirements and CPR requirements in specific program Information Sessions, or from the Director or Program Office.

Current immunizations, including Hepatitis B (positive serologic test, specifically a quantitative Hep B titer), criminal background check, and drug screens are required upon admission. The Hepatitis B immunization is a three to six month series.

Note: The following Health Sciences Programs are located at the Texas A&M Health Science Center-Clinical Building I, 8441 State Highway 47, Suite 2500, Bryan, Texas 77807: Associate Degree Nursing, Emergency Medical Services, Physical Therapist Assistant, Radiologic Technology, Vocational Nursing-Bryan.

Associate Degree Nursing Program (Bryan)

The Associate Degree Nursing curriculum includes general education courses and nursing courses. The graduate is prepared to function as an entry level staff nurse in hospitals or other health care settings. The focus of the Associate Degree Nursing Program is to develop in its graduates the knowledge, skills, and attitudes essential for professional nursing through classroom instruction and coordinated clinical experiences. The Associate Degree Nursing Program is accredited by the Accreditation Commission for Education in Nursing, 3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326; (404) 975-5000, FAX (404) 975-5020, www.acenursing.org. The Associate Degree Nursing Program is approved by the Texas Board of Nursing, 333 Guadalupe, #3-460, Austin, TX 78701, (512) 305-7400, FAX (512) 305-7401, <http://www.bon.texas.gov>.

Upon completion of this program, students will receive the Associate of Applied Science Degree in Nursing. The student will be eligible to write the National Council Licensure Examination-RN to qualify as a Registered Nurse, if a grade of "C" or better is maintained in all courses and all Board of Nursing (BON) requirements for licensure are met. **The BON may refuse licensure for disciplinary action by any licensing authority, arrest and/or conviction or adjudication of crimes other than minor traffic violations, drug/alcohol abuse, diagnoses of some psychiatric problems, and unprofessional conduct. Students who have questions about their eligibility for licensure are encouraged to contact the BON at 333 Guadalupe, 4th Floor, Austin, Texas 78767-0430, to request a Petition for Declaratory Order.** Prerequisite courses and the application process must be complete prior to admission. Contact the program office at (979) 691-2012 for more information or go to the website at <http://www.blinn.edu/twe/adn>

Please Note:

Students must meet THEA requirements.

Students must achieve at least a "C" in all pre-requisite and other academic courses.

Anatomy and Physiology (BIOL 2401-2402) and Microbiology (BIOL 2420) must be five (5) years or less in age as measured from the time the course was taken until application into the program is made.

All RNSG courses must be taken in sequence.

All RNSG courses must be passed with at least a "C", in theory and clinical components, in order to matriculate to the next courses within the sequence.

All RNSG courses must be completed within five (5) years.

ADN Program admissions occur in the fall or spring semesters. See website for details.

Enrollment is limited due to constraints of clinical space and other resources. Admission is on a competitive basis, utilizing GPA, pretest scores (Test of Essential Skills or TEAS), and academic courses completed.

International students must have passed TOEFL.

AAS Degree in Nursing (ADN) (Bryan)

Note: All prospective ADN or LVN Transition option students must show Computer Literacy through either high school Computer Science course(s), recent work history with word processing, and/or data management programs, or college Computer Science course(s).

First Year**Prerequisites**

Subject	Semester Hrs.
MATH 1314+ or MATH 1324+	3
BIOL 1406+	4
BIOL 2401+&	4
BIOL 2420+&	4
Must take PSYC 2301 if taking PSYC 2314 at Blinn; otherwise take a Social/Behavioral Science elective in: HIST, GOVT, ANTH, ECON, PSYC or SOCI+	3
	18

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
RNSG 1513#&.....	5	RNSG 1341#>&	3
RNSG 1301#&.....	3	RNSG 1260#>&	2
RNSG 1300#	3	RNSG 1144#>&	1
HPRS 2301#	3	RNSG 2213#>&	2
BIOL 2402+&	4	RNSG 2160#	1
	18	RNSG 2121#	1
		ENGL 1301+ or ENGL 1302+	3
		PSYC 2314+&	3
			16

Second Year

Semester IV		Semester V	
Subject	Semester Hrs.	Subject	Semester Hrs.
RNSG 1343#>&.....	3	RNSG 2231#>	2
RNSG 2261#>&.....	2	RNSG 2263#>	2
RNSG 1412#>&.....	4	RNSG 2363#> (Capstone)	3
RNSG 2161#>&.....	1		7
Humanities/Fine Arts Elective+	3	TOTAL HOURS.....	72
	13		

> Satisfies Oral Competency Requirements
& Satisfies Texas Field of Study Nursing Curriculum

AAS Degree in LVN Transition Option (RNST) (Bryan and Schulenburg)

This special option is available for Licensed Vocational Nurses who meet specific admission criteria to complete the ADN Program requirements in one year. The LVN must be currently licensed in Texas and have a minimum of one year nursing experience. The prerequisites must be completed prior to admission.

First Year**Prerequisites**

Subject	Semester Hrs.
MATH 1314 or MATH 1324+	3
BIOL 1406+	4
BIOL 2401+&.....	4
BIOL 2402+&	4
BIOL 2420+&.....	4
Must take PSYC 2301 if taking PSYC 2314 at Blinn; otherwise, take a Social/Behavioral Science elective in: HIST, GOVT, ANTH, ECON, PSYC or SOCI+	
ENGL 1301+ or ENGL 1302+.....	3
PSYC 2314+&	3
RNSG 1301.....	3
RNSG 1300#>.....	3
HPRS 2301	3
37

Second Year

Semester I (Summer I)		Semester II (Summer II)	
Subject	Semester Hrs.	Subject	Semester Hrs.
RNSG 1327#>	3	RNSG 2213#>&	2
RNSG 1162#>	1	RNSG 2160#>&	1
RNSG 1144#	1	3
RNSG 2121#	1		
6		
Semester III (Fall)		Semester IV (Spring)	
Subject	Semester Hrs.	Subject	Semester Hrs.
RNSG 1343#>&	3	RNSG 2231#>	2
RNSG 2261#>&	2	RNSG 2263#>	2
RNSG 1412#>&	4	RNSG 2363#> (Capstone)	3
RNSG 2161#>&	1	7
Humanities/Fine Arts Elective+	3		
13		
			TOTAL HOURS: 66

> Satisfies Oral Competency Requirements
& Satisfies Texas Field of Study Nursing Curriculum

AAS Degree in Dental Hygiene (Bryan)

The Dental Hygiene curriculum is two calendar years in length and has a limited enrollment of 14 students per year.

The purpose of the program is to prepare competent dental hygienists to meet the oral health care needs of the public.

Students accepted into the Dental Hygiene Program attend general education classes, courses in biological and dental science, and specialized courses in dental hygiene. This knowledge is then applied in the dental hygiene clinic where the students perform dental hygiene services under the supervision and instruction of faculty and the clinical dentist.

A grade of 75% is required for all dental hygiene courses (DHYG) for progression in the program. Failure to achieve 75% in all DYHG courses results in dismissal from the program. Students may re-apply the following year.

The Blinn College Dental Hygiene Program is accredited by the Commission on Dental Accreditation and has been granted the accreditation status of approval without reporting requirements. The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission's web address is: <http://www.ada.org/100.aspx>.

Upon successful completion of the dental hygiene curriculum, graduates will be awarded the Associate of Applied Science Degree and will be eligible to take national and regional credentialing examinations to become registered and licensed dental hygienists. Licensure requirements vary among states.

Applications are available at the Dental Hygiene Program Office on the Post Office Campus, 301 Post Office St., Bryan, TX, beginning September 15 of each year. All applicants must show proof of being "College Ready" in the subjects of reading, writing and math as described by the Texas Success Initiative (TSI). All applications and supporting documentation are due February 1 of each year.

Acceptance to the program is based on GPA, Health Occupations Basic Entrance Test (HOBET), completed general education courses earning a minimum of a "C", a general category which includes but is not limited to - letters of recommendation, work experience, community service/volunteering, observation of a registered dental hygienist, and an interview. Acceptance to the Dental Hygiene Program does not guarantee admission to Blinn College. If selected, students must meet Blinn College and state requirements for preadmissions and placement testing, and complete all necessary requirements for, and be admitted to, Blinn College. Students are fully responsible for submitting completed applications and meeting all deadlines as well as contacting the Dental Hygiene Program Office for current information.

In addition, the following courses must have been completed within 3-5 years of application: (see below)

- > **BIOL 2401, BIOL 2402** (Anatomy & Physiology I & II) -- **5 years**
- > **BIOL 2421** (Microbiology) -- **3 years**

Students admitted to the program must provide proof of current immunizations, current TB test, and current CPR certification prior to entrance. Each student must maintain current immunization and certifications throughout enrollment in the Dental Hygiene Program.

In order to meet requirements of clinical agencies, criminal background checks and drug screenings are now required for all dental hygiene students as part of the admissions process.

First Year

Subject	Prerequisites	Semester Hrs.
BIOL 1406+ (Pre-requisite to BIOL 2401 & 2421 at Blinn) or		
CHEM 1405+ or CHEM 1411+ .		4
BIOL 2401+ .		4
BIOL 2402+ .		4
ENGL 1301+ .		3
		15

Subject	Semester Hrs.
DHYG 1260# .	2
DHYG 1319# .	3
DHYG 1339# .	3
DHYG 1235# .	2
BIOL 2421+ .	4
DHYG 2201# .	2

16

Semester I (Fall)

Subject	Semester Hrs.
DHYG 1301# .	3
DHYG 1431# .	4
DHYG 1404# .	4
DHYG 1327# .	3
	14

Summer I

Subject	Semester Hrs.
DHYG 1161# .	1
	1

Second Year

Subject	Semester Hrs.
DHYG 1207# .	2
DHYG 1311# .	3
DHYG 2231# .	2
DHYG 2262# .	2
PSYC 2301+ .	3
	12

Semester IV (Spring)

Subject	Semester Hrs.
DHYG 2253# .	2
DHYG 2363# (Capstone) .	3
DHYG 1315# .	3
SOCI 1301+ .	3
Any Humanities/Fine Arts Elective+ .	3
	14

TOTAL HOURS: 72

Emergency Medical Services

It is the goal of Blinn College EMS Programs to educate and prepare the student with the technical skills required for employment in the field of Emergency Medical Services. The program is based on knowledge and skills utilized in pre-hospital care and emergency centers. This includes, but is not limited to: patient assessment, oxygen therapy, medication administration, shock management, bandaging and splinting, cardiac management, medical emergency management, childbirth, pediatric emergencies, and scene management.

EMS Program Grading Summary

Grading Statement - In order to “successfully” complete an EMS Certification (ECA, EMT-B, EMT-I, EMT-P, LP) course, the student must maintain an 80% average or higher in each course in their certification curriculum (excluding electives and EMSP courses other than those used for EMS certification) AND score an 80% or higher on their final exam. Students who do not successfully complete one or any of the certification courses will not be issued a national or state course completion document (at the appropriate level) to take their certification exam unless the course is repeated and completed successfully. Grades are not rounded in the EMS program.

Academic Prerequisites for the EMS Program

ECA: Acceptance to Blinn College.

EMT-B: Acceptance to Blinn College

AND

TSI Assessment Scores: 350 or higher in Math, 351 or higher in Reading, and a 5 in Writing (or successful completion of remediation sequence)

EMT-P, LP (Paramedic): Acceptance to Blinn College

AND

TSI Assessment Scores: 350 or higher in Math, 351 or higher in Reading, and a 5 in Writing (or successful completion of remediation sequence)

AND

Current EMT-B certification prior to first class day

AND

BIOL 2401 or VNSG 1420 as prerequisites with a grade of “C” or better; or co-enrollment during Semester I of Paramedic Academy

AND

Acceptance into first semester of the Paramedic Program (competitive entry – refer to http://www.blinn.edu/twe/ems/paramedic_academy.html)

Applications available in February, and must be received by July 1 to be considered for admission.

Completed Application Packets are available February 1 of each year and must be received in the Emergency Medical Services Program office by July 1 or the business day just preceding, if July 1 is not a business day. NO packets or forms will be accepted after July 1.

Note: It is highly recommended that paramedic and EMT-I applicants complete BIOL 2402 (or equivalent) in addition to BIOL 2401, prior to entering the paramedic/EMT-I Program.

Current immunization, including Hepatitis B, criminal background check, and drug screens are required upon admission. The Hepatitis B immunization is a three to six month series.

AAS Degree in Emergency Medical Services (Bryan)

A comprehensive two-year plan that prepares the student for employment in EMS. The student will gain valuable experience and advanced training to prepare for a professional career in the Emergency Health Care industry.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
ENGL 1301+	3	BIOL 2401+	4
BCIS 1305	3	PSYC 2301+	3
BIOL 1406+ or equivalent ..	4	EMSP 1501#	5
MATH 1314+	3	EMSP 1260#	2
Recommended Elective	3		14
CHEM 1411+	4		
SPCH 1311+	3		
	16		

Summer

Subject	Semester Hrs.
BIOL 2402+	4
	4

Second Year

Semester IV (Fall)		Semester V (Spring)	
Subject	Semester Hrs.	Subject	Semester Hrs.
EMSP 1338#	3	ENGL 2311+	3
EMSP 1356#	3	EMSP 2444#	4
EMSP 1355#	3	EMSP 2434#	4
EMSP 2348#	3	EMSP 2338#	3
EMSP 2260#	2	EMSP 2261#	2
	14		16

Summer

Subject	Semester Hrs.
EMSP 2330#	3
EMSP 2143#	1
EMSP 2362# (Capstone)	3
	7
TOTAL HOURS:	71

Recommended Elective Credit CoursesEmergency Medical Services (EMSP)

EMSP 2345#

EMSP 2300#

EMSP 1391# or EMSP 1491#

EMSP 1305#

Child Development (CDEC)

CDEC 1354#

Fire Science (FIRE)

FIRT 1315#

Information Management (HITT)

HITT 1305#

Chemistry (CHEM)

CHEM 1411+

Speech (SPCH)

SPCH 1311+

Note: Other electives by program approval.

Paramedic Technology Certificate (Bryan)

This certificate will prepare the student for an entry-level position as a paramedic. Coursework applies towards the AAS in EMS. Students must meet all Blinn College entrance requirements. Entry into the Paramedic level courses is by APPLICATION ONLY. Applications are accepted from April 1 to July 1 of each year, and 25 students are accepted annually. Contact the EMS Programs Office at (979) 691-2130 for an application or visit our web site at www.blinn.edu/twe/emt. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/or before registering for certain courses.

First Year

Prerequisites		Semester I	
Subject	Semester Hrs.	Subject	Semester Hrs.
VNSG 1420# or BIOL 2401+	4	EMSP 1338#3
EMSP 1501#5	EMSP 1356#3
EMSP 1260#2	EMSP 1355#3
.....	11	EMSP 2348#3
		EMSP 2260#2
		14
Semester II		Semester III (Summer)	
Subject	Semester Hrs.	Subject	Semester Hrs.
EMSP 2444#4	EMSP 2143#1
EMSP 2434#4	EMSP 2362#3
EMSP 2338#3	EMSP 2330#3
EMSP 2261#27
.....	13		
		TOTAL HOURS: 45	

EMT-Basic Marketable Skills Achievement Award (Bryan)

All EMT-Basic courses are open enrollment, single semester courses, and offered each semester. **Students must register for both EMSP 1501 and 1260.** CPR-Healthcare provider is a necessary prerequisite prior to beginning clinical rotations. Students may contact any local hospital or the Blinn College Workforce Education Office at (979) 209-7205 to inquire about CPR.

Semester I		} Must be taken
Subject	Semester Hrs.	
EMSP 1260#2	} Must be taken
EMSP 1501#5	
Free Elective#+3	
TOTAL HOURS: 10		

Summer courses are 10 weeks in duration.

The recipient of this marketable skills achievement award (MSAA) or students who have successfully completed EMSP 1260, are eligible to sit for the National Certification Exam through the NREMT - (National Registry of Emergency Medical Technicians) and achieve certification as an EMT-Basic in the field of Emergency Medical Services. Costs associated with the certification process are not included in the course fees.

Contract Training (Bryan)

Contract Training is offered through the office of Adult and Continuing Education. Some of the courses offered include Advanced Cardiac Life Support (ACLS), CPR, First Aid, and Pre-hospital Trauma Life Support (PHTLS). For more information contact the Workforce Education office at (979) 209-7205.

AAS Degree in Fire Science Technology (Bryan)

In 2006, the Blinn College Board of Trustees approved expanding the college's fire science program to include training at the Texas Engineering Extension Service's world-renowned Brayton Fire Training Field in College Station.

The board approved a memorandum of agreement with TEEEX, a member of the Texas A&M University System, beginning with the program year 2010-11. The partnership allows Blinn fire science students to receive 12 weeks of practical training with firefighter props, equipment and apparatus with TEEEX in addition to the usual classroom instruction in fire protection, life safety and program management. The Fire Science Technology AAS degree shown below incorporates the curriculum within this partnership.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
FIRT 1333#	3	FIRT 1309#	3
GOVT 2305+	3	FIRT 1319#	3
ENGL 1301+	3	FIRT 1329#	3
MATH 1314+ or MATH 1324+	3	EMSP 1501#	5
FIRT 1307#	3	EMSP 1260#	2
	15		16

Second Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
ENGL 2311	3	FIRS 1103#	1
FIRT 2309#	3	FIRS 1301#	3
FIRT 1303# OR FIRT 2305#	3	FIRS 1407#	4
CHEM X4XX+ Any ACGM Chemistry Course (with Lab)	4	FIRS 1313#	3
OR		FIRS 1319#	3
BIOL X4XX Any ACGM Biology Course (with Lab)	4	FIRS 1423#	4
	13	FIRS 1329#	3
		FIRS 1433#	4
			13
		TOTAL HOURS:	69

- Students enrolling in EMSP 1501 and EMSP 1260 must have their Hepatitis B shots before enrolling in this course.

Fire Science Certificate (Bryan)

Those students having completed a Texas Fire Commission approved Fire School prior to enrolling at Blinn College may be awarded nine hours of credit toward the certificate or AAS degree upon receipt and verification of certificates/ transcripts by the program director. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or a comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/or before registering for certain courses.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
EMSP 1501#	5	FIRS 1100#	1
EMSP 1260#	2	FIRS 1301#	3
	7	FIRS 1407#	4
		FIRS 1313#	3
		FIRS 1319#	3
		FIRS 1423#	4
		FIRS 1329#	3
		FIRS 1433#	4
			25
		TOTAL HOURS:	32

(FS) Credit for this course may be awarded to those students who have completed a Texas Fire Commission approved Fire School prior to enrolling at Blinn College.

AAS Degree in Security and Explosives Safety (Bryan)

The Security and Explosive Safety was developed as a response to local and national needs for a degree in the field of security/explosive safety and ordnance, with emphasis on program management. The AAS Security and Explosive Safety degree establishes academic strength and associated credentials in the field of security and explosive safety. Completion will provide individuals with required college credits toward an undergraduate degree in the fields of management, security, and explosives.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
FIRT 1315#	3	FIRT 1391# (Hazwoper)	3
CRIJ 1301+ or CJSA 1322#	3	FIRT 1491#	4
Any Humanities or Fine Arts Elective+	3	FIRT 1491#	4
PSYC 2301+	3	OSHT 1191#	1
.....	12	12

Second Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
FIRT 1391# (Demining)	3	GOVT 2305+	3
Any Math Course+ (non-developmental)	3	CRIJ 2314+	3
FIRT 1309#	3	Any Sociology Course+	3
FIRT 1329#	3	CRIJ 1307+ or CJSA 1312+	3
.....	12	12

Summer Sessions

First Session		Second Session	
Subject	Semester Hrs.	Subject	Semester Hrs.
GOVT 2306+	3	FIRT 1319#	3
FIRT 1333#	3	SOCI 2336+	3
.....	6	6
		TOTAL HOURS:	
		60	

Ordnance Specialist Certificate (Bryan)

Those students having successfully completed an Ordnance Specialist Program at Blinn College will be awarded eighteen hours of college credit.

First Year**Semester I**

Subject	Semester Hrs.
FIRT 1315#	3
FIRT 1391# (Hazwoper)	3
FIRT 1491#	4
FIRT 1492#	4
OSHT 1191#	1
FIRT 1391# (Demining)	3
.....	18
TOTAL HOURS:	
18	

AAS Degree in Fire Protection (Bryan)

The Fire Protection Degree was developed as a response to local and national needs for an advanced degree in the field of fire protection and life safety with particular emphasis on program management.

The Fire Protection degree establishes academic strength and associated credentials in the field of fire and life safety.

Completion will provide individuals with required college credits toward an undergraduate degree in the fields of management, fire protection, and structure hazard mitigation.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
FIRT 1309#	3	FIRT 1319#	3
FIRT 1311#	3	FIRT 1329#	3
FIRT 1301#	3	FIRT 1349# or BUSI 1301+	3
ENGL 1301+	3	EMSP 1501#	5
MATH 1314+ or MATH 1324+	3	EMSP 1260#	2
	15	ENGL 2311+	3
			19

Second Year

Semester III		Semester IV	
Subject	Semester Hrs.	Subject	Semester Hrs.
Any Humanities or Fine Arts Elective+	3	FIRT 1303#	3
PHED 1101+	1	FIRT 1307#	3
FIRT 2388# (FS)	3	FIRT 2309# or FIRT 1315#	3
FIRT 2305#	3	GOVT 2305+	3
FIRT 1333#	3		12
CHEM 1411+	4		TOTAL HOURS: 63
	17		

Credit for FIRT 1301, FIRT 1338 and FIRT 2388 may be awarded to those students who have completed a Texas Fire Commission approved Fire School prior to enrolling at Blinn College, or who are full-time firefighters.

Grand total lecture, Lab/External, Contact, and Semester Hours may differ from above due to the varied hours of either Fire Science elective credit or the various EMSP courses that the student has the option of taking. Additional elective credit may be awarded for having completed EMMT-I and EMMT-P certification and other Fire certifications.

Fire Science and Peace Officer Tuition Exemption Program

During the 81st Regular Session of the Texas Legislature, House Bill 2013 and House Bill 2347 were adopted.

These bills amended Section 54.208 of the Texas Education Code (TEC) to include volunteer firefighters and peace officers holding specific credentials as classes eligible for the tuition and lab fee exemptions outlined in that section.

The THECB asked institutions to provide a list of programs in Fire Science (as defined by the Attorney General) and law-enforcement or criminal justice. The institutions then determine courses within the identified programs eligible for tuition and fee exemption.

<http://www.theccb.state.tx.us/index.cfm?objectid=424AED22-A2CD-60EA-CCECD1CAEB1DD844>

AAS Degree in Health Information Technology *

The health information technology (HIT) associate degree is intended to prepare graduates to work with health information in hospitals, clinics, physicians' offices, dentists' offices, long-term care facilities, rehabilitation centers, insurance companies, law firms, psychiatric facilities, local, state, and federal health agencies, and other health care related organizations. HIT personnel perform an assortment of technical job duties including coding, release of information, statistics, organizing, analyzing, maintaining, evaluating, and generating health information for continuing patient care, facility planning, research, quality assurance, and reimbursement purposes while also ensuring the security and privacy of the patient's health information.

First Year**Semester I**

Subject	Semester Hrs.
BCIS 1305+	3
HITT 1305#	3
SCIT 1307#	3
HITT 1301#	3
HITT 1349#	3
.....	15

Semester II

Subject	Semester Hrs.
MDCA 1302#	3
SCIT 1308#	3
HITT 1353#	3
Any Humanities/Fine Arts Elective+	3
.....	12

First Summer Session

Subject	Semester Hrs.
HITT 1311#	3
PSYC 2301+	3
SPCH 1311+ or SPCH 1315+	3
.....	9

Second Year**Semester I**

Subject	Semester Hrs.
HITT 1345#	3
HITT 1355#	3
HITT 1341#	3
ENGL 1301+	3
.....	12

Semester II

Subject	Semester Hrs.
HITT 1342#	3
HITT 1361#	3
HITT 2339#	3
Any MATH or Natural Science Course+ (1000 level and above)	3
HITT 2340#	3
.....	15

First Summer Session

Subject	Semester Hrs.
HITT 2335#	3
HITT 2343#	3
HITT 2360#	3
.....	9
TOTAL HOURS:	72

Medical Billing and Coding Specialist Certificate

Completers of this certificate may seek employment in a variety of entry-level jobs for medical office positions as medical office clerical assistants or medical coders. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/or before registering for certain courses.

First Year**Semester I**

Subject	Semester Hrs.
BCIS 1305#	3
HITT 1305# or NURA 1301#	3
SCIT 1307#	3
HITT 1301	3
HITT 1349# or PHRA 1301	3
.....	15

Semester II

Subject	Semester Hrs.
MDCA 1302#	3
SCIT 1308#	3
HITT 1342#	3
HITT 1341#	3
HITT 1311#	3
.....	15

AAS Degree in Medical Office

This option is for students seeking employment or advancement in a medical office where emphasis is placed on acquiring communication, computer, transcription, coding, insurance, and management skills. Graduates of the program are prepared to seek employment in occupations ranging from medical office receptionist, transcriptionist, unit clerk, medical records clerk, and medical secretary; with possible advancement to medical office manager, clerical supervisor, senior medical secretary, medical transcription manager, insurance specialist, and insurance processor.

First Year**Semester I**

Subject	Semester Hrs.
ITSW 1301# (Tech)	3
POFT 1301#	3
POFT 1319#	3
HITT 1301#	3
HITT 1305# or NURA 1301#	3
.....	15

Semester II

Subject	Semester Hrs.
ENGL 1301+	3
HITT 1341#	3
HITT 1311#	3
BMGT 2305#	3
POFM 1327# or NURA 1391	3
.....	15

First Summer Session

Subject	Semester Hrs.
POFT 1325#	3
POFT 2303	3
.....	6

Second Year**Semester I**

Subject	Semester Hrs.
Any Psychology Course	3
MATH 1332+ or MATH 1314+	3
MRMT 1307#	3
HITT 1349# or PHRA 1301#	3
PHRA 1491#	4
ARTC 1313# or IMED 1316	3
.....	19

Semester II

Subject	Semester Hrs.
POFT 2331#	3
Any Speech Elective+	3
POFM 2386# or POFT 2386#	3
Any Humanities/Fine Arts Elective+ (If using ENGL, 2000 level and above only)	3
HITT 1353	3
.....	15

TOTAL HOURS: 70

Medical Office Specialist Certificate

Completers of this certificate can seek employment in a variety of entry-level jobs for medical office positions such as receptionist, insurance processor, order clerk, payroll clerk, and medical office clerical assistants. All certificate students are required to take the THEA (Texas Higher Education Assessment Test) or a comparable assessment test before entering the program. Students may be required to complete appropriate remediation upon entering the program and/or before registering for certain courses.

First Year

Semester I		First Summer Session	
Subject	Semester Hrs.	Subject	Semester Hrs.
ITSW 1301#	3	POFM 2386# or POFT 2386#	3
POFT 1301#	3	Any SPCH, SOCI, PSYC or ENGL Elective+	3
POFT 1319#	3		6
HITT 1341#	3		
HITT 1305# or NURA 1301#	3		
	15	TOTAL HOURS:	33

Semester II	
Subject	Semester Hrs.
POFM 1327# or NURA 1391	3
HITT 1301#	3
POFT 1325	3
HITT 1311#	3
	12

Marketable Skills Achievement Award in Patient**Care Specialist**

Recipients of this Marketable Skills Achievement Award are eligible to take the CNA certification test and have had training in medical terminology and the basics of health information technology. This certification can lead to more study in health sciences careers or health information technology.

Semester I	
Subject	Semester Hrs.
NURA 1301#	3
NURA 1391#	3
HITT 1305#	3
HITT 1301#	3
TOTAL HOURS: 12	

AAS Degree in Physical Therapist Assistant (Bryan)

The Physical Therapist Assistant Program leading to an Associate of Applied Science Degree encompasses a total of 69 semester hours of credit. The program includes lecture and supervised laboratory courses in physical therapy science and procedures, as well as clinical experiences designed to prepare the graduate to become a Licensed Physical Therapist Assistant.

Licensed Physical Therapist Assistants perform physical therapy treatments and other duties under the supervision of a Licensed Physical Therapist. The program is designed to prepare skilled technical health workers to perform various treatment procedures delegated by the Physical Therapist including modalities, rehabilitation techniques, therapeutic exercises, training the patient to use special equipment, and providing patient education to prevent further physical problems. Upon successful completion of the program, the student is eligible to take the licensing examination given by the State Board of Physical Therapy Examiners.

The Physical Therapist Assistant program is a cooperative endeavor by Blinn College and area Physical Therapy facilities. The number of clinical site positions available limits enrollment. Candidates must meet specific entrance requirements and be accepted in the program prior to taking PTHA courses. Application deadline is March 1. All PTHA courses must be taken in sequence and can be taken only in the semester listed. All courses required within the listed curriculum must be passed with a “C” or higher. A passing grade of 75% or above is required in all PTHA classes. Students must pass both the clinical and theoretical components of each PTHA course to progress to the next course. Specific grading requirements for individual courses are stated in each Course Information Sheet. Students achieving less than 75% in a course will be dismissed from the program and may reapply the following year.

The Physical Therapist Assistant Program is nationally accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE).

The following are requirements for application to the Physical Therapist Assistant Program. All of these requirements must be fulfilled and evidence of their completion must be submitted. Failure to submit evidence of fulfilling ALL application requirements will exclude applicant's consideration for admission.

Complete all admission requirements and be admitted to Blinn College.

Provide ALL unofficial/official college transcripts in your application packet to the PTA office. Current Blinn College students may provide a current unofficial transcript for Blinn college hours.

Submit a completed PTA Program Application. Please note that admission to the PTA Program is a separate process from admission to Blinn College and requires a separate application.

Include an official passport-type photograph taken recently with your application.

Take the Health Occupational Basic Entrance Test (HOBET) administered by the Center for Student Development. Please see the HOBET information form in this packet for further details.

Submit the Documentation of Experience Form(s) included in the application packet for physical therapy work or volunteer hours verified by a physical therapist or physical therapist assistant. A minimum of 20 hours of work or volunteer experience is required; it is recommended that a combined minimum of 60 hours volunteer/work hours which will be obtained with 3 separate disciplines to include a minimum of 20 hours at each (i.e. acute care, rehab, outpatient, etc.). It is the applicant's responsibility to contact a physical therapist department to arrange for this observation of physical therapy.

It is strongly advised that you attend a PTA Program Information Session which will help you with the application process. Please refer to the PTA Program website or call the office for assistance.

Submit completed application packet to the Physical Therapist Assistant Program office by March 1.

Application Packets can be submitted beginning January 1 of each year.

NO packets or forms will be accepted before this time.

For admission, a minimum 2.5 grade point average is recommended and students must have at least a “C” on all academic courses required in the program. Selection is based on how each applicant compares with others in the applicant pool. In general, the higher the grades and the more general education and science courses taken, the more competitive the applicant will be for the positions available. The top applicants will be selected for an interview with the Selection Committee.

(Physical Therapist Assistant Degree continued on next page)

AAS Degree in Physical Therapist Assistant (Bryan) *(Continued)***First Year**

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
BIOL 1406+	4	BIOL 2401+	4
ENGL 1301+	3	PSYC 2301	3
HITT 1305#	3	PTHA 1321#	3
PTHA 1409#	4	PTHA 2205#	2
PTHA 1513#	5	PTHA 2509#	5
 19	 17

Semester III

Subject	Semester Hrs.
PSYC 2314+	3
PTHA 1431#	4
PTHA 2301	3
BIOL 2402	4
Humanities/Fine Arts Elective.....	3
	17

Second Year

Semester IV		Semester V	
Subject	Semester Hrs.	Subject	Semester Hrs.
PTHA 1266#	2	PTHA 2239#	2
PTHA 2431#	4	PTHA 2266#	2
PTHA 2435#	4	PTHA 2267#	2
 10	 6
		TOTAL HOURS:	69

AAS Therapeutics Manufacturing (Bryan - HSC)

The Therapeutics Manufacturing Program leading to an Associate of Applied Science Degree, encompasses a total of 61 semester hours of credit. The program includes lecture and supervised laboratory courses in areas including CGMP Compliance, Quality Systems, QC Laboratory and therapeutics manufacturing strategies.

The Therapeutics Manufacturing Program at Blinn College prepares students with the knowledge and skills for entry level positions within the local and global therapeutics manufacturing industry. The curriculum has been designed to familiarize and train students not only in the science of quality control and the manufacturing of biotherapeutics - but also the compliance requirements that govern the industry. The integration of science and compliance provides the graduating student with the requisite skills sought by startup companies as well as established therapeutics manufacturing firms. Course work includes hands-on experience with laboratory systems used in Quality Control as well as manufacturing systems used to produce, recover, and purify biotherapeutic products. In addition, extensive training in Quality Systems and CGMP procedures and documentation completes the curriculum.

The following are requirements for application to the Therapeutics Manufacturing Program. All of these requirements must be fulfilled and evidence of their completion must be submitted. Failure to submit evidence of ALL application requirements will exclude an applicant's consideration for admission.

- Complete all admission requirements and be admitted to Blinn College.
 - Provide ALL unofficial/official college transcripts in your application packet to the Therapeutics Manufacturing office.
- Current Blinn College students may provide a current unofficial transcript for Blinn college hours.

For admission, a minimum 2.5 grade point average is recommended and students must have at least a "C" on all academic courses required in the program. Selection is based on applicant comparison within each applicant pool. In general, the higher the grades and the more general education and science courses taken, the more competitive the applicant will be for the program positions available. The top applicants will be selected for an interview with the Selection Committee.

(Therapeutics Manufacturing Degree, Level I Certificate, and Advanced Technical Certificate continued on next page)

AAS Therapeutics Manufacturing**First Year**

Prerequisites	
Subject	Semester
Hrs. Contact a Blinn Advisor or Health Sciences Facilitator	
Semester I	
Subject	Semester Hrs
BITC 1371	3
CHEM 1411	4
MATH 1314.....	3
BIOL1406.....	4
BITC 1191	1
 15

Semester II	
Subject	Semester Hrs.
BIOL 2421.....	4
BITC 2371	3
BITC 1302	3
BITC 1411	4
	14

Summer I	
Subject	Semester Hrs.
BITC 1375	4
	4

Summer II	
Subject	Semester Hrs.
CHEM 2470	4
	4

Second Year

Semester I	
Subject	Semester Hrs.
BITC 2331.....	4
BITC 2373	3
ENGL1301.....	3
Speech Elective.....	3
13

Summer I

Subject	Semester Hrs.
Humanities	3
	3

Summer II

Subject	Semester Hrs.
BITC 2386 Intern.....	3

Semester II	
Subject	Semester Hrs.
BITC 2374.....	3
BITC 2411.....	4
BITC 2471.....	3
SOCIALBEHAVIORAL SCIENCE	3
	13

TOTAL HOURS:.....69

Advance Technical Certificate

Prerequisites	
Subject	Semester Hrs.
Contact a Blinn Advisor or Health Sciences Facilitator	
Semester I	
Subject	Semester Hrs.
BITC 1411.....	4
BITC 1371.....	3
BITC 2371.....	3
BITC 2411.....	4
14

Semester II	
Subject	Semester Hrs.
BITC 1375.....	3
BITC 2371.....	4
BITC 2471.....	4
BITC 2486.....	4
15

Total 4

AAS Degree in Radiologic Technology (Bryan)

The Associate of Applied Science Radiologic Technology Degree curriculum incorporates general education, technical education, radiographic laboratory and practicum experience. In hospitals and outpatient clinics, students will be able to integrate classroom and laboratory instruction with the clinical component.

A radiologic technologist, as an integral member of the health care team, performs radiographic examinations (x-rays).

Employment opportunities can range from working in a hospital setting to outpatient clinics or mobile units.

The Radiologic Technology Program strongly advises students to take as many of the general academic courses as possible **prior** to admission into the program. The supporting general academic courses include all courses other than those designated with "RADR" preceding the course number. Although, students are not required to take all courses prior to admission, the successful completion of these courses may enhance the student's probability of acceptance into and successful completion of the program. In addition, the following courses must have been completed within 5 years from application to the program or must be retaken: BIOL 1406, BIOL 2401, and BIOL 2402. All RADR courses must be taken in sequence. Completion of RADR curriculum with a 75% or higher in all RADR courses is required.

Enrollment is limited by the number of affiliated hospitals and clinics available. Applicants must pass all sections of THEA (unless the student has a THEA exemption), set up an appointment with the Academic Advising and Counseling Center, take the HOBET Test, meet specific entrance requirements, and formally apply by the last working day in March.

Selection for a new Fall class occurs in May, giving ample time for students to make personal arrangements. For further information, please contact the Academic Advising and Counseling Center at (979) 209-7250 or the Radiologic Technology office at (979) 691-2011.

This program is accredited by the Joint Review Committee on Education in Radiologic Technology, 20 N. Wacker Drive, Suite 2850, Chicago, IL 60606-3182, (312) 704-5300, or email jrcert.org for further information. Graduates are eligible to apply to the board of certification exam administered by the American Registry of Radiologic Technologists.

Prerequisites	
Subject	Semester Hrs.
BIOL 1406+	4
ENGL 1301+	3
HITT 1305# (Tech Prep).....	3
RADR 1309#	3
BIOL 2401+	4
BIOL 2402+	4
21

- Must show computer literacy by either high school or college computer science courses or recent work history with data processing and/or management.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
RADR 1266#	2	RADR 1267#	2
RADR 1203#	2	RADR 2305#	3
RADR 1313#	3	RADR 2301#	3
RADR 1311#	3	RADR 2309#	3
10	11

Second Year

Semester III (Summer)		Semester IV	
Subject	Semester Hrs.	Subject	Semester Hrs.
RADR 1367#	3	RADR 2366#	3
PSYC 2301+	3	RADR 2313#	3
6	RADR 2431#	4
		10

Semester V	
Subject	Semester Hrs.
RADR 2367# (Capstone)	3
RADR 2340#	3
RADR 2217#	2
Humanities/Fine Arts (Philosophy preferred)+	3
11
	TOTAL HOURS: 69

- All RADR courses must be completed with a minimum grade of 75.

Note: Beginning Fall 2010, RADR 1309 will be included as a prerequisite.

AAS Degree in Veterinary Technology (Bryan)

The Veterinary Technology Program was approved by the Texas Higher Education Coordinating Board in January 2010, the Southern Association of Colleges and Schools (SACS) in May 2010 and was accredited by the American Veterinary Medical Association (AVMA) - Committee on Veterinary Technician Education and Activity (CVTEA) in February 2012. The program accepted its first class Fall 2010.

The Veterinary Technology Program is a two year program with a competitive admissions process that admits new classes only in the fall semester. Students must be accepted into the program before taking VTHT courses. All courses required within the listed curriculum must be passed with a “C” or better in order to progress to the next semester’s courses. The Veterinary Technology Program is a collaborative effort with Texas A&M University College of Veterinary Medicine and Biomedical Sciences, which is where second year students receive much of their clinical education. Upon the successful completion of the Program, students are awarded an Associate of Applied Science degree in Veterinary Technology and are eligible to sit for their national (Veterinary Technician National Exam) and state (Veterinary Technician State Board Exam) licensing exams. Successful completion of both exams allows the graduate to become a Licensed Veterinary Technician (LVT) in the State of Texas.

Students in the program are prepared with knowledge and skills to work in a number of animal health fields. While most LVTs are employed in private veterinary practices, other employment opportunities include animal shelters, stables or reproductive facilities, zoos or wildlife facilities, pharmaceutical sales, the military, and homeland security. While the goal of most LVTs is to promote animal health, some contribute to human health as well through biomedical research activities by working in laboratory facilities where they assist veterinarians and other scientists in medically-related fields such as gene therapy, cancer research, and cloning.

Applications will be accepted starting April 1. Application deadline is May 31. Applications can be obtained by attending one of several informational meetings. Informational meeting dates can be found on our website (www.blinn.edu/twe/vet_tech). At the time of application, applicants must have completed all prerequisite course work with at least a “C” in each course, gained a minimum of 40 hours of veterinary-supervised experience, and passed one of the following standardized exams: HOBET with at least a 70%, OR SAT with at least a 1050 verbal & math composite, OR ACT with at least a 24 verbal & math composite. Basis for acceptance into the program includes total GPA (a GPA of 2.5 or greater is strongly recommended), appropriate scores on one of the accepted standardized tests, completion of general education courses, letters of recommendation, additional veterinary supervised experiences, general animal experiences, and community service. Top applicants will be selected for an interview with the Selection Committee.

Applicants accepted into the Veterinary Technology Program must attend a mandatory orientation that will be scheduled prior to the start of the fall semester. Additionally, applicants that receive final acceptance into the Veterinary Technology Program must provide proof of 1) good physical health, 2) current immunizations (including Hepatitis B which is a three – six month series, and 3) CPR certification for health care providers. Furthermore, accepted applicants must submit to a criminal background check and drug screen, and undergo a Rabies prophylaxis vaccination series.

Accepted applicants are personally responsible for the cost of complying with these program requirements.

Prerequisites

Subject	Semester Hrs.
BIOL 1406+	4
CHEM 1411+	4
MATH 1314+ or MATH 1324+	3
ENGL 1301+	3
.....	14

Note: Math and Science prerequisites must be completed within 10 years of application. All prerequisites must be completed with a “C” or better at the time of application.

First Year

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
VTHT 1401#	4	VTHT 1413#	4
VTHT 1205#	2	VTHT 1225#	2
VTHT 1209#	2	VTHT 2217#	2
BIOL 2420+	4	Social/Behavior Science Elective+	3
.....	12	Humanities/Fine Arts+	3
		14

Summer I

Subject	Semester Hrs.
VTHT 2421#	4
.....	4

Summer II

Subject	Semester Hrs.
VTHT 1160#	1
.....	1

(Veterinary Program Degree continued on next page)

AAS Degree in Veterinary Technology (Bryan) (Continued)**Second Year**

Semester I		Semester II	
Subject	Semester Hrs.	Subject	Semester Hrs.
VTHT 2323#	3	VTHT 1441#	4
VTHT 2209#	2	VTHT 2431#	4
VTHT 2205#	2	VTHT 1345#	3
VTHT 2201#	2	VTHT 2360#	3
VTHT 1349#	3		14
	12		

Semester III (Minimester)

Subject	Semester Hrs.
VTHT 1140#	1
	1
TOTAL HOURS:	72

Vocational Nursing Certificate (Brenham and Bryan)

The curriculum leading to a Vocational Nursing Certificate allows the student to integrate classroom and laboratory instruction with clinical experience. The graduate is prepared to function as an entry level Vocational Nurse in hospitals and other health care settings. Upon successful completion of this program, the student will be eligible to write the National Council Licensure Examination — PN to qualify as a Licensed Vocational Nurse.

Applications are accepted each spring and candidates must meet specific entrance requirements. The program begins with the fall semester and continues for twelve months. Enrollment in the vocational nursing courses is dependent on admission to the program and the college. The student must pass each course of theory and clinical in the program. At the end of each semester the student must have a 75 average or above ineachcourse to continue in the program. The Vocational Nursing Programs are accredited by the Board of Nursing for the State of Texas, 333 Guadalupe, 4th Floor, Austin, TX 78767-0430; (512) 305-7400, FAX (512) 835-8684, <http://www.bon.texas.gov>

Course credit earned through the Vocational Nursing program applies only to the Vocational Nursing Certificate. Students interested in the Brenham class should contact the Vocational Nursing Office at (979) 830-4283. Those interested in the Bryan class should contact the Vocational Nursing Office at (979) 691-2010.

First Year

Semester I	
Subject	Semester Hrs.
VNSG 1420#	4
VNSG 1323#	3
VNSG 1136#	1
VNSG 1126#	1
VNSG 1227#	2
VNSG 1216#	2
VNSG 1115#	1
VNSG 1133#	1
VNSG 1260#	2
VNSG 1122#	1
	18

Semester II	
Subject	Semester Hrs.
VNSG 1561#	5
VNSG 1429#	4
VNSG 1231#	2
VNSG 1330#	3
VNSG 1234#	2
	16

Semester III (Summer)	
Subject	Semester Hrs.
VNSG 1432#	4
VNSG 1238#	2
VNSG 1119#	1
VNSG 1462#	4
	11
TOTAL HOURS:	45

Welding

The Welding program provides a variety of pathways to prepare graduates for careers in a multitude of industries as welders and machinists. A Marketable Skills Achievement Award, three certificate options (including a machinist track) and an Associate of Applied Science degree create several entry and exit points for students seeking both workforce training and a college education. All award levels provide foundational knowledge and hands-on experience in the lab.

AAS Welding

First Year

Semester I		Semester II	
Subject	Semester Hrs	Subject	Semester Hrs.
WLDG 1425	4	MCHN 1338.....	3
WLDG 1428	4	PHYS 1410	4
TECM 1301.....	3	or PHYS 1310.....	3
COSC 1301.....	3	WLDG 1457.....	4
	14		11-12

Summer	
Subject	Semester Hrs.
WLDG 1430.....	4
WLDG 1417	3
General Elective.....	3
	11

Second Year

Semester I		Semester II	
Subject	Semester Hrs	Subject	Semester Hrs.
WLDG 2447	4	WLDG 2451.....	4
WLDG 1434	4	or WLDG 2453.....	4
Social/Behavioral Science Course	3	WLDG 1340.....	3
	11	WLDG 2443.....	3
		WLDG 2389.....	2
		or WLDG 2280.....	3
		Humanities/Fine Arts Course	3
			15-16
		TOTAL HOURS	62-64

Certificate, Basic Welding Level - B**First Year**

Semester I		Semester II	
Subject	Semester Hrs	Subject	Semester Hrs.
WLDG 1425	4	WLDG 1457.....	4
WLDG 1430	4	WLDG 2443.....	4
WLDG 1428.....	4	WLDG 2188.....	1
.....	12	or WLDG 1281.....	2
		9-10
		TOTAL HOURS	21-22

Certificate, Machinist Option**First Year**

Semester I		Semester II	
Subject	Semester Hrs	Subject	Semester Hrs.
MCHN 1301	3	TECM 1301.....	3
MCHN 1230	2	WLDG 1425.....	4
MCHN 1338	3	MCHN 1217.....	2
.....	8	9

Summer

Subject	Semester Hrs.
WLDG 1430	4
WLDG 1428	4
MCHN 1280	2
.....	10
TOTAL HOURS	27

Certificate, Welding MIG Specialization**First Year**

Semester I		Semester II	
Subject	Semester Hrs	Subject	Semester Hrs.
WLDG 1434	4	WLDG 1430.....	4
WLDG 1425	4	MCHN 1338.....	3
WLDG 1428.....	4	WLDG 1457.....	4
TECM 1301	3	11
.....	15		

Summer

Subject	Semester Hrs.
WLDG 2447	4
WLDG 1417	4
WLDG 2443	4
WLDG 2189	1
or WLDG 1280	2
.....	13-14
TOTAL HOURS	39-40

Marketable Skills Achievement Award, Welding, Level A**Semester I**

Subject	Semester Hrs
WLDG 1425	4
WLDG 1430	4
WLDG 1428.....	4
.....	12

Course Descriptions

Division of Agricultural Sciences

Division of Health Sciences

Division of Business, Information Technology and Public Service

Division of Fine Arts

Division of Health and Kinesiology

Division of Humanities/Parallel Studies

Division of Mathematics and Engineering

Division of Natural Science

Division of Social Science

Division of Workforce Education

Non-Credit Workforce Certificates

+ Texas Higher Education Coordinating Board Common Course Number (ACGM)

Texas Higher Education Coordinating Board Workforce Education Course Number (WECM)

* Meets State Core Curriculum Requirements

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NOTE: Prerequisite: a course you must successfully complete prior to enrolling in the course for which it is listed as a prerequisite. Usually, you must receive a grade of "C"/2.0 or higher in order for the course to satisfy a prerequisite requirement. However, specific programs may have a higher prerequisite grade requirement. **Co-requisite:** a course you may enroll in simultaneously as the course for which it is listed as a co-requisite. **Co-enrolled:** a course you must enroll in while simultaneously enrolled in another designated course.

NOTE: Certain Technical Education courses require an appropriate score on the related section(s) of the THEA test (or an alternative placement test), or completion of a developmental course or sequence of courses. Please see the Crosswalk of Technical Education Course Remediation outlining these courses and requirements.

+ Texas Higher Education Coordinating Board Common Course Number (ACGM)

Texas Higher Education Coordinating Board Workforce Education Course Number (WECM)

* Meets State Core Curriculum Requirements

Division of Agricultural Sciences

AGRICULTURE (AGRI)

+1121. Livestock Evaluation

Selection, evaluation, and classification of livestock and livestock products. May be repeated for credit. Prerequisite: Permission of the instructor. One class hour and four laboratory hours. Credit: One semester hour.

+1131. The Agriculture Industry

Provides an overview of world agriculture, nature of the agriculture industry and resource conservation. Provides insight regarding departmental and college programs, career opportunities in agriculture, natural resources and instruction concerning academic skills. One class hour per week. Credit: One semester hour.

+1307. Agronomy

The scientific approach to major food and fiber crops of the world is studied, emphasizing origin, history, classification, distribution, climatic, cultural and soil requirements, improvement and seed technology. Food production as a source to feed an ever increasing population is emphasized. Two class hours and two laboratory hours per week. Credit: Three semester hours.

+1311. Dairy Science

Dairying in its relation to agriculture and community development; dairy breeds, standards for selection and culling, herd replacements, feeding, management, and health maintenance; the production and handling of clean milk on the farm; physiology of milk secretion; properties of milk; tests for composition of milk. Two class hours and two laboratory hours per week. Credit: Three semester hours.

+1315. Horticulture

The basic principles involved in structure, growth and development of horticultural plants; control of environment and plant growth with consideration of biological competition and progressive improvements of crops; principles of propagation and greenhouse production. Three class hours per week. Credit: Three semester hours.

+1319. Animal Science

Introductory survey course stressing the importance of livestock production. Emphasis is placed on breeding, feeding, management, selection of domestic farm animals and marketing. Laboratory consists of selection and evaluation of beef cattle, swine, sheep and horses, including the presentation of accurate reasons. Three class hours per week. Credit: Three semester hours.

+1327. Poultry Science

A general course in poultry, including types, breeds, poultry houses and construction, breeding, feeding, incubation and brooding, culling, diseases and insects. Two class hours and two laboratory hours per week. Credit: Three semester hours.

+1329. Principles of Food Service

Provides basic information necessary to understand technological aspects of modern industrial food supply systems and to provide a fundamental background in food classification, modern processing, and quality control. Three class hours per week. Credit: Three semester hours.

+1407. Agronomy

The scientific approach to major food and fiber crops of the world is studied, emphasizing origin, history, classification, distribution, climatic, cultural and soil requirements, improvement and seed technology. Food production as a source to feed an ever increasing population is emphasized. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2301. Power Units

A study of design, construction, care and repair of internal combustion engines. Two class hours and two laboratory hours per week. Credit: Three semester hours.

+2303. Agriculture Construction I (Woodworking)

Woodworking to include carpentry, preparation of drawings and bills of materials, machine and hand tool operation, concrete, electricity, and finishing of wood. Two class hours and two laboratory hours per week. Credit: Three semester hours.

+2304. Agriculture Construction II (Welding)

Metals and welding processes including arc welding, mig welding, tig welding, oxyacetylene welding, and cutting and plasma arc cutting. Two class hours and two laboratory hours per week. Credit: Three semester hours.

+2313. Entomology

A study of the principle orders of insects; the relation of the anatomy and physiology of the insect to control methods; the principle insecticides and their use; the development, habits and economic importance of the more common insects with control methods for the injurious species. Two class hours and two laboratory hours per week. Credit: Three semester hours.

+2317. Agriculture Economics

An introduction to the economic problems of agriculture and the place of agriculture in our national economy. Three class hours per week. Credit: Three semester hours.

+2321. Livestock Evaluation

Selection, evaluation, and classification of livestock and livestock products. One class hour and four laboratory hours. May be repeated for credit. Credit: Three semester hours.

+2330. Wildlife Conservation and Management

An introduction to the wildlife and fishery resources of the United States with special reference to Texas; the importance of plants and animals in our economic and cultural life; an account of what has happened to North American Wildlife with consideration of specific plans and methods for its rehabilitation, maintenance, and increase. Three class hours per week. Credit: Three semester hours.

+ Texas Higher Education Coordinating Board Common Course Number (ACGM)

Texas Higher Education Coordinating Board Workforce Education Course Number (WECM)

* Meets State Core Curriculum Requirements

ENGINEERING GRAPHICS (ENGR)**+1304. Engineering Graphics I**

The course is an introduction to the engineering profession. Engineering sketches and drawings are done with instruments and with computer auto CAD. Problem solving, design, and general graphic skills are taught. Newton's Law, unit conversions, visualization, orthographic, pictorial projections and solid modeling are taught. **Prerequisite:** None. Two class hours and four laboratory hours per week. Credit: Three semester hours.

+1305. Engineering Graphics II

This course concentrates on units and unit conversions, vector decomposition, vector products, statistics, tables and graphs, graphical analysis, root finding and optimization, Newton's laws, rate processes, accounting principles and their applications and development of skills in teamwork. **Prerequisite:** MATH 1316. Three class hours per week. Credit: Three semester hours.

ENGINEERING GRAPHICS (ENGT)**+1407. Digital Fundamentals**

Survey of digital applications, number systems, digital logic devices and circuits, combinatorial and sequential logic. **Prerequisite:** MATH 1314. Three class hours and two laboratory hours per week. Credit: Three semester hours.

HOME ECONOMICS (HECO)**+1322. Nutrition and Diet Therapy (Crosslisted as BIOL 1322)**

Principles of nutrition, diet therapy and knowledge of food preparation. Course includes the basic nutrients necessary for human health, digestion and absorption of key nutrients, relationship between nutrition and physical fitness for weight management, food safety and sanitation, nutrition needs as related to the life cycle and health conditions, disorders and diseases related to nutrition. This course will not fulfill a laboratory science requirement. Three class hours per week. Credit: Three semester hours.

Division of Health Sciences**Biotechnology (BITC)****#1191. Special Topics in Biological Technology/Technician**

Topics address recently identified current events, skills, knowledge's, and/or attitudes and behaviors pertinent to the technology or occupation and relevant to the professional development of the student. This course was designed to be repeated multiple times to improve student proficiency.

Prerequisites: Exemption or passing score on reading, writing, and math sections of THEA or alternative test or completion of developmental sequence with a grade of "C" or better.

Lecture: One class hour per week. Credit: One semester hour. Total contact hours: 16

#1302. Biotechnology Laboratory Methods and Techniques

This course reviews laboratory operations, management, equipment, instrumentation, quality control techniques, and safety procedures. Students study procedures for solution and reagent preparation, perform separation techniques and are introduced to a variety of laboratory instruments. Also reviewed are methods for safe storage and preservation of materials and safe laboratory operating practices and techniques.

Prerequisites: Exemption or passing score on reading, writing, and math sections of THEA or alternative test or completion of developmental sequence with a grade of "C" or better.

Lecture: Two class hours per week. Laboratory: Two laboratory hours per week. Credit: Three semester hours. Total contact hours: 64

#1411. Introduction to Biotechnology

This laboratory-based course provides an introduction to biotechnology concepts, including the history and applications of DNA/RNA technology, molecular biology, bioethics and laboratory safety procedures. Students are introduced to laboratory skills such as pipetting, measuring and calibrating techniques, solution preparation and biomolecule analysis. **Prerequisites:** MATH 1314 or its equivalent, BITC 2420 CHEM 1411.

Lecture: Three class hours per week. Laboratory: Three laboratory hours per week. Credit: Four semester hours. Total contact hours: 64

#2411. Biotechnology Laboratory Instrumentation

This course covers theory, application and operation of various biotechnology-related analytical instruments and addresses separation and identification techniques including electrophoresis, spectrophotometry and chromatography. Students learn how to handle various laboratory chemicals, sample and store biological materials, and operate and calibrate analytical instruments while incorporating proper laboratory safety and management. **Lecture: Three class hours per week. Laboratory: Three laboratory hours per week. Credit: Four semester hours. Total contact hours: 96**

#2431. Cell Culture Techniques

This course discusses the theory and application of cell culture techniques consistent with operations in a FDA regulated therapeutics manufacturing environment. Laboratory emphasis on the principles and practices of initiation, cultivation, maintenance, and preservation of cell lines are covered consistent with regulatory requirements, industry expectation, and Good Laboratory Practices (GLP). **Prerequisites:** MATH 1314 or its equivalent, BIOL 1406, CHEM 1411, BITC 1411. **Lecture: Three class hours per week. Laboratory: Three laboratory hours per week. Credit: Four semester hours. Total contact hours: 96**

DENTAL HYGIENE (DHYG)**#1161. Clinical - Dental Hygiene/Hygienist**

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Intermediate level clinical course. Specific detailed learning objectives are developed for each course by the faculty. On-site clinical instruction, supervision, and evaluation are the responsibility of the college faculty. Clinical experiences are unpaid learning experiences. **Prerequisites:** Completion of

DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327, DHYG 2201, DHYG 1319, DHYG 1339, DHYG 1260, DHYG 1235 with 75% or higher in all dental hygiene courses. Fee required. Four clinical hours per week. 64 contact hours per semester. Credit: One semester hour.

#1207. General and Dental Nutrition

General nutrition and nutritional biochemistry emphasizing the effect nutrition has on oral health. Implementation of these concepts will assist the patient in attaining and maintaining optimum oral health. **Prerequisites:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327, DHYG 2201, DHYG 1319, DHYG 1339, DHYG 1260, DHYG 1235 and DHYG 1161 with 75% or higher in all dental hygiene courses. Co-requisites: DHYG 1311, DHYG 2262, DHYG 2231. Two lecture hours and one laboratory hour per week. 48 contact hours per semester. Credit: Two semester hours.

#1235. Pharmacology for the Dental Hygienist

Classification of drugs and their uses, actions, interactions, side effects, contraindications, with emphasis on dental applications. **Prerequisites:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327 with 75% or higher in all dental hygiene courses. Co-requisites: DHYG 1311, DHYG 2262, DHYG 2231. Two lecture hours per week. 32 contact hours per semester. Credit: Two semester hours.

#1260. Clinical - Dental Hygiene/Hygienist

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Introductory level course. Specific detailed learning objectives are developed for each course by the faculty. On-site clinical instruction, supervision, and evaluation are the responsibility of the college faculty. Clinical experiences are unpaid learning experiences. **Prerequisites:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327 with 75% or higher in all dental hygiene courses. Co-requisites: DHYG 2201, DHYG 1319, DHYG 1339, DHYG 1235. Fee required. Twelve clinical hours per week. 192 contact hours per semester. Credit: Two semester hours.

#1301. Orofacial Anatomy, Histology & Embryology

The histology and embryology of oral tissues, gross anatomy of the head and neck, tooth morphology, and individual tooth identification. **Prerequisite:** Admission into the Dental Hygiene Program. Co-requisites: DHYG 1404, DHYG 1431, DHYG 1327. Two lecture hours and three laboratory hours per week. 80 contact hours per semester. Credit: Three semester hours.

#1311. Periodontology

Normal and diseased periodontium including the structural, functional, and environmental factors. Emphasis on etiology, pathology, treatment modalities, and therapeutic and preventive periodontics. **Prerequisites:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327, DHYG 2201, DHYG 1319, DHYG 1339, DHYG 1260, DHYG 1235 and DHYG 1161 with 75% or higher in all dental hygiene courses. Co-requisites: DHYG 2201, DHYG 1319, DHYG 1339 and DHYG 1235. Three lecture hours per week. 48 contact hours per semester. Credit: Three semester hours.

#1315. Community Dentistry

The principles and concepts of community public health and dental health education emphasizing community assessment, educational planning, implementation, and evaluation, including methods and materials used in teaching dental health education in various community settings. **Prerequisites:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327, DHYG 2201, DHYG 1319, DHYG 1339, DHYG 1260, DHYG 1235, DHYG 1161, DHYG 1207, DHYG 1311, DHYG 2231, and DHYG 2262 with 75% or higher in all dental hygiene courses. Co-requisites: DHYG 2253, DHYG 2363. Fee required. Two lecture hours and four laboratory hours per week. 96 contact hours per semester. Credit: Three semester hours.

#1319. Dental Materials

The physical and chemical properties of dental materials including the application and manipulation of the various materials used in dentistry. **Prerequisites:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327 with 75% or higher in all dental hygiene courses. Co-requisites: DHYG 2201, DHYG 1339, DHYG 1260, DHYG 1235. Fee required. Two lecture hours and four laboratory hours per week. 96 contact hours per semester. Credit: Three semester hours.

#1327. Preventive Dental Hygiene Care

The role of the dental hygienist as a therapeutic oral health care provider with emphasis on concepts of disease management, health promotion, communication and behavior modification. **Prerequisite:** Admission into the Dental Hygiene Program. Co-requisites: DHYG 1431, DHYG 1404, DHYG 1301. Three lecture hours per week. 48 contact hours per semester. Credit: Three semester hours.

#1339. General and Oral Pathology

Disturbances in human body development, diseases of the body, and disease prevention measures with emphasis on the oral cavity and associated structures. **Prerequisite:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327 with 75% or higher in all dental hygiene courses. Co-requisite: BIOL 2420, DHYG 2201, DHYG 1319, DHYG 1260, DHYG 1235. Three lecture hours per week. Credit: Three semester hours.

#1404. Dental Radiology

Fundamentals of oral radiography, including techniques, interpretation, quality assurance, and ethics. **Prerequisite:** Admission into the Dental Hygiene Program. Co-requisites: DHYG 1301, DHYG 1431, DHYG 1327. Fee required. Three lecture hours and three laboratory hours per week. 96 contact hours per semester. Credit: Four semester hours.

#1431. Preclinical Dental Hygiene

Foundational knowledge for performing clinical skills on patients with emphasis on procedures and rationale for performing dental hygiene care. Introduction to ethical principles as they apply to dental hygiene care. Fee required. **Prerequisite:** Admission into the Dental Hygiene Program. Co-requisites: DHYG 1301, DHYG 1404, DHYG 1327. Two lecture hours and six laboratory hours per week. 128 contact hours per semester. Credit: Four semester hours.

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#2201. Contemporary Dental Hygiene Care I

Dental hygiene care for the medically or dentally compromised patient including supplemental instrumentation techniques. **Prerequisites:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327 with 75% or higher in all dental hygiene courses. Co-requisites: DHYG 2201, DHYG 1339, DHYG 1260, DHYG 1235. Two lecture hours and one laboratory hour per week. 48 contact hours per semester. Credit: Two semester hours.

#2231. Contemporary Dental Hygiene Care II

A continuation of Contemporary Dental Hygiene Care I. Dental Hygiene care for medically or dentally compromised patient including advanced instrumentation techniques. **Prerequisites:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327, DHYG 2201, DHYG 1319, DHYG 1339, DHYG 1260, DHYG 1235 and DHYG 1161 with a 75% or higher in all dental hygiene courses. Co-requisites: DHYG 1207, DHYG 1311, DHYG 2262. Two lecture hours and one laboratory hour per week. 48 contact hours per semester. Credit: Two semester hours.

#2253. Dental Hygiene Practice

Emphasis on the laws governing the practice of dentistry and dental hygiene, moral standards, and ethical standards established by the dental hygiene profession. Practice settings for the dental hygienist, office operations, and preparation for employment. **Prerequisites:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327, DHYG 2201, DHYG 1319, DHYG 1260, DHYG 1235, DHYG 1161, DHYG 1207, DHYG 1311, DHYG 2231 and DHYG 2262 with 75% or higher in all dental hygiene courses. Co-requisite: DHYG 1315 and DHYG 2363. Two lecture hours per week. 32 contact hours per semester. Credit: Two semester hours.

#2262. Clinical - Dental Hygiene/Hygienist

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Intermediate level clinical course. Specific detailed learning objectives are developed for each course by the faculty. On-site clinical instruction, supervision, and evaluation are the responsibility of the college faculty. External rotations are utilized for enhanced learning. These experiences are unpaid learning opportunities. **Prerequisites:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327, DHYG 2201, DHYG 1319, DHYG 1339, DHYG 1260, DHYG 1235 and DHYG 1161 with 75% or higher in all dental hygiene courses. Co-requisite: DHYG 1207, DHYG 1311, DHYG 2231. Fee required. Twelve clinical hours per week. 192 contact hours per semester. Credit: Two semester hours.

#2363. Clinical - Dental Hygiene/Hygienist

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Advanced level clinical course. Specific detailed learning objectives are developed for each course by the faculty. On-site clinical instruction, supervision, and evaluation are the responsibility of the college faculty. External rotations are

utilized for enhanced learning. These experiences are unpaid learning opportunities. **Prerequisites:** Completion of DHYG 1301, DHYG 1404, DHYG 1431, DHYG 1327, DHYG 2201, DHYG 1319, DHYG 1339, DHYG 1260, DHYG 1235, DHYG 1161, DHYG 1207, 1311, 2231, and 2262 with 75% or higher in all dental hygiene courses. Co-requisite: DHYG 1315 and DHYG 2253. Fee required. Sixteen clinical hours per week. 256 contact hours per semester. Credit: Three semester hours.

EMERGENCY MEDICAL SERVICES PROGRAMS (EMSP)

#1260. EMT-Basic Clinical

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. A method of instruction providing detailed education, training and work-based experience, and direct patient/client care, generally at a clinical site. Specific detailed learning objectives are developed for each course by the faculty. On-site clinical instruction, supervision, evaluation, and placement are the responsibility of the college faculty. Clinical experiences are unpaid external learning experiences. Students participate in the following areas: 32 hours in the Emergency Department, 16 hours in Labor & Delivery, and 60 hours EMS on the ambulance. **Prerequisites:** Student must have completed READ 0306, ENGL 0320 and MATH 0310 or higher in each area, OR be exempt according to the Success Initiative standards; current CPR Training at the Health Care Provider/Professional Rescuer level is required prior to starting clinical rotations and is not included in the class. This course also requires the student to have met the vaccine requirements listed by the Blinn College Department of Health Sciences prior to beginning clinical rotations. Please contact the Program Director with questions regarding this matter. Co-Enrollment required: EMSP 1501. Lecture hours: 0. Lab hours: 7. Lab fees required: FISDAP fee. Contact hours: 112. Credit: Two semester hours.

#1305. Emergency Care Attendant

Preparation for certification as an Emergency Care Attendant (ECA)/Emergency Medical Responder (EMR). The student will display a working knowledge of clinical information and related topics relevant to the practice of pre-hospital emergency medical care at the EMR level; demonstrate the ability to competently perform all applicable skills; and exhibit attitudes and behavior consistent with the ethics and professionalism expected of the emergency care attendant. **Prerequisites:** Student must be TSI compliant OR be exempt according to the Success Initiative standards. Lecture hours: 3. Lab hours: 2. Lab fees required: Allied Health Fee. Contact hours: 64. Credit: Three semester hours.

#1391. Special Topics In Emergency Medicine

Topics address recently identified current events, skills, knowledge, and/or attitudes and behaviors pertinent to the technology or occupation and relevant to the professional development of the student. Learning outcomes/objectives are determined by local occupational need and business and industry trends. Credit: Three semester hours.

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#1338. Introduction to Advanced Practice

Fundamental elements associated with emergency medical services to include preparatory practices, pathophysiology, medication administration, and related topics. At the completion of this module, the student will understand the roles and responsibilities of a paramedic within the EMS system; apply the basic concepts of development, pathophysiology, and pharmacology to assessment and management of emergency patients; be able to properly administer medications; communicate effectively with patients; and understand the medical/legal and ethical issues relating to EMS practice, as well as the issues impacting the well being of the paramedic.

Prerequisite: Student must be TSI compliant OR be exempt according to the Success Initiative standards. Student must meet requirements for acceptance into the Paramedic Program. Student must have successfully completed, or be co-enrolled in, one semester of college level Human Anatomy & Physiology (A&P), with a "C" or better. Co-Enrollment: EMSP 1355, EMSP 1356, EMSP 2348, EMSP 2260. If the student has not successfully completed the A&P requirement, co-enrollment is required during the first semester. Lecture hours: 3. Lab hours: 1. Contact hours: 64. Credit: Three semester hours.

#1355. Trauma Management

A detailed study of the knowledge and skills necessary to reach competence in the assessment and management of patients with traumatic injuries. At the completion of this module, the student will be able to integrate the pathophysiological principles and assessment findings to formulate a field impression, and implement the treatment plan for the trauma patient.

Prerequisite: Student must be TSI compliant OR be exempt according to the Success Initiative standards. Student must meet requirements for acceptance into the Paramedic Program. Student must have successfully completed, or be co-enrolled in, one semester of college level Human Anatomy & Physiology (A&P), with a "C" or better. If VNSG 1420 is taken to fulfill the A&P requirement, a final grade of "75" or better is required. Co-Enrollment: EMSP 1355, EMSP 1356, EMSP 2348, EMSP 2260. If the student has not successfully completed the A&P requirement, co-enrollment is required during the first semester. Lecture hours: 3. Lab hours: 1. Contact hours: 64. Credit: Three semester hours.

#1356. Patient Assessment & Airway Management

Knowledge and skills required to perform patient assessment, airway management, and artificial ventilation. At the completion of this module, the student will be able to take a proper history and perform a comprehensive physical exam on any patient; develop a patient care plan; communicate with others; and establish and/or maintain a patient airway, oxygenate, and ventilate a patient. **Prerequisites:** Student must be TSI compliant OR be exempt according to the Success Initiative standards. Student must meet requirements for acceptance into the Paramedic Program. Student must have successfully completed, or be co-enrolled in, one semester of college level Human Anatomy & Physiology (A&P), with a "C" or better. If VNSG 1420 is taken to fulfill the A&P requirement, a final grade of "75" or better is required. Co-Enrollment: EMSP 1338, EMSP 1355, EMSP 2348, EMSP 2260. If the student has not successfully completed the A&P requirement, co-enrollment is

required during the first semester. Lecture hours: 2. Lab hours: 3. Contact hours: 80. Credit: Three semester hours.

#1501. EMT-Basic

Preparation for certification as an Emergency Medical Technician (EMT). Includes all the skills necessary to provide emergency medical care at a basic life support level with an ambulance service or other specialized services. The student will display a working knowledge of clinical information and related topics relevant to the practice of pre-hospital emergency medical care of the EMT-Basic level; demonstrate the ability to competently perform all applicable skills; and exhibit attitudes and behavior consistent with the ethics and professionalism expected of the EMT-Basic. **Prerequisite:** Student must have scores on a Blinn College accepted aptitude test that shows TSI compliance in Reading, English and Math, or completion with at least a "C" or better in READ 0306, and ENGL 0320 and MATH 0310. This course also requires the student to have met the vaccine requirements listed by the Blinn College Department of Health Sciences prior to beginning clinical rotations. Please contact the Program Director with questions regarding this matter. Co-enrollment required: EMSP 1260. Lecture hours: 4. Lab hours: 4. Lab fees required: Allied Health Fee, FSDAP Tracking Fee. Contact hours: 128. Credit: Five semester hours.

#2143. Assessment Based Management

A capstone experience covering comprehensive, assessment based patient care management. Includes specific care when dealing with pediatric, adult, geriatric, and special-needs patients. At the completion of this module, the student will be able to integrate pathophysiological principles and assessment findings to formulate a field impression, and implement a treatment plan for patients with common complaints.

Prerequisite: Student must meet requirements for continued acceptance into the Paramedic program. Student must be TSI compliant OR be exempt according to the Success Initiative standards. Must have completed EMSP 2434, EMSP 2444, EMSP 2338, and EMSP 2261 with a "B" or better. Co-Enrollment: EMSP 2362. Lecture hours: 0. Lab hours: 4. Contact hours: 64. Credit: One semester hour.

#2260. Paramedic Clinical I

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. Direct supervision is provided by the clinical professional. A method of instruction providing detailed education, training and work-based experience, and direct patient/client care, generally at a clinical site. Specific detailed learning objectives are developed for each course by the faculty. On-site clinical instruction, supervision, evaluation, and placement are the responsibility of the college faculty. Clinical experiences are unpaid external learning experiences. Students may participate in the following areas: Emergency Room, Operating Room and the Ambulance. **Prerequisite:** Student must be TSI compliant OR be exempt according to the Success Initiative standards. Student must meet requirements for acceptance into the Paramedic Program. Student must have successfully completed one semester of college level human Anatomy & Physiology (A&P) with a "C" or better, or co-enroll during the first semester. If the student elects to take VNSG

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1420 to fulfill the A&P requirement, a final grade of “75” or better is required. Current CPR Training at the Health Care Provider/Professional Rescuer level is required prior to starting clinical rotations and is not included in the class. This course also requires the student to have met the vaccine requirements listed by the Blinn College Department of Health Sciences prior to beginning clinical rotations. Please contact the program Director with questions regarding this matter. Lecture hours: 0. Lab hours: -0. External hours: 12. Contact hours: 192. Credit: Two semester hours.

#2261. Paramedic Clinical II

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. Direct supervision is provided by the clinical professional. A method of instruction providing detailed education, training, work-based experience, and direct patient/client care, generally at a clinical site. Specific detailed learning objectives are developed for each course by the faculty. On-site clinical instruction, supervision, evaluation, and placement are the responsibility of the college faculty. Clinical experiences are unpaid external learning experiences. Students participate in the following areas: Emergency Room, Operating Room, Clinic/ICU, Mental Health, and the Ambulance. **Prerequisite:** Student must meet requirements for continued acceptance into the paramedic Program. Student must be TSI compliant OR be exempt according to the Success initiative standards. Must have completed EMSP 1338, EMSP 1355, EMSP 1356, EMSP 2348 and EMSP 2260 with a “B” or better, and one semester of college level human Anatomy & Physiology (A&P) with a “C” or better; if the student elects to take VNSG 1420 to fulfill the A&P requirement, a final grade of “75” or better is required. Current CPR Training at the Health Care Provider/Professional Rescuer level is required prior to starting clinical rotations and is not included in the class. This course also requires the student to have met the vaccine requirements listed by the Blinn College Department of Health Sciences prior to beginning clinical rotations. Please contact the Program Director with questions regarding this matter. Co-Enrollment: EMSP 2444, EMSP 2434, EMSP 2338. Lecture hours: 0. Lab hours: 0. External hours: 12. Contact hours: 192. Credit: Two semester hours.

#2300. EMS Methods of Teaching

Instruction in teaching methodology for instructors of emergency medical services. The student will display a working knowledge of principles and resources for teaching adults; demonstrate the ability to prepare and present lecture/demonstrations on emergency/medical topics; demonstrate the ability to prepare and evaluate student performance in skills and lecture sessions; and exhibit attitudes and behavior consistent with the ethics and professionalism expected of the emergency medical service instructor. **Prerequisite:** Must possess current EMS credentials. Three lecture hours per week. Credit: Three semester hours.

#2330. Special Patients

Knowledge and skills necessary to assess and manage ill or injured patients in diverse populations to include neonatology, geriatrics, and other related topics. A detailed study of the knowledge and skills necessary to reach competence in the assessment and management of ill or injured patients in nontraditional populations. At the completion of this module, the

student will be able to integrate pathophysiological principles and assessment findings to formulate a field impression and implement a treatment plan for neonatal, pediatric and geriatric patients; diverse patients; and chronically ill patients. **Prerequisite:** Student must meet requirements for continued acceptance into the Paramedic Program. Student must be TSI compliant OR be exempt according to the Success Initiative standards. Must have completed EMSP 2434, EMSP 2444, EMSP 2338 and EMSP 2261 with a “B” or better. Co-Enrollment: EMSP 2143, EMSP 2363. Lecture hours: 3. Lab hours: 1. Contact hours: 64. Credit: Three semester hours.

#2338. EMS Operations

Knowledge and skills to safely manage multi-casualty incidents and rescue situations; utilize air medical resources; identify hazardous materials and other specialized incidents. A detailed study of the knowledge and skills necessary to reach competence to safely manage the scene of an emergency. At the completion of this unit, the student will be able to safely manage medical incidents, rescue situations, hazardous materials, and crime scenes. **Prerequisite:** Student must meet requirements for continued acceptance into the Paramedic Program. Student must be TSI compliant OR be exempt according to the Success Initiative standards. Must have completed EMSP 1338, EMSP 1355, EMSP 1356, EMSP 2348 and EMSP 2260 with a “B” or better, and one semester of college level human Anatomy & Physiology (A&P) with a “C” or better; if the student elects to take VNSG 1420 to fulfill the A&P requirement, a final grade of “75” or better is required. Co-Enrollment: EMSP 2444, EMSP 2434, EMSP 2261. Lecture hours: 2. Lab hours: 2. Contact hours: 64. Credit: Three semester hours.

#2345. EMS Supervision and Management

Instruction, literary review, group discussion, and case study on topics pertinent to the emergency medical service (EMS) field supervisor or manager. The student will identify and interpret laws and regulations affecting EMS operations; implement principles of leadership and supervision; discuss and apply strategies used in financial management; explain and exhibit principles of personnel management; and develop strategies for evaluating and improving EMS operations. Credit: Three semester hours.

#2348. Emergency Pharmacology

Utilization of medications in treating emergency situations. A comprehensive course covering all aspects of the utilization of medications in treating emergency situations. Course is designed to complement Cardiology, Special Populations, and Medical Emergency courses. The student will display a command of general pharmacological terminology, general drug mechanisms, administration routes and administration procedures, and drug dose calculations. Students will demonstrate understanding of the pharmacodynamics, pharmacokinetics, indications, contraindications, possible side effects, and common drug interactions of a variety of medications used in out-of-hospital medical care. **Prerequisite:** Student must be TSI compliant OR be exempt according to the Success Initiative standards. Student must meet requirements for acceptance into the paramedic Program. Student must have successfully completed one semester of college level human Anatomy & Physiology (A&P) with a “C” or better, or co-enroll

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during the first semester. If the student elects to take VNSG 1420 to fulfill the A&P requirement, a final grade of “75” or better is required. Co-Enrollment: EMSP 1338, EMSP 1355, EMSP 1356, EMSP 2260. If the student has not successfully completed one semester of college level human Anatomy & Physiology, co-enrollment is required during the first semester. The minimum required grade in VNSG 1420 is “75” or greater; other college-level human A&P courses require a minimum grade of “C” or better. Lecture hours: 3. Lab hours: 1. Contact hours: 64. Credit: Three semester hours.

#2362. Paramedic Clinical III

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. A capstone course of the EMSP program. A method of instruction providing detailed education, training, work-based experience, and direct patient/client care, generally at a clinical site. Specific detailed learning objectives are developed for each course by the faculty. On-site clinical instruction, supervision, evaluation, and placement are the responsibility of the college faculty. Clinical experiences are unpaid external learning experiences. Students participate in a single preceptorship with an assigned EMS Agency. A minimum of 240 hours EMS must be completed. The student is evaluated by competency performance and may perform additional time to complete competencies. **Prerequisites:** Student must meet requirements for continued acceptance into the Paramedic program. Student must be TSI compliant OR be exempt according to the Success Initiative standards. Must have completed EMSP 2434, EMSP 2444, EMSP 2338, and EMSP 2261 with a “B” or better. This course also requires the student to have met the vaccine requirements listed by the Blinn College Department of Health Sciences prior to beginning clinical rotations. Please contact the Program Director with questions regarding this matter. Co-Enrollment: EMSP 2143, EMSP 2330. Lecture hours: 0. Lab hours: 0. Externship hours: 15. Contact hours: 240. Credit: Three semester hours.

#2434. Medical Emergencies

Knowledge and skills in the assessment and management of patients with medical emergencies, including medical overview, neurology, gastroenterology, immunology, pulmonology, urology, hematology, endocrinology, toxicology, and other related topics. At the completion of this module, the student will be able to integrate pathophysiological principles and assessment findings to formulate a field impression and implement a treatment plan for the medical patient. **Prerequisite:** Student must meet requirements for continued acceptance into the Paramedic program. Student must be TSI compliant OR be exempt according to the Success Initiative standards. Must have completed EMSP 1338, EMSP 1355, EMSP 1356, EMSP 2348, and EMSP 2260 with a “B” or better, and one semester of college level human Anatomy & Physiology (A&P) with a “C” or better; if the student elects to take VNSG 1420 to fulfill the A&P requirement, a final grade of “75” or better is required. Co-Enrollment: EMSP 2444, EMSP 2330, EMSP 2338, EMSP 2261. Lecture hours: 3. Lab hours: 2. Contact hours: 80. Credit: Four semester hours.

#2444. Cardiology

Assessment and management of patients with cardiac emergencies. Includes single and multi-lead ECG interpretation. A detailed study of the knowledge and skills necessary to reach competence in the assessment and management of patients with cardiac emergencies. At the completion of this module, the student will be able to integrate pathophysiological principles and assessment findings to formulate a field impression, and implement a treatment plan for the cardiac patient. **Prerequisite:** Student must meet requirements for continued acceptance into the Paramedic Program. Student must be TSI compliant OR be exempt according to the Success Initiative standards. Must have completed EMSP 1338, EMSP 1355, EMSP 1356, EMSP 2348 and EMSP 2260 with a “B” or better, and one semester of college level human Anatomy & Physiology (A&P) with a “C” or better; if the student elects to take VNSG 1420 to fulfill the A&P requirement, a final grade of “75” or better is required. Co-Enrollment: EMSP 2434, EMSP 2330, EMSP 2338, EMSP 2261. Lecture hours: 3. Lab hours: 3. Contact hours: 96. Credit: Four semester hours.

FIRE SCIENCE (FIRT)

#1301. Fundamentals of Fire Protection

Orientation to the fire service, career opportunities, and related fields. This course meets Fire and Emergency Services Higher Education (FESHE) Model Curriculum core requirements. Contact hours: 48 total hours. Credit: Three semester hours.

#1303. Fire and Arson Investigation I

Basic fire and arson investigation practices. Emphasis on fire behavior principles related to fire cause and origin determination. Contact hours: 48 total hours. Credit: Three semester hours.

#1307. Fire Prevention Codes and Inspections

Study of local building and fire prevention codes. Emphasis on fire prevention inspections, practices and procedures. Contact hours: 48 total hours. Credit: Three semester hours.

#1309. Fire Administration I

Introduction to the organization and management of a fire department and the relationship of government agencies to the fire service. Emphasis on fire service leadership from the perspective of the company officer. Contact hours: 48 total hours. Credit: Three semester hours.

#1311. Fire Service Hydraulics

Application of hydraulic principles to analyze and solve water supply problems related to fire protection. Contact hours: 48 total hours. Credit: Three semester hours.

#1315. Hazardous Materials I

The chemical characteristics and behavior of various materials. Storage, transportation, handling hazardous emergency situations, and the most effective methods of hazard mitigation. Contact hours: 48 total hours. Credit: Three semester hours.

#1319. Fire Fighter Health and Safety

Firefighter occupational safety and health in emergency and non-emergency situations. This course meets Fire and Emergency Services Higher Education (FESHE) Model Curriculum core requirements. Contact hours: 48 total hours. Credit: Three semester hours.

#1329. Building Codes and Construction

Examination of building codes and requirements, construction types, and building materials. Includes walls, floorings, foundations, and various roof types and the associated dangers of each. This course meets Fire and Emergency Services Higher Education (FESHE) Model Curriculum core requirements. Contact hours: 48 total hours. Credit: Three semester hours.

#1333. Fire Chemistry I

Chemical nature and properties of compound as related to the fire service. Fundamental laws of chemistry, states of matter, gas laws, chemical bonding, and thermodynamics. This course meets Fire and Emergency Services Higher Education (FESHE) Model Curriculum core requirements. Contact hours: 48 total hours. Credit: Three semester hours.

#1338. Fire Protection Systems

Design and operation of fire detection and alarm systems, heat and smoke control systems, special protection and sprinkler systems, water supply for fire protection, and portable fire extinguishers. This course meets Fire and Emergency Services Higher Education (FEHSE) Model Curriculum core requirements. Contact hours: 48 total hours. Credit: Three semester hours.

#1345. Hazardous Materials II

Mitigation practices and techniques to effectively control hazardous material spills and leaks. **Prerequisite:** FIRT 1315, Hazardous Materials I or Firefighter Certification. Contact hours: 48 total hours. Credit: Three semester hours.

#1347. Industrial Fire Protection

Industrial emergency response teams and specific needs related to business and industrial facilities. Contact hours: 48 total hours. Credit: Three semester hours.

#1349. Fire Administration II

In-depth study of fire service management as pertaining to budgetary requirements, administration, organization of divisions within the fire service, and relationships between the fire service and outside agencies. Contact hours: 48 total hours. Credit: Three semester hours.

#2305. Fire Instructor I

Preparation of fire and emergency services personnel to deliver instruction from a prepared lesson plan. Includes the use of instructional aids and evaluation instruments to meet the curriculum requirements of the Texas Commission on Fire Protection (TCFP) for Fire Instructor I certification. ****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS CERTIFIED AS A TRAINING FACILITY BY THE TEXAS COMMISSION ON FIRE PROTECTION.**** Contact hours: 48 total hours. Credit: Three semester hours.

#2309. Fire Fighting Strategies and Tactics I

Analysis of the nature of fire problems and selection of initial strategies and tactics including an in-depth study of efficient and effective use of staffing and equipment to mitigate the emergency. **Prerequisite:** FIRT 1333 Fire Chemistry Credit. Contact hours: 48 total hours. Credit: Three semester hours.

#2345. Hazardous Materials III

Mitigation, preparedness, response, and recovery to hazardous materials incidents.. **Prerequisites:** FIRT 1315, Hazardous Materials I and FIRT 1345, Hazardous Materials II. Contact hours: 48 total hours. Credit: Three semester hours.

#2388. Internship - Fire Protection and Safety Technology/Technician

A work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the college and the employer. Contact hours: 48 total hours. Credit: Three semester hours.

FIRE SCIENCE (FIRS)**#1103. Firefighter Agility and Fitness Preparation**

Physical ability testing methods. Rigorous training in skills and techniques needed in typical fire department physical ability tests. **Prerequisite:** Must have EMT-B certification and be accepted into the Fire Academy. **Co-requisite(s):** FIRS 1301, FIRS 1313, FIRS 1319, FIRS 1329, FIRS 1407, FIRS 1423, FIRS 1433. This is a 12-week course held at Brayton Fire Field with no lecture hours. Three laboratory hours per week. Contact hours: 48 total hours. Credit: One semester hour.

#1301. Firefighter Certification I

One in a series of courses in basic preparation for a new firefighter. Should be taken in conjunction with Firefighter Certification II, III, IV, V, VI, and VII to satisfy the Texas Commission on Fire Protection (TCFP) curriculum for Basic Structural Fire Suppression, Course #100. ****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS CERTIFIED AS A TRAINING FACILITY BY THE TEXAS COMMISSION ON FIRE PROTECTION (TCFP)**** **Prerequisite:** Must have EMT-B certification and be accepted into the Fire Academy. **Co-requisites:** FIRS 1103, FIRS 1313, FIRS 1319, FIRS 1407, FIRS 1423, FIRS 1433. This is a 12-week course held at Brayton Fire Field with two class hours and two laboratory hours per week. Contact hours: 64 total hours. Credit: Three semester hours.

#1313. Firefighter Certification III

One in a series of courses in basic preparation for a new firefighter. Should be taken in conjunction with Firefighter Certification I, II, IV, V, VI, and VII to satisfy the Texas Commission on Fire Protection (TCFP) curriculum for Basic Structural Fire Suppression, Course #100. ****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS CERTIFIED AS A TRAINING FACILITY BY THE TEXAS COMMISSION ON FIRE PROTECTION.**** Preparation for certification as a basic firefighter. **Prerequisite:** Must have EMT-B certification and be accepted into the Fire Academy. **Co-requisite(s):** FIRS 1103, FIRS 1301, FIRS 1319, FIRS 1329, FIRS 1407, FIRS 1423, FIRS 1433. This is a 12-week course held at Brayton Fire Field.

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Three class hours per week. Contact hours: 48 total hours. Credit: Three semester hours.

#1319. Firefighter Certification IV

One in a series of courses in basic preparation for a new firefighter. Should be taken in conjunction with Firefighter Certification I, II, III, V, VI, and VII to satisfy the Texas commission on Fire Protection (TCFP) curriculum for Basic Structural Fire Suppression, Course #100. ****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS CERTIFIED AS A TRAINING FACILITY BY THE TEXAS COMMISSION ON FIRE PROTECTION.**** **Prerequisite:** Must have EMT-B certification and be accepted into the Fire Academy. **Co-requisite(s):** FIRS 1103, FIRS 1301, FIRS 1313, FIRS 1329, FIRS 1407, FIRS 1423, FIRS 1433. This is a 12-week course held at Brayton Fire Field. Two class hours and two laboratory hours per week. Contact hours: 64 total hours. Credit: Three semester hours.

#1329. Firefighter Certification VI

One in a series of courses in basic preparation for a new firefighter. Should be taken in conjunction with Firefighter Certification I, II, III, IV, V, and VII to satisfy the Texas Commission on Fire Protection (TCFP) curriculum for Basic Structural Fire Suppression, Course #100. ****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS CERTIFIED AS A TRAINING FACILITY BY THE TEXAS COMMISSION ON FIRE PROTECTION.**** **Prerequisite:** Must have EMT-B certification and be accepted into the Fire Academy. **Co-requisite(s):** FIRS 1103, FIRS 1301, FIRS 1313, FIRS 1319, FIRS 1407, FIRS 1423, FIRS 1433. This is a 12-week course held at Brayton Fire Field. Two class hours and two laboratory hours per week. Contact hours: 64 total hours. Credit: Three semester hours.

#1407. Firefighter Certification II

One in a series of courses in basic preparation for a new firefighter. Should be taken in conjunction with Firefighter Certification I, III, IV, V, VI, and VII to satisfy the Texas commission on Fire Protection (TCFP) curriculum for Basic Structural Fire Suppression, Course #100. ****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS CERTIFIED AS A TRAINING FACILITY BY THE TEXAS COMMISSION ON FIRE PROTECTION.**** **Prerequisite:** Must have EMT-B certification and be accepted into the Fire Academy. **Co-requisite(s):** FIRS 1103, FIRS 1301, FIRS 1313, FIRS 1319, FIRS 1329, FIRS 1423, FIRS 1433. This is a 12-week course held at Brayton Fire Field. Three class hours and two laboratory hours per week. Contact hours: 80 total hours. Credit: Four semester hours.

#1423. Firefighter Certification V

One in a series of courses in basic preparation for a new firefighter. Should be taken in conjunction with Firefighter Certification I, II, III, IV, VI, and VII to satisfy the Texas Commission on Fire Protection (TCFP) curriculum for Basic Structural Fire Suppression, Course #100. ****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS CERTIFIED AS A TRAINING FACILITY BY THE TEXAS COMMISSION ON FIRE PROTECTION.**** **Prerequisite:** Must have EMT-B certification and be accepted into the Fire Academy. **Co-requisite(s):** FIRS 1103, FIRS 1301, FIRS 1313, FIRS 1319, FIRS 1329, FIRS 1423, FIRS 1433. This is a 12-week course held at Brayton Fire Field. Three class hours and two laboratory

hours per week. Contact hours: 80 total hours. Credit: Four semester hours.

#1433. Firefighter Certification VII

One in a series of courses in basic preparation for a new firefighter. Should be taken in conjunction with Firefighter Certification I, II, III, IV, V, and VI to satisfy the Texas Commission on Fire Protection (TCFP) curriculum for Basic Structural Fire Suppression, Course #100. ****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS CERTIFIED AS A TRAINING FACILITY BY THE TEXAS COMMISSION ON FIRE PROTECTION.**** **Prerequisite:** Must have EMT-B certification and be accepted into the Fire Academy. **Co-requisite(s):** FIRS 1103, FIRS 1301, FIRS 1313, FIRS 1319, FIRS 1329, FIRS 1407, FIRS 1423. This is a 12-week course held at Brayton Fire Field. Three class hours and three laboratory hours per week. Contact hours: 96 total hours. Credit: Four semester hours.

(HITT)

#1301. Health Data Content and Structure

Introduction to systems and processes for collecting, maintaining, and disseminating primary and secondary health related information including content of health record, documentation requirements, registries, indices, licensing, regulatory agencies, forms, and screens. Credit: Three semester hours.

#1305. Medical Terminology I

Study of medical terms through word origin and structure. Introduction to abbreviations and symbols, surgical and diagnostic procedures, and medical specialties. Credit: Three semester hours.

#1311. Health Information Systems

Introduction to health IT standards, health-related data structures, software applications and enterprise architecture in health care and public health. Credit: Three semester hours.

#1341. Coding and Classification Systems

Application of basic medical coding rules, principles, guidelines, and conventions. Prerequisites: HITT 1305. Credit: Three semester hours.

#1342. Ambulatory Coding

Fundamentals of ambulatory coding rules, conventions, and guidelines. **Prerequisites:** HITT 1305 Medical Terminology, HITT 1341 Coding and Classification Systems, SCIT 1307 Applied Human Anatomy and Physiology I. Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Co-requisites: SCIT 1308 Applied Human Anatomy and Physiology II and MDCA 1302 Pathophysiology. Credit: Three semester hours.

#1345. Health Care Delivery Systems

Examination of delivery systems including organization, financing, accreditation, licensure, and regulatory agencies. **Prerequisites:** Students must be college ready in reading, by

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means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Co-requisite(s): HITT 1301 Health Data Content. Credit: Three semester hours.

#1349. Pharmacology

Overview of the basic concepts of the pharmacological treatment of various diseases affecting major body systems. Prerequisite: HITT 1305. Credit: Three semester hours.

#1353. Legal and Ethical Aspects of Health Information

Concepts of privacy, security, confidentiality, ethics, health care legislation, and regulations relating to the maintenance and use of health information.. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Co-requisite(s): HITT 1301 Health Data Content and Structure. Credit: Three semester hours.

#1355. Health Care Statistics

Principles of health care statistics with emphasis in hospital statistics. Skill development in computation and calculation of health data. **Prerequisites:** None. Credit: Three semester hours.

#1361. Clinical-Health Information/Medical Records Technology/Technician

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. **Prerequisites:** Approval of Program Coordinator. Credit: Three semester hours.

#2335. Coding and Reimbursement Methodologies

Advanced coding techniques with emphasis on case studies, health records, and federal regulations regarding prospective payment systems and methods of reimbursement. Credit: Three semester hours.

#2339. Health Information Organization and Supervision

Principles of organization and supervision of human, financial, and physical resources. **Prerequisite(s):** HITT 1301 Health Data Content and Structure, HITT 1355 Health Care Statistics, HITT 1345 Health Care Delivery Systems, HITT 1353 Legal and Ethical Aspects of Health Information. Credit: Three semester hours.

#2340. Advanced Medical Billing and Reimbursement

Skill development coding to prepare reimbursement forms in various health care settings for submission to payers. Credit: Three semester hours. **Prerequisite(s):** HITT 1341 Coding and Classification Systems, HITT 1342 Ambulatory Coding. Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Co-requisite(s): HITT 2335 Coding and Reimbursement Methodologies. Credit: Three

semester hours.

#2343. Quality Assessment and Performance Improvement

Study of quality standards and methodologies in the health information management environment. Topics include licensing, accreditation, compilation and presentation of data in statistical formats, quality management and performance improvement functions, utilization management, risk management, and medical staff data quality issues, and approaches to assessing patient safety issues and implementation of quality management and reporting through electronic systems. **Prerequisite(s):** HITT 1301 Health Data Content and Structure, HITT 1355 Health Care Statistics, HITT 1345 Health Care Delivery Systems, HITT 1353 Legal and Ethical Aspects of Health Information and Admission to HIT program or administrative approval. Credit: Three semester hours.

#2361. Clinical-Health Information/Medical Records Technology/Technician

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. **Prerequisites:** Approval of Program Coordinator. Credit: Three semester hours.

(MDCA)

#1302. Human Diseases and Pathophysiology

A study of anatomy and physiology with emphasis on human pathophysiology, including etiology, prognosis, medical treatment, signs and symptoms of common diseases of all body systems. **Prerequisite(s):** BIOL 2401 or SCIT 1307 or HITT 1391. Co-requisite(s): BIOL 2402 or SCIT 1308. Credit: Three semester hours.

(SCIT)

#1307. Applied Human Anatomy and Physiology I

An applied systematic study of the structure and function of the human body. Includes anatomical terminology, cells, tissues, and the following systems: integumentary, skeletal, muscular, nervous, and endocrine. Emphasis on homeostasis. Credit: Three semester hours.

#1308. Anatomy & Physiology II

A continuation of Applied Human Anatomy and Physiology I designed for students considering a career in the health field. The following body systems are included: digestive, respiratory, cardiovascular, lymphatic/immune, renal/excretory, and reproductive. Emphasis is on homeostasis. **Prerequisite:** SCIT 1307. Credit: Three semester hours.

HEALTH SERVICES/HEALTH SCIENCES (HPRS)

#1205. Medical Law/Ethics for Health Professionals

Introduction to the relationship between legal aspects and ethics in health care, with emphasis on responsibilities of health care professionals. This course examines the ethical obligations of health care professionals including hypothetical problems;

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discusses current legal and ethical issues in health care; and identifies governmental regulations. Two class hours per week. Credit: Two semester hours.

#2301. Pathophysiology

Study of the pathology and general health management of diseases and injuries across the life span. Topics include etiology, symptoms, and the physical and psychological reactions to diseases and injuries. **Prerequisites:** Admission to the Associate Degree Nursing Program or administrative approval. **Co-requisites:** RNSG 1300, RNSG 1513, and RNSG 1301. Three theory hours per week. Credit: Three semester hours.

NURSING (RNSG)

#1144. Nursing Skills II

Study of the concepts and principles necessary to perform intermediate or advanced nursing skills for the adult patient and demonstrate competence in the performance of nursing procedures. Content includes knowledge, judgment, skills and professional values within a legal/ethical framework. **Prerequisites:** Admission to ADN Program, RNSG 1300, RNSG 1513, RNSG 1301 and HPRS 2301. **Co-requisites:** RNSG 1341, RNSG 1260, RNSG 2213, RNSG 2160 and RNSG 2121. One laboratory hour per week. Credit: One semester hour.

#1162. LVN to ADN Transition Clinical

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts, focusing on clients with common, chronic concerns. The content of this course will assist the student to develop their role as a member of the profession in providing patient-centered care, while emphasizing patient safety and advocacy and collaboration among the health care team. Direct supervision is provided by the clinical professional. **Prerequisites:** Admission to the LVN-Transition Option; RNSG 1201 and 1300. Students must be co-enrolled in RNSG 1327. Offered in summer only. Eight clinical hours per week. Credit: One semester hour.

#1260. Common Concepts of Adult Health Clinical

A method of instruction providing detailed education, training, and work-based experience involving direct patient/client care in a healthcare facility with the focus on clients and their families with common chronic health needs. The content of this course will assist the student to develop their role as a member of the profession in providing patient-centered care, while emphasizing patient safety and advocacy and collaboration among the health care team. Specific detailed learning objectives are developed for each course by the Blinn College ADN Program faculty. On-site clinical instruction, supervision, evaluation, and placement is the responsibility of the Blinn College ADN Program faculty. Clinical experiences are unpaid external learning experiences. This course is in the Texas Field of Study for Nursing. **Prerequisites:** Admission to the Blinn College Associate Degree Nursing Program, RNSG 1301, RNSG 1300, RNSG 1513 and HPRS 2301. Students must have passed (with a 90% or better within 2 attempts) the Medication Dosage Test given at the beginning of the semester. Students who do not pass must withdraw from the course. Students must

be co-enrolled in RNSG 1341 theory component. Co-requisites: RNSG 1144, RNSG 2213, RNSG 2160 and RNSG 2121. Credit: Two semester hours.

#1300. Health Assessment Across the Lifespan

Development of skills and techniques required for a comprehensive nursing health assessment of patients across the lifespan: pediatric, adult, and geriatric. Includes assessment of patients' health promotion and maintenance, illness and injury prevention and restoration, and application of the nursing process within a legal/ethical framework. **Prerequisites:** Admission to the ADN Program or administrative approval. Co-requisites: HPRS 2301, RNSG 1513, and RNSG 1301 Note: Must have taken BIOL 2402 prior to this course or may be co-enrolled. Two theory and three laboratory hours per week. Credit: Three semester hours.

#1301. Pharmacology

Introduction to the science of pharmacology. Emphasis on the actions, interactions, adverse effects, and nursing implications of each drug classification. Topics include the roles and responsibilities of the nurse in safe administration of medications within a legal/ethical framework. **Prerequisites:** Admission to the Associate Degree Nursing Program or administrative approval. Co-requisites: RNSG 1300, RNSG 1513, HPRS 2301 Note: Must have taken BIOL 2402 prior to this course or may be co-enrolled. Three theory hours per week. Credit: Three semester hours

#1327. LVN Transition to ADN

Content includes health promotion, expanded assessment, analysis of data, critical thinking skills and systematic problem solving process, pharmacology, interdisciplinary teamwork, communication, and applicable competencies in knowledge, judgment, skills, and professional values within a legal/ethical framework throughout the life span. **Prerequisites:** Admission to the LVN-Transition Option. Students must be co-enrolled in RNSG 1162 clinical component. Offered in summer only. Three theory hours per week. Credit: Three semester hours.

#1341. Common Concepts of Adult Health

Integrates basics of the role of the professional nurse as a provider of patient-centered care, patient safety advocate, member of health care team and member of the profession. Study of the common concepts of caring for adult patients and families with medical/surgical health care needs related to body systems. Emphasizes knowledge, judgments, skills, and professional values within a legal/ethical framework for patients with common chronic health concerns. This course is in the Texas Field of Study for Nursing. **Prerequisites:** Admission to the Blinn College Associate Degree nursing Program, RNSG 1300, RNSG 1513, RNSG 1301 and HPRS 2301. Students must have passed (with a 90% or better within 2 attempts), the Medication Dosage Test given just prior to this semester. Co-requisites: Students must be co-enrolled in RNSG 1260 clinical component, as well as co-requisite course RNSG 1201, RNSG 1144, RNSG 2213, RNSG 2160 and RNSG 2121. Two theory hours and three laboratory hours per week. Credit: Three semester hours.

#1343. Complex Concepts of Adult Health

Integrates previous knowledge and skills related to common adult health needs into the continued development of the

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professional nurse as a provider of patient-centered care, patient safety advocate, member of health care team, and member of a profession in the care of adult patients and families with complex medical-surgical health care needs associated with body systems. Emphasis on complex knowledge, judgments, skills, and professional values within a legal/ethical framework for patients with common acute health concerns.

Prerequisites: Admission to the Blinn College Associate Degree Nursing Program, RNSG 1341, RNSG 1260, RNSG 2213, RNSG 2160 and/or RNSG 1327 and RNSG 1162. Achieve 100% or better on the RNSG 1343/2261 drug calculation mastery test within four attempts. Co-requisites: Students must be co-enrolled in RNSG 2261 clinical component, as well as RNSG 1412 and RNSG 2161. Two theory hours and three laboratory hours per week. Credit: Three semester hours.

#1412. Nursing Care of the Childbearing and Childbearing Family

Study of the concepts related to the provision of nursing care for childbearing and childrearing families; application of systematic problem-solving processes and critical thinking skills, including a focus on the childbearing family during the perinatal periods and the childrearing family from birth to adolescence; and competency in knowledge, judgment, skill, and professional values within a legal/ethical framework. **Prerequisites:** Admission to the ADN Program, BIOL 2402, RNSG 1301, RNSG 1300, RNSG 1513, HPRS 2301, RNSG 1144, RNSG 1341, RNSG 1260, RNSG 2213, RNSG 2160, RNSG 2121 or RNSG 1327 and RNSG 1162 (LVN transition students only). Co-requisites: RNSG 1343, RNSG 2261. Must be enrolled in the clinical component RNSG 2161. Three lecture and one laboratory hour per week).

#1513. Foundations for Nursing Practice

Introduction to the role of the professional nurse as provider of patient-centered care, patient safety advocate, member of health care team, and member of the profession. Includes fundamental concepts of nursing practice, history of professional nursing, and the systematic framework for decision-making and critical thinking. Emphasis on knowledge, judgments, skills and professional values within a legal/ethical framework necessary to meet basic human needs. The content of this course will assist the student to develop his or her role as a member of the profession in providing patient-centered care, while emphasizing patient safety and advocacy and collaboration among the health care team. This course is in the Texas Field of Study of Nursing. **Prerequisites:** Admission to the ADN Program. Co-requisites: RNSG 1300, RNSG 1301, HPRS 2301. Four lecture and three laboratory hours per week. Credit: Five semester hours.

#121. Professional Nursing: Leadership and Management

Exploration of leadership and management principles applicable to the role of the associate degree nurse as provider of patient-centered care, patient safety advocate, member of health care team, and member of the profession. Topics include knowledge, judgment, skills, and professional values within a collaborative, ethical, and legal framework. **Prerequisites:** Admission to ADN Program, RNSG 1300, RNSG 1513, RNSG 1301, HPRS 2301 (LVN-T students: RNSG 1327, RNSG 1162, RNSG 1144). Co-

requisites: RNSG 1341, RNSG 1260, RNSG 1144, RNSG 2213, RNSG 2160 (LVN-T students: RNSG 2213 and RNSG 2160). One theory hour per week. Credit: One semester hour.

#2160. Mental Health Nursing Clinical

This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts, focusing on principles and concepts of mental health, psychopathology and treatment modalities on clients and their families at mental health sites. The content of this course will assist the student to develop their role as a member of the profession in providing patient-centered care, while emphasizing patient safety and advocacy and collaboration among the health care team. Direct supervision is provided by the clinical professional. **Prerequisites:** Admission to the ADN Program, BIOL 2402, PSYC 2314, RNSG 1201, 1341, 1260, 1251, 1161, or RNSG 1327, 1162 (LVN-T only). Co-requisites: RNSG 1251, 1161 and students must be co-enrolled in RNSG 2213 theory component. Credit: One semester hour.

#2161. Nursing Care of the Childbearing and Childrearing Family

Study of the concepts related to the provision of nursing care for childbearing and childrearing families; application of systematic problem-solving processes and critical thinking skills, including a focus on the childbearing family during the perinatal periods and the childrearing family from birth to adolescence; and competency in knowledge, judgment, skill, and professional values within a legal/ethical framework in the clinical setting. **Prerequisites:** RNSG 1301, RNSG 1300, RNSG 1513, HPRS 2301, RNSG 1144, RNSG 1341, RNSG 1260, RNSG 2213, RNSG 2160 and RNSG 2121. Co-requisites: RNSG 1412, RNSG 1343 and RNSG 2261. One laboratory hour per week. Credit: One semester hour.

#2213. Mental Health Nursing

Principles and concepts of mental health, psychopathology, and treatment modalities as these relate to the nursing care of clients and their families. Topics will include knowledge, judgment, skills, and professional values within a legal/ethical framework. This course is in the Texas Field of Study for Nursing. **Prerequisites:** Admission to ADN Program, BIOL 2402, PSYC 2314, RNSG 1205, 1300, 1413, 1201, 1341, 1260, 1251, 1161 OR RNSG 1300, 1327, 1162 (LVN-T only). Students must be co-enrolled in RNSG 2160 clinical component. Two theory hours per week. Credit: Two semester hours.

#2231. Advanced Adult Health Concepts Theory

Application of advanced concepts and skills in the development of the professional nurse's roles with adult patients and families involving multiple body systems. Emphasis on advanced knowledge, judgments, skills and professional values within a legal/ethical framework. The content of this course will assist the student to develop their role as a member of the profession in providing patient-centered care, while emphasizing patient safety and advocacy and collaboration among the health care team. **Prerequisites:** Admission to ADN Program, RNSG 1300, RNSG 1513, RNSG 1301, HPRS 2301, RNSG 1341, RNSG 1260, RNSG 1144, RNSG 2213, RNSG 2160, RNSG 1341, RNSG 2261, RNSG 1412, RNSG 2161. LVN-T: RNSG 1144, 2121 Students must be co-enrolled in RNSG 2263 clinical

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component, as well as co-requisite RNSG 2363 and social/behavior science elective if not previously taken. Two theory hours per week. Credit: Two semester hours.

#2261. Complex Concepts of Adult Health Clinical

A method of instruction providing detailed education, training, and work-based experience involving direct patient/client care at a clinical site focusing on clients with common acute health concerns. The content of this course will assist the student to develop their role as a member of the profession in providing patient-centered care, while emphasizing patient safety and advocacy and collaboration among the health care team. Specific detailed learning objectives are developed by the Blinn College ADN Program Faculty and included in the Clinical Information Guide for the course. Onsite clinical instruction, supervision, evaluation, and placement is the responsibility of the Blinn College ADN Program Faculty. Clinical experiences are unpaid external learning experiences. This course is in the Texas Field of Study for Nursing. **Prerequisites:** Admission to ADN Program, RNSG 1300, RNSG 1513, RNSG 1301, HPRS 2301, RNSG 1341, RNSG 1260, RNSG 1144, RNSG 2213, RNSG 2160, RNSG 2121. LVN-T: RNSG 1327, RNSG 1162, RNSG 1144, 2121. Achieve 100% or better on the RNSG 1343/2261 drug calculation mastery test within four attempts. Students must be co-enrolled in RNSG 1343 theory component, as well as co-requisite courses RNSG 1412 and 2161. Six clinical hours per week. Credit: Two semester hours.

#2263. Advanced Adult Health Concepts

A method of instruction providing detailed education, training, and workbased experience involving direct patient/client care at a clinical site focusing on clients with common complex health concerns. Specific detailed learning objectives are developed by the Blinn College ADN Program faculty and included in the Clinical Information Guide for the course. On-site clinical instruction, supervision, evaluation, and placement is the responsibility of the Blinn College ADN Program faculty. The content of this course will assist the student to develop their role as a member of the profession in providing patient-centered care, while emphasizing patient safety and advocacy and collaboration among the health care team. Clinical experiences are unpaid external learning experiences. **Prerequisites:** Admission to ADN Program, RNSG 1343, 2261, 2201, 2162, 1110, 2163. Students must be co-enrolled in RNSG 2231 theory component, as well as co-requisite courses RNSG 2121 and 2363 and social/behavior science elective if not previously taken. Six clinical hours per week. Credit: Two semester hours.

#2363. Clinical Nursing Preceptorship

This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. This is a capstone experience external to the college for an advanced student in a specialized field involving a written agreement between the educational institution and a business or community agency. Mentored and supervised by a workplace employee, the student achieves objectives that are developed and documented by the student and the Blinn College ADN faculty. The content of this course will assist the student to develop their role as a member of the profession in providing patient-centered care, while emphasizing patient safety and advocacy and collaboration

among the health care team. Students must be co-enrolled in and have completed requirements for passing RNSG 2231, 2263, 2121 and social/behavior science elective, if not previously taken before beginning Preceptorship. 144 contact hours completed over 5 weeks. Credit: Three semester hours.

PHYSICAL THERAPIST ASSISTANT (PTHA)

#1266. Practicum – Physical Therapist Assistant

Practical general workplace training supported by an individualized learning plan developed by the employer, college, and student. During this practicum, students will be introduced to the practice of the physical therapist assistant at a clinical setting. **Prerequisites:** PTHA 1321, PTHA 1409, PTHA 1513, PTHA 2301, PTHA 2509, PTHA 1431 and PTHA 2205. Co-requisites: PTHA 2431 and PTHA 2435. Six weeks of clinical training at fort hours per week. Total contact hours: 240. Laboratory fee required. Credit: Two semester hours.

#1321. Pathophysiology for the PTA

Study of the pathophysiology of diseases/conditions encountered in physical therapy. **Prerequisite:** PTHA 1409 and PTHA 1513. Co-requisite: PTHA 2205 and PTHA 2509. Three lecture hours per week. Total contact hours: 48. Credit: Three semester hours.

#1409. Introduction to Physical Therapy

Introduction to the profession of physical therapy and the role of the physical therapist assistant. Includes the application of basic patient handling, functional skills, communication, and selected data collection techniques. **Prerequisite:** Admission to PTA program. Co-requisite: PTHA 1513. Three lecture hours and three laboratory hours per week. Total contact hours: 96. Laboratory fee required. Credit: Four semester hours.

#1431. Physical Agents

Biophysical principles, physiological effects, efficacy, and application of physical agents. Study of the therapeutic physical agents which emphasizes the indications, contraindications, medical efficacy, and physiological effects of treatments. **Prerequisites:** PTHA 1321, PTHA 1409, PTHA 1513, PTHA 2205 and PTHA 2509. No co-requisites. Three lecture hours and three laboratory hours per week. Total contact hours: 96. Laboratory fee required. Credit: Four semester hours.

#1513. Functional Anatomy

The relationship of the musculoskeletal and neuromuscular systems to normal and abnormal movement. Integration of skills related to the kinesiological assessment of the human body. **Prerequisites:** Admission to PTA Program. Co-requisites: PTHA 1409. Three lecture hours and six laboratory hours per week. Total contact hours: 144. Laboratory fee required. Credit: Five semester hours.

#2205. Neurology

Study of neuroanatomy and neurophysiology as it relates to neurological conditions. **Prerequisites:** PTHA 1513 and PTHA 1409. Co-requisites: PTHA 1321 and PTHA 2509. One lecture hour and three laboratory hours per week. Total contact hours: 64. Laboratory fee required. Credit: Two semester hours.

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#2239. Professional Issues

Discussion of professional issues and behaviors related to clinical practice; preparation for transition into the workforce. Topics address recently identified current events, skills, knowledge, and/or attitudes and behaviors relevant to the physical therapy occupation and to the professional development of the student. This is the capstone course.

Prerequisites: PTHA 1266, PTHA 2301, PTHA 2435, PTHA 1321, PTHA 1409, PTHA 1513, PTHA 2509, PTHA 2205, PTHA 2431 and PTHA 1431. Co-requisites: PTHA 2266 and PTHA 2267. Equivalent of two lecture hours per week. Total contact hours: 32. Credit: Two semester hours.

#2266. Practicum – Physical Therapist Assistant

Practical general workplace training supported by an individualized learning plan developed by the employer, college, and student. During this practicum, students will expand their clinical knowledge and experience. **Prerequisites:** PTHA 1266, PTHA 2301, PTHA 2435, PTHA 1321, PTHA 1409, PTHA 1513, PTHA 2509, PTHA 2205, PTHA 2431 and PTHA 1431. Co-requisites: PTHA 2239 and PTHA 2267. Six weeks of clinical training at forty hours per week. Total contact hours: 240. Laboratory fee required. Credit: Two semester hours.

#2267. Practicum – Physical Therapist Assistant

Practical general workplace training supported by an individualized learning plan developed by the employer, college, and student. During this final practicum, students will perfect their clinical techniques, preparing them to enter the workforce. **Prerequisites:** PTHA 1266, PTHA 2301, PTHA 2435, PTHA 1321, PTHA 1409, PTHA 1513, PTHA 2509, PTHA 2205, PTHA 2431 and PTHA 1431. Co-requisites: PTHA 2239 and PTHA 2266. Six weeks of clinical training at forty hours per week. Total contact hours: 240. Laboratory fee required. Credit: Two semester hours.

#2301. Essentials of Data Collection

Data collection techniques used to assist in patient/client management. The student will perform assessment and data collection using techniques specific to physical therapy; utilize data collected for decision making in order to enhance physical therapy management; and utilize relevant communication techniques. **Prerequisites:** PTHA 1321, PTHA 1409, PTHA 1513, PTHA 2205, PTHA 2509 and PTHA 1431. No co-requisites. Two lecture hours and three laboratory hours per week. Total contact hours: 80. Laboratory fee required. Credit: Three semester hours.

#2431. Management of Neurological Disorders

Comprehensive rehabilitation techniques of selected neurological disorders. Advanced course integrating previously learned and new skills/techniques into the comprehensive rehabilitation of patients with neurological issues. **Prerequisites:** PTHA 1321, PTHA 1409, PTHA 1513, PTHA 2301, PTHA 2509, PTHA 1431 and PTHA 2205. Co-requisites: PTHA 1266 and PTHA 2435. Three lecture hours and three laboratory hours per week. Total contact hours: 96. Laboratory fee required. Credit: Four semester hours.

#2435. Rehabilitation Techniques

Comprehensive rehabilitation of selected diseases and disorders. Advanced course integrating previously learned and

new skills/techniques into the rehabilitation of selected long-term pathologies. **Prerequisites:** PTHA 1321, PTHA 1409, PTHA 1513, PTHA 2301, PTHA 2509, PTHA 1431 and PTHA 2205. Co-requisites: PTHA 1266 and PTHA 2431. Three lecture hours and three laboratory hours per week. Total contact hours: 96. Laboratory fee required. Credit: Four semester hours.

#2509. Therapeutic Exercise

Concepts, principles, and application of techniques related to therapeutic exercise and functional training. **Prerequisites:** PTHA 1513 and PTHA 1409. Co-requisites: PTHA 1321 and PTHA 2205. Three lecture hours and six laboratory hours per week. Total contact hours: 144. Laboratory fee required. Credit: Five semester hours.

RADIOLOGIC TECHNOLOGY (RADR)

Enrollment in Radiologic Technology Courses requires formal written admission into the Radiologic Technology Program.

#1203. Patient Care

An introduction to patient assessment, infection control procedures, emergency and safety procedures, communication and patient interaction skills, and basic pharmacology. In addition, patient transportation, body mechanics, and venipuncture will be included. Completion of RADR curriculum with 75% or higher in all RADR courses is required. Two lecture hours, one lab hour per week, Total contact hours: 48. Lab fee required. Credit: Two semester hours.

#1266. Practicum (Or Field Experience) Radiologic Technology/Science- Radiographer

Practical, general workplace training supported by an individualized learning plan developed by the employer, college and student. The plan relates the workplace training and experiences to the student's general and technical course of study. The guided external experiences may be paid or unpaid. This course may be repeated if topics and learning outcomes vary. An orientation of the clinical education site, patient care procedures, professional and ethical conduct, developmental competencies in chest, abdomen, upper and lower extremities must be completed. **Prerequisites:** BIOL 2401. Co-requisites: RADR 1203, 1313, 1311. Completion of RADR curriculum with 75% or higher in all RADR courses is required. Sixteen hours of practicum on field experience per week. Total contact hours: 256. Lab fee required (film badge and liability). Credit: Two semester hours.

#1267. Practicum (Or Field Experience) Radiologic Technology/Science- Radiographer

Practical, general workplace training supported by an individualized learning plan developed by the employer, college and student. The plan relates the workplace training and experiences to the student's general and technical course of study. The guided external experiences may be paid or unpaid. This course may be repeated if topics and learning outcomes vary. The student will continue to meet competencies in basic radiographic procedures and patient care. **Prerequisite:** RADR 1266. Co-requisites: RADR 2301, 2309, and 2305. Completion of RADR curriculum with 75% or higher in all RADR courses is required. Sixteen hours of practicum on field experience per week. Total contact hours: 256. Credit: Two semester hours.

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#1309. Introduction to Radiography and Patient Care

An overview of the historical development of radiography, basic radiation protection, an introduction to medical terminology ethical and legal issues for health care professionals, and an orientation to the program and to the health care system. Patient assessment, infection control procedures, emergency and safety procedures, communication and patient interaction skills, and basic pharmacology are also included. Three lecture hours. Total contact hours: 48. Credit: Three semester hours.

#1311. Basic Radiographic Procedures

An introduction to radiographic positioning terminology, the proper manipulation of equipment, positioning and alignment of the anatomical structure and equipment, and evaluation of image for proper demonstration of basic anatomy. Radiographic procedures of the lower and upper extremities, chest and abdomen will be simulated. **Prerequisite:** BIOL 2401. Completion of RADR curriculum with 75% or higher in all RADR courses is required. Two lecture hours and four lab hours per week. Total contact hours: 96. Lab fee required. Credit: Three semester hours.

#1313. Principles of Radiographic Imaging I

Radiographic image quality and the effects of exposure variables. Basic principles of radiographic exposure techniques and processing will be presented. Completion of RADR curriculum with 75% or higher in all RADR courses is required. **Prerequisite:** BIOL 2401. Three lecture hours and one lab hour per week. Total contact hours: 64. Lab fee required. Credit: Three semester hours.

#1367. Practicum (Or Field Experience) Radiologic Technology/Science- Radiographer

Practical, general workplace training supported by an individualized learning plan developed by the employer, college and student. The plan relates the workplace training and experiences to the student's general and technical course of study. The guided external experiences may be paid or unpaid. This course may be repeated if topics and learning outcomes vary. The student will continue to meet competencies in radiographic procedures and patient care. Film analysis, evaluation of special problems and procedural updates will be presented. **Prerequisite:** RADR 1267. Twenty-one external hours of practicum on field experience per week. Total contact hours: 336 Credit: Three semester hours.

#2217. Radiographic Pathology

Disease process and their appearance on radiographic images. Special procedures will be discussed as they interrelate with pathological findings demonstrated on radiographic images. Completion of RADR curriculum with 75% or higher in all RADR courses is required. Co-requisites: RADR 2367, RADR 2431. Two lecture hours. Total contact hours: 32. Credit: Two semester hours.

#2301. Intermediate Radiographic Procedures

A continuation of the study of the proper manipulation of radiographic equipment, positioning and alignment of the anatomical structure and equipment, and evaluation of images for proper demonstration of anatomy. Radiographic procedures of the gastrointestinal and genitourinary systems will be

simulated. Methods of administering contrast media will be discussed and illustrated. Completion of RADR curriculum with 75% or higher in all RADR courses is required. **Prerequisites:** RADR 1311, BIOL 2401, BIOL 2402. Co-requisite: RADR 1266. Two lecture hours and four lab hours per week. Total contact hours: 96. Lab fee required. Credit: Three semester hours.

#2305. Principles of Radiographic Imaging II

Continuation of Radiographic image quality and the effects of exposure variables, and the synthesis of all variables in image productions. **Prerequisite:** RADR 1313. Two lecture hours and two lab hours per week. Total contact hours: 64. Lab fee required. Credit: Three semester hours.

#2309. Radiographic Imaging Equipment

Equipment and physics of x-ray production. Includes basic x-ray circuits. Also examines the relationship of conventional and digital equipment components to the imaging process. This course will explore the concepts of electricity and magnetism as applied to construction and operation of the x-ray machine. Factors and interactions involved in x-ray production will be discussed. Completion of RADR curriculum with 75% or higher in all RADR courses is required. Three lecture hours and one lab hour per week. Total contact hours: 64. Lab fee required. Credit: Three semester hours.

#2313. Radiation Biology and Protection

Effects of radiation exposure on biological systems. Includes typical medical exposure levels, methods for measuring and monitoring radiation, and methods for protecting personnel and patients from excessive exposure. Radiation interactions, radiosensitivity, radiation dose/response relationships, and early/late radiation effects will be discussed. **Prerequisites:** RADR 1313, 2305 and BIOL 2402. Completion of RADR curriculum with 75% or higher in all RADR courses is required. Three lecture hours. Total contact hours: 48. Credit: Three semester hours.

#2340. Sectional Anatomy for Medical Imaging

Anatomic relationships that are present under various sectional orientations as depicted by computed tomography or magnetic resonance imaging. Three lecture hours. Completion of RADR curriculum with 75% or higher in all RADR courses is required. Total contact hours: 48. Credit: Three semester hours.

#2366. Practicum (Or Field Experience) Radiologic Technology/Science- Radiographer

Practical, general workplace training supported by an individualized learning plan developed by the employer, college and student. The plan relates the workplace training and experiences to the student's general and technical course of study. The guided external experiences may be paid or unpaid. This course may be repeated if topics and learning outcomes vary. The student will continue to meet competencies in radiographic procedures and patient care. Experience in surgery and trauma radiography is emphasized. Completion of RADR curriculum with 75% or higher in all RADR courses is required. **Prerequisite:** RADR 1467. Co-requisite: RADR 2431. Twenty-four hours practicum in field of experience per week. Total contact hours: 384. Lab fee required (film badge and liability). Credit: Three semester hours.

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#2367. Practicum (Or Field Experience) Radiologic Technology/Science- Radiographer

Practical, general workplace training supported by an individualized learning plan developed by the employer, college and student. The plan relates the workplace training and experiences to the student's general and technical course of study. The guided external experiences may be paid or unpaid. This course may be repeated if topics and learning outcomes vary. The student will continue to meet competencies in radiographic procedures and patient care at an advanced level. Film analysis, procedural updates, and evaluation of special problems will be presented. Completion of RADR curriculum with 75% or higher in all RADR courses is required. **Prerequisite:** RADR 2366 and RADR 2431. Co-requisite: RADR 2217. Twenty-four hours practicum of field of experience per week. Total contact hours: 384. Credit: Three semester hours.

#2431. Advanced Radiographic Procedures

Continuation of positioning; and alignment of the anatomical structure and equipment, evaluation of images for proper demonstration of anatomy and related pathology. The study of standard radiographic procedures of the vertebral column, thorax, skull, and trauma radiographic procedures will be discussed and demonstrated. Completion of RADR curriculum with 75% or higher in all RADR courses is required. **Prerequisite:** RADR 2301. Co-requisite: RADR 2366. Two lecture hours and four laboratory hours per week. Total contact hours: 96. Lab fee required. Credit: Four semester hours.

SPANISH FOR HEALTHCARE PROFESSIONALS (SPNL)

#1201. Spanish for Healthcare Professionals

Development of practical Spanish communication skills for the health care employee including medical terminology, greetings, common expressions, commands, and phrases and questions necessary to carry out specific health care procedures and to facilitate the physical assessment of a Spanish speaking patient. Discussions, visiting speakers and outside assignments will also cover cross-cultural issues pertinent to relationships between non-Hispanic health care staff and the Hispanic/Spanish-speaking community members. Two class hours per week. Credit: Two semester hours.

VETERINARY TECHNOLOGY (VTHT)

#1140. Veterinary Jurisprudence and Ethics

Survey of laws, regulations, and ethical standards governing the veterinary profession. **Prerequisites:** Enrollment in the Veterinary Technology Program and must have completed all other required VTHT courses with a "C" or better. One lecture hour per week. Contact hours: 16 total hours. Credit: One semester hour.

#1160. Clinical – Veterinary/Animal Health Technology/Technician and Veterinary Assistant

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Lab fee required. **Prerequisites:** Enrollment in the

Veterinary Technology Program and completion of all first, second and Summer I semester courses with a "C" or better. Five clinical hours per week. Contact hours: 160 total hours. Credit: One semester hour.

#1205. Veterinary Medical Terminology

Introduction to word parts, directional terminology, and analysis of veterinary terms. **Prerequisites:** Enrollment in the Veterinary Technology Program or approval of the Program Director. Two lecture hours per week. Contact: 32 total hours. Credit: Two semester hours.

#1209. Veterinary Nutrition

Fundamentals of energy and non-energy producing nutrients, their sources and functions. Integration of concepts including digestion, absorption, and metabolism with application to normal and therapeutic nutritional needs. **Prerequisites:** Enrollment in the Veterinary Technology Program or approval of the Program Director. Two lecture hours per week. Contact hours: 32 total hours. Credit: Two semester hours.

#1225. Pharmacological Calculations

Skill development in calculating drug dosages. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all first semester courses with a "C" or better. Two lecture hours per week. Contact hours: 32 total hours. Credit: Two semester hours.

#1345. Veterinary Radiology

Presentation of theory and principles and practical application of radiology within the field of veterinary medicine. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all semester I-IV courses with a "C" or better. Two lecture hours and two laboratory hours per week. Contact hours: 64 total hours. Credit: Three semester hours.

#1349. Veterinary Pharmacology

Fundamentals of pharmacology including recognition, calculation, labeling, packaging, and administration of veterinary drugs, biologics, and therapeutic agents. Discussion of normal and abnormal responses to these agents. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all first year courses with a "C" or better. Three lecture hours per week. Contact hours: 48 total hours. Credit: Three semester hours.

#1401. Introduction to Veterinary Technology

Survey of the profession of veterinary technology with emphasis on basic techniques, handling and care of animals, and ethical and professional requirements. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program or approval of the Program Director. Three lecture hours and three laboratory hours per week. Contact hours: 96 total hours. Credit: Four semester hours.

#1413. Veterinary Anatomy and Physiology

Gross anatomy of domestic animals including physiological explanations of how each organ system functions. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all first semester courses with a "C" or better. Three lecture hours and three

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laboratory hours per week. Contact hours: 96 total hours. Credit: Four semester hours.

#1441. Anesthesia and Surgical Assistance

In-depth application of surgical, obstetrical, and anesthesia techniques including identification and use of instruments and equipment. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all semester I-IV courses with a "C" or better. Two lecture hours and six laboratory hours per week. Contact hours: 128 total hours. Credit: Four semester hours.

#2201. Canine and Feline Clinical Management

Survey of feeding, common management practices, and care of canines and felines in a clinical setting. Review of common diseases of canines and felines encountered in the practice of veterinary medicine. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all first year courses with a "C" or better. One lecture hour and three laboratory hours per week. Contact hours: 64 total hours. Credit: Two semester hours.

#2205. Equine Clinical Management

Survey of feeding, common management practices, and care of equines in a clinical setting. Review of common diseases of equines encountered in the practice of veterinary medicine. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all first year courses with a "C" or better. One lecture hour and three laboratory hours per week. Contact hours: 64 total hours. Credit: Two semester hours.

#2209. Food Animal Clinical Management

Survey of feeding, management practices, and care of food producing animals in a clinical setting. Review of common diseases of food producing animals. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all first year courses with a "C" or better. One lecture hour and three laboratory hours per week. Contact hours: 64 total hours. Credit: Two semester hours.

#2217. Exotic Animal Clinical Management

Survey of feeding, common management practices, and care of exotic animals in a clinical or zoological setting. Review of common diseases of exotic animals encountered in the practice of veterinary medicine. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all first semester courses with a "C" or better. One lecture hour and three laboratory hours per week. Contact hours: 64 total hours. Credit: Two semester hours.

#2323. Veterinary Clinical Pathology I

In-depth study of hematology and blood chemistries with emphasis on lab procedures. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all first year courses with a "C" or better. Two lecture hours and three laboratory hours per week. Contact hours: 90 total hours. Credit: Three semester hours.

#2360. Clinical – Veterinary/Animal Health Technology/Technician and Veterinary Assistant

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all semester I-IV courses and VTHT 2431 with a "C" or better. Ten clinical hours per week. Contact hours: 160 total hours. Credit: Three semester hours.

#2421. Veterinary Parasitology

Study of parasites common to domestic animals including zoonotic diseases. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all first and second semester courses with a "C" or better. Three lecture hours and three laboratory hours per week. Contact hours: 96 total hours. Credit: Four semester hours.

#2431. Veterinary Clinical Pathology II

In-depth study of urinalysis and cytology. Survey of microbiological techniques. Emphasis on laboratory procedures. Lab fee required. **Prerequisites:** Enrollment in the Veterinary Technology Program and completion of all semester I-IV courses with a "C" or better. Three lecture hours and three laboratory hours per week. Contact hours: 96 total hours. Credit: Four semester hours.

VOCATIONAL NURSING (VNSG)

Enrollment in the Vocational Nursing courses requires admission into the Vocational Nursing Program.

#1115. Disease Control and Prevention

Study of the general principles of prevention of illness and disease, basic microbiology, and the maintenance of aseptic conditions. **Prerequisite:** Admission into the VOCN program. Co-requisites: VNSG 1122, VNSG 1126, VNSG 1133, VNSG 1136, VNSG 1216, VNSG 1227, VNSG 1260, VNSG 1323, VNSG 1420. One class hour per week. Credit: One semester hour.

#1119. Professional Development

Study of the importance of professional growth. Topics include the role of the licensed vocational nurse in the multi-disciplinary health care team, professional organizations, and continuing education. **Prerequisites:** Completion of all first and second semester courses with a grade average of 75% or better. Co-requisites: VNSG 1238, VNSG 1432, VNSG 1462. One class hour per week. Credit: One semester hour.

#1122. Vocational Nursing Concepts

Introduction to the nursing profession and its responsibilities. Includes legal and ethical issues in nursing practice. Concepts related to the physical, emotional, and psychosocial self-care of the learner/professional. **Prerequisite:** Admission into the VOCN program. Co-requisites: VNSG 1115, VNSG 1126, VNSG 1133, VNSG 1136, VNSG 1216, VNSG 1227, VNSG 1260, VNSG 1323, VNSG 1420. One class hour per week. Credit: One semester hour.

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#1126. Gerontology

Overview of the normal physical, psychosocial, and cultural aspects of the aging process. Addresses common disease processes of aging. Exploration of attitudes toward care of the older adult. **Prerequisite:** Admission into the VOCN program. Co-requisites: VNSG 1115, VNSG 1122, VNSG 1133, VNSG 1136, VNSG 1216, VNSG 1227, VNSG 1260, VNSG 1323, VNSG 1420. One class hour per week. Credit: One semester hour.

#1133. Growth and Development

Study of the basic aspects of growth and development throughout the life span. Focus on growth and development of the individual's body, mind, and personality as influenced by the environment. **Prerequisite:** Admission into the VOCN program. Co-requisites: VNSG 1115, VNSG 1122, VNSG 1126, VNSG 1136, VNSG 1216, VNSG 1227, VNSG 1260, VNSG 1323, VNSG 1420. One class hour per week. Credit: One semester hour.

#1136. Mental Health

Introduction to the principles and theories of positive mental health and human behaviors. Topics include emotional responses, coping mechanisms, and therapeutic communication skills. **Prerequisite:** Admission into the VOCN program. Co-requisites: VNSG 1115, VNSG 1122, VNSG 1126, VNSG 1133, VNSG 1216, VNSG 1227, VNSG 1260, VNSG 1323, VNSG 1420. One class hour per week. Credit: One semester hour.

#1216. Nutrition

Introduction to nutrients and the role of diet therapy in growth and development and in the maintenance of health. **Prerequisite:** Admission into the VOCN program. Co-requisites: VNSG 1115, VNSG 1122, VNSG 1126, VNSG 1133, VNSG 1136, VNSG 1227, VNSG 1260, VNSG 1323, VNSG 1420. Two class hours per week. Credit: Two semester hours.

#1227. Essentials of Medication Administration

General principles of medication administration including determination of dosage, preparation, safe administration, and documentation of multiple forms of drugs. Instruction includes various systems of measurement. **Prerequisite:** Admission into the VOCN program. Co-requisites: VNSG 1115, VNSG 1122, VNSG 1126, VNSG 1133, VNSG 1136, VNSG 1216, VNSG 1323, VNSG 1260, VNSG 1420. Two class hours and one laboratory hour per week. Credit: Two semester hours.

#1231. Pharmacology

Fundamentals of medications and their diagnostic, therapeutic, and curative effects. Includes nursing interventions utilizing the nursing process. **Prerequisites:** Completion of all first semester courses with a grade average of 75% or better. Co-requisites: VNSG 1234, VNSG 1330, VNSG 1429, VNSG 1561. Two class hours per week. Credit: Two semester hours.

#1234. Pediatrics

Study of the care of the pediatric patient and family during health and disease. Emphasis on growth and developmental needs utilizing the nursing process. **Prerequisites:** Completion of all first semester courses with a grade average of 75% or better. Co-requisites: VNSG 1231, VNSG 1330, VNSG 1429, VNSG

1561. Two class hours per week. Contact hours: 32. Credit: Two semester hours.

#1238. Mental Illness

Study of human behavior with emphasis on emotional and mental abnormalities and modes of treatment incorporating the nursing process. **Prerequisites:** Completion of all first and second semester courses with a grade average of 75% or better. Co-requisites: VNSG 1119, VNSG 1432, VNSG 1462. Two class hours per week. Credit: Two semester hours.

#1260. Clinical I

A basic, intermediate, or advanced type of health professions work-based instruction that helps students synthesize new knowledge, apply previous knowledge, or gain experience managing the workflow. Practical experience is simultaneously related to theory. Close and/or direct supervision is provided by the clinical professional (faculty or preceptor), generally in a clinical setting. Clinical education is an unpaid learning experience. **Prerequisite:** Admission into the VOCN program. Co-requisites: VNSG 1115, VNSG 1122, VNSG 1126, VNSG 1133, VNSG 1136, VNSG 1216, VNSG 1227, VNSG 1323, VNSG 1420. Twelve clinical hours per week. Credit: Two semester hours.

#1323. Basic Nursing Skills

Mastery of entry level nursing skills and competencies for a variety of health care settings. Utilization of the nursing process as the foundation for all nursing interventions. **Prerequisite:** Admission into the VOCN program. Co-requisites: VNSG 1115, VNSG 1122, VNSG 1126, VNSG 1133, VNSG 1136, VNSG 1216, VNSG 1227, VNSG 1260, VNSG 1420. Two class hours and four laboratory hours per week. Credit: Three semester hours.

#1330. Maternal-Neonatal Nursing

A study of the biological, psychological, and sociological concepts applicable to basic needs of the family including childbearing and neonatal care. Utilization of the nursing process in the assessment and management of the childbearing family. Topics include physiological changes related to pregnancy, fetal development, and nursing care of the family during labor and delivery and the puerperium. **Prerequisites:** Completion of all first semester courses with a grade average of 75% or better. Co-requisites: VNSG 1234, VNSG 1231, VNSG 1429, VNSG 1561. Two class hours and two laboratory hours. Credit: Three semester hours.

#1420. Anatomy and Physiology for Health Sciences

Introduction to the normal structure and function of the body including an understanding of the relationship of body systems in maintaining homeostasis. **Prerequisite:** Admission into the VOCN program. Co-requisites: VNSG 1115, VNSG 1122, VNSG 1126, VNSG 1133, VNSG 1136, VNSG 1216, VNSG 1227, VNSG 1260, VNSG 1323. Four classroom hours per week. Credit: Four semester hours.

#1429. Medical/Surgical Nursing I

Application of the nursing process to the care of the adult patient experiencing medical-surgical conditions along the health-illness continuum in a variety of health care settings. **Prerequisites:** Completion of all first semester courses with a

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grade average of 75% or better. Co-requisites: VNSG 1231, VNSG 1234, VNSG 1330, VNSG 1561. Four class hours. Credit: Four semester hours.

#1432. Medical/Surgical Nursing II

Continuation of Medical-Surgical Nursing I with application of the nursing process to the care of adult patient experiencing medical-surgical conditions along the health-illness continuum in a variety of health care settings. **Prerequisites:** Completion of all first and second semester courses with a grade average of 75% or better. Co-requisites: VNSG 1119, VNSG 1238, VNSG 1462. Four class hours per week. Credit: Four semester hours.

#1462. Clinical III

A basic, intermediate, or advanced type of health professions work-based instruction that helps students synthesize new knowledge, apply previous knowledge, or gain experience managing the workflow. Practical experience is simultaneously related to theory. Close and/or direct supervision is provided by the clinical professional (faculty or preceptor), generally in a clinical setting. Clinical education is an unpaid learning experience. **Prerequisites:** Completion of all first and second semester courses with a grade average of 75 percent or better. Co-requisites: VNSG 1119, VNSG 1238, VNSG 1432. Twenty-nine clinical hours per week. Credit: Four semester hours.

#1561. Clinical II

A basic, intermediate, or advanced type of health professions work-based instruction that helps students synthesize new knowledge, apply previous knowledge, or gain experience managing the workflow. Practical experience is simultaneously related to theory. Close and/or direct supervision is provided by the clinical professional (faculty or preceptor), generally in a clinical setting. Clinical education is an unpaid learning experience. **Prerequisites:** Completion of all first semester courses with a grade average of 75 percent or better. Co-requisites: VNSG 1231, VNSG 1234, VNSG 1330, VNSG 1429. Twenty-six clinical hours per week. Credit: Five semester hours.

Division of Business, Information Technology and Public Service

ACCOUNTING (ACCT)

+2301. Principles of Accounting

An introduction of accounting including concepts, systems, the accounting cycle, recording and reporting of business transactions; income measurement and asset evaluation; sole proprietorship through corporation accounting; analysis and use of financial statements. Three class hours per week. Credit: Three semester hours.

+2302. Principles of Accounting

A continuation of 2301. Introduction to managerial and cost accounting. Use of budgets, cost accumulation and control techniques and methods of measuring performances. **Prerequisite:** ACCT 2301. Three class hours per week. Credit: Three semester hours.

(ACNT)

#1303 Introduction to Accounting

A study of analyzing, classifying, and recording business transactions in a manual and computerized environment. An emphasis will be on understanding the complete accounting cycle and preparing financial statements, bank reconciliations, and payroll. Three class hours per week. Credit: Three semester hours.

#1313 Computerized Accounting Applications

A study in the use of the computer to develop and maintain accounting records and to process common business applications for managerial decision-making. Students will utilize general ledger software (Quickbooks) for accounting and management applications. **Prerequisite:** ANCT 1303. Three class hours per week. Credit: Three semester hours.

#1391 Special Topics In Accounting

Topics address recently identified current events, skills, knowledge, and/or attitudes and behaviors pertinent to the

technology or occupation and relevant to the professional development of the student. This course was designed to be repeated multiple times to improve student proficiency. Three class hours per week. Credit: Three semester hours.

BUSINESS (BCIS)

+1301. Microcomputer Applications (Same as COSC 1301)

Introduction to the use of computers as data processing and problem-solving tools with hands on experience. Emphasis is placed on the use of application software, such as word processing, spreadsheet, database, and Internet software, to solve various information systems problems. Three class hours per week. Credit: Three semester hours.

+1305. Business Computer Applications

This course discusses computer terminology, hardware, software, operating systems, and information systems relating to the business environment. The main focus of this course is on business applications of software, including word processing, spreadsheets, databases, presentation graphics, and business-oriented utilization of the Internet. Three class hours per week. Credit: Three semester hours.

+1420. Introductory C Programming (Same as COSC 1420)

Introduction to the programming language C. Emphasis is placed on structured and modular programming techniques. Basic data structures and object oriented programming are utilized. Three class hours and three laboratory hours per week. Credit: Four semester hours.

(BMGT)

#1327 Principles In Management

A study of concepts, terminology, principles, theory, and issues that are the substance of the practice of management. An emphasis will be on the explanation of various theories, processes and functions of management; application of theories

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to a business environment; identifying leadership roles in organizations; and describing elements of the communication process. Three class hours per week. Credit: Three semester hours.

#1391 Special Topics In Business Administration and Management

Topics address recently identified current events, skills, knowledge, and/or attitudes and behaviors pertinent to the technology or occupation and relevant to the professional development of the student. This course was designed to be repeated multiple times to improve student proficiency. Three class hours per week. Credit: Three semester hours.

#2305 Business Communications

A study of advanced principles of oral and written communications for managers. An emphasis will be on the application of procedures for writing reports, proposals, and conducting research as well as producing oral presentations. Three class hours per week. Credit: Three semester hours.

#2388 Internship – Business Administration and Management

A work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. Students enrolled must be employed and perform and apply various accounting and/or management duties in the field. The student's internship objectives and project will be established by the instructor and employer supervisor. This may be a paid or unpaid experience. The student is required to attend one hour classroom instruction weekly. Final report and exit exam are required. The internship course is a capstone course and required for program completion. Prior approval of program coordinator is required for enrollment. One class hour per week. An average of sixteen to twenty four internship site hours per week. Credit: Three semester hours.

(BUSA)

#1313. Investments

An introduction to the theory and mechanics of business investment decisions and management of business financial assets. Topics include time value of money, cash flow, capital budgeting, sources of funds, break-even analysis, and investment decisions. Three class hours per week. Credit: Three semester hours.

(BUSG)

#2309. Small Business Management

A study of starting, operating, and growing a small business. Topics include essential management skills, how to prepare a business plan, accounting and financial needs, staffing, marketing strategies, and legal issues. Three class hours per week. Credit: Three semester hours.

(BUSI)

+1301. Business Principles

Introduction to the role of business in modern society. Includes

overview of business operations, analysis of the specialized fields within the business organization, and development of a business vocabulary. Three class hours per week. Credit: Three semester hours.

+1307. Personal Finance

Personal and family accounts, budgets and budgetary control, bank accounts, charge accounts, borrowing, investing, insurance, standards of living, renting or home ownership, and wills and trust plans. Three class hours per week. Credit: Three semester hours.

+2301. Business Law

Topics presented are: general principles of law including concepts of law; origin and functions of the legal process and the court systems, including civil and criminal aspects within a constitutional framework; common law contracts and commercial sales contracts including bailments and carrier liabilities; legal aspects of basic business associations including agency law, employer-employee relationships, and tort liability; commercial paper, negotiable instruments, and secured business transactions; debtor-creditor rights; and bankruptcy. Three class hours per week. Credit: Three semester hours.

+2371. Business Legal Environment

Role of law in business and society; government regulations of business. Legal reasoning; sources of law; social policy and legal institutions; antitrust; security regulations; consumer protection, environment laws; worker health and safety; employment discrimination and other laws affecting business. Three class hours per week. Credit: Three semester hours.

(HAMG)

#1321. Introduction To Hospitality Management

An introduction to the elements of the hospitality industry. Topics include identifying the segments and career opportunities in the hospitality industry; discussing current issues facing the hospitality industry; and discussing the impact of customer service.

Three class hours per week. Credit: Three semester hours.

#2330. Convention And Group Management

An application of the essential components of successful convention and meeting planning. Topics include identifying the economic impact of the conventions industry; describing and comparing the various types of conventions, exhibitions, conferences, and the marketing tools used for pre-planning strategies; identifying the requirements for food and beverage service, meeting room set-ups, and post-meeting evaluations. Three class hours per week. Credit: Three semester hours.

#2338. Internship - Hospitality Management

A work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. Students enrolled must be employed and perform and apply various hospitality and/or management duties in the field. The student's internship objectives and project will be established by the instructor and employer supervisor. This may be a paid or unpaid experience. The student is required to attend one hour classroom instruction weekly. Final report and exit exam are required. The internship course is a capstone course and

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required for program completion. Prior approval of program coordinator is required for enrollment. One class hour per week. An average of sixteen to twenty four internship site hours per week. Credit: Three semester hours.

(HRPO)

#2301. Human Resource Management

A study of the behavioral and legal approaches to the management of human resources in organizations. Emphasis on describing and explaining the development of human resources management; evaluating current methods of job analysis, recruitment, selection, training/development, performance management, promotion, and separation; discussion of management's ethical, social, and legal responsibilities; assessment of methods of compensation and benefits planning; and analyzing the role of strategic human resource planning in support of organizational mission and objectives. Three class hours per week. Credit: Three semester hours.

#2307. Organizational Behavior

The analysis and application of organizational theory, group dynamics, motivation theory, leadership concepts, and the integration of interdisciplinary concepts from the behavioral sciences. An emphasis on the explanation of organizational theory as it relates to management practices, employee relations, and structure of the organization to fit its environment and operation; analysis of leadership styles and determining their effectiveness in employee situations; identifying methods in resolving organizational problems; describing the impact of corporate culture on employee behavior; and analyzing team dynamics, team building strategies, and cultural diversity. Three class hours per week. Credit: Three semester hours.

(IBUS)

#1305. International Business

A study of the techniques for entering the international marketplace. Emphasis on the impact and dynamics of sociocultural, demographic, economic, technological, and political-legal factors in the foreign trade environment. Topics include patterns of world trade, internationalization of the firm, and operating procedures of the multinational enterprise. Three class hours per week. Credit: Three semester hours.

(IMED)

#1316. Web Page Design I

Instruction in web design and related graphic design issues including mark-up languages, web sites, and browsers. Course objectives: Identify how the Internet functions with specific attention to the World Wide Web and file transfer; apply design techniques in the creation and optimization of graphics and other embedded elements; demonstrate the use of World Wide Web Consortium (W3C) formatting and layout standards; and design, create, test, and maintain a web site. Three class hours per week. Credit: Three semester hours.

#2309. Internet Commerce

An overview of the Internet as a marketing and sales tool with emphasis on developing a prototype for electronic commerce. Topics include dynamic data integration, data collection, and on-line transactions. Course objectives: Perform audience analysis; state marketing objectives; analyze design strategies for secure data transfer; design a web project to use real-time processing capabilities intended to interact with a database. Three class hours per week. Credit: Three semester hours.

#2315. Web Page Design II

A study of mark-up language advanced layout techniques for creating web pages. Emphasis on identifying the target audience and producing web sites according to accessibility standards, cultural appearance, and legal issues. Course objectives: Demonstrate the use of World Wide Web Consortium (W3C) standards for style, accessibility, layout, and formatting; build web pages with dynamic customization capabilities; develop web sites designed for usability and cultural diversity; and utilize design strategies to increase the success of locating the site via search engines. Three class hours per week. Credit: Three semester hours.

(MRKG)

#1311. Principles of Marketing

An introduction to the marketing mix functions and process including identification of consumer and organizational needs and explanation of environmental issues. Emphasis on identifying the marketing mix components; explanation of the environmental factors which influence consumer and organizational decision-making processes; and outlining a marketing plan. Three class hours per week. Credit: Three semester hours.

#2333. Principles of Selling

An overview of the selling process including identification of the elements of the communication process between buyers and sellers. Examination of the legal and ethical issues of organizations which affect salespeople. Emphasis on defining the selling process and its application to all forms of sales; identifying the elements of the communication process between buyers and sellers in business; and examining ethical issues and legal restrictions of business. Three class hours per week. Credit: Three semester hours.

CHILD DEVELOPMENT AND EARLY CHILDHOOD (CDEC)

#1313. Curriculum Resources for Early Childhood Program

A study of the fundamentals of developmentally appropriate curriculum design and implementation in early care and education programs for children birth through age eight. Practical application through direct participation with children. Certificate and AAS degree only. This course transfers only to four-year institutions with whom Blinn College has articulated BAAS agreements. Lecture and external learning experience. Credit: Three semester hours.

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#1319. Child Guidance

An exploration of guidance strategies for promoting prosocial behaviors with individual and groups of children. Emphasis on positive guidance principles and techniques, family involvement, and cultural influences. Practical application through direct participation with children. Certificate and AAS degree only. This course transfers only to four-year institutions with whom Blinn College has articulated BAAS agreements. Lecture and external learning experience. Credit: Three semester hours.

#1321. The Infant and Toddler

A study of appropriate infant and toddler programs (birth to age 3), including an overview of development, quality routines, learning environments, materials and activities, and teaching/guidance techniques. Practical application through direct participation with children. Certificate and AAS degree only. This course transfers only to four-year institutions with whom Blinn College has articulated BAAS agreements. Lecture and external learning experience. Credit: Three semester hours.

#1323. Observation and Assessment

A study of observation skills, assessment techniques, and documentation of children's development. Practical application through direct participation with children. Certificate and AAS degree only. This course transfers only to four-year institutions with whom Blinn College has articulated BAAS agreements. Lecture and external learning experience. Credit: Three semester hours.

#1356. Emergent Literacy/Early Childhood

An exploration of principles, methods, and materials for teaching language and literacy through a play-based integrated curriculum to children from birth through age eight. Practical application through direct participation with children. Certificate and AAS degree only. This course transfers only to four-year institutions with whom Blinn College has articulated BAAS agreements. Lecture and external learning experience. Credit: Three semester hours.

#1358. Creative Arts for Early Childhood

An exploration of principles, methods, and materials for teaching children music, movement, visual arts, and dramatic play through process-oriented experiences to support divergent thinking for children from birth through age eight. Practical application through direct participation with children. AAS degree only. This course transfers only to four-year institutions with whom Blinn College has articulated BAAS agreements. Lecture and external learning experience. Credit: Three semester hours.

#1359. Children With Special Needs

A survey of information regarding children with special needs including possible causes and characteristics of exceptionalities, intervention strategies, available resources, referral processes, the advocacy role and legislative issues. Practical application through direct participation with children. AAS degree only. This course transfers only to four-year institutions with whom Blinn College has articulated BAAS or other agreements. Lecture and external learning experience. Credit: Three semester hours.

#2307. Math & Science for Early Childhood

An exploration of principles, methods, and materials for teaching young children math and science concepts and process skills through discovery and play. Practical application through direct participation with children. AAS degree only. This course transfers only to four-year institutions with whom Blinn College has articulated BAAS agreements. **Prerequisite:** Appropriate Math developmental course (MATH 0309) based on THEA or alternative test scores if student failed the Math section of the test. Lecture and external learning experience. Credit: Three semester hours.

#2315. Diverse Cultural/Multilingual Education

An overview of diverse cultural and multilingual education including familial relationships, community awareness, diversity, and the needs of each and every child. Practical application through direct participation with children. This course transfers only to four-year institutions with whom Blinn College has articulated BAAS or other agreements. AAS degree only. Lecture and external learning experience. Credit: Three semester hours.

#2326. Administration of Program/Children I

Application of management procedures for early care and education programs. Includes planning, operating, supervising, and evaluating programs. Topics cover philosophy, types of programs, policies, fiscal management, regulations, staffing, evaluation, and communication. Practical application through direct participation with children. Certificate only. **Prerequisites:** Six hours of child development course work. Lecture and external learning experience. Credit: Three semester hours.

#2328. Administration of Program for Children II

An in-depth study of the skills and techniques in managing early care and education programs, including legal and ethical issues, personnel management, team building, leadership, conflict resolution, stress management, advocacy, professionalism, fiscal analysis technical application in programs and planning parent education/partnerships. Practical application through direct participation with children. Certificate only. **Prerequisites:** Six hours of child development course work. Lecture and external learning experience. Credit: Three semester hours.

#2336. Administration of Programs for Children III

An advanced study of the skills and techniques in administering early child care and education programs. Topics will include defining and applying adult learning theory and practice, planning staff development, and demonstrating skills in supervision of curriculum planning and delivery. Practical application through direct participation with children. Certificate only. **Prerequisites:** Six hours of child developmental course work. Lecture and external learning experience. Credit: Three semester hours.

#2341. The School Age Child

The study of appropriate age programs for the school age child (5-13 years), including an overview of development, learning environments, materials and activities, and guidance techniques. Practical application through direct participation with children. AAS degree only. This course transfers only to four-year

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institutions with whom Blinn College has articulated BAAS agreements. Lecture and external learning experience. Credit: Three semester hours.

#2366. Practicum/Field Experience (Certificate)

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. As outlined in the learning plan, students will apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry and will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry. Certificate only. This course is the capstone course for the Child Care Worker certificate. Students should enroll in this course once the majority of coursework has been completed for the certificate. Twenty-two external experience (field experience) hours per week including lecture. Lecture and Field Experience. Credit: Three semester hours.

#2367. Practicum/Field Experience (AAS Degree)

Practical, general workplace training supported by an individual learning plan developed by the employer, college, and student. As outlined in the learning plan, the students will apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry and will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry. Mentored and supervised by a workplace employee, the student achieves objectives that are developed and documented by the college and that are directly related to specific occupational outcomes. AAS degree only. This course is the capstone course for the AAS in Child Development. Students should enroll in this course once a majority of child development coursework has been completed for this degree. **Prerequisite:** MATH 0312 or passing score on the math portion of the THEA (230) or comparable alternative test. This course transfers only to four-year institutions with whom Blinn College has articulated BAAS agreements. Twenty-two external experience (field experience) hours per week including lecture. Lecture and Field Experience. Credit: Three semester hours.

(TECA)

+1303. Families, School, and Community

A study of the child, family, community and schools, including parent education and involvement, family and community lifestyles, child abuse, and current family life issues. Course content is aligned as applicable with the State Board for Educator Certification Pedagogy and Professional Responsibilities standards. This course requires students to participate in field experiences with children from infancy through age 12 in a variety of settings with varied and diverse

populations. It includes 16 hours of field experiences over the course of the semester. **Prerequisites:** Students must have an appropriate score by TSIA or alternative test; or have completed READ 0305 and ENGL 0320 with a C or better. Lecture and External Experience course. Credit: Three semester hours.

+1311. Educating Young Children

An introduction to the education of the young child, including developmentally appropriate practices and programs, theoretical and historical perspectives, ethical and professional responsibilities and current issues. Course content is aligned as applicable with the State Board for Educator Certification Pedagogy and Professional Responsibilities standards. This course requires students to participate in field experiences with children from infancy through age 12 in a variety of settings with varied and diverse populations. It includes 16 hours of field experiences over the course of the semester. **Prerequisites:** Students must have an appropriate score by TSIA or alternative test; or have completed READ 0305 and ENGL 0320 with a C or better. Lecture and external learning experience course. Credit: Three semester hours.

+1318. Wellness of the Young Child

A study of the factors that impact the well-being of the young child including healthy behavior, food, nutrition, fitness, and safety practices. Focus on local and national standards and legal implications of relevant policies and regulations. Course content is aligned as applicable with the State Board for Educator Certification Pedagogy and Professional Responsibilities standards. This course requires students to participate in field experiences with children from infancy through age 12 in a variety of settings with varied and diverse populations. It includes 16 hours of field experiences over the course of the semester. **Prerequisites:** Students must have an appropriate score by TSIA or alternative test; or have completed MATH 0310 with a C or better. Lecture and External Experience course. Credit: Three semester hours.

+1354. Child Growth and Development

A study of the physical, emotional, social, and cognitive factors impacting growth and development of children through adolescence. Course content is aligned as applicable with the State Board for Educator Certification Pedagogy and Professional Responsibilities standards. **Prerequisites:** Students must have an appropriate score by TSIA or alternative test; or have completed READ 0305 and ENGL 0320 with a C or better. Lecture course. Credit: Three semester hours.

COMPUTER INFORMATION TECHNOLOGY (ITNW)

#1325. Fundamentals of Networking Technologies (Pre-Program)

Instruction in networking technologies and their implementation. Topics include the OSI reference model, network protocols, transmission media, and networking hardware and software. **Prerequisite:** None. Three class hours and one laboratory hour per week. Credit: Three semester hours.

#1453. Supporting Network Server Infrastructure

Skills development in installing, configuring, managing, and supporting a network infrastructure. **Prerequisite:** Successful

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Completion of ITNW 1454 or instructor approval. Three class hours and two laboratory hours per week. Credit: Four semester hours.

#1454. Implementing and Supporting Servers

Implement, administer, and troubleshoot information systems that incorporate servers in a networked computing environment.

Prerequisite: Successful Completion of ITNW 1325 and ITSC 1325 or instructor approval. Three class hours and two laboratory hours per week. Credit: Four semester hours.

#2335. Network Troubleshooting and Support

Troubleshoot and support networks with emphasis on solving real world problems in a hands-on environment. Topics include troubleshooting and research techniques, available resources, and network management hard/software.

Prerequisite: ITNW 1325 and ITSC 1325 or instructor approval. Three class hours and one laboratory hour per week. Credit: Three semester hours.

#2350. Enterprise Network

A case study in Convergence Technologies requiring a network engineer to study a problem and design a network solution for an enterprise network. **Prerequisite:** ITNW 1453.

Three class hours and one laboratory hour per week. Credit: Three semester hours. Lab Fee.

#2364. Practicum (or Field Experience) Computer Systems Networking and Telecommunications

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. A learning plan is developed by the college and the employer. This practicum may be paid or unpaid experience. Students must complete at least the minimum required on-site workplace hour requirements under appropriate supervision. In addition to fulfilling the practicum workplace hours, students must also complete the one hour per week instructional component. This practicum is a capstone course and a requirement for program completion and should be taken near the last semester of study. **Prerequisite:** Coordinator approval in advance of registration. One class hour and twenty laboratory hours per week. Credit: Three semester hours.

#2435. Network Troubleshooting and Support

Troubleshoot and support networks with emphasis on solving real world problems in a hands-on environment. Topics include troubleshooting and research techniques, available resources, and network management hard/software. **Prerequisite:** Successful completion of ITNW 1325 and ITSC 1325 or enrollment in Texas A&M University's Technology Management Program. Three class hours and two laboratory hours per week. Credit: Four semester hours.

#2459. Web Server Support and Maintenance

Instruction in the installation, configuration, and implementation of web servers. **Prerequisite:** Successful completion of all other Computer Information Technology courses except ITNW 2364 or instructor approval. Three class hours and two laboratory hours per week. Credit: Four semester hours.

(ITSC)

#1325. Personal Computer Hardware

Current personal computer hardware including assembly, upgrading, *setup*, configuration and troubleshooting.

Prerequisites: None. Three class hours per week. Credit: Three semester hours.

#1407. Unix Operating System I

Introduction to the UNIX operating system including multi-user concepts, terminal emulation, use of system editor, basic UNIX commands, and writing script files. Includes introductory system management concepts. **Prerequisite:** Successful Completion of ITNW 1325 and ITSC 1325 or instructor approval. Three class hours and two laboratory hours per week. Credit: Four semester hours.

#1416. Linux Installation and Configuration

Introduction to Linux operating system. Includes Linux installation, basic administration, utilities and commands, upgrading, networking, security, and application installation. Emphasizes hands-on setup, administration, and management of Linux. **Prerequisite:** ITNW 1325 and ITSC 1325. Three class hours and two laboratory hours per week. Credit: Four semester hours.

#2437. Unix Operating System II

Continued study of the UNIX operating system commands. Includes topics such as CGI and scripting languages. **Prerequisite:** Successful Completion of ITSC 1407 or instructor approval. Three class hours and two laboratory hours per week. Credit: Four semester hours.

(ITSE)

#2402. Intermediate Web Programming

Techniques for Web development. Includes server-side and client-side scripting. **Prerequisite:** Successful completion of ITSE 2409 or instructor approval. Three class hours and two laboratory hours per week. Credit: Four semester hours.

#2409. Introduction to Database Programming

Database development using database programming techniques emphasizing database structures, modeling, and database access. **Prerequisite:** Successful completion of ITNW 1325 and ITSC 1325 or enrollment in Texas A&M University's Technology Management Program. Three class hours and two laboratory hours per week. Credit: Four semester hours.

(ITSY)

#1342. Information Technology Security

Instruction in security for network hardware, software, and data, including physical security; backup procedures; relevant tools; encryption; and protection from viruses. **Prerequisite:** Successful completion of ITNW 1454 or instructor approval. Three class hours and one laboratory hour per week. Credit: Three semester hours.

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COMPUTER SCIENCE (COSC)**+1420. Introductory “C” Programming (Same as BCIS 1420)**

Introduction to the programming language “C”. Emphasis is placed on structured and modular programming techniques. Basic data structures and object oriented programming are utilized. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1430. Variable Topic Programming Language

Introduction to computer languages that are currently in demand. Language topics change as required. Emphasis is placed on the fundamentals of structured design, development, testing, implementation, and documentation. Topics also include syntax, data structures, and input/output operations. May be repeated for credit. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1436. Programming Fundamentals I

Introduces the fundamental concepts of structured programming. Topics include software development methodology, data types, control structures, functions, arrays, and the mechanics of running, testing, and debugging. This course assumes computer literacy. Four class hours per week. Credit: Four semester hours.

+1437. Programming Fundamentals II

Review of control structures and data types with emphasis on structured data types. Applies the object-oriented programming paradigm, focusing on the definition and use of classes along with the fundamentals of object-oriented design. Includes basic analysis of algorithms, searching and sorting techniques, and an introduction to software engineering. **Prerequisite:** COSC 1436. Four class hours per week. Credit: Four semester hours.

+2425. Computer Organization and Machine Language

Basic computer organization; machine cycle, digital representation of data and instructions; assembly language programming, assembler, loader, macros, subroutines, and program linkages. **Prerequisite:** COSC 1436. Four class hours per week. Credit: Four semester hours.

+2436. Programming Fundamentals III

Further applications of programming techniques, introducing the fundamentals concepts of data structures and algorithms. Topics include recursion, fundamentals data structures (including stacks, queues, linked lists, hash tables, trees and graphs), and algorithmic analysis. **Prerequisite:** COSC 1437. Four class hours per week. Credit: Four semester hours.

CRIMINAL JUSTICE (CJLE)**#1506. Basic Peace Officer I**

This class is an introduction to fitness and wellness, history of policing, professionalism and ethics, United States Constitution and Bill of Rights, criminal justice system, Texas Penal Code, Texas Code of Criminal Procedure, civil process, and stress management. This course taken in conjunction with Basic Peace Officer II, III, and IV will satisfy the TCLEOSE-approved Basic Peace Officer Training Academy. This course may be offered only by institutions Licensed as a Police Academy by the

Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE). All students must complete academy application process. Admission to Blinn College does not guarantee admission to the police academy. Three lecture hours and seven laboratory hours per week. Credit: Five semester hours.

#1512. Basic Peace Officer II

This course involves basic preparation for a new peace officer. It covers field note-taking, report writing, “use of force” law and concepts, problem-solving, multiculturalism, professional policing approaches, patrol procedures, victims of crime, family violence, MHMR, crowd management, HAZMAT, and criminal investigation. This course taken in conjunction with Basic Peace Officer I, III, and IV will satisfy the TCLEOSE-approved Basic Peace Officer Training Academy. This course may be offered only by institutions Licensed as a Police Academy by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE). All students must complete academy application process. Admission to Blinn College does not guarantee admission to the police academy. Two lecture hours and nine laboratory hours per week. Credit: Five semester hours.

#1518. Basic Peace Officer III

This class involves basic preparation for a new peace officer. It covers laws pertaining to controlled substances, crowd management, personal property, and crime scene investigation. This course taken in conjunction with Basic Peace Officer I, II, and IV will satisfy the TCLEOSE-approved Basic Peace Officer Training Academy. This course may be offered only by institutions Licensed as a Police Academy by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE). All students must complete academy application process. Admission to Blinn College does not guarantee admission to the police academy. Two lecture hours and nine laboratory hours per week. Credit: Five semester hours.

#1524. Basic Peace Officer IV

This class involves basic preparation for a new peace officer. It covers laws directly related to police field work. Course topics include Texas Transportation Code, intoxicated driver, Texas Penal Code, elements of crimes, Texas Family Code, Texas Alcohol Beverage Code, and civil liability. It requires the demonstration and practice of the skills of a police officer, including patrol, driving, traffic stop skills, use of force, mechanics of arrest, firearm safety, and emergency medical care. It also includes study of techniques and procedures used by police officers on patrol. It includes controlled substance identification, handling abnormal persons, traffic collision investigation, note-taking and report writing, vehicle operation, traffic direction, crowd control, and jail operations. This course taken in conjunction with Basic Peace Officer I, II, and III will satisfy the TCLEOSE-approved Basic Peace Officer Training Academy. This course may be offered only by institutions Licensed as a Police Academy by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE). All students must complete academy application process. Admission to Blinn College does not guarantee admission to the police academy. Two lecture hours and nine laboratory hours per week. Credit: Five semester hours.

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(CJSA)**#1312. Crime In America**

American crime problems in historical perspective; social and public policy factors affecting crime; impact and crime trends; social characteristics of specific crimes; prevention of crime. Technical Dual Credit course. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

#1322. Introduction to Criminal Justice

History and philosophy of criminal justice and ethical considerations; crime defined and its nature and impact; overview of criminal justice system; law enforcement; court system; prosecution and defense; trial process; and corrections. NOTE: This course must be successfully completed prior to enrollment into any 2300 level Criminal Justice course. Technical Dual Credit course. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

#1327. Fundamentals of Criminal Law

A study of the nature of criminal law; philosophical and historical development; major definitions and concepts; classification of crime; elements of crimes and penalties using Texas statutes as illustrations; and criminal responsibility. Technical Dual Credit course. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

#2334. Contemporary Issues In Criminal Justice

A seminar type course with class interaction on selected topics currently confronting criminal justice personnel and the public they serve. A variety of contemporary topics may be covered or an extensive survey of one central theme will be analyzed. Check with the coordinator regarding the topics to be covered in any given semester. **Prerequisite:** CRIJ 1301 or CJSA 1322 or permission of the Criminal Justice Coordinator. Co-requisite: Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

#2388. Internship

An experience external to the college for an advanced student in a specialized field involving a written agreement between the educational institution and a business or industry. Mentored and supervised by a workplace employee, the student achieves objectives that are developed and documented by the college and that are directly related to specific occupational outcomes. This

may be paid or unpaid experience. Classroom activities include employability and personal life skills topics. **Prerequisites:** Must successfully complete 12 hours or more of criminal justice courses in either CRIJ or CJSA. Must be 20 years old or turn 20 during the semester of internship and have no criminal record, not be on academic probation, and be in good standing with Blinn College. Some exceptions to age and record will be considered. Co-requisite: Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. One class hour and thirteen or more external hours per week. Credit: Three semester hours.

(CRIJ)

Criminal Justice (CRIJ) courses are contained within the Academic Course Guide Manual (ACGM) and can transfer toward a baccalaureate degree (BA, BS, or BAAS) in Criminal Justice. Please check the transfer equivalency guide at the university of your choice.

+1301. Introduction to Criminal Justice

History and philosophy of criminal justice and ethical considerations; crime defined and its nature and impact; overview of criminal justice system; law enforcement; court system; prosecution and defense; trial process; and corrections. **Prerequisite:** Must be successfully completed prior to enrollment into any 2300 level Criminal Justice course. Co-requisite: Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+1306. Court Systems and Practices

The judiciary in the criminal justice system; structure of American court system; prosecution; right of counsel; pretrial release; grand juries; adjudication process; types and rules of evidence; sentencing. Co-requisite: Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+1307. Crime In America

American crime problems in historical perspective; social and public policy factors affecting crime; impact and crime trends; social characteristics of specific crimes; prevention of crime. Co-requisite: Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+1310. Fundamentals of Criminal Law

A study of the nature of criminal law; philosophical and historical development; major definitions and concepts; classification of crime; elements of crimes and penalties using Texas statutes as illustrations; criminal responsibility. Co-requisite: Students must be

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college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+1313. Juvenile Justice System

Studies the information pertaining to the juvenile justice system in Texas and the United States. A study of the juvenile justice process to include specialized juvenile law, role of the juvenile law, role of the juvenile courts, role of police agencies, role of correctional agencies, and theories concerning delinquency. Co-requisite: Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2301. Community Resources In Corrections

An introductory study of the role of the community in corrections; community programs for adults and juveniles; administration of community programs; legal issues; future trends in community treatment. **Prerequisite:** CRIJ 1301 or CJSA 1322. Three class hours per week. Credit: Three semester hours.

+2313. Correctional Systems and Practices

Corrections in the criminal justice system; organization of correctional systems; correctional role; institutional operations; alternatives to institutionalization; treatment and rehabilitation; current and future issues. **Prerequisite:** CRIJ 1301 or CJSA 1322. Three class hours per week. Credit: Three semester hours.

+2314. Criminal Investigation

Investigative theory; collection and preservation of evidence; sources of information; interview and interrogation; uses of forensic sciences; case and trial preparation. **Prerequisite:** CRIJ 1301 or CJSA 1322. Three class hours per week. Credit: Three semester hours.

+2323. Legal Aspects of Law Enforcement

Police authority; responsibilities; constitutional constraints; laws of arrest, search, and seizure; police liability. **Prerequisite:** CRIJ 1301 or CJSA 1322. Three class hours per week. Credit: Three semester hours.

+2328. Police Systems and Practices

The police profession; organization of law enforcement systems; the police role; police discretion; ethics; police-community interaction; current and future issues. **Prerequisite:** CRIJ 1301 or CJSA 1322. Three class hours per week. Credit: Three semester hours.

ECONOMICS (ECON)

+2301. Principles of Economics (Macro)

A study of macroeconomic principles with emphasis on national income analysis and theory, monetary and fiscal policy, stabilization policy, economic growth and development, and public finance. Three class hours per week. Credit: Three semester hours.

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+2302. Principles of Economics (Micro)

A study of micro-economic principles with emphasis on price theory, labor problems, and international economic relations. Special attention is given to the allocation of resources and distribution of income in a market economy. Three class hours per week. Credit: Three semester hours.

FORENSIC SCIENCE (FORS)

+2440. Introduction to Forensic Science

Survey of the procedures of crime scene investigation in gathering evidence and applicable scientific technologies that follow established protocols by first responders; a preview of how criminalists in forensic laboratories will process the gathered evidence presented. Three class hours and three laboratory hours per week. Credit: Four semester hours.

INFORMATION MANAGEMENT (ARTC)

#1302. Digital Imaging

Digital imaging using raster image editing and/or image creation software: scanning, resolution, file formats, output devices, color systems, and image-acquisitions. Course is a required course for the Digital Publishing Certificate. Three class hours per week. Credit: Three semester hours.

#1313. Digital Publishing I

This course is the entry-level course in print publishing for students who are pursuing a certificate in Digital Publishing. Students should develop basic print publishing skills and knowledge in the course to be used in an advanced print publishing course or the workplace. Three class hours per week. Credit: Three semester hours.

#2313. Digital Publishing II

Layout procedures from thumbnails and roughs to final comprehensive and printing; emphasis on design principles for the creation of advertising and publishing materials, and techniques for efficient planning and documenting projects. Credit: Three semester hours.

(ARTV)

#1351. Digital Video

This course is used to prepare students for the workplace in the area of digital publishing. This workplace requirement includes application abilities in use of digital video software to produce and edit videos for use on web pages and other methods of communication. Credit: Three semester hours.

(ITSW)

#1301. Introduction to Word Processing

An overview of the production of documents, tables, and reports. **Prerequisite:** Appropriate scores on the reading portion of the THEA Test or alternative test OR completion of a Reading developmental course. Recommended POFT 1329 or keyboarding proficiency of 30 net words per minute. Credit: Three semester hours.

#1304. Introduction to Spreadsheets

Instruction in the concepts, procedures, and importance of electronic spreadsheets. **Prerequisite:** Appropriate scores on the reading portion of the THEA Test or alternative test OR completion of a Reading developmental course. Credit: Three semester hours.

#1307. Introduction to Database

Introduction to database theory and the practical applications of a database. **Prerequisite:** Appropriate scores on the reading portion of the THEA Test or alternative test OR completion of a Reading developmental course. Credit: Three class hours.

(NURA)**#1301. Nurse Aide for Health Care**

Preparation for entry level nursing assistants to achieve a level of knowledge, skills, and abilities essential to provide basic care to residents of long-term care facilities. Topics include residents' rights, communication, safety, observation, reporting and assisting residents in maintaining basic comfort and safety. Emphasis on effective interaction with members of the health care team. Three class hours and one lab hour per week. Credit: Three semester hours.

#1391. Special Topics Nurse Assistant/Aide

A health-related lab-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts as a nurse aide. Direct supervision is provided by the lab instructor. Two class hours and two lab hours per week. Credit: Three semester hours.

(POFI)**#2340. Advanced Word Processing**

Advanced techniques in merging, macros, graphics, and desktop publishing. Includes extensive formatting for technical document. Emphasis on business applications. Credit: Three semester hours.

(POFT)**#1301. Business English**

Introduction to a practical application of basic language usage skills with emphasis on fundamentals of writing and editing for business. **Prerequisite:** Appropriate scores on the reading portion of the THEA Test or alternative test OR completion of a Reading developmental course. Credit: Three semester hours.

#1319. Records and Information Management I

Introduction to basic records and information management. Includes the life cycle of a record, manual and electronic records management, and basic filing procedures and rules. **Prerequisite:** Appropriate scores on the Reading portion of the THEA Test or alternative test OR completion of a Reading developmental course. Credit: Three semester hours.

#1325. Business Math and Machine Applications

Skill development in the use of electronic calculators and business mathematical functions. Emphasis on business problem-solving skills using spreadsheet software and/or

electronic calculator/keyboard. **Prerequisite:** Appropriate scores on the reading portion of the THEA Test or alternative test OR completion of a Reading developmental course. Credit: Three semester hours.

#1329. Keyboarding and Document Formatting

Skill development in the operation of the keyboard by touch applying proper keyboarding techniques. Emphasis on development of acceptable speed and accuracy levels and formatting basic documents. Three class hours per week. Credit: Three semester hours.

#2303. Speed and Accuracy Building

Review, correct, improve, and/or perfect touch keyboarding techniques for the purpose of increasing speed and improving accuracy. Recommended POFT 1329 or keyboarding proficiency of 30 net words per minute. Credit: Three semester hours.

#2312. Business Correspondence and Communication

Compose and produce effective business documents appropriate to meet industry standards; apply critical evaluation techniques to business documents; and demonstrate the importance of coherent, ethical communication principles in business and industry. **Prerequisite:** POFT 1301. Credit: Three semester hours.

#2331. Administrative Systems

Experience in project management and office procedures utilizing integration of previously learned skills. **Prerequisite:** ITSW 1301 or POFI 2340. Credit: Three semester hours.

#2386. Internship - Administrative Assistant/Secretarial Science, General

An experience external to the college for an advanced student in a specialized field involving a written agreement between the educational institution and a business or industry. Mentored and supervised by a workplace employee, the student achieves objectives that are developed and documented by the college and that are directly related to specific occupational outcomes. This may be a paid or unpaid experience. This course may be repeated if topics and learning outcomes vary. **Prerequisite:** Approval of Program Coordinator. Sixteen internship hours per week. Credit: Three semester hours.

LEGAL ASSISTANT (PARALEGAL (LGLA))**#1303. Legal Research**

Presents Legal Research techniques emphasizing the paralegal's role. Legal Research and Legal Writing are both prerequisite courses for LGLA 2388 Internship, or equivalent substitute internship course. These prerequisite requirements may not be waived without the prior approval of the Program Coordinator and the Dean. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Co-Enrollment: Appropriate Reading developmental course based on THEA or alternative test scores if student failed the Reading section of

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the test. Three class hours per week. Credit: Three semester hours.

#1305. Legal Writing

Fundamentals of legal writing techniques including case and fact analysis, citation formats, and legal writing styles emphasizing the paralegal's role in legal writing.

Prerequisites: It is required that the student has completed at least one of the following classes before taking LGLA 1305: LGLA 1307, LGLA 1345, LGLA 1303, BUSI 2301 or BUSI 2371. Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Co-Enrollment: Appropriate Reading and Writing developmental course based on THEA or alternative test scores if student failed the Reading and Writing section of the test. Three class hours per week. Credit: Three semester hours.

#1307. Introduction to Law and the Legal Profession

Overview of the law and the legal professions including legal concepts, systems, and terminology; substantive areas of law and the federal and state judicial systems; ethical obligations and regulations; professional trends and issues with emphasis on the paralegal's role. It is recommended that this introductory course be taken by all degree candidates in their first semester. Variations in course sequences may be approved to accommodate individual scheduling of other required courses in the paralegal curriculum. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Co-Enrollment: Appropriate Reading developmental course based on THEA or alternative test scores if student failed the Reading section of the test. Three class hours per week. Credit: Three semester hours.

#1345. Civil Litigation

Presents fundamental concepts and procedures of civil litigation including pretrial, trial, and post-trial phases of litigation and emphasizes paralegal's role in civil litigation. Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Co-Enrollment: Appropriate Reading developmental course based on THEA or alternative test scores if student failed the Reading section of the test. Three class hours per week. Credit: Three semester hours.

#1351. Contracts

Presents fundamental concepts of contract with emphasis on the paralegal's role. Topics include formation, performance, and enforcement of contracts under the common law and the Uniform Commercial Code. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing

grade. Three class hours per week. Credit: Three semester hours.

#1353. Wills, Trusts and Probate

Presents fundamental concepts of the law of wills, trusts, and probate administration with emphasis on the paralegal's role.

Prerequisites: Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

#1355. Family Law

Presents fundamental concepts of family law with emphasis on the paralegal's role. Topics include formal and informal marriages, divorce, annulment, marital property, and the parent-child relationship. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

#2303. Torts and Personal Injury Law (Fall Only)

Presents fundamental concepts of tort law with emphasis on the paralegal's role. Topics include intentional torts, negligence, and strict liability. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

#2307. Law Office Management (Spring Only)

Presents the fundamentals of principles and structure of management, administration, and substantive systems in the law office including law practice technology as applied to paralegals. Three class hours per week. Credit: Three semester hours.

#2313. Criminal Law and Procedure

Provides fundamental concepts of criminal law and procedure and procedure from arrest to final disposition including principles of federal and state law emphasizing the role of the paralegal in the criminal justice system. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Co-Enrollment: Appropriate Reading developmental course based on THEA or alternative test scores if student failed the Reading section of the test. Three class hours per week. Credit: Three semester hours.

#2337. Mediation

Fundamental concepts of mediation and alternative dispute resolution emphasizing the paralegal's role assisting in the mediation process. Three class hours per week. Credit: Three semester hours.

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#2388. Internship

A work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the college and the employer. This may be a paid or unpaid experience. Under certain circumstances, a student may be enrolled concurrently in LGLA 2388 and LGLA 1305 to satisfy the prerequisite. Such concurrent enrollment must have the prior approval of the Program Coordinator or the Division Chair. Students must complete at least the minimum required on-site internship hours under appropriate site supervision. In addition to fulfilling the on-site workplace hour requirements, students must also attend a minimum of one class hour per week in a formal classroom instructional environment. This internship is a capstone course and a requirement for program completion. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or be completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade; LGLA 1303, and LGLA 1305. One class hour per week. Credit: Three semester hours.

REAL ESTATE (RELE)

The following courses have been approved by the Texas Real Estate Commission.

#1200. Contract Forms and Addenda

Promulgated Contract Forms, which shall include but is not limited to unauthorized practice of law, broker-lawyer committee, current promulgated forms, commission rules governing use forms and case studies involving use of forms. Two class hours per week. Credit: Two semester hours. (Pending approval, see online catalog for latest updates).

#1211. Laws of Contracts

Elements of a contract, offer and acceptance, statute of frauds, specific performance and remedies for breach, unauthorized practice of law, commission rules relating to use of adopted forms, and owner disclosure requirements. Two class hours per week. Credit: Two semester hours.

#1219. Real Estate Finance

An overview of monetary systems, primary and secondary money markets, sources of mortgage loans, federal government programs, loan applications, processes and procedures, closing costs, alternative financial instruments, equal credit opportunity laws affecting mortgage lending, Community Reinvestment Act and the state housing agency. Two class hours per week. Credit: Two semester hours. (Pending approval, see online catalog for latest updates).

#1303. Real Estate Appraisal

A study of the central purposes and functions of an appraisal, social and economic determinants of value, appraisal case studies, cost, market data and income approaches to value estimates, final correlations, and reporting. Three class hours per week. Credit: Three semester hours.

#1307. Real Estate Investments

Characteristics of real estate investments includes techniques of investment analysis, time-valued money, discounted and

non-discounted investment criteria, leverage, tax shelters, depreciation, and applications to property tax. Three class hours per week. Credit: Three semester hours.

#1309. Real Estate Law

Provides a study of legal concepts of real estate, land description, real property rights, estates in land, contracts, conveyances, encumbrances, foreclosures, recording procedures, and evidence of title. Three class hours per week. Credit: Three semester hours.

#1315. Property Management

A study of the role of the property manager, landlord policies, operational guidelines, leases, lease negotiations, tenant relations, maintenance, reports, habitability laws, and the Fair Housing Act. Three class hours per week. Credit: Three semester hours.

#1321. Real Estate Marketing

A study of real estate professionalism and ethics; characteristics of successful salespersons; time management; psychology of marketing; listing procedures; advertising; negotiating and closing financing; the Deceptive Trade Practice Act, Consumer Protection Act and Commercial Code. Three class hours per week. Credit: Three semester hours.

#1325. Real Estate Mathematics

Basic arithmetic skills, includes mathematical logic, percentages, interest, time value of money, depreciation, amortization, proration, and estimation of closing statements. Three class hours per week. Credit: Three semester hours.

#1406. Real Estate Principles

Overview of licensing as a broker or salesperson. Includes ethics of practice as a license holder, titles to and conveyance of real estate, legal descriptions, deeds, encumbrances and liens, distinctions between personal and real property, appraisal, finance and regulations, closing procedures, and real estate mathematics. Covers at least three hours of classroom instruction on federal, state, and local laws relating to housing, discrimination, housing credit discrimination, and community reinvestment. Fulfills the 60-hour requirement for salesperson license. Four class hours per week. Credit: Four semester hours.

#2201. Law of Agency

A study of the law of agency including principal-agent and master-servant relationships, the authority of an agent, the termination of an agent's authority, the fiduciary and other duties of an agent, employment law, deceptive trade practices, listing or buying procedures, and the disclosure of an agency. Two class hours per week. Credit: Two semester hours.

Division of Fine Arts**ARCHITECTURE (ARCH)****+1301. Architectural History I**

Study of the history of architecture from the ancient civilizations to the present. Emphasis on the relationship of culture, geography, climate, natural resources, and materials to the methods of construction. (ACGM) Architectural History I will

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provide students with a thorough understanding of world architecture, interiors, and furnishings from the prehistoric eras through the 12th Century. The course will also introduce them to architectural theory and how theory, context, politics, economics, and culture have influenced and continue to influence the designs of the built environment. Three lecture hours per week. Credit: Three semester hours.

+1302. Architectural History II

Study of the history of architecture from the ancient civilizations to the present. Emphasis on the relationship of culture, geography, climate, natural resources, and materials to the methods of construction. (ACGM) Architectural History II will provide students with a thorough understanding of world architecture, interiors, and furnishings from the 12th Century through present-day. The course will also allow students to gain an understanding of architectural theory and how theory, context, politics, economics, and culture have influenced and continue to influence the designs of the built environment. Three lecture hours per week. Credit: Three semester hours.

+1311. Introduction to Architecture

An introduction to the elements of the architectural profession. (ACGM) An introduction to the profession of architecture from the perspective of the creative process. The course discusses concepts of problem solving, creativity, imagination and its application on the design process from the onset to final product. Students are enticed to think holistically, to envision and create new products taking into consideration its impact on the environment and in society. Three class hours per week. Credit: Three semester hours.

+1315. Architectural Computer Graphics

Introduction to computer graphics systems with emphasis on architectural applications. (ACGM) This course will introduce students to space planning methodology and graphic methods of visualizing, communicating, and producing design solutions for various spaces. It emphasizes the production of 2-D and 3-D drawings using computer technology such as Google Sketchup, Adobe Photoshop, Adobe InDesign and AutoCAD. Students will become familiar with all types of construction documents, such as floor/site plans, elevations, sections, details, schedules and perspectives. Two lectures and four laboratory hours per week. Credit: Three semester hours.

+1403. Architectural Design I

Introduction to architectural concepts. The visual characteristics of two- and three-dimensional forms and spaces. (ACGM) This course will introduce students to the principles and elements of design within the context of the built environment. Students will be expected to complete 2-dimensional studio projects that develop their practical knowledge of the design process, design development, visual communication of designs (including formal presentation boards and freehand sketching), and sample selections. The course will also introduce spatial organizing concepts, behavioral and environmental psychology, color theory and design theory and composition. Two lecture hours and four laboratory hours per week. Credit: Four semester hours.

+1404. Architectural Design II

Introduction to architectural concepts. The visual characteristics of two- and three-dimensional forms and spaces. (ACGM) This course extends student application of design principles and elements by covering the development of 3-D graphic communication techniques in creating preliminary and final presentations to convey design concepts and solutions using perspective drawings, axonometric, presentation boards, 3-D models, freehand sketching and rendered drawings using pen and ink and color media. Prerequisites: ARCH 1403. Two lecture hours and four laboratory hours per week. Credit: Four semester hours.

+1407. Architectural Graphics I

Architectural drafting techniques including orthographic and axonometric studies. Principles of shades and shadows, and perspective drawing. (ACGM) This course extends student application of design principles and elements by covering the development of 3-D graphic communication techniques in creating preliminary and final presentations to convey design concepts and solutions using perspective drawings, axonometric, presentation boards, 3-D models, freehand sketching and rendered drawings using pen and ink and color media. Two lecture hours and four laboratory hours per week. Credit: Four semester hours.

+1408. Architectural Graphics II

Architectural drafting techniques including orthographic and axonometric studies. Principles of shades and shadows, and perspective drawing. (ACGM) Architectural Graphics II is designed to extend students' skills from Architectural Graphics I, an intensive hand-drafting, freehand sketching, and hand-rendering course. Architectural Graphics II will allow students to translate their hand-drafting, sketching and rendering skills into a design pedagogy rooted in computer-aided drafting and design software (CAD). Students will learn not only how to transfer hand-drafting projects into CAD software, but also, more importantly, how to design large residential and small commercial spaces using a combination of sketching, hand-drafting, computer-aided drafting, and computer-aided and hand-rendering. **Prerequisite:** ARCH 1407. Two lecture hours and four laboratory hours per week. Credit: Four semester hours.

+2312 Architectural Technology I

Introduction to the properties, specifications, and application of materials related to architectural structures. Emphasis on the methods of construction and the effect of design. (ACGM) Three class hours per week. Credit: Three semester hours.

ARTS (ARTS)

+1301. Art Appreciation*

A general introduction to the visual arts designed to create an appreciation of the vocabulary, media, techniques, and purposes of the creative process. Students will critically interpret and evaluate works of art within formal, cultural, and historical contexts. (ACGM) Three class hours per week. Credit: Three semester hours.

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+1303. Art History I (Prehistoric to the 14th century)*

A chronological analysis of the historical and cultural contexts of the visual arts from prehistoric times to the 14th century. (ACGM) **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+1304. Art History II (14th century to the present)*

A chronological analysis of the historical and cultural contexts of the visual arts from the 14th century to the present day. (ACGM) **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade.

+1311. Design I (2-dimensional)*

An introduction to the fundamental terminology, concepts, theory, and application of two-dimensional design. (ACGM) Focus is on the development and application of critical thinking skills. Two class hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+1312. Design II (3-dimensional)*

An introduction to the fundamental terminology, concepts, theory, and application of three-dimensional design. (ACGM) Focus is on the development and application of critical thinking skills. Two class hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+1316. Drawing I

A foundation studio course exploring drawing with emphasis on descriptive, expressive and conceptual approaches. Students will learn to see and interpret a variety of subjects while using diverse materials and techniques. Course work will facilitate a dialogue in which students will engage in critical analysis and begin to develop their understanding of drawing as a discipline. (ACGM) Two class hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+1317. Drawing II

A studio course exploring drawing with continued emphasis on descriptive, expressive and conceptual approaches. Students will further develop the ability to see and interpret a variety of subjects while using diverse materials and techniques. Course work will facilitate a dialogue in which students will employ critical analysis to broaden their understanding of drawing as a discipline. (ACGM) **Prerequisite** – ARTS 1316 or instructor's approval pending portfolio review. Two class hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+1320. Interior Design I

Introduction to the evaluation, design, and advanced space planning of residential environments with consideration for sustainability, accessibility, adaptation, safety, and support of the user(s) and the application of this knowledge to comprehensive studio projects. Students will gain an understanding of the development of the design program and identification of client/user needs, space planning, and ADA and NKBA standards. **Prerequisites:** To have completed successfully or be concurrently enrolled in ARCH 1407 or ARTS 1311. Two lecture hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+1321. Interior Design II

Introduce students to the evaluation, design, and advanced space planning of commercial environments with consideration for sustainability, accessibility, adaptation, safety, and support of the user(s) and the application of this knowledge to comprehensive studio projects. Students will gain an understanding of the development of the design program and identification of client/user needs, space planning, and ADA and commercial design codes and standards. **Prerequisites:** To have completed successfully or be concurrently enrolled in ARCH 1407 or ARTS 1311. Two lecture hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+2289 Independent Studies in Art (Academic Cooperative)

An instructional program designed to integrate on-campus study with practical hands-on work experience. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of studio art and/or art history. **Prerequisite:** Instructor Approval. Two class hours. Lab Fee. Credit: Two semester hours.

+2313. Design Communications I (Digital)

Communication of ideas through processes and techniques of graphic design and illustration. Two class hours and four laboratory hours per week. Credit: Three semester hours.

+2314. Design Communications II (Digital)

Communication of ideas through processes and techniques of graphic design and illustration. Focused on time-based processes. **No prerequisite.** Two class hours and four laboratory hours per week. Credit: Three semester hours.

+2316. Painting I

Exploration of ideas using painting media and techniques. Emphasis on color, composition and self-expression. Two class hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+2323. Life Drawing I

Basic study of the human form. Introduction to principles of drawing applied to the human figure. The course will aid students to develop the skills to draw the human figure observing correct form and proportion. **Prerequisite:** ARCH 1407 or ARTS 1311 or ARTS 1316 or instructor approval. Two lecture hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

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+2341. Art Metals I

Exploration of ideas using basic techniques in jewelry and metal construction. Two hour lecture with four hours lab per week. Lab Fee. Credit: Three semester hours.

+2346. Ceramics I

An introduction to ceramics processes through the study of basic materials and techniques. Includes hand building, bisque, glazing and firing procedures, as well as the use of the potter's wheel. Two class hours and four laboratory hours per week. Credit: Three semester hours. Lab Fee.

+2347. Ceramics II

Extends the students' knowledge of technique through the study of basic materials and techniques. Includes hand building, bisque, glazing and firing procedures, as well as a strong focus on the potter's wheel. Two class hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+2348. Digital Art I (Digital)

Studio art courses that explore the potential of the computer hardware and software medium for their visual, conceptual, and practical uses in the visual arts. Explores the potential of the computer hardware and software medium for their visual, conceptual, and practical uses in the visual arts. Two class hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+2349. Digital Art II (Digital)

Studio art courses that explore the potential of the computer hardware and software medium for their visual, conceptual, and practical uses in the visual arts. Explores the three-dimensional potential of the computer hardware and software medium for their visual, conceptual, and practical uses in the visual arts. Two class hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+2356. Photography I

Introduction to the basics of photography. Includes camera operation, techniques, knowledge of chemistry, and presentation skills. Emphasis on design, history, and contemporary trends as a means of developing an understanding of photographic aesthetics. Two class hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+2357. Photography II

Extends the students' knowledge of technique and guides them in developing personal outlooks toward specific applications of the photographic process. **Prerequisite:** ARTS 2356 or instructor's approval pending portfolio review. Contact division chair for portfolio review. Lab fee. Two class hours and four laboratory hours per week. Credit: Three semester hours.

+2366. Watercolor I

This class is an introduction to the fundamentals of transparent watercolor painting as a medium for creative expression. Two class hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+2367. Watercolor II

Extends the students' knowledge of creative and technical skills in water base media. **Prerequisite:** ARTS 2366. Two class hours and four laboratory hours per week. Lab Fee. Credit: Three semester hours.

+2389 Academic Cooperative

An instructional program designed to integrate on-campus study with practical hands-on work experience. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of studio art and/or art history. **Prerequisite:** Instructor Approval. Three class hours. Lab Fee. Credit: Three semester hours.

APPLIED MUSIC (MUAP)

Private study of piano, voice, brass, woodwind and percussion instruments is available to all students who participate in the parent performing ensemble (concert band, symphonic band, marching band, chorus, choral ensemble and jazz ensemble). Non-music majors take one hour credit lesson (30 minutes per week) and music majors are required to take two hour credit lesson (50 minutes per week). Pre-advisement in the Music Department is required.

BRASS INSTRUMENTS**+1137-1138. Individual Instruction - Brass Instruments****(Non-Major Freshmen)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Open to non-music majors who are enrolled in the band program. Material to include scales, etudes, solos, and ensemble music assigned to the parent ensemble. **Prerequisite:** Must be an auditioned member of the band program with a background in instrumental music in high school. One 30-minute lesson per week. Students are required to dedicate at least 3 hours per week for individual practice. Credit: One semester hour.

+2137-2138. Individual Instruction - Brass Instruments**(Non-Major Sophomores)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Open to non-music majors who are enrolled in the band program. Material is an extension of MUAP 1137-1138 with continued development of technique, range, tone quality, and concept of articulation. **Prerequisite:** MUAP 1137 and 1138 and must be an auditioned member of the band program. One 30-minute lesson per week. Students are required to dedicate at least 3 hours per week for individual practice. Credit: One semester hour.

+1237-1238. Individual Instruction - Brass Instruments**(Music Major-Freshmen)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Required of music majors playing a brass instrument. Material to include: scales, etudes, solos, unique to the specific instrument with attention to technique, range, tone quality, articulation and musicianship in general. **Prerequisite:** Must be an auditioned member of the band program with a background in instrumental music in high

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school. One 50-minute lesson per week. Students are required to dedicate at least 6 hours per week for individual practice. Credit: Two semester hours.

**+2237-2238. Individual Instruction - Brass Instruments
(Music Major-Sophomores)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Required of music majors playing a brass instrument. Material is an extension of MUAP 1237 and 1238 with continued refinement of playing skills and preparation of recital and audition material for the four year school during the spring semester. **Prerequisite:** MUAP 1237 and 1238 and must be an auditioned member of the band program. One 50-minute lesson per week. Students are required to dedicate at least 6 hours per week for individual practice. Credit: Two semester hours.

PERCUSSION INSTRUMENTS

**+1157-1158. Individual Instruction - Percussion Instruments
(Non Major-Freshmen)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Open to non-music majors enrolled in the band program. Material will include instruction on snare, mallet and timpani and is designed to develop technique and reading skills through selected etudes, scales, and solo material unique to the specific instrument. **Prerequisite:** Must be a member of the band program with a background in instrumental music in high school. One 30-minute lesson per week. Students are required to dedicate at least 3 hours per week for individual practice. Credit: One semester hour.

**+2157-2158. Individual Instruction - Percussion Instruments
(Non Major-Sophomores)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Open to non-music majors enrolled in the band program. Material is an extension of MUAP 1157 and 1158 designed to further develop playing and reading skills of the well-rounded percussionist. **Prerequisites:** MUAP 1157 and 1158 and must be an auditioned member of the band program. One 30-minute lesson per week. Students are required to dedicate at least 3 hours per week for individual practice. Credit: One semester hour.

**+1257-1258. Individual Instruction - Percussion Instruments
(Music Major-Freshmen)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Required of music majors with percussion as their performing instrument. Material will include instruction on snare, mallet and timpani and is designed to refine and further develop reading and performance skills in each area of percussion in order to develop the well-rounded percussionist. **Prerequisite:** Must be an auditioned member of the band program with a background in instrumental music in high school. One 50-minute lesson per week. Students are required to dedicate at least 6 hours per week for individual practice. Credit: Two semester hours.

+2257-2258. Individual Instruction - Percussion Instruments

(Music Major-Sophomores)

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Required of music majors with percussion as their performing instrument. Material is an extension of MUAP 1257 and 1258 with attention to preparation of recital and audition material for the four year school in the Spring semester. **Prerequisite:** MUAP 1257 and 1258 and must be an auditioned member of the band program. One 50-minute lesson per week. Students are required to dedicate at least 6 hours per week for individual practice. Credit: Two semester hours.

STRING INSTRUMENTS

**+1101-1102 Individual Instruction - String Instruments
(Non Major-Freshmen)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). These courses are open to non-majors in violin, viola, violoncello, acoustic or electric bass. The lessons will emphasize technique, sight reading, collaborative performing, and repertoire. One thirty-minute private lesson each week. Students are required to dedicate at least 3 hours per week for individual practice. **Note:** Student is required to own the instrument. Contact teacher to setup day and time of lesson. Credit: One semester hour.

**+2101 Individual Instruction - String Instruments
(Non Major-Sophomore)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). These courses are open to music-majors in violin, viola, violoncello, acoustic or electric bass. The lessons will emphasize technique, sight reading, collaborative performing, and repertoire. Material is an extension of MUAP 1101-1102. **Prerequisite:** MUAP 1101 and MUAP 1102. One thirty minute private lesson each week. Students are required to dedicate at least 3 hours per week for individual practice. **Note:** Student is required to own the instrument. Contact teacher to setup day and time of lesson. Credit: One semester hour.

**+2102 Individual Instruction - String Instruments
(Non Major-Sophomore)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). These courses are open to non-majors in violin, viola, violoncello, acoustic or electric bass. The lessons will emphasize technique, sight reading, collaborative performing, and repertoire. Material is an extension of MUAP 1101-01102 and MUAP 2101. **Prerequisite:** MUAP 2101. One thirty minute private lesson each week. Students are required to dedicate at least 3 hours per week for individual practice. **Note:** Student is required to own the instrument.. Credit: One semester hour.

WOODWIND INSTRUMENTS

**+1117-1118. Individual Instruction - Woodwind Instruments
(Non Major-Freshmen)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Open to non-music majors who are enrolled in the band program. Material to include

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scales, etudes, solos and ensemble music assigned to the parent ensemble. **Prerequisite:** Must be auditioned member of the band program with a background in instrumental music in high school. One 30-minute lesson per week. Students are required to dedicate at least 3 hours per week for individual practice. Credit: One semester hour.

+2117-2118. Individual Instruction - Woodwind Instruments

(Non Major-Sophomores)

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Open to non-music majors who are enrolled in the band program. Material is an extension of MUAP 1117 and MUAP 1118 with continued development of technique, range, tone quality and concept of articulation. **Prerequisite:** MUAP 1117 and 1118 and must be an auditioned member of the band program. One 30-minute lesson per week. Students are required to dedicate at least 3 hours per week for individual practice. Credit: One semester hour.

+2117-1218. Individual Instruction - Woodwind Instruments

(Major-Freshmen)

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Required of music majors playing a woodwind instrument. Material to include: scales, etudes, solos unique to the specific instrument with attention to technique, range, tone quality, articulation and musicianship in general. **Prerequisite:** Must be an auditioned member of the band program with a background in instrumental music in high school. One 50-minute lesson per week. Students are required to dedicate at least 6 hours per week for individual practice. Credit: Two semester hours.

+2217-2218. Individual Instruction - Woodwind Instruments

(Major-Sophomores)

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Required of music majors playing a woodwind instrument. Material is an extension of MUAP 1217 and 1218 with continued refinement of playing skills and preparation of recital and audition material for the four year school during the spring semester. **Prerequisite:** MUAP 1217 or 1218 and must be an auditioned member of the band program. One 50-minute lesson per week. Students are required to dedicate at least 6 hours per week for individual practice. Credit: Two semester hours.

PIANO STUDY

+1169-1170. Individual Instruction - Piano Study

(Non Major-Freshmen)

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Open to non-music majors only through audition and/or counseling by the music/piano faculty. Study materials to include scales, solo repertoire, and the classics. One 30-minute lesson per week. Students are required to dedicate at least 3 hours per week for individual practice. Credit: One semester hour.

+2169-2170. Individual Instruction - Piano Study

(Non Major-Sophomores)

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Open to non-music majors only through audition and/or counseling by the music/piano faculty. Study materials include scales, etudes, solo repertoire, and the classics. **Prerequisite:** MUAP 1169-1170. One 30-minute lesson per week. Students are required to dedicate at least 3 hours per week for individual practice. Credit: One semester hour.

+1269-1270. Individual Instruction - Piano Study

(Music Major-Freshmen)

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Priority for enrollment in MUAP 1269-1270 is given to piano majors, and then non-music majors by audition only. Study materials include scales, etudes, solo repertoire, and the classics. **Note:** Piano majors must also be enrolled in Chorus (MUSI 1141, 1142). One 50-minute lesson per week. Students are required to dedicate at least 6 hours per week for individual practice. Credit: Two semester hours.

+2269-2270. Individual Instruction - Piano Study

(Music Major-Sophomores)

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Priority for MUAP 2269-2270 is given to piano majors, and then non-music majors by audition only. Study materials to include scales, etudes, solo repertoire, and the classics. **Note:** Piano majors must also be enrolled in Chorus (MUSI 2141, 2142). **Prerequisite:** MUAP 1269-1270. One 50-minute lesson per week. Students are required to dedicate at least 6 hours per week for individual practice. Credit: Two semester hours.

VOICE STUDY

+1181-1182. Individual Instruction - Voice Study

(Non Major-Freshmen)

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). This is for non-music majors only. Emphasis is on individual vocal technique and solo repertoire commensurate with vocal ability. Student must be enrolled in choral program concurrently. **Prerequisite:** Permission of the instructor. One 30-minute voice lesson each week. Credit: One semester hour.

+2181-2182. Individual Instruction - Voice Study

(Non Major-Sophomores)

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). This is for second year students (non-majors) wishing to explore more of their vocal range and repertoire with increased difficulty. **Prerequisite:** MUAP 1181-1182, enrollment in the choral program, and permission from the instructor. One 30-minute voice lesson per week. Students are required to dedicate at least 3 hours per week for individual practice. Credit: One semester hour.

+1281-1282. Individual Instruction - Voice Study**(Music Major-Freshmen)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). Emphasis will be on vocal production and repertoire appropriate for the voice part. **Prerequisite:** Music majors enrolled in the choral program and permission of the instructor. One 50-minute voice lesson each week. Students are required to dedicate at least 6 hours per week for individual practice. Credit: Two semester hours.

+2281-2282. Individual Instruction - Voice Study**(Music Major-Sophomores)**

Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments (ACGM). This is for second-year students wishing to prepare for four-year college auditions. Students will be expected to be on a higher level of preparation, similar to what would be expected at the four-year university level. **Prerequisite:** MUAP 1281, 1282, 2281, music major enrolled in choral program, and permission of the instructor. One 50-minute voice lesson each week. Students are required to dedicate at least 3 hours per week for individual practice. Credit: Two semester hours.

ENSEMBLE (MUEN)**+1124-2124. Marching Band**

Concert band, marching band, campus band, laboratory band (jazz/stage), symphony or orchestral group (ACGM). Open to music majors and non-music majors with a background in instrumental music (including a recommendation of high school director) through audition on their respective instrument. Audition music should consist of region band etudes, class I solos, scales and sight reading. Color Guard prepares a representative routine to demonstrate ability. Performances at all home football games, select away games, annual Buccaneer Marching Festival, exhibition performances and local parades. Six class hours per week. Credit: One semester hour.

+1125-2125. Wind Symphony/Symphonic Band*

Concert band, marching band, campus band, laboratory band (jazz/stage), symphony or orchestral group (ACGM). Open to music majors and non-music majors with a background in instrumental music (including a recommendation of high school director) through audition on their respective instrument. Audition music should consist of region band etudes, class I solos, scales and sight reading. Performances include campus concerts for Wind Symphony and Symphonic Band and off campus concerts annually scheduled at area high schools on the annual concert tour for Wind Symphony. Six class hours per week. Credit: One semester hour.

+1126-1127 & 2126-2127. Jazz Ensemble*

Concert band, marching band, campus band, laboratory band (jazz/stage), symphony or orchestral group (ACGM). Members selected through the audition process with priority given to members of the marching/concert band. Music includes: jazz, big band, Latin, rock and contemporary jazz. Performances: on campus concerts, annual Blinn Jazz Festival, and various functions in the community including appearances at area high

schools. Three class hours per week. Credit: One semester hour.

+1131 & 2131. Steel Band (Spring Semester Only)

Smaller instrumental ensembles: wind, string, percussion, piano, or laboratory (jazz, rock, fusion, or contemporary) (ACGM). Members are selected through an audition with priority given to members of the marching/symphonic-concert bands. Music includes traditional Caribbean music and additional arrangements of classical and contemporary music for steel drum ensemble. Performances include campus concerts and various functions in the community. **Prerequisites:** Students must audition at the beginning of the semester to gain admittance into the ensemble. Students should be a member of the Blinn College band program although exceptions can be made. Two class hours per week. Credit: One semester hour.

+1133-1136 & 2133-2136. Woodwind Ensemble*

Smaller instrumental ensembles: wind, string, percussion, piano, or laboratory (jazz, rock, fusion, or contemporary) (ACGM). Required and limited to woodwind players in the marching/concert band. Ensembles grouped in sections: flutes, clarinets, saxophones, double reeds or upper woodwinds and low woodwinds. Music consists of excerpts from the symphonic literature and selected arrangements unique to the individual grouping of instruments. One class hour and two laboratory hours per week. Credit: one semester hour.

+1134-1135 & 2134-2135. Brass Ensemble*

Smaller instrumental ensembles: wind, string, percussion, piano, or laboratory (jazz, rock, fusion, or contemporary) (ACGM). Required and limited to brass players in the marching/concert band. Ensembles grouped in sections: trumpets, French horns, tuba/euphonium, trombones, or high brass and low brass. Music consists of excerpts from the symphonic literature and selected arrangements unique to the individual grouping of instruments. One class hour and two laboratory hours per week. Credit: One semester hour.

+1138-2138. Percussion Ensemble*

Smaller instrumental ensembles: wind, string, percussion, piano, or laboratory (jazz, rock, fusion, or contemporary) (ACGM). Required and limited to members of the marching band drum line in the Fall semester. Material includes: drum line warm-ups, cadences, field music, and drum line features, and percussion ensembles. Performs as a unit of the marching band, and as a percussion ensemble. Three class hours per week. Credit: One semester hour.

+1139-2139. Percussion Ensemble*

Smaller instrumental ensembles: wind, string, percussion, piano, or laboratory (jazz, rock, fusion, or contemporary) (ACGM). Open to members of the wind symphony/symphonic band during the Spring semester. Material includes: section preparation of concert literature and selected percussion ensemble pieces. Concert performances may include school visits, and on-campus concerts. Three class hours per week. Credit: One semester hour.

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+1141-1142-2141-2142. Choral Union*

Any major choral group, campus choir, chorus, or swing choir (ACGM). Open to everyone, this chorus specializes in music of many periods and interests. There is no experience or background in choral music required, nor experience in music reading or singing. The emphasis of this course is to perform quality choral music while teaching group vocal techniques. Three class hours per week. Credit: One semester hour.

+1154-1155-2154-2155. Select Choral Ensemble *

Vocal ensemble, glee club, madrigals, or small swing choir (ACGM). This group consists of singers with prior musical experience. Auditions take place every semester and are based on ability to contribute vocally, and/or sight read. Students in this choir work at a faster pace than in Choral Union, and perform numerous concerts both on and off campus, representing the college. **Prerequisite:** Audition. Three class hours per week. Credit: One semester hour.

LECTURE (MUSI)**+1157. Opera Workshop I**

Performance of portions of or complete operas and the study of the integration of music, acting, and staging of an opera (ACGM). This course involves dramatic musical works in the operatic literature. Students will be expected to participate in larger group scenes, duets, and arias from various operas from standard literature. Costuming and staging will be included when available. **Prerequisite:** Audition and permission from the instructor. Three class hours per week. Credit: One semester hour.

+1158. Opera Workshop II

Performance of portions of or complete operas and the study of the integration of music, acting, and staging of an opera (ACGM). This course involves dramatic musical works in the operatic literature. Students will be expected to participate in larger group scenes, duets, and arias from various operas from standard literature. Costuming and staging will be included when available. **Prerequisite:** Audition and permission from the instructor. Three class hours per week. Credit: One semester hour.

+1159. Musical Theatre I

Study and performance of works from the musical theater repertoire (ACGM). Cross-listed with DRAM 1161, this course involves the study of works from the musical theatre repertoire. This group consists of singers and/or actors with prior musical experience. Auditions take place every semester. This ensemble represents Blinn College by performing numerous concerts both on and off campus. **Prerequisite:** Audition and permission from instructor. Three class hours per week. Credit: One semester hour.

+1162. Diction I

Study of phonetic sounds of the English, French, German, or Italian languages to promote the ability to sing in those languages. This course provides a framework for singing in English, Latin and Italian through the use of the International Phonetic Alphabet. While some grammatical rules will be

taught, the course does not teach the languages. Two class hours per week. Credit: One semester hour.

+1163-1164-2163-2164. Jazz Improvisation

Materials and practices for improvisation or extemporaneous performance in the jazz idiom (ACGM). The art of jazz improvisation. A course in the basic materials and skills used in improvising jazz solos. The course objectives are provision of basic skills for improvisation and opportunity to refine those skills in regular practice sessions. This course will add refinement to improvised solos within the jazz ensemble within our current curriculum. **Prerequisite:** Knowledge of all major scales and admission by instructor approval. Two class hours per week. Credit: One semester hour.

+1165. Diction II

This course provides a framework for singing in German and French through the use of the International Phonetic Alphabet. While some grammatical rules will be taught, the course does not teach the languages. Two class hours per week. Credit: One semester hour.

+1181. Class Piano I

Class instruction in the fundamentals of keyboard technique for beginning piano students (ACGM). Introduction to piano playing for first semester music majors without previous advanced keyboard training. Note: Music majors must also be enrolled in Music Theory I (MUSI 1211) and Aural Music I (MUSI 1216). Two class hours per week. Credit: One semester hour.

+1182. Class Piano II

Class instruction in the fundamentals of keyboard technique for beginning piano students (ACGM). Continued development of piano playing for the second semester music major. **Prerequisite:** Grade of a C or better in Class Piano I (MUSI 1181) or by advanced placement. Note: Music majors must also be enrolled in Music Theory II (MUSI 1212) and Aural Music II (MUSI 1217). Two class hours per week. Credit: One semester hour.

+1192-1193-2192-2193. Guitar Class

Class instruction in the fundamental techniques of playing guitar (ACGM). A course primarily for students with limited knowledge in playing the guitar and/or reading music. The course aids students in developing basic guitar techniques and music reading. Laboratory emphasis is placed upon students playing chords and learning to read guitar music and simple tabulator. **Prerequisite:** None. **Note:** Students must supply their own instruments in good working conditions (i.e., at the instructor's discretion). Two class hours per week. Credit: One semester hour.

+1211. Music Theory I

Analysis and writing of tonal melody and diatonic harmony up to and including the chords. Analysis and writing of small compositional forms. Correlated study at the keyboard (ACGM). A study of music fundamentals for the music major, including notation, harmony, form, and part writing. **Note:** Music majors must also be enrolled in Aural Music I (MUSI 1216), Class Piano I (MUSI 1181), music major lessons and parent ensemble.

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Prerequisite: Passing grade on placement exam required at band or choir audition. Three class hours per week. Credit: Two semester hours.

+1212. Music Theory II

Analysis and writing of tonal melody and diatonic harmony up to and including the chords. Analysis and writing of small compositional forms. Correlated study at the keyboard (ACGM). The continued study of harmony, form, and part writing for the music major. **Prerequisite:** Grade of C or better in Music Theory I (MUSI 1211). **Note:** Music majors must also be enrolled in Aural Music II (MUSI 1217), Class Piano II (MUSI 1182), music major lessons and parent ensemble. Three class hours per week. Credit: Two semester hours.

+1216. Aural Music I

Singing tonal music in treble, bass, alto, and tenor clefs. Aural study, including dictation, of rhythm, melody, and diatonic harmony (ACGM). A study of elementary sight singing and ear training for the music major in which the student learns to apply aurally the skills which are learned in music theory, including dictation of musical phrases and singing simple melodies at sight. **Note:** Music majors must also be enrolled in Music Theory I (MUSI 1211), Class Piano I (MUSI 1181), music major lessons and parent ensemble. Three class hours per week. Credit: Two semester hours.

+1217. Aural Music II

Singing tonal music in treble, bass, alto, and tenor clefs. Aural study, including dictation, of rhythm, melody, and diatonic harmony (ACGM). A continuing study of elementary sight singing and ear training for the music major in which the student learns to apply aurally the skills which are learned in music theory, including dictation of musical phrases and singing simple melodies at sight. **Prerequisite:** Grade of C or better in Aural Music I (MUSI 1216). **Note:** Music majors should also be enrolled in Music Theory II (MUSI 1212), Class Piano II (MUSI 1182), music major lessons and parent ensemble. Three class hours per week. Credit: Two semester hours.

+1301. Introduction to the Study of Music

Introduction to the basic elements of music theory for non-music majors: scales, intervals, keys, triads, elementary ear training, keyboard harmony, notation, meter, and rhythm. (Does not apply to a music major degree.) (ACGM). Definition of musical terms, major and minor scales, rhythm, intervals, survey of musical instruments in various genres, and a cursory view of major historical figures in music history. Required of elementary education majors, and suitable for a fine arts elective in other fields. **Prerequisite:** None. Three class hours per week. Credit: Three semester hours.

+1304. Foundations of Music

Study of the fundamentals of music for prospective classroom teachers with an introduction to melodic, rhythmic and harmonic elements. Emphasis on participation in singing and reading music (ACGM). Three class hours per week. Credit: Three semester hours.

+1306. Music Appreciation*

Understanding music through the study of cultural periods, major composers, and musical elements. Illustrated with audio recordings and live performances. (Does not apply to a music major degree.) (ACGM) Three class hours per week. Credit: Three semester hours.

+1308. Music Literature (Sophomores)

Survey of the principal musical forms and cultural periods as illustrated in the literature of major composers (ACGM). A survey of music literature from Renaissance through contemporary for the music major. Required for music majors. **Prerequisite:** Basic knowledge of music theory and musical forms. Three class hours per week. Credit: Three semester hours.

+1310. History of Rock and Popular Music*

General survey of various styles of music in America. Topics may include jazz, ragtime, folk, rock, and contemporary art music (ACGM). A survey of the history of rock and popular music beginning with their common origins in the 20th century popular and southern folk music, and continuing through the latest trends with discussions that include individual musicians as well as stylistic details. Three class hours per week. Credit: Three semester hours.

+2159. Musical Theatre II

Study and performance of works from the musical theater repertoire (ACGM). Cross-listed with DRAM 1162, this course is a continuation of MUSI 1159 and involves the study of works from the musical theatre repertoire. This group consists of singers and/or actors with prior musical experience. Auditions take place every semester. This ensemble represents Blinn College by performing numerous concerts both on and off campus. **Prerequisite:** Audition and permission from instructor. Three class hours per week. Credit: One semester hour.

+2181. Class Piano III

Class instruction in the fundamentals of keyboard technique for beginning piano students (ACGM). Continued development of functional piano playing for the third semester music major. **Prerequisite:** Grade of a C or better in Class Piano II (MUSI 1182) or by advanced placement. **Note:** Music majors must also be enrolled in Music Theory III (MUSI 2211) and Aural Music III (MUSI 2216). Two class hours per week. Credit: One semester hour.

+2182. Class Piano IV

Class instruction in the fundamentals of keyboard technique for beginning piano students (ACGM). Continued development of functional piano playing for the fourth semester music major. **Prerequisite:** Grade of a C or better in Class Piano III (MUSI 2181) or by advanced placement. **Note:** Music majors must also be enrolled in Music Theory IV (MUSI 2212) and Aural Music IV (MUSI 2217). Two class hours per week. Credit: One semester hour.

+2211. Music Theory III

Advanced harmony part writing and keyboard analysis and writing of more advanced tonal harmony including chromaticism

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and extended tertian structures. Introduction to 20th century compositional procedures and survey of the traditional large forms of composition. Correlated study at the keyboard (ACGM). Advanced study of harmony, musical form, and part writing for the music major. **Prerequisite:** Grade of C or better in Music Theory II (MUSI 1212). **Note:** Music majors must also be enrolled in Aural Music III (MUSI 2216), Class Piano III (MUSI 2181), music major lessons and parent ensemble. Three class hours per week. Credit: Two semester hours.

+2212. Music Theory IV

Advanced harmony part writing and keyboard analysis and writing of more advanced tonal harmony including chromaticism and extended tertian structures. Introduction to 20th century compositional procedures and survey of the traditional large forms of composition. Correlated study at the keyboard (ACGM). Continued advanced study of harmony, musical form, and part writing for the music major. **Prerequisite:** Grade of C or better in Music Theory III (MUSI 2211). **Note:** Music majors must also be enrolled in Aural Music IV (MUSI 2217), Class Piano IV (MUSI 2182), music major lessons and parent ensemble. Three class hours per week. Credit: Two semester hours.

+2216. Aural Music III

Singing more difficult tonal music including modal, ethnic, and 20th century materials. Aural study, including dictation of more complex rhythm, melody, chromatic harmony, and extended tertian structures (ACGM). Advanced study of sight singing and ear training for the music major, including dictation of chord progressions and singing advanced melodies at sight. **Prerequisite:** Grade of C or better in Aural Music II (MUSI 1217). **Note:** Music majors must also be enrolled in Music Theory III (MUSI 2211), Class Piano III (MUSI 2181), music major lessons and parent ensemble. Three class hours per week. Credit: Two semester hours.

+2217. Aural Music IV

Singing more difficult tonal music including modal, ethnic, and 20th century materials. Aural study, including dictation of more complex rhythm, melody, chromatic harmony, and extended tertian structures (ACGM). Continuing advanced study of sight singing and ear training for the music major, including dictation of chord progressions and singing advanced melodies at sight. **Prerequisite:** Grade of C or better in Aural Music III (MUSI 2216). **Note:** Music majors must also be enrolled in Music Theory IV (MUSI 2212), Class Piano IV (MUSI 2182), music major lessons and parent ensemble. Three class hours per week. Credit: Two semester hours.

**** The majority of music classes are offered on the Brenham campus.**

DRAMA (DRAM)

+1120. Theater Practicum I

Practicum in theater open to all students with emphasis on technique and procedures with experience gained in play productions. (ACGM) Six class hours per week plus

performance and production requirements. Credit: One semester hour.

+1121. Theater Practicum II

Practicum in theater open to all students with emphasis on technique and procedures with experience gained in play productions. (ACGM) Six class hours per week plus performance and production requirements. Credit: One semester hour.

+1161. Musical Theater I

Cross-listed with MUSI 1159, Musical Theater I, this course involves the study of works from the musical theatre repertoire. This group consists of singers and/or actors with prior musical experience. Auditions take place every semester. This ensemble represents Blinn College by performing numerous concerts both on and off campus. **Prerequisite:** Audition and/or permission from instructor. Three class hours per week. Credit: One semester hour.

+1162. Musical Theater II

Cross-listed with MUSI 2159, Musical Theater II, this course involves the study of works from the musical theatre repertoire. This group consists of singers and/or actors with prior musical experience. Auditions take place every semester. This ensemble represents Blinn College by performing numerous concerts both on and off campus. **Prerequisite:** Audition and permission from the instructor. Three class hours per week. Credit: One semester hour.

+1310. Introduction to Theater*

Survey of theater including its history, dramatic works, stage techniques, production procedures, and relation to other art forms. Participation in productions may be required. (ACGM) Three class hours per week. Credit: Three semester hours.

+1330. Stagecraft*

Study and application of the methods and components of theatrical production which may include one or more of the following: theater facilities, scenery construction and painting, properties, lighting, costume, makeup, sound, and theatrical management. (ACGM). Two class hours and two laboratory hours per week. Credit: Three semester hours.

+1341. Makeup*

Design and execution of makeup for the purpose of developing believable characters. Includes discussion of basic makeup principles and practical experience of makeup application. (ACGM). Three class hours per week. Credit: Three semester hours.

+1342. Introduction to Costume

Principles and techniques of costume design and construction for theatrical productions. (ACGM). Two class hours and two laboratory hours per week. Credit: Three semester hours.

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* Meets State Core Curriculum Requirements

+1351. ACTING I*

An introduction to the fundamental principles and tools of acting as used in auditions, rehearsals, and performances. This may include ensemble performing, character and script analysis, and basic theater terminology. This exploration will emphasize the development of the actor's instrument: voice, body and imagination. (ACGM). Three class hours per week. Credit: Three semester hours.

+1352. Acting II*

Exploration and further training within the basic principles and tools of acting, including an emphasis on critical analysis of oneself and others. The tools include ensemble performing, character and script analysis, and basic theater terminology. This will continue the exploration of the development of the actor's instrument: voice, body and imagination. (ACGM). Three class hours per week. Credit: Three semester hours.

+2120. Theater Practicum III

Practicum in theater open to all students with emphasis on technique and procedures with experience gained in play productions. (ACGM) Six class hours per week plus performance and production requirements. Credit: One semester hour.

+2121. Theater Practicum IV

Practicum in theater open to all students with emphasis on technique and procedures with experience gained in play productions. (ACGM) Six class hours per week plus performance and production requirements. Credit: One semester hour.

+2331. Stagecraft II

Continued study and application of the methods and components of theatrical production which may include one or more of the following: theater facilities, scenery construction and painting, properties, lighting, costume, makeup, sound and theatrical management. (ACGM). Three class hours per week. Credit: Three semester hours.

+2361. History of the Theater I

Study of the history of the theater from primitive times through the Renaissance. (ACGM). Three class hours per week. Credit: Three semester hours.

+2362. History of the Theater II

Study of the history of the theater from the Renaissance through today. (ACGM). Three class hours per week. Credit: Three semester hours.

+2366. Introduction to Cinema*

Survey and analyze cinema including history, film techniques, production procedures, selected motion pictures, and cinema's impact on and reflection of society. (Cross-listed as COMM 2366). (ACGM). Three class hours per week. Credit: Three semester hours.

+2389. Academic Cooperative

An instructional program designed to integrate on-campus study with practical hands-on work experience. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of drama. (ACGM). Three class hours per week. Credit: Three semester hours.

COMMUNICATION STUDIES (SPCH)**+1311. Introduction to Speech Communication***

Introduces basic human communication principles and theories embedded in a variety of contexts including interpersonal, small group, and public speaking. Three class hours per week. Credit: Three semester hours.

+1315. Public Speaking*

Application of communication theory and practice to the public speaking context, with emphasis on audience analysis, speaker delivery, ethics of communication, cultural diversity, and speech organizational techniques to develop students' speaking abilities, as well as ability to effectively evaluate oral presentations. Three class hours per week. Credit: Three semester hours.

+1318. Interpersonal Communication

Application of communication theory to interpersonal relationship development, maintenance, and termination in relationship contexts including friendships, romantic partners, families, and relationships with co-workers and supervisors. Three class hours per week. Credit: Three semester hours.

+1321. Business & Professional Communication*

Study and application of communication within the business and professional context. Special emphasis will be given to communication competencies in presentations, dyads, teams and technologically mediated formats. Three class hours per week. Credit: Three semester hours.

+1342. Voice and Diction

Focuses on the physiology and mechanics of effective voice production with practice in articulation, pronunciation, and enunciation. Taking SPCH 2341 before or concurrently with this course is recommended. Three class hours per week. Credit: Three semester hours.

+2333 Discussion & Small Group Communication

Focuses on discussion and small group theories and techniques as they relate to group process and interaction. Three class hours per week. Credit: Three semester hours.

+2335. Argumentation and Debate

Focuses on the theories and practice of argumentation and debate including analysis, reasoning, organization, evidence, and refutation. Aims to engage students in discussions and debates of contemporary issues of socio-political and cultural significance, which are the building blocks of a democratic society. Three class hours per week. Credit: Three semester hours.

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* Meets State Core Curriculum Requirements

+2341. Oral Interpretation*

Focuses on theories and techniques in analyzing and interpreting literature and the preparation and presentation of various literary forms. Activities include storytelling, reader's theatre, choral reading, poetry, and improvisations. Three class hours per week. Credit: Three semester hours.

Division of Health and Kinesiology

HEALTH AND KINESIOLOGY (PHED)

+1101. Ab/Glute Conditioning*

A fitness course emphasizing total body conditioning (concentrating on abdominal and gluteal muscle groups), proper technique, and overall physical and mental fitness. Three class hours per week. Credit: One semester hour.

+1102. Beginning Aerobics*

Beginning aerobics is a basic level fitness class emphasizing the importance of regular exercise, techniques, training effects and execution of a lifetime fitness plan. Three class hours per week. Credit: One semester hour.

+1104. Beach Volleyball*

A beginning level course emphasizing techniques for passing, setting, serving, serve receive, hitting, blocking, digging and transition geared for the sand court game. The course will familiarize students with rules, terminology, strategies, and beach volleyball play concepts. Three class hours per week. Credit: One semester hour.

+1105. Beginning Billiards*

A beginning level course that introduces fundamentals, exercises, and games to aid beginning and intermediate players in mastering pocket billiards. Three class hours per week. Credit: One semester hour.

+1107. Beginning Bowling*

A beginning level course emphasizing the basic fundamental bowling skills, rules, etiquette, safety, terminology and scoring. Three class hours per week. Credit: One semester hour.

+1109. Cardio Kickboxing*

A fitness course emphasizing total body conditioning (concentrating on basic kickboxing skills), proper technique, and overall physical and mental fitness. Three class hours per week. Credit: One semester hour.

+1110. Fitness Conditioning*

A fitness course emphasizing total body conditioning, cardiovascular and muscular endurance, proper technique and overall physical and mental wellness. Three class hours per week. Credit: One semester hour.

+1111. Beginning Golf*

A beginning level course emphasizing basic techniques for executing the golf swing. The course will familiarize students with rules, scoring, handicapping, club/shot selection, and etiquette of the game. Three class hours per week. Credit: One semester hour.

+1112. Intermediate Golf

An extension of beginning golf, this course emphasizes perfecting the basics as well as introducing the pitch shot, middle irons and woods. The student will also be given instruction into Course Management which will provide the student with knowledge of how to plan their strategy to play the course. The grade is based on middle-iron and long-iron skills tests, fairway woods skills tests, driver skills tests, match play type competition, and written examinations. **Prerequisite:** None. Credit: One semester hour. Golf Course Facility Fee.

+1113. Beginning Ice Skating*

A beginning level course that emphasizes proper skating techniques, safety and exploring the different types of ice skating. Three class hours per week. Credit: One semester hour.

+1115. Beginning Jazz Dance*

Beginning Jazz Dance places an emphasis on basic Jazz and Ballet skills. Students will learn basic skills and techniques, stretching, toning and choreography. Three class hours per week. Credit: One semester hour.

+1116. Intermediate Jazz Dance*

Intermediate Jazz Dance builds on the basic Jazz and Ballet skills learned in Beginning Jazz Dance. Students will learn variations of basic leaps and turns, stretching, toning and choreography techniques. Three class hours per week. Credit: One semester hour.

+1117. Pilates*

Pilates includes background knowledge of the activity and the application of appropriate basic floor techniques. Students will be introduced to standing Pilates, cardio Pilates, Yoga, and basic dance positions to expand skills learned. Three class hours per week. Credit: One semester hour.

+1118. Beginning Self Defense*

A beginning level course designed to build self-defense techniques, tactics, and awareness. Students will learn the importance of maintaining fitness levels, recognizing, assessing, and responding to potentially dangerous situations. Three class hours per week. Credit: One semester hour.

+1122. Volleyball*

A beginning level course emphasizing techniques for passing, setting, serving, serve receive, hitting, blocking, digging and transition. The course will familiarize students with rules, terminology, strategies, and team play concepts. Three class hours per week. Credit: One semester hour.

+1123. Beginning Weight Training*

A beginning level course that emphasizes fitness, proper lifting technique, safety and correct identity of exercises and muscle groups. Three class hours per week. Credit: One semester hour.

+1125. Women's Weight Training*

A beginning level course that emphasizes fitness, proper lifting technique, safety and correct identity of exercises and muscle groups. Three class hours per week. Credit: One semester hour.

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+1126. Beginning Ice Hockey*

A beginning level course that emphasizes proper skating techniques, stick handling and safety. Three class hours per week. Credit: One semester hour.

+1127. Yoga*

A beginning level course emphasizing yoga postures, principles of movement and balance in yoga, breathing techniques, meditation techniques, stress reduction, and relaxation. The course will familiarize students with concepts and guidelines in fitness and wellness and encourage a physically active lifestyle. Three class hours per week. Credit: One semester hour.

+1128. Basketball*

A beginning level course emphasizing basic instruction in dribbling, passing, rebounding, and shooting. The course will familiarize students with the rules, terminology, offensive and defensive strategies, and the physical activity benefits of recreational basketball. Three class hours per week. Credit: One semester hour.

+1130. Women's Step & Water Aerobics*

Step and Water Aerobics is a basic level fitness class emphasizing the importance of regular exercise techniques, training effects and execution of a lifetime fitness plan achieved by workouts in the water and on land. Three class hours per week. Credit: One semester hour.

+1131. Beginning Contemporary Dance*

Beginning Contemporary Dance places an emphasis on basic Jazz, Ballet and Hip Hop skills, combining all three techniques into a new style of dance. Students will learn basic techniques in each style and techniques in combining them into new movement. Stretching, toning and choreography techniques will be learned. Three class hours per week. Credit: One semester hour.

+1135. Beginning Broomball*

A beginning level course emphasizing basic broomball skills, rules, etiquette, safety, terminology and scoring to achieve a competent level of participation. Three class hours per week. Credit: One semester hour.

+1136. Beginning Figure Skating*

A beginning level course emphasizing a combination of grace and athleticism on the ice. Fundamentals of ice skating will be taught and polished, and students will work to develop new skills such as edges, turns, jumps and spins. Three class hours per week. Credit: One semester hour.

+1138 Beginning Taekwondo*

A beginning level course designed to introduce students to Taekwondo, a Korean martial art. Particular emphasis will be placed on forms, which are preset patterns of movements designed to simulate the use of offensive and defensive techniques, and on self-defense. Three class hours per week. Credit: One semester hour.

+1139. Women's Self Defense*

A beginning level course designed to build self-defense techniques, tactics, and awareness. Students will learn the importance of maintaining fitness levels, recognizing, assessing

and responding to potentially dangerous situations. Three class hours per week. Credit: One semester hour.

+1140. Beginning Tennis*

A beginning level course emphasizing fundamental skills of tennis (e.g. forehand and backhand, strokes, serve, return of serve and volley) and becoming familiar with the basic strategies, rules, tournament play and terminology involved with singles and doubles in beginning tennis. Students will also develop knowledge, skills, and physical activity with lifetime personal fitness and wellness. Three class hours per week. One semester credit hour.

+1141. Online Walking*

A beginning level course emphasizing the fundamentals of walking, overall fitness and general nutrition. Components of proper walking form will be stressed, and weekly exercise plans will be prescribed to improve cardiovascular and muscular endurance. Credit: One semester hour.

+1151. Scuba 1*

A beginning-level course that emphasizes safety and all the techniques and skills required for a PADI Open Water course. Three class hours per week. Credit: One semester hour.

+1164. Introduction to Physical Fitness & Sport

Orientation to the field of physical fitness and sport. Includes the study and practice of activities and principles that promote physical fitness. A general overview of the human body. Scientific fundamentals of stress, fitness, nutrition, disease, and drug use. Interdisciplinary focus on wellness and longevity. Integrated physical activity experiences centering on principles and applications of the scientific basis of conditioning. Prerequisite: None. Credit: One semester hour.

+1301. Foundations of Kinesiology

Orientation to the field of Health, Kinesiology, Sports and Recreation. Introduction to the various areas of Kinesiology, including brief historical backgrounds, professional opportunities and professional responsibilities. Three class hours per week. Credit: Three semester hours.

+1304. Personal Health

Presentation of current scientific and technical information related to health with emphasis on developing a functional attitude about consumer health, nutrition, tobacco, alcohol and drugs, family life, and disease. Three class hours per week. Credit: Three semester hours.

+1306. First Aid

Instruction and practice of first aid techniques. Designed to enable students to recognize and avoid hazards within their environment, render intelligent assistance in case of accident or illness and develop skills necessary for immediate and temporary care of the victim. The course includes the Primary Survey-CPR Skills and the Secondary Survey-First Aid Skills. Three class hours per week. Credit: Three semester hours.

+1308. Sports officiating 1

Sports Officiating 1 provides the student with the opportunity to develop knowledge, skills and the mechanics to become a certified football and basketball High School official. Three class

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hours per week. Credit: Three semester hour.

+1309. Sports Officiating 2

Sports Officiating 2 provides the student with the opportunity to develop knowledge, skills and the mechanics to become a certified baseball and softball High School official. Three class hours per week. Credit: Three semester hours.

+1346. Drug Use and Abuse

Study of use and abuse of drugs in today's society, emphasizing physiological, sociological and psychological factors involved. Three class hours per week. Credit: Three semester hour.

+2100. Varsity Sports 1

Presentation of current scientific and technical information related to a particular activity with emphasis on developing cognitive, affective and psychomotor skills. Each activity Course Syllabus will have a more descriptive definition of purpose and outcomes expected. Three class hours per week. Credit: One semester hour.

+2101. Varsity Sports 2

Presentation of current scientific and technical information related to a particular activity with emphasis on developing cognitive, affective and psychomotor skills. Each activity Course Syllabus will have a more descriptive definition of purpose and outcomes expected. Three class hours per week. Credit: One semester hour.

+2102. Varsity Sports 3

Presentation of current scientific and technical information related to a particular activity with emphasis on developing cognitive, affective and psychomotor skills. Each activity Course Syllabus will have a more descriptive definition of purpose and outcomes expected. Three class hours per week. Credit: One semester hour.

+2103. Varsity Sports 4

Presentation of current scientific and technical information related to a particular activity with emphasis on developing cognitive, affective and psychomotor skills. Each activity Course Syllabus will have a more descriptive definition of purpose and outcomes expected. Three class hours per week. Credit: One semester hour.

+2104. Varsity Conditioning 1

Presentation of current scientific and technical information related to a particular activity with emphasis on developing cognitive, affective and psychomotor skills. Each activity Course Syllabus will have a more descriptive definition of purpose and outcomes expected. Three class hours per week. Credit: One semester hour.

+2105. Varsity Conditioning 2

Presentation of current scientific and technical information related to a particular activity with emphasis on developing cognitive, affective and psychomotor skills. Each activity Course Syllabus will have a more descriptive definition of purpose and outcomes expected. Three class hours per week. Credit: One semester hour.

+2106. Varsity Conditioning 3

Presentation of current scientific and technical information related to a particular activity with emphasis on developing cognitive, affective and psychomotor skills. Each activity Course Syllabus will have a more descriptive definition of purpose and outcomes expected. Three class hours per week. Credit: One semester hour.

+2107. Varsity Conditioning 4

Presentation of current scientific and technical information related to a particular activity with emphasis on developing cognitive, affective and psychomotor skills. Each activity Course Syllabus will have a more descriptive definition of purpose and outcomes expected. Three class hours per week. Credit: One semester hour.

+2356. Care and Prevention of Athletic Injuries

Prevention and care of athletic injuries with emphasis on qualities of a good athletic trainer, avoiding accidents and injuries, recognizing signs and symptoms of specific sports injuries and conditions, immediate and long-term care of injuries, and administration procedures in athletic training. Prerequisites: PHED 1301, 1306; BIOL 1406 or 1408. Three class hours per week. Credit: Three semester hour.

Division of Humanities/ Parallel Studies (Humanities)

COMMUNICATION (COMM)

+1307. Mass Communication

This introductory course focuses on both theories and models of communication, on the contributions of the behavioral sciences and related fields, and on the role of mass media in a dynamic society. Three class hours per week. Credit: Three semester hours.

+2311. Communications

Fundamentals of writing news for the mass media. Includes instruction in methods and techniques for gathering, processing, and delivering news in a professional manner. Prerequisite: ENGL 1301 with a grade of "C" or higher. Three lecture hours per week. Credit: Three semester hours.

DEVELOPMENTAL READING AND WRITING (DIRW)

0325. Development Integrated Reading and Writing: Fundamentals of Academic Literacy

This is a combined lecture/lab, performance-based course designed to develop students' reading comprehension, vocabulary, and academic writing skills by teaching the fundamentals of written language that contributes to clear, concise, well-organized sentences, paragraphs, and essays. Emphasis is placed on improving reading efficiency and recognition and comprehension of implied or stated purpose of a text. This is a course with a required lab. The course fulfills

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TSI requirements for level I reading and writing (previously developmental ENG 0320 and READ 0305). Enrollment in English DIRW 0325 is dependent upon the student's performance on the English and reading portion of the placement test or alternative test instrument, with placement scores for READ 0305 and ENGL 0320. International students should see ESOL 0335. Not counted toward a degree or certificate. Three class hours and two laboratory hours per week. Credit: Three semester hours.

0326 Developmental Integrated Reading and Writing

DIRW 0326 is a combined lecture/lab, performance-based course designed to develop students' critical reading and academic writing skills. The focus of the course will be on applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, situation, and length of the assignment. The course integrates preparation in basic academic reading skills with basic skills in writing a variety of academic essays. The course fulfills TSI requirements for reading 0306 and writing 0321. DIRW 0326 will allow students to have an option in the way in which they proceed through the developmental sequence; this course will satisfy both the READ 0306 and ENGL 0321 in a five hour format. In other words, the courses are not taught in isolation. Prerequisites: Appropriate THEA score (or alternative test score). Not counted toward a degree or certificate. Three class hours and two laboratory hours. Credit: Three credit hours.

ENGLISH (ENGL)

All of the English courses, including the sophomore literature courses, have as a major objective the improvement of the students' thinking, reading, writing, and researching skills. Writing is a primary component of course grades. To receive credit for an English course, students must demonstrate that they possess the level of writing skills established by the division. Only three hours of the sophomore writing courses (2307 or 2308) can be used to fulfill the Blinn College twelve-hour English requirement for an Associate of Arts degree.

The Writing Room (Brenham Campus)

The Writing Room on the Brenham campus provides a supportive environment for students seeking to strengthen their writing skills. From brainstorming and invention through writing and revision, a professional, trained staff of degreed writing tutors is available to assist students at any stage of the writing process. Although The Writing Room is not a proofreading service, tutors will provide relaxed, one-on-one consultations with students to offer feedback and guidance that will help students identify, understand, and correct weaknesses in their writing. The Writing Room's primary goal is to promote continued improvement in each student's writing ability.

THE WRITING CENTER (Bryan Campus)

The mission of the Writing Center is to make better writers. This is accomplished in a comfortable environment through one-on-one consultations with experienced, degreed writing tutors. During a tutoring session, students choose what aspects of their assignments they would like to work on. While the Writing Center

is not a proofreading service, the tutors will work with writers on any stage of the writing process. The purpose is to help students improve their writing skills overall.

Non-Transfer-Level English

Students' placement in non-transfer-level English courses shall be based on THEA scores or alternative assessment instrument scores in accordance with published division policies and/or procedures. Nontransferable course offerings in English serve to develop and strengthen basic academic skills, thereby permitting students to be successful, not only in college-level English but also throughout the college curriculum. Students must master the course objectives with a "C" or better before they will be permitted to enroll in English 1301 (or satisfy TSI requirements). The non-transferable hours earned in English 0320 and 0321 do not count toward a degree or a certificate.

+0121 Developmental Writing Review (Non-Course Based Option - English)

English 0121 is an individualized curriculum for students whose test scores demonstrate high proficiency but do not meet state requirements for placement into college level course work. This course will present an individualized and concentrated review of the Writing Process and basic grammar and sentence structure, as needed by the student. The course will be delivered in a non-course based format, with a significant independent study component. As a result, students must be able to thrive in a self-directed study environment. Students who successfully complete ENGL 0121 will be enrolled in ENGL 1301. Students who do not successfully complete ENGL 0121 will be enrolled in ENGL 0321. Prerequisites: Completion of 0320 and with Division Chair approval; or appropriate score on a placement assessment. This course carries institutional credit but is not counted toward a degree or a certificate.

0320. Fundamentals of Grammar and Writing

English 0320 teaches the fundamentals of written language that contribute to clear, concise, well-organized paragraphs. This course emphasizes the correct use of grammar and mechanics in the construction of idiomatically correct simple, compound, complex, and compound-complex sentences. Enrollment in English 0320 is dependent upon the student's performance on the English portion of the THEA test or alternative test instrument. International students should see ESOL 0335. Three class hours and two laboratory hours per week. Credit: Three semester hours (not counted toward a degree or a certificate).

0321. Preparation for College Composition

English 0321 applies the principles of grammar and mechanics to the writing of complete essays by introducing students to the process of prewriting, researching, writing, editing, and proofreading the multi-paragraph paper. International students should see ESOL 0336. Prerequisites: Appropriate score on the THEA test or alternative test or completion of English 0320 or ESOL 0335 with a grade of "C" or better. Three class hours and two laboratory hours per week. Credit: Three semester hours (not counted toward a degree or a certificate).

0326 Developmental Integrated Reading and Writing

DIRW 0326 is a combined lecture/lab, performance-based course designed to develop students' critical reading and

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academic writing skills. The focus of the course will be on applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, situation, and length of the assignment. The course integrates preparation in basic academic reading skills with basic skills in writing a variety of academic essays. The course fulfills TSI requirements for reading 0306 and writing 0321. DIRW 0326 will allow students to have an option in the way in which they proceed through the developmental sequence; this course will satisfy both the READ 0306 and ENGL 0321 in a five hour format. In other words, the courses are not taught in isolation. Prerequisites: Appropriate THEA score (or alternative test score). Not counted toward a degree or certificate. Three class hours and two laboratory hours. Credit: Three credit hours.

Transfer-Level Composition and Writing Courses

+1301. Composition and Rhetoric*

This writing-intensive first-semester freshman composition course includes (1) study of and practice in all phases of the writing process, both individually and collaboratively, and (2) study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Essays including a 1500-word documented library research-based paper, are required. **Prerequisites:** For writing: ENGL 0321 with a "C" or better or ESOL 0336 with a "C" or better, or DIRW 0326 with a "C" or better, or ENGL 0121 with a grade of "pass" or ESOL 0327 with a grade of "pass" and for reading: READ 0306 with a "C" or better, or READ 0307 with a "C" or better or ESOL 0325 with a "C" or better, or READ 0208 with a grade of "pass" or ESOL 0226 with a grade of "pass" or "college ready" placement test score or alternative test score, or with approval of division chair. Three class hours per week. Credit: Three semester hours.

+1302. Composition and Introduction to Literature*

Continued study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry; teamwork; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. This reading- and writing-intensive prerequisite for sophomore English offerings further develops the analytical, thinking, and research skills underlying academic success through the study of literature. The student's writing of genre-based essays, including researched papers, reinforces the thinking skills associated with interpretation, explication, evaluation, analysis, and synthesis. Essays, including a 1500-2000 word documented library research-based paper, are required. **Prerequisites:** Successful completion of ENGL 1301. Three class hours per week. Credit: Three semester hours.

Blinn College offers three sophomore-level writing courses, all of which transfer to upper level institutions; students should consult the catalog of the transfer university to determine which core-curriculum requirements the writing course chosen

satisfies.

+2307. Introduction to Creative Writing: Prose*

This creative writing course is designed to introduce students to the craft of writing short prose; it places students in a workshop setting that promotes close analysis of published fiction, relies on peer workshops, and fosters original, publishable work. **Prerequisites:** ENGL 1301 and 1302 or approval of division chair. Three class hours per week. Credit: Three semester hours.

+2308. Introduction to Creative Writing: Poetry*

This creative writing course is designed to introduce students to the craft of writing poetry; it places students in a workshop setting that promotes close analysis of published poetry, relies on peer workshops, and fosters original, publishable work. **Prerequisites:** ENGL 1301 and 1302 or approval of division chair. Three class hours per week. Credit: Three semester hours.

+2311. Technical and Business Writing*

Intensive study of and practice in professional settings. Focus on the types of documents necessary to make decisions and take action on the job, such as proposals, reports, instructions, policies and procedures, e-mail messages, letters, and descriptions of products and services. Practice individual and collaborative processes involved in the creation of ethical and efficient documents. **Prerequisites:** Successful completion of ENGL 1301 with a grade of "C" or better and sophomore standing. Three class hours per week. Credit: Three semester hours.

Transfer-Level Survey of Literature Courses

Survey courses do not have to be taken in sequence. Blinn College offers six three-hour credit surveys of literature. Students should consult the catalog of the university to which they plan to transfer in order to determine which course(s) to take.

+2322. Survey of British Literature I*

This survey introduces students to the principal authors, works, and trends that comprise the canon of British literature from the Anglo-Saxon period through the eighteenth century. Papers are required. **Prerequisites:** ENGL 1301 and 1302. Three class hours per week. Credit: Three semester hours.

+2323. Survey of British Literature II*

A survey of the development of British literature from the Romantic period to the present. Students will study works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be selected from a diverse group of authors and traditions. **Prerequisites:** Successful completion of ENGL 1301 and 1302. Three class hours per week. Credit: Three semester hours.

+2327. Survey of American Literature I*

A survey of American literature from the period of exploration and settlement through the Civil War. Students will study works of prose, poetry, drama and fiction in relation to their historical and cultural contexts. Texts will be selected from among a diverse group of authors for what they reflect and reveal about the evolving American experience and character. **Prerequisites:**

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Successful completion of ENGL 1301 and 1302. Three class hours per week. Credit: Three semester hours.

+2328. Survey of American Literature II*

A survey of American literature from the Civil War to the present. Students will study works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be selected from among a diverse group of authors for what they reflect and reveal about the evolving American experience and character. **Prerequisites:** Successful completion of ENGL 1301 AND 1302. Three class hours per week. Credit: Three semester hours.

+2332. Survey of World Literature I*

A survey of world literature from the ancient world through the sixteenth century. Students will study works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be selected from a diverse group of authors and traditions. **Prerequisites:** Successful completion of ENGL 1301 and 1302. Three class hours per week. Credit: Three semester hours.

+2333. Survey of World Literature II*

A survey of world literature from the seventeenth century to the present. Students will study works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be selected from a diverse group of authors and traditions. **Prerequisites:** Successful completion of ENGL 1301 and 1302. Three class hours per week. Credit: Three semester hours.

FOREIGN LANGUAGES (FREN, GERM, SGNL, SPAN)

Students who have never taken a foreign language or who have completed less than one year of a foreign language in high school should enroll in 1411. Students who have had a course or courses in a foreign language may take a departmental test to determine in which course they should enroll.

+1411. Beginning French I

This is an elementary language course with practice in reading, listening comprehension, writing, and speaking. Three class hours and two laboratory hours per week. Credit: Four semester hours.

+1412. Beginning French II

This course is a continuation of FREN 1411. **Prerequisite:** FREN 1411 or permission of the division chair. Three class hours and two laboratory hours per week. Credit: Four semester hours.

+2311. Intermediate French I

This course is a review of grammar with practice in reading, listening comprehension, writing, and speaking. **Prerequisite:** FREN 1412 or permission of the division chair. Three class hours per week. Credit: Three semester hours.

+2312. Intermediate French II

This course is a continuation of FREN 2311. **Prerequisite:** FREN 2311 or permission of the division chair. Three class hours per week. Credit: Three semester hours.

+1411. Beginning German I

This is an elementary language course with practice in reading, listening comprehension, writing, and speaking. Three class hours and two laboratory hours per week. Credit: Four semester hours.

+1412. Beginning German II

This course is a continuation of GERM 1411. **Prerequisite:** GERM 1411 or permission of the division chair. Three class hours and two laboratory hours per week. Credit: Four semester hours.

+2311. Intermediate German I

This course is a review of grammar with practice in reading, listening comprehension, writing, and speaking. **Prerequisites:** GERM 1411 and 1412 or permission of the division chair. Three class hours per week. Credit: Three semester hours.

+2312. Intermediate German II

This course is a continuation of GERM 2311. **Prerequisites:** GERM 2311 or permission of the division chair. Three class hours per week. Credit: Three semester hours.

+1401. American Sign Language I

This course is an introduction to American Sign Language and deaf culture. Students will acquire an understanding of multiple aspects of deaf culture, including its history, alphabet, vocabulary, correct grammatical structures, conversational behaviors, and social customs. Three class hours and two laboratory hours per week. Credit: Four semester hours.

+1402. American Sign Language II

This course is conducted, mainly, without voice. It focuses on sign vocabulary, numbers, finger spelling, and deaf culture. Emphasis is placed on the enhancement of both receptive and expressive skills and on the application of rudimentary syntactical structure. **Prerequisite:** SGNL 1401 or permission of the division chair. Three class hours and two laboratory hours per week. Credit: Four semester hours.

+2301. American Sign Language III

This course is a continuation of SGNL 1401 and 1402, and is designed to provide extensive exposure to body language and American Sign Language. Emphasis is on comprehensive and expressive skills, as well as the linguistic features of the language taught in context. **Prerequisites:** SGNL 1401 and 1402 or permission of the division chair. Three class hours per week. Credit: Three semester hours.

+2302. American Sign Language IV

A continuation of SGNL 2301, this course provides further study in American Sign Language, its vocabulary, grammar, syntax, manual and non-manual aspects, as well as cultural features. Students will analyze selected literary works in ASL, integrate skills in discourse styles and structures, and apply the concept of contextualization to narratives. This course provides development and practice of conversational skills in expressive and receptive areas of ASL. **Prerequisites:** SGNL 1401, 1402 and 2301 or permission of the division chair. Three class hours per week. Credit: Three semester hours.

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+1411. Beginning Spanish I

This is an elementary language course with practice in reading, listening comprehension, writing, and speaking. Three class hours and two laboratory hours per week. Credit: Four semester hours.

+1412. Beginning Spanish II

This course is a continuation of SPAN 1411. **Prerequisite:** SPAN 1411 or permission of the division chair. Three class hours and two laboratory hours per week. Credit: Four semester hours.

+2311. Intermediate Spanish I

This course is a review of grammar with practice in reading, listening comprehension, writing, and speaking. **Prerequisite:** SPAN 1412 or permission of the division chair. Three class hours per week. Credit: Three semester hours.

+2312. Intermediate Spanish II

This course is a continuation of SPAN 2311. **Prerequisite:** SPAN 2311 or permission of the division chair. Three class hours per week. Credit: Three semester hours.

+2313. Spanish for Heritage Speakers I

This course is a course for native Spanish speakers and individuals who have learned Spanish and are fluent in the language. This course will emphasize reading comprehension and literary analysis. Particular attention will be given to spelling, accent marks and expansion of the students' vocabulary. This course will allow students to reactivate the Spanish they have learned previously and develop it further, and it will help them learn more about their language and cultural heritage. **Prerequisite:** Native Spanish speaker or individuals who have learned Spanish and are fluent in the language. Three class hours per week. Credit: Three semester hours.

+2315. Spanish for Heritage Speakers II

This course is a sequel to Spanish 2313 for native Spanish speakers and individuals who have learned Spanish and are fluent in the language. This course will emphasize reading comprehension and literary analysis at a more sophisticated level. Particular attention will be given to spelling, simple and compound tenses and expansion of the students' vocabulary. This course will allow students to reactivate the Spanish they have learned previously and develop it further, and it will help them learn more about their language and cultural heritage. **Prerequisite:** Native Spanish speakers or individuals who have learned Spanish and are fluent in the language. Three class hours per week. Credit: Three semester hours.

PHILOSOPHY (PHIL)**+1301. Introduction to Philosophy***

Introduction to Philosophy covers major issues in philosophy and the work of major philosophical figures. Topics include theories of reality, theories of knowledge, theories of value, as well as their practical applications. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing

READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+1316. History of Religions I

Philosophy 1316 surveys Near Eastern and Primal religions such as Judaism, Zoroastrianism, Christianity, Islam and Native American traditions. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+1317. History of Religions II

Philosophy 1317 surveys religions of South Asia, East Asia, and Australia, including Hinduism, Buddhism, Confucianism, Daoism and Aboriginal traditions. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2303. Introduction to Logic

The course develops critical thinking skills, especially the ability to distinguish correct from incorrect reasoning, by an exploration of the major areas of modern symbolic logic. Among the topics covered are translating statements from natural to symbolic language, truth tables and natural deduction for propositional logic, models, and natural deduction for predicate logic. Three class hours per week. Credit: Three semester hours.

+2306. Introduction to Ethics*

Introduction to Ethics covers the systematic evaluation of classical and/or contemporary ethical theories concerning the good life, human conduct in society, morals, and standards of value. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2321. Philosophy of Religion

Philosophy of Religion surveys basic religious issues such as the existence and nature of God, religious and mystical experience, miracles, immorality, the problem of evil, the relationship between reason and faith, and the meaning of religious language and symbols. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

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**(PARALLEL STUDIES)
EDUCATION (EDUC)**

+1300. Learning Frameworks

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that impact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned. **Prerequisites:** Students must be college ready in reading and writing, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or ESOL 0325 and ENGL 0321 with a C or better, or by completing DIRW 0326 with a C or better, or by completing READ 0208 or ESOL 0226 and ENGL 0121 with a passing grade or approval of the division chair. Three class hour per week. Credit: Three semester hours.

+1301. Introduction to the Teaching Profession

An enriched integrated pre-service course and content experience that provides active recruitment and institutional support of students interested in a teaching career, especially in high need fields. Students are provided opportunities to participate in field observations at all levels of P-12 schools with varied and diverse student populations. Students are supported by college and school faculty for the purpose of introduction to and analysis of the culture of schooling and classrooms. This course is aligned as applicable with the State Board for Educator Certification Pedagogy and Professional Responsibilities standards. **Prerequisite:** Students must be TSIA ready in Reading and Writing or have approval of the division chair to enroll in this course. The course requires sixteen hours of field experience in P-12 schools. Three class hours per week. Credit: Three semester hours.

+2301. Introduction to Special Populations

An enriched integrated pre-service course and content experience that provides active recruitment and institutional support of students interested in the high need teaching field of special populations including language, gender, socioeconomic status, ethnic and academic diversity and equity with an emphasis on factors that facilitate learning. Students are provided opportunities to participate in early field observations of P-12 classrooms with special populations. This course is aligned as applicable with the State Board for Educator Certification Pedagogy and Professional Responsibilities standards. The course requires sixteen hours of field experience in P-12 classrooms with special populations. **Prerequisite:** EDUC 1301 with a C or better. Three class hours per week. Credit: Three semester hours.

ENGLISH AS A SECOND LANGUAGE (ESOL)

0226. ESOL Advanced Reading

ESOL 0226 is an individualized curriculum for students whose post-course assessment or placement score demonstrates high proficiency but do not meet standards of efficiency and effectiveness for college level coursework. This course will present an individualized and concentrated study of specific reading skills and strategies needed by identified students. This course will be delivered in a non-course format, with a significant independent study component. As a result, students must be able to thrive in a self-directed study environment. Students who successfully complete ESOL 0226 will be college ready in the areas remediated. Students who do not successfully complete ESOL 0226 have the option to repeat it; however, students who have taken ESOL 0226 in lieu of ESOL 0325 must pass ESOL 0325 with a C or better to satisfy TSI requirements for college readiness in reading. ESOL 0226 may be taken by students who have successfully completed ESOL 0325 as advanced, independent study. This course carries institutional credit but is not counted toward a degree or certificate. Credit: Two semester hours.

0237 Advanced ESOL Writing

ESOL 0237 is an individualized curriculum for students whose post-course assessment or placement score demonstrates high proficiency but does not meet standards of efficiency and effectiveness for college level coursework. This course will present an individualized and concentrated study of specific writing skills and strategies needed by identified students. This course will be delivered in a non-course format, with a significant independent study component. As a result, students must be able to thrive in a self-directed study environment. Students who successfully complete ESOL 0237 will be college ready in the areas remediated. Students who do not successfully complete ESOL 0226 have the option to repeat it; however, students who have taken ESOL 0237 in lieu of ESOL 0336 must pass ESOL 0336 with a C or better to satisfy TSI requirements for college readiness in reading. ESOL 0237 may be taken by students who have successfully completes ESOL 0336 as advanced, independent study. This course carries institutional credit but is not counted toward a degree or certificate. Credit: Two semester hours..

0325. ESOL Reading

ESOL Reading is for nonnative English speaking students to develop and refine receptive English language skills necessary to succeed in college level (or credit) courses. Reading and listening comprehension is enhanced using strategic techniques with authentic discourse. Completion of ESOL 0325 with a grade of "C" or better is the equivalent of the completion of READ 0306 with a grade of "C" or better. **Prerequisites:** Nonnative English speaker and appropriate score on THEA Test or alternative test or completion of READ 0305 with a grade of "C" or better. Not counted toward a degree or certificate. Three class hours and two laboratory hours per week. Credit: Three semester hours.

0335. ESOL English

ESOL English is for nonnative English speaking students to develop and refine productive English language skills necessary

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to succeed in college level (or credit) courses. Emphasis is on grammar, composition, and oral communication. This course is equivalent to ENGL 0320. **Prerequisites:** Nonnative English speaker and appropriate score on THEA Test or alternative test. Not counted toward a degree or certificate. Three class hours and two laboratory hours per week. Credit: Three semester hours.

0336. Advanced ESOL English

Advanced ESOL English is designed to use vocabulary and sentence and paragraph writing skills developed in ESOL 0335 to write grammatically correct, unified essays. Emphasis is on essay composition, research and research writing. This course is equivalent to ENGL 0321. **Prerequisites:** Nonnative English speaker and either an appropriate score on the THEA Test or alternative test or completion of ESOL 0335 or ENGL 0320 with a grade of "C" or better. Not counted toward a degree or certificate. Three class hours and two laboratory hours per week. Credit: Three semester hours.

0345. ESOL Conversation/Listening

ESOL 0345 is an English conversation and listening comprehension course with an academic focus. The course presents audiovisual materials and lectures over academic subjects (specifically American history and biology) as topics of discussion to help nonnative speakers improve their listening comprehension, their ability to understand academic concepts, and their ability to discuss those concepts in audience-appropriate English. **Prerequisites:** Appropriate score on assessment instrument or faculty/counselor recommendation. Not counted toward a degree or certificate. Three class hours per week. Credit: Three semester hours.

READING (READ)

0208. Advanced Reading

This is an individualized curriculum for students whose test scores demonstrate high proficiency but do not meet state requirements for placement into college level course work. This course will present an individualized and concentrated review of the reading process. Emphasis is placed on learning and applying reading strategies essential to success in academic courses. Method of delivery is a non-course based format with a significant independent study component. Students who successfully complete READ 0208 will be able to enroll in college level courses. Students who do not successfully complete READ 0208 will be enrolled in READ 0306. This course carries institutional credit but is not counted toward a degree or a certificate. Credit: Two semester hours.

304. Reading

READ 0304 is a basic reading course designed to improve overall reading skills, particularly fluency, vocabulary, and comprehension through the development of skills in basic phonics, structural analysis, use of reference materials, reading and specific information, study techniques, and written responses to comprehensive questions. **Prerequisites:** Appropriate THEA score (or alternative test score). Not counted toward a degree or certificate. Co-requisite: All Reading 0304 students must concurrently enroll and complete Study Skills 0311. Three class hours and two laboratory hours. Credit: Three credit hours.

0305. Reading

READ 0305 is designed to improve reading proficiency and appreciation through extensive and varied exercises in reading. Emphasis is placed on learning basic skills and strategies that improve reading comprehension and develop vocabulary. The course offers multimedia learning experiences and whole group and small group interactive instruction. **Prerequisites:** Appropriate scores on the THEA Test or alternative test or completion of READ 0304 with a grade of "C" or better. Not counted toward a degree or certificate. Three class hours and two laboratory hours per week. Credit: Three semester hours.

0306. Reading

READ 0306 is designed to prepare students to read college texts. Emphasis is placed on learning and applying study-reading strategies essential to success in academic courses. The course offers a multimedia learning experience as well as whole group and small group interactive instruction. **Prerequisites:** Appropriate score on the THEA Test or alternative test or completion of READ 0305 with a grade of "C" or better. Not counted toward a degree or certificate. Three class hours and two laboratory hours per week. Credit: Three semester hours.

0307 Reading

READ 0307 is reading 0306 paired with a credit course and does not have an attached lab. Reading 0307 is designed to prepare students to read college texts. Emphasis is placed on learning and applying study-reading strategies essential to success in academic courses. The course offers a multimedia learning experience as well as whole group and small group interactive instruction. Additionally, Reading 0307 is paired with a credit course; learning activities will support reading and learning for the paired course. **Prerequisites:** Appropriate scores on the THEA Test or alternative test or completion of READ 0305 with a grade of "C" or better. Three class hours. Credit: Three semester hours (not counted toward a degree or certificate).

STUDY SKILLS (STDY)

0101. Study Strategies

Study Strategies is designed to help students develop and improve skills necessary to succeed in a rigorous college academic environment. Topics include time management, memory enhancement, critical reading, effective listening and note taking, test preparation, and critical thinking and writing. **Prerequisites:** Passed all sections of THEA or alternative test or approval of Division Chair. Not counted toward a degree or certificate. One lecture hour and one laboratory hour per week. Credit: One semester hour.

0311. Strategies for College Success (Formerly STDY 0309)

Strategies for College Success is designed for development and improvement of study systems. Emphasis is placed on college-level study skills, the improvement of time management, effective listening and note-taking, marking texts, learning through media, concentration, retention of information and skills needed for taking examinations. Not counted toward a degree or certificate. STDY 0311 is intended for students who did not

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pass one or more TSI placement exams. Students whose TSI scores make them “college ready” in English and Reading should take EDUC 1300 if they want to learn more about effective learning strategies and learning theories. Three class hours per week. Credit: Three semester hours.

BLINN (BLIN)

0101. First Year Seminar

This course is designed to provide first-year college students with an introduction to Blinn College and successful strategies for transition to college life. Through this course, students will learn about Blinn College values and expectations of students, policies and procedures, resources and support services, and the benefits of higher education in preparing students for the workforce. Emphasis will be placed on developing positive attitudes toward the learning process, acquiring skills necessary for college success, and making appropriate personal, academic, and professional choices. No prerequisites required. One class hour per week. Credit: One semester hour.

Division of Mathematics and Engineering

MATHEMATICS (MATH)

All of the mathematics courses are based upon a strong foundation in algebraic skills. The faculty has made a commitment to the proper placement of students in algebra courses and above. The student's placement will be based on their high school mathematics background, THEA (TASP), SAT, and/or ACT scores. Exemption to THEA (TASP) by GPA or TAKS (TAAS) which corresponds to the minimum passing standard of 230, with placement in MATH 0312, Intermediate Algebra. Exemption to THEA (TASP) by SAT or ACT math scores which corresponds to the College Algebra standard of 270, with placement made in MATH 1314 or higher as appropriate. Blinn College's commitment to providing its students with a strong academic foundation is reflected in requiring its graduating students to successfully complete 1000-level or above mathematics courses for the mathematics requirement in an A.A. or A.S. degree.

Nontransferable Mathematics

Nontransferable course offerings in mathematics serve to develop and strengthen basic academic skills thereby permitting students to be successful, not only in passing the mathematics section of the THEA or alternative test, but also in college level mathematics courses. Therefore, in an effort to teach students skills designed to provide a firm foundation in mathematics, the use of calculators or electronic devices with calculator functions (cell phone, PDA, computer, etc.) will not be allowed on exams or the pre/post tests in any nontransferable mathematics course. Students must master the course objectives with a “C” or better before they will be permitted to advance to the next course. Students must meet all prerequisites before taking credit courses. The hours earned in nontransferable mathematics courses do not count toward a degree or certification.

0308. Pre-Algebra Without Lab

Pre-algebra is the study of fundamental operations of arithmetic on the rational number system, including an emphasis of signed number arithmetic, solving simple linear equations, and percent

applications. enrollment in MATH 0309 is dependent upon the student's performance on the mathematics section of TSIA. Three class hours per week. Credit: Three semester hours.

0309. Pre-Algebra

Pre-algebra is the study of fundamental operations of arithmetic on the rational number system, including an emphasis of signed number arithmetic, solving simple linear equations, and percent applications. Enrollment in MATH 0309 is dependent upon the student's performance on the mathematics section of TSIA. Three class hours and two laboratory hours per week. Credit: Three semester hours.

0310. Introductory Algebra

Introductory Algebra is the study of solving linear equations and linear inequalities in one variable, solving equations and linear inequalities, graphing linear equations and linear inequalities, finding and applying slopes of lines, using properties of exponents, performing operations with polynomials, factoring polynomials, and solving quadratic equations by factoring. **Prerequisites:**

MATH 0308 or MATH 0309 with a grade of “C”, and a score of 336 or higher on the mathematics section of TSIA. Three class hours per week. Credit: Three semester hours.

0312. Intermediate Algebra

Intermediate Algebra is the study of factoring rules, rational expressions, rational exponents, radicals, complex numbers, inequalities, inequalities containing absolute values, quadratic equations, linear equations, and equations with radicals, rational expressions, exponents, and functions. **Prerequisites:** MATH 0310 with a grade of “C” or better or high school Algebra I, high school Geometry, high school Algebra II, and a score of 230 or higher on the mathematics section of THEA, or an appropriate score on the alternative test instrument. Three class hours per week. Credit: Three semester hours.

Transferable Mathematics

Students may qualify for the following mathematics courses by satisfying the listed course prerequisite or by attaining a satisfactory score on the SAT, ACT, TSIA/THEA/TASP, or the local placement exam. High school background will also be considered in placement.

+1314. College Algebra*

College Algebra is the study of real and complex numbers, factoring, exponents, radicals, fractional and quadratic equations, inequalities, graphing techniques, functions, graphs of polynomial and rational functions, systems of equations, matrices, and exponential and logarithmic functions. **Prerequisites:** MATH 0312 with a grade of “C” or a college ready score of TSIA exemption or an appropriate score on an approved placement test. Three class hours per week. Credit: Three semester hours.

+1316. Plane Trigonometry

Plane Trigonometry is the study of definitions of the trigonometric functions, special angles, fundamental identities, solution of right triangles, circular measure, trigonometric reductions, solution of oblique triangles, functions of a

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composite angle, trigonometric equations, inverse trigonometric functions, polar representation, DeMoivre's Theorem, and graphs. **Prerequisite:** MATH 1414 or equivalent with a grade of "C" or better. Three class hours per week. Credit: Three semester hours.

+1324. Mathematics for Business & Social Sciences I

Mathematics for Business & Social Sciences I is the study of topics from college algebra including linear equations, quadratic equations, functions and graphs, inequalities, mathematics of finance including simple and compound interest and annuities, linear programming, matrices, systems of linear equations, applications to management, economics, and business. **Prerequisite:** MATH 1314 or MATH 1325 or (MATH 2412 or higher) or equivalent with a grade of "C" or better or an appropriate score on an approved placement test. Three class hours per week. Credit: Three semester hours.

+1325. Mathematics for Business & Social Sciences

Mathematics for Business & Social Sciences II is the study of polynomial functions, exponential functions, logarithmic functions, limits, continuity, differentiation of functions, curve sketching and optimization, techniques of derivatives and antiderivatives, integration techniques including indefinite integrals and definite integrals, multivariate calculus, and management, business, and economics applications. **Prerequisite:** MATH 1314 or 1324 or (MATH 2412 or higher) or equivalent with a grade of "C" or better or an appropriate score on an approved placement test. Three class hours per week. Credit: Three semester hours.

+1332. Contemporary Mathematics I*

Contemporary Mathematics I is the study of logic and problem solving skills involving deductive reasoning, number theory, relations and functions including linear, quadratic exponential and logarithmic models, applied problems involving systems of equations, equivalence involving applied problems related to ratio and proportion, measurement and geometric concepts including trigonometry, mathematics of finance, and other real world problems in the arts and social sciences including application in music, art and polling. **Prerequisites:** MATH 0312 with a grade of "C" or better or high school Algebra I, high school Algebra II, high school Geometry, high school Precalculus, or a college ready score or TSIA exemption or an appropriate score on an approved placement test. Three class hours per week. Credit: Three semester hours.

+1333. Contemporary Mathematics II

Contemporary Mathematics II is the study of critical thinking and problem solving skills involving symbolic logic and set theory, counting and probability and statistics. **Prerequisites:** MATH 0312 with a grade of "C" or better or high school Algebra I, high school Algebra II, high school Geometry, and a score of 250 or higher on the mathematics section of THEA or an appropriate score on an approved placement test. Three class hours per week. Credit: Three semester hours..

+1342. Mathematics, Statistics

Statistics is the collection, analysis, presentation, and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. **Prerequisites:** MATH 0312

with a grade of "C" or better or a college ready score or TSIA exemption or an appropriate score on an approved placement test. Three class hours per week. Credit: Three semester hours.

+1350. Fundamentals of Mathematics I

Problem solving and critical thinking techniques, sets, functions, different number systems, operations on and properties of natural numbers, integers, whole numbers, rational numbers, decimal numbers, and number theory. Designed for Elementary Education majors. **Prerequisite:** MATH 1314 or MATH 1324 or MATH 1325 or MATH 1351 or (MATH 2412 or higher) or equivalent with a "C" or better. Three class hours per week. Credit: Three semester hours..

+1351. Fundamentals of Mathematics II

Introductory probability and statistics, introductory geometry, constructions, congruence, similarity, translations and rotations, relate algebraic properties of real numbers to measurement and coordinate geometry through problem solving and critical thinking. Designed for Elementary Education majors. **Prerequisite:** MATH 1314 or MATH 1324 or MATH 1325 or MATH 1350 or (MATH 2412 or higher) equivalent with a "C" or better. Three class hours per week. Credit: Three semester hours.

+1414. College Algebra for Science and Engineering*

MATH 1414 is the study of functions, models of functions, graphs of polynomial and rational functions, real and complex numbers, radical functions, exponential and logarithmic functions, inequalities, conic sections, sequences, series, matrices, and systems of linear and nonlinear equations. **Prerequisite:** MATH 0312 with a grade of "C" or a college ready score or TSIA exemption or an appropriate score on an approved placement test. Four class hours per week. Credit: Four semester hours.

+2313. Calculus for the Life Sciences

Calculus for the Life Sciences is the study of limits; rates of change, slope; differentiation, the derivation, maxima and minima; integration, definite and indefinite integral techniques; curve fitting and basic trigonometric functions. This course may not be used as a prerequisite for MATH 2414. **Prerequisites:** MATH 1314 or equivalent with a grade of "C" or better or consent of the Division Chair of Mathematics and Engineering. Three class hours per week. Credit: Three semester hours.

+2320. Differential Equations

Differential Equations is the study of linear ordinary differential equations, solutions using series, LaPlace's transforms, and systems of differential equations. **Prerequisite:** MATH 2415 with a grade of "C" or better or approval of the Division Chair of Mathematics and Engineering. Three class hours per week. Credit: Three semester hours.

+2412. Pre-Calculus

Precalculus is the study of algebraic functions and their graphs, inverse functions, polynomial functions, rational and irrational functions, exponential and logarithmic functions, trigonometric functions, inverse trigonometric functions, Law of Sines, Law of Cosines, and analytic geometry. **Prerequisites:** MATH 1316 with a grade of "C" or better or an appropriate score on an approved placement test. Four class hours per week. Credit:

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Four semester hours.

+2413. Calculus I

Calculus I is the study of limits and continuity, the Fundamental Theorem of Calculus; definition of the derivative of a function and techniques of differentiation; applications of the derivative to maximizing or minimizing a function; the chain rule, mean value theorem, and rate of change problems; curve sketching; definite and indefinite integration of algebraic, trigonometric, and transcendental functions, with an application to calculation of areas. **Prerequisite:** MATH 1316 or MATH 2412 with a grade of "C" or better or an appropriate score on an approved placement test or approval of the Division Chair of Mathematics and Engineering. Four class hours per week. Credit: Four semester hours.

+2414. Calculus II

Calculus II is the study of special topics, differentiation and integration of transcendental functions, techniques of integration, approximate integration, indeterminate forms, improper integrals, differential equations, arc length, surface of revolution, parametric equations, polar coordinates, sequences, infinite series, power series and Taylor series. **Prerequisite:** MATH 2413 with a grade of "C" or better or approval of the Division Chair of Mathematics and Engineering. Four class hours per week. Credit: Four semester hours.

+2415. Calculus III

Calculus III is the study of multivariable calculus; vector calculus, cylindrical and spherical coordinates, partial differentiation, directional derivatives and the gradient, Lagrange multipliers, multiple integration, Jacobians, line and surface integrals, Green's Theorem, Stokes' Theorem, and the Divergence Theorem. **Prerequisite:** MATH 2414 with a grade of "C" or better or approval of the Division Chair of Mathematics and Engineering. Four class hours per week. Credit: Four semester hours.

ENGINEERING GRAPHICS (ENGR)

+1304. Engineering Graphics I

The course is an introduction to technical drawing, care and use of instruments, lettering, geometric construction, sketching, auxiliary views, orthographic and pictorial projections, sectioning, and dimensioning. Drawings are made with the aid of drafting machines and computer-aided drafting. **Prerequisite:** None. Two class hours and four laboratory hours per week. Credit: Three semester hours.

+1305. Engineering Graphics II

This course concentrates on units and unit conversions, vector decomposition, vector products, statistics, tables and graphs, graphical analysis, root finding and optimization, Newton's laws, rate processes, accounting principles and their applications engineering ethics and professionalism, and development of skills in teamwork. **Prerequisite:** MATH 1316 with a grade of "C" or better. Three class hours per week. Credit: Three semester hours.

ENGINEERING GRAPHICS (ENGT)

+1407. Digital Fundamentals

Survey of digital applications, number systems, digital logic devices and circuits, combinatorial and sequential logic. **Prerequisite:** MATH 1314. Three class hours and two laboratory hours per week. Credit: Three semester hours.

Division of Natural Science

ASTRONOMY (SEE PHYS 1403) BIOLOGY (BIOL)

+1171. Introduction to Biomedical Sciences

The course explores career opportunities and academic requirements in the biomedical sciences and related fields including applied biology, various professional programs and the health sciences industry. A seminar approach will be used. The course is designed to assist students interested in careers in any of such fields as: dentistry, medicine, pharmacy, physical therapy, nursing, occupational therapy, veterinary medicine and so on. One class hour per week. Credit: One semester hour.

+1322. Nutrition and Diet Therapy (Crosslisted as HECO 1322)

Principles of nutrition, diet therapy and knowledge of food preparation. Course includes the basic nutrients necessary for human health, digestion and absorption of key nutrients, relationship between nutrition and physical fitness for weight management, food safety and sanitation, nutrition needs as related to the life cycle and health conditions, disorders and diseases related to nutrition. This course will not fulfill a laboratory science requirement. Three class hours per week. Credit: Three semester hours.

+1406. General Biology I*

Fundamental principles of living organisms will be studied, including physical and chemical properties of life, organization, function, evolutionary adaptation, and classification. Concepts of cytology, reproduction, genetics, and scientific reasoning are included. Laboratory activities are designed to reinforce lecture topics. **Prerequisite:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1407. General Biology II*

An in-depth introductory survey of contemporary biology for students majoring in the biological sciences. Emphasis will be placed on topics which include evolution, biological diversity, ecology and comparative structure and function of organisms. **Prerequisite:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours and three laboratory hours per week. Credit: Four semester hours.

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+1408. Introductory Biology*

This course provides a survey of biological principles with an emphasis on humans, including chemistry of life, cells, structure, function, and reproduction. Laboratory activities are designed to reinforce lecture topics. Three classroom hours and three laboratory hours per week. Credit: Four semester hours.

+1411. General Botany*

A systematic study of the plant world from the algae through vascular plants including structure, metabolism, life cycles and genetics. **Prerequisite:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1413. General Zoology*

This course examines the fundamental biological concepts relevant to animals, including systematics, evolution, structure and function, cellular and molecular metabolism, reproduction, development, diversity, phylogeny, and ecology. Laboratory activities are designed to reinforce lecture topics. This course is intended for science majors. **Prerequisites:** MATH 1314-Successful completion of College Algebra or concurrent enrollment in higher-level mathematics is recommended. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2289. Academic Cooperative

A student-centered instructional program designed to integrate on-campus study with practical hands-on experience in the biological/life sciences under supervision of faculty mentor. This course may be repeated once for credit. **Prerequisite:** Eight hours of college-level biology courses with a GPA of 3.0 or higher and the approval of the instructor of 4 hours of college biology with a grade of "A" while taking the second 4 hours of college biology concurrently. One class hour and two independent study/laboratory hours per week. Credit: Two semester hours.

+2401. Anatomy and Physiology I*

Principles of structure and function of the human body. Biology 2401 is the first course in a two semester sequence which examines the systems of the human body using an integrated approach. The chemistry of life provides a foundation to investigate the major organ systems of the body. The areas of study include structure and function of cells, histology, the physiological and anatomical aspects of support and movement systems and the nervous system. **Prerequisite:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a "C" or better, or by completing READ 0208 or ESOL 0226 with a passing grade. BIOL 1406 is recommended. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2402. Anatomy and Physiology II*

A continuation of the principles of structure and function of the human body. Anatomy and Physiology II is the second course in a two semester sequence which examines the systems of the human body using an integrated approach. The major areas of study will be those not covered in Anatomy and Physiology I including the general senses, endocrine system, cardiovascular system, lymphatic and immune systems, respiratory system, digestive system, urinary system and reproductive system. Laboratory exercises are to enhance the students' appreciation and comprehension of the biological concepts of the structure and function of the human body. **Prerequisite:** BIOL 2401 or approval of the division chair on the relevant campus. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2404. Introduction to Anatomy and Physiology

This course is designed to introduce the integrative processes within cells, tissues, organs, and systems associated with human anatomy and physiology, by providing a general survey of the structure and function of the organ systems. This one semester course is designed for specific degree programs and does not replace BIOL 2401 or BIOL 2402. This is not a core science course. **Prerequisite:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2406. Environmental Biology*

An introductory survey of basic ecological principles including physical and biotic interrelationships within aquatic and terrestrial communities, natural ecosystems, and contemporary environmental issues affecting ecosystems. Field studies are an integral part of the laboratory. **Prerequisite:** One of the following courses: BIOL 1406, BIOL 1407, BIOL 1411 or BIOL 1413. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2420. Microbiology for Non-Science Majors*

Study of the morphology, physiology, and taxonomy of representative groups of pathogenic and nonpathogenic microorganisms. Pure cultures of microorganisms grown on selected media are used in learning laboratory techniques. Includes a brief preview of food microbes, public health, and immunology. **Prerequisite:** BIOL 1406 or BIOL 2401 or CHEM 1411 with a "C" or better. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2421. Microbiology for Science Majors*

Principles of microbiology, including metabolism, structure, function, genetics, and phylogeny of microbes. The course will also examine the interactions of microbes with each other, hosts, and the environment. **Prerequisite:** CHEM 1411 plus one of the following biology sequences for majors: BIOL 1406 and BIOL 1407 or BIOL 1411 and BIOL 1413. Three class hours and three laboratory hours per week. Credit: Four semester hours.

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CHEMISTRY (CHEM)**+1405. Introductory Chemistry I***

An introduction to the fundamentals and principles of chemistry as related to man's culture and environment. Designed for liberal arts and non-science majors. Cannot be substituted for CHEM 1411. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1407. Introductory Chemistry II*

An introduction to the fundamentals of organic and physiological chemistry. Designed for non-science majors. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1410. General Chemistry for Engineers*

This is a course designed for engineering majors which will incorporate the major concepts and principles of both CHEM 1411 and CHEM 1412. Applications of these principles will be emphasized. The major areas which will be covered are: matter and energy relationships, structure of matter, solutions, acids and bases, oxidation-reduction, electrochemistry, thermodynamics, kinetics, chemical equilibria, nuclear and biochemistry. **Prerequisite:** MATH 1314 or 1414 with a grade of "C" or higher or an SAT math score of 550 or higher or a ACT math score of 22 or higher. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1411. General Chemistry I*

Fundamental principles of chemistry for majors in the sciences, health sciences, and engineering; topics include measurements, fundamental properties of matter, states of matter, chemical reactions, chemical stoichiometry, periodicity of elemental properties, atomic structure, chemical bonding, molecular structure, solutions, properties of gases, and in introduction to thermodynamics and descriptive chemistry. The laboratory experiments are designed to support theoretical principles presented in lecture and include an introduction of the scientific method, experimental design, data collection and analysis, and the preparation of laboratory reports. **Prerequisite:** MATH 1314 or MATH 1414 with a grade of "C" or higher or an SAT math score of 550 or higher or an ACT math score of 22 or higher. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1412. General Chemistry II*

Chemical equilibrium; phase diagrams and spectrometry; acid-base concepts; thermodynamics; kinetics; electrochemistry; nuclear chemistry; an introduction to organic chemistry and descriptive inorganic chemistry. The laboratory experiments are designed to support theoretical principles presented in lecture and include an introduction of the scientific method, experimental design, chemical instrumentation, data collection and analysis, and the preparation of laboratory reports. **Prerequisites:** CHEM 1410 or CHEM 1411 with a grade of "C" or higher. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2289. Academic Cooperative

A student-centered instructional program designed to integrate on-campus study with practical hands-on experience in

chemistry under supervision of a faculty mentor. This course may be repeated once for credit. **Prerequisite:** Eight hours of college-level chemistry courses with a GPA of 3.0 or higher and the approval of the instructor or 4 hours of college-level chemistry with a grade of "A" while taking the second 4 hours of chemistry concurrently. One class hour and two independent study/laboratory hours per week. Credit: Two semester hours.

+2423. Organic Chemistry I

In this course, the fundamental principles of organic chemistry will be studied, including the structure, bonding, properties, and reactivity of organic molecules; and properties and behavior of organic compounds and their derivatives. Emphasis is placed on organic synthesis and mechanisms. Includes study of covalent and ionic bonding, nomenclature, stereochemistry, structure and reactivity, reaction mechanisms, functional groups and synthesis of simple molecules. Laboratory activities will reinforce fundamental principles of organic chemistry. This course is intended for students in science or pre-professional programs. **Prerequisites:** CHEM 1412 with a grade of "C" or better. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2425. Organic Chemistry II

Advanced principles of organic chemistry will be studied, including the structure, properties, and reactivity of aliphatic aromatic organic molecules; and properties and behavior of organic compounds and their derivatives. Emphasis is placed on organic synthesis and mechanisms. Includes study of covalent and ionic bonding, nomenclature, stereochemistry, structure and reactivity, reaction mechanisms, functional groups, and synthesis of simple molecules. Laboratory activities will reinforce advanced principles of organic chemistry. This course is intended for students in science or pre-professional programs. **Prerequisite:** CHEM 2423 with a "C" or better. Three class hours and three laboratory hours. Credit: Four semester hours.

2470. Elements of Organic and Biochemistry*

Organic chemistry and its application to biological agricultural chemistry. The course of study will include organic chemistry nomenclature, chemistry of functional groups, aliphatic and aromatic compounds, acid-base and redox chemistry, stereochemistry and the chemistry of important biological compounds. **Prerequisites:** CHEM 1410 or CHEM 1411. Three class hours and three laboratory hours per week. Credit: Four semester hours.

ECOLOGY (SEE BIOL 2406)
ENVIRONMENTAL BIOLOGY
(SEE BIOL 2406)
GEOLOGY (GEOL)

+1403. Physical Geology*

General principles of physical geology. An introduction to the origin, composition, structure and dynamics of planet Earth. Topics are explored within the general context of plate tectonic theory and include: minerals and rocks, weathering and erosion, geological time, earthquakes, volcanoes, mountain building,

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oceans, landforms and natural resources. Laboratory work involves the practical application of geological principles such as rock and mineral identification, geologic and topographic map interpretation, and geological data analysis. **Prerequisite:** Exemption or passing score on reading section of THEA or alternative test or completion of READ 306 with a grade of C or higher. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1404. Historical Geology*

General principles of historical geology with emphasis on evolution of Earth and life through time. Topics include an overview of the rock cycle and plate tectonic theory, with emphasis on stratigraphic principles, the fossil record, evolutionary theory and paleogeographic map interpretation. Laboratory work includes basic study of rocks, interpretation of depositional environments and tectonic settings, stratigraphic sequence analysis and fossil interpretation. **Prerequisite:** GEOL 1403 or permission of instructor. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1445. Oceanography*

General principles of oceanography. Topics include the origin of the ocean basins; geologic processes in marine environments; waves, tides, and coastal processes; the ocean's role in climate variability and climate change; organisms that live in the ocean, their ecological communities and their interactions; and marine resources and human influences on the oceans. Laboratory work includes the physics of waves currents and tides; seawater chemistry; geological analysis of seafloor materials; bathymetric charts and maps, and marine life. **Prerequisites:** Exemption or passing score on reading section of THEA or alternative test or completion of READ 306 with a grade of C or higher. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2289. Academic Cooperative

A student-centered instructional program designed to integrate on-campus study with practical hands-on experience in the geosciences under supervision of faculty mentor. This course may be repeated once for credit. **Prerequisite:** Eight hours of college-level geology courses with a GPA of 3.0 or higher and the approval of the instructor or 4 hours of college geology with a grade of "A" while taking the second 4 hours of college geology concurrently. One class hour and two independent study/laboratory hours per week. Credit: Two semester hours.

NUTRITION

(SEE BIOL 1322 OR HECO 1322)

PHYSICS (PHYS)

+1401. College Physics I*

A course primarily designed for students preparing for careers in architecture, biology, medicine, pharmacy and other fields requiring two semesters of physics. Topics covered include fundamentals of classical mechanics, heat and sound. **Prerequisite:** MATH 1314 and MATH 1316, or MATH 2312 or MATH 2412. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1402. College Physics II*

A continuation of Physics 1401. Topics covered include fundamentals of electricity, magnetism, light and some modern physics. **Prerequisite:** PHYS 1401. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1403. Stars and Galaxies*

A survey of astronomy. Topics include the techniques and methods of modern astronomy, our solar system, the stars, our galaxy and other galaxies, the large-scale structure of the Universe and cosmology (the origin and evolution of the Universe). Also included are aspects and applications of spectroscopy, atomic structure, optics, mechanics, gravitation and relativity. The class is mostly descriptive in nature, with a minimum of mathematics. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+1410. Introductory Physics*

A conceptual level survey (with a minimum of mathematics) of topics in physics intended for liberal arts and other non-science majors. Topics include mechanics, heat, wave motion, electricity, magnetism, light, atomic and nuclear physics, and relativity. This course is designed for students who do not intend to do further work in natural sciences, engineering, mathematics or medicine. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2289. Academic Cooperative

A student-centered instructional program designed to integrate on-campus study with practical hands-on experience in physics under supervision of a faculty mentor. This course may be repeated once for credit. **Prerequisite:** Eight hours of college-level physics courses with a GPA of 3.0 or higher and the approval of the instructor or 4 hours of college-level physics with a grade of "A" while taking the second 4 hours of physics concurrently. One class hour and two independent study/laboratory hours per week. Credit: Four semester hours.

+2425. University Physics I*

A calculus-based course in classical mechanics primarily designed for students majoring in engineering and physical sciences. Topics covered include classical mechanics and an introduction to thermodynamics. **Prerequisite:** MATH 2413. Three class hours and three laboratory hours per week. Credit: Four semester hours.

+2426. University Physics II*

A continuation of Physics 2425. A calculus-based course primarily designed for students majoring in engineering and physical sciences. Topics covered include electricity, magnetism and optics. **Prerequisites:** PHYS 2425 and MATH 2414. Three class hours and three laboratory hours per week. Credit: Four semester hours.

Division of Social Science

ANTHROPOLOGY (ANTH)

+2301. Physical Anthropology*

The study of human origins and bio-cultural adaptations. Topics may include primatology, genetics, human variation, forensics,

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health, and ethics in the discipline. Three class hours per week. Credit: Three semester hours.

+2302. Introduction to Archeology*

The study of the human past through material remains. The course includes a discussion of methods and theories relevant to archeological inquiry. Topics may include the adoption of agriculture; response to environmental change; the emergence of complex societies; and ethics in the discipline. Three class hours per week. Credit: Three semester hours.

+2346. Introduction to Anthropology*

The study of human beings; their antecedents and related primates; and their cultural behavior and institutions. Introduces the major subfields: physical and cultural anthropology, archeology, linguistics; their applications, and ethics in the discipline. Three class hours per week. Credit: Three semester hours.

+2351. Cultural Anthropology*

The study of human cultures. Topics may include social organization, institutions, diversity, interactions between human groups; and ethics in the discipline. Three class hours per week. Credit: Three semester hours.

GEOGRAPHY (GEOG)

+1301. Physical Geography

Introduction to the concepts which provide a foundation for continued study of geography. Includes the different elements of natural environment as related to human activities, modes of living, and map concepts. Essentials of physical geography: the Earth, its atmosphere (weather and climate), land forms and processes, soils, and biogeography (plant and animal life). **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306 or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+1302. Cultural Geography*

Introduction to the concepts which provide a foundation for continued study of geography. Includes the different elements of the natural environment as related to human activities, modes of living and map concepts. Attention will be focused on how the cultures interact with the land and with each other. Major topics may include: culture, languages, religions, ethnicity, economic activities, and the cultural landscape as they vary over space. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326 or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+1303. World Geography*

Study of major world regions with emphasis on prevailing conditions and developments, including emerging conditions and trends, and the awareness of diversity of ideas and practices found in those regions. Course content may include one or more regions. Attention will be focused on the

relationship of aspects of the physical environment and human activities to location. Majors topics of discussion will include: culture, religion, language, landforms, climate, agriculture, and economic activities. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2312. Economic Geography

Analytical study of the historical development of particular economic distributions as they relate to social, cultural, political, and physical factors. Includes critical inquiry into the reasons for locations of various types of economic activity, production, and marketing. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

GOVERNMENT (GOVT)

+2305. American Government*

Origin and development of the U.S. Constitution, structure and powers of the national government including the legislative, executive, and judicial branches, federalism, political participation, the national election process, public policy, civil liberties and civil rights. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2306. TEXAS GOVERNMENT*

Origin and development of the Texas constitution, structure and powers of state and local government, federalism and inter-governmental relations, political participation, the election process, public policy, and the political culture of Texas. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

HISTORY (HIST)

+1301. United States History I*

A survey of the social, political, economic, cultural, and intellectual history of the United States from the pre-Columbian era to the Civil War/Reconstruction period. United States History I includes the study of pre-Columbian, colonial, revolutionary, early national, slavery and sectionalism, and the Civil War/Reconstruction eras. Themes that may be addressed in United States History I include: American settlement and diversity, American culture, religion, civil and human rights, technological change, economic change, immigration and migration, and creation of the federal government.

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+1302. United States History II*

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include:

American culture, religion, civil and human rights, technological change, economic change, immigration and migration, urbanization and suburbanization, the expansion of the federal government, and the study of U.S. foreign policy.

Prerequisites: Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2301. Texas History*

A survey of the political, social, economic, cultural, and intellectual history of Texas from the pre-Columbian era to the present. Themes that may be addressed in Texas History include: Spanish colonization and Spanish Texas; Mexican Texas; the Republic of Texas; statehood and secession; oil, industrialization, and urbanization; civil rights; and modern Texas. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2311. Western Civilization I

A survey of the social, political, economic, cultural, religious, and intellectual history of Europe and the Mediterranean world from human origins to the 17th century. Themes that should be addressed in Western Civilization I include the cultural legacies of Mesopotamia, Egypt, Greece, Rome, Byzantium, Islamic civilizations, and Europe through the Middle Ages, Renaissance, and Reformations. **Prerequisites:** HIST 1301 or HIST 1302 or permission of the division chair. Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2312. Western Civilization II

A survey of the social, political, economic, cultural, religious, and intellectual history of Europe and the Mediterranean world from the 17th century to the modern era. Themes that should be addressed in Western Civilization II include absolutism and constitutionalism, growth of nation states, the Enlightenment, revolutions, classical liberalism, industrialization, imperialism,

global conflict, the Cold War, and globalism. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2313. History of England I

Survey of the political, social, economic, military, cultural, and intellectual development of England from prehistoric period to 1714. **Prerequisite:** Sophomore standing recommended. Three class hours per week. Credit: Three semester hours.

+2314. History of England II

Survey of the political, social, economic, military, cultural, and intellectual development of England from 1714 to the present. **Prerequisite:** Sophomore standing recommended. Three class hours per week. Credit: Three semester hours.

+2321. World Civilization I

A survey of the social, political, economic, cultural, religious, and intellectual history of the world from the emergence of human cultures through the 15th century. The course examines major cultural regions of the world in Africa, the Americas, Asia, Europe, and Oceania and their global interactions over time. Themes include the emergence of early societies, the rise of civilizations, the development of political and legal systems, religion and philosophy, economic systems and trans-regional networks of exchange. The course emphasizes the development, interaction and impact of global exchange. **Prerequisite:** HIST 1301 or HIST 1302 or permission of the Division Chair. Three class hours per week. Credit: Three semester hours.

+2322. World Civilization II

A survey of the social, political, economic, cultural, religious, and intellectual history of the world from the 15th century to the present. The course examines major cultural regions of the world in Africa, the Americas, Asia, Europe, and Oceania and their global interactions over time. Themes include maritime exploration and transoceanic empires, nation/state formation and industrialization, imperialism, global conflicts and resolutions, and global economic integration. The course emphasizes the development, interaction and impact of global exchange. **Prerequisite:** HIST 1301 or HIST 1302 or permission of the Division Chair. Three class hours per week. Credit: Three semester hours.

PSYCHOLOGY (PSYC)

+2301. General Psychology*

General Psychology is a survey of the major psychological topics, theories and approaches to the scientific study of behavior and mental processes. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

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+2306. Human Sexuality

This course will provide an overview of the broad field of human sexuality. Topics will be covered from various perspectives – biological, sociological, anthropological, etc., but will focus primarily on the psychological perspective. The goal is for each student to learn factual, scientifically-based information that will provoke thought and contribute to his/her own decision-making on sexual issues outside of the classroom. Three class hours per week. Credit: Three semester hours.

+2308. Child Psychology*

This course will address psychological development from conception through middle childhood with references to physical, cognitive, social and personality changes. Students will examine the interplay of biological factors, human interaction, social structures and cultural forces in development. PSYC 2301 recommended. Three class hours per week. Credit: Three semester hours.

+2314. Life Span Growth and Development

Life-Span Growth and Development is a study of social, emotional, cognitive and physical factors and influences of a developing human from conception to death. **Prerequisite:** PSYC 2301. Three class hours per week. Credit: Three semester hours.

+ 2315. Psychology of Adjustment

Study of the processes involved in adjustment of individuals to their personal and social environments. Three class hours per week. Credit: Three semester hours.

+2316. Psychology of Personality

Study of various approaches to determinants, development and assessment of personality. Three class hours per week. Credit: Three semester hours.

+2317. Statistical Methods in Psychology

Study of statistical methods used in psychological research, assessment, and testing. Includes the study of measures of central tendency and variability, statistical inference, correlation and regression as these apply to psychology. **Prerequisites:** PSYC 2301 and MATH 1324. Three class hours per week. Credit: Three semester hours.

+2319. Social Psychology*

Study of individual behavior within the social environment. May include topics such as the socio-psychological process, attitude formation and change, interpersonal relations, and group processes. Three class hours per week. Credit: Three semester hours.

SOCIOLOGY (SOCI)**+1301. Introduction to Sociology***

The scientific study of human society, including ways in which groups, social institutions, and individuals affect each other. Causes of social stability and social change are explored through the application of various theoretical perspectives, key concepts, and related research methods of sociology. Analysis of social issues in their institutional context may include topics such as social stratification, gender, race/ethnicity, and deviance. **Prerequisites:** Students must be college ready in

reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+1306. Social Problems*

Application of sociological principles and theoretical perspectives to major social problems in contemporary society such as inequality, crime and violence, substance abuse, environmental issues, deviance, or family problems. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2301. Marriage and Family*

Sociological and theoretical analysis of the structures and functions of the family, the varied cultural patterns of the American family, and the relationships that exist among the individuals within the family, as well as the relationships that exist between the family and other institutions in society. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2319. Minority Studies I

Historical, economic, social, and cultural development of minority groups. May include African-American, Mexican American, Asian American, and Native American issues. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

+2336. Criminology

The course surveys various theories of crime, with an emphasis on understanding the social causes of criminal behavior. The techniques for measuring crime as a social phenomenon and the characteristics of criminals are examined. This course addresses crime types (such as consensual or white-collar crimes), the criminal justice system, and other social responses to crime. **Prerequisites:** Students must be college ready in reading, by means of appropriate exemption score by TSI or alternative test; or by completing READ 0306, or READ 0307, or DIRW 0326, or ESOL 0325 with a C or better, or by completing READ 0208 or ESOL 0226 with a passing grade. Three class hours per week. Credit: Three semester hours.

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Workforce Education Programs

Blinn College provides a full complement of Workforce Education programs for lifelong learning. These noncredit courses are offered through the Division of Workforce Education throughout the thirteen county service area. Workforce Programs are designed, both in subject and format, to fulfill the specific technical training needs of individuals and organizations. Through coursework, a student will master a skill and learn a subject without enrolling in college credit courses. Courses are publicized and offered throughout the year. Classes are offered during the day and evening, weekdays and weekends, and vary in length.

Certificates of Completion and Continuing Education Units (CEU) may be awarded to those students who satisfactorily complete the course. One (CEU) is ten (10) contact hours of participation in an organized continuing education experience under responsible sponsorship, capable direction, and qualified instruction. Tuition and fees are determined for each course and publicized in the course schedules.

Continuing Education instructional staff hold appropriate education credentials and technical experience in the subject areas taught. Blinn College seeks out individuals who are recognized as leaders in their area of expertise to assist with course development and to provide instruction.

Some classes have prerequisites that the student must meet before enrolling. Course schedules and information are available at the Workforce Education Office, Bryan Workforce Campus, 301 Post Office Street in Bryan (979-209-7205), the Hodde Technical Education Center in Brenham (979-830-4443), the Schulenburg campus (979-743-5237) and at the Sealy campus (979-627-7997); and on the Blinn College website: www.blinn.edu/workforce.

Refund Policy for Workforce Education

Refunds take a minimum of six (6) weeks to process. Students will not receive a refund immediately when enrollment is withdrawn. To receive a full tuition refund, the student must notify the division of workforce education twenty-four (24) business hours before the course start date. Any costs incurred by the college for unreturned textbooks and supplies will be subtracted from the refund amount.

Refunds for withdrawals on or after the course date will be prorated as follows:

Courses of two (2) or fewer classes or meetings:

Prior to the first class session.....	100%
After the first class session.....	NONE

Courses of less than eight (8) weeks or meetings:

Prior to the first class session.....	100%
Prior to the second class session	80%
After the second class session	NONE

Courses over eight (8) weeks or meetings:

Prior to the first class session.....	100%
Prior to the second class session	80%
Prior to the third class session.....	50%
After the fourth class session	NONE

Course Cancellation

In the event a course is cancelled by Workforce Education, a full refund will be given to the student. Students will be notified of course cancellation three (3) business days before the start date.

Registration and Payment

Students may register in person at any workforce education location, over the phone, or via mail. Payment is not accepted over the phone, but may be completed online after phone registration. Registration and payment may be mailed. Payment is required at the time of registration. If a student registers, but does not pay, enrollment will be dropped that evening.

Online Registration

Online registration is available at www.blinn.edu/workforce. Payment is required at the time of registration or the student will be dropped from the course that evening. If the student is utilizing financial aid, tuition assistance or another type of third party assistance (i.e. DARS, Workforce Solutions, GI Bill) the student will need to register in person at one of Blinn's locations. If the student has registered online and needs to withdraw from a course before the start date, the student needs to call or go into the local campus for assistance.

Financial Assistance

Promissory notes are available when registering for a class at least three (3) weeks before the start date. Half of the tuition payment is due at registration to hold a spot in that course. The second, and final, payment is due seven (7) business days before the course start date. If the second payment is not made by the due date, the student will be dropped and a refund will be processed for the initial tuition payment. Refunds take a minimum of six (6) weeks to process.

A variety of solutions are available for individuals seeking new or advanced employment, through grants funded under Welfare-to-Work (WTW), Temporary Assistance to Needy Families (TANF), and Workforce Investment Act (WIA) programs. The Workforce Development team is composed of dedicated trainers and facilitators who personalize each program to meet the needs of each participant. Currently, Workforce Development projects are operating in coordination with the Brazos Valley Workforce Development Board, the Rural Capitol Workforce Board, and the Gulf Coast Workforce Board to provide participants with the best possible services.

Customized Training for Business and Industry

Most of Blinn College's offerings can be customized to meet a particular group or employer. Additional, more advanced and specialized course offerings are available for incumbent employees of business and industry. Coursework is available to advance the skills of employees, create a baseline of common skills, and to provide continuing education units for licensure. Courses can be conducted on campus, at the employer's site, or at another offsite location. Certificates of Completion and CEU's are awarded to those individuals who successfully complete a course. For more information call (979) 209-7205.

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Workforce Education

(MCHN)

+1230. Statistical Process Control for Machinist

An introduction to statistical process control used by machinist and machine operators. Analyze the data collected from work pieces. Credit: Two semester hours.

+1280. Cooperative Education – Machine Tool Technology/Machinist

Career-related activities encountered in the student's area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience. Includes a lecture component. Credit: Two semester hours.

+1301. Beginning Machine Shop

Fundamental machine shop safety, math, and measurement. Credit: Three semester hours.

+1338. Basic Machine Shop I

A course that introduces the student to machining fundamentals. The student begins by using basic machine tools including the lathe, milling machine, drill press, power saw, and bench grinder. Machine terminology, theory, math, part layout, and bench work using common measuring tools is included. Emphasis is placed on shop safety, housekeeping, and preventative maintenance. Credit: Three semester hours.

(WLDG)

+1340. AWS Level I Certification Review

A review of various welding processes, welding terminology, and welding technology curriculum in preparation for taking the American Welding Society Level One Certification written test. Credit: Three semester hours.

+1417. Introduction to Layout and Fabrication

A fundamental course in layout and fabrication related to the welding industry. Major emphasis on structural shapes and use in construction. Credit: Four semester hours.

+1425. Introduction to Oxy-Fuel Welding and Cutting

An introduction to oxy-fuel welding and cutting, safety, setup and maintenance of oxy-fuel welding, and cutting equipment and supplies. Credit: Four semester hours.

+1428. Introduction to Shielded Metal Arc Welding (SMAW)

An introduction to the shielded metal arc welding process. Emphasis placed on power sources, electrode selection, oxy-fuel cutting, and various joint designs. Instruction provided in SMAW fillet welds in various positions. Credit: Four semester hours.

+1430. Introduction to gas Metal Arc Welding (GMAW)

Principles of gas metal arc welding, setup and use of Gas Metal Arc Welding (GMAW) equipment, and safe use of tools/equipment. Instruction in various joint designs. Credit: Four semester hours.

+ 1434. Introduction to Gas Tungsten Arc (GTAW) Welding

Principles of gas tungsten arc welding (GTAW), including setup, GTAW equipment. Instruction in various positions and joint designs. Credit: Four semester hours.

+1457. Intermediate Shielded Metal Arc Welding (SMAW)

A study of the production of various fillets and groove welds. Preparation of specimens for testing in various positions. Credit: Four semester hours.

+2280. Cooperative Education – Welding Technology/Welder

Career-related activities encountered in the student's area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience. Includes a lecture component. Credit: Two semester hours.

+2389. Internship – Welding Technology/Welder

A work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the college and the employer. Credit: Three semester hours.

+2443. Advanced Shielded Metal Arc Welding (SMAW)

Advanced topics based on accepted welding codes. Training provided with various electrodes in shielded metal arc welding processes with open V-groove joints in all positions. Credit: Four semester hours.

+2447. Advanced Gas Metal Arc Welding (GMAW)

Advanced topics in Gas Metal Arc Welding (GMAW). Includes welding in various positions. Credit: Four semester hours.

+2451. Advanced Gas Tungsten Arc Welding (GTAW)

Advanced topics in GTAW welding, including welding in various positions and directions. Credit: Four semester hours.

+2453. Advanced Pipe Welding

Advanced topics involving welding of pipe using the shielded metal arc welding (SMAW) process. Topics include electrode selection, equipment setup, and safe shop practices. Emphasis on weld positions 5G and 6G using various electrodes. Credit: Four semester hours.

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Program	Course Name	Course Rubric &#	Single/ Sequence	Contact Hrs
Certified Nurse Aide (C.N.A.)	Nurse Aide for Healthcare	NURA 1001	Course 1	80
	Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	NURA 1060	Course 2	40
	Certificate in Certified Nurse Aide		TOTAL	120
Certified Medication Aide	Medication Administration for the Nurse Aide/Home Health Aide	NURA 1013	single course	140
	Certificate in Medication Administration		TOTAL	140
Medical Office Technician	Introduction to General Office Skills	POFT 1022	Course 1	16
	Basic Medical Assistant Technology	MDCA 1000	Course 2	32
	Advanced Medical Assistant Technology	MDCA 2031	Course 3	32
	AHA-CPR for the Healthcare Provider	EMSP 1019	Course 4	8
	Certificate in Medical Office Technician		TOTAL	88
Pharmacy Technician	Special Topics in Pharmacy Technology	PHRA 2071	Course 1	160
	Special Topics in Pharmacy Technician/ Assistant	PHRA 1091	Course 2	40
	Certificate in Pharmacy Technology		TOTAL	200
Phlebotomy Technician	Phlebotomy	PLAB 1023	Course 1	48
	Clinical - Phlebotomy/Phlebotomist	PLAB 1060	Course 2	132
	Certificate in Phlebotomy		TOTAL	180
Certified Medication Aide Refresher	Professional Development: Medication Aide	NURA 1041	single course	8
	Certificate of Professional Development in Certified Medication Aide		TOTAL	8
Certified Nurse Aide Refresher (C.N.A.)	Nurse Aide Skills	NURA 2005	single course	8
	Certificate of Professional Development in Certified Nurse Aide		TOTAL	8
Machining	Basic Safety and Health	OSHT 1000	Course 1	12
	Industrial Mathematics	TECM 1001	Course 2	48
	Blueprint Reading and Sketching	DFTG 1025	Course 3	48
	Statistical Process Control for Machinist	MCHN 1030	Course 4	32
	Basic Machine Shop I	MCHN 1038	Course 5	112
	Certificate in Machining Fundamentals		TOTAL	252
CNC Machining	Fundamentals of Computer Numerical Controlled (CNC) Machine Controls	MCHN 2003	single course	84
	Certificate in CNC Machining Fundamentals		TOTAL	84

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Fundamentals of Welding	Introduction to Metallurgy Part I: Stick	WLDG 1037	Course 1	60
	Introduction to Metallurgy Part II: Stick	WLDG 1037	Course 2	60
	Certificate in Welding Fundamentals: SMAW		Intro TOTAL	120
	Fundamentals of Gas Metal Arc Welding Part I	WLDG 1002	Course 1	60
	Fundamentals of Gas Metal Arc Welding Part II	WLDG 1002	Course 2	60
	Certificate in Welding Fund.: GMAW		MIG TOTAL	120
		WLDG 1006	Course 1	60
	Fundamentals of Gas Tungsten Arc Welding Part I			
	Fundamentals of Gas Tungsten Arc Welding Part II	WLDG 1006	Course 2	40
	Certificate in Welding Fund.: GTAW		TIG TOTAL	100
	Certificate in Welding Technology TOTAL			340
Introduction To Pipe Welding	Pipe Welding	WLDG 1041	single course	36
	Certificate in Welding Fund.: Pipe Welding		TOTAL	36
HVAC Contractors License Renewal	Heating, Air Conditioning, and Refrigeration Technologies/Technicians Refresher	HART 1043	single course	8
HVAC Technician	Marketable HVAC Registered Technician	HART 1038	single course	240
Electrician License Renewal	Professional Development: Electrical Licensing Regulations and National Electrical Code Review	ELPT 2000	single course	4
Electrician Technician	Marketable Electrician Apprenticeship skills	ELPT 1019	single course	240
Master Electrician Exam Review	Master Electrician Exam Review I	ELPT 1040	single course	48
Commercial Truck Driving	CDL Licensure		single course	200

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