

Curriculum Committee Minutes October 19, 2018

Location: Brenham- BK136, Bryan – F205

Present: (Bryan) Linda Richardson, Dickie Jones, Carol Wiggins, Pat Westergaard, Shonda Whetstone, Bryce Rico, Anne Hall, and John Schaeffer. (Brenham) Elmer Godeny, Alan Lehmann, Max Hibbs, Todd Quinlan, Amanda Clark, Marcello Bussiki, Dave Lewis, Michelle Marburger, Eric Owen, and Tom Lescarbeau.

Meeting Notes:

- The Meeting was called to order by Alan Lehmann
- A motion was made to approve the minutes from the last meeting (September 21, 2018).
 - Dr. Godeny moved that they be approved, Todd Quinlan seconded it. Minutes approved.

Old Business

A number of course changes were prepared for the committee during the last academic year and it was unclear if these had been approved so the committee addressed each to clean up the paper trail.

- ARTS 2313 - Linda Richardson moved to accept the changes submitted, Max Gibbs seconded. No discussion followed. Changes approved.
- DFTG 1009 – Max Gibbs moved to approve the new drafting course for the Arts and Visual Communications Program, Elmer Godeny seconded. No presentation was given nor discussion followed. Course approved.
- EMAP 1400 – Todd Quinlan moved to approve the new Emergency Management course for the Fire Science Program, Michelle Marburger seconded.
 - A question was brought up about the date on the form as to whether it was the most up to date form. Michelle compared the form submitted to the form with the current year's dates on it and shared that there were no differences in the forms. A suggestion was made that the dates be taken off the form entirely to avoid this technicality in the future. Dr. Bussiki then shared that this would be a moot point as Blinn would be moving to an online submission process soon.
 - No further discussion. Todd Quinlan moved we approve, Michelle Marburger seconded. Course approved.
- GEOG 2289 – The request was to remove this course from the curriculum. Rhonda Whetstone shared that it was originally added along with GEOG 2389 but was never offered. DR. Godeny suggested that it be left on the books due to the push to offer more research opportunities to students. Dr. Bussiki felt that it was the department's decision. No further discussion. Dave Lewis moved that it be removed. Linda Richardson seconded. Removal was approved.

- GEOG 2389 – Michelle Marburger moved that this course be removed, Dave Lewis seconded. Removal was approved.
- HIST 2301 – The request was to have the reading requirements for this course removed. Rhonda Whetstone shared that the enrollment numbers for this course had declined dramatically since the reading requirement was added. She also noted that neither HIST 1301 and 1302 had a requirement and that any of these courses could be taken out of sequence. The hope was to increase interest in this course. Dr. Westergaard asked what the reading level of the book was and Todd Quinlan requested that the committee be provided enrollment numbers as a justification. Dr. Bussiki finally suggested that we table this item until we obtained more information and since it was not listed in the agenda that was sent out.
- MATH 0110, 0111, 0112, 0308, 0310, 0311, and 0312 – The request was for these developmental math courses to be deleted. Max give provided background stating the courses were no longer being taught and were being replaced by new courses (next item on the agenda) as per the changes in House Bill 2223.
 - Elmer Godeny moved that we vote on these as a batch, Todd Quinlan seconded. A batch vote was approved.
 - Elmer Godeny then moved to remove these courses, Michelle Marburger seconded. Removal was approved.
- MATH 0300, 0214, 0216, 0224, 0225, 0232, and 0242. Max Gibbs presented information on the request to add these courses as per House Bill 2223.
 - MATH 0300 was added specifically for students that cored 1-4 on the Adult Basic Education Scale. The others were for those students that scored, 5, 6, or above. Each of these are also paired with a college credit course.
 - Max Gibbs moved that we vote on these as a batch, Elmer Godeny seconded. A batch vote was approved.
 - Max Hobbs moved these courses be added, Michelle Marburger seconded. Course additions approved
- MUEN 1131 and 2131 – The request was for removal of these courses to allow for these course numbers to be used elsewhere. Todd Quinlan moved to remove these courses, Michelle Marburger seconded. Course removal approved.
- OSHT 1313 – New course proposal for a new degree plan in the Fires Science Program.
 - Michelle Marburger moved to approve the course, Linda Richardson seconded. Course addition approved.
- Revisions to the Rad Tech degree plan was submitted to the committee. These were submitted as an FYI.
- The committee discussed the Prior Learning Assessment Manual that had been submitted to the committee for comment.
 - Dickie Jones shared the origin of the manual in the technical program area and shared that modifications were made to allow for any department to potentially approve prior work or learning experience in lieu of course work.
 - Dr. Bussiki stated he wanted to confer with Karen Buck on this matter and Dickie Jones said the expansion in the manual was in part due to a request on her part.
 - Amanda Clark shared that the manual has been sent to SACs for Approval.
 - Dr. Bussiki requested the discussion be table for a future meeting until he was able to get an update for Karen Buck.

- Due to the number of proposals sent to the committee on short notice, Todd Quinlan proposed that the committee have at least seven days to review submissions so they could make informed decisions.
 - Dr. Godeny so moved, Max Hibbs seconded.
 - Discussion followed; Max Gibbs suggested that it should be the decision of the Committee Chair to make these kind of procedural decisions.
 - Dr. Bussiki shared that this was effectively being addressed with the new program/software that was being rolled out soon; Curricula.
 - Tom Lescarbeau provided a brief overview of what this software and said that many of the procedural issues would be resolved when it was released.
 - Dr. Godeny removed his motion.

New Business

- ENGL 2322, 2323, 2327, 2328, 2332, and 2333 – Course change forms were submitted to reword existing prerequisites as per the ACGM. John Schaffer shared that they will now state ENGL 1301 or 1302 instead of 1301 and 1302.
 - Max Gibbs moved we approve these as a batch, Todd Quinlan seconded. Batch vote approved.
 - Todd Quinlan moved we accept these changes, Dr. Godeny seconded. Changes approved.

Adjournment

- Alan Lehmann share that due to the Thanksgiving holiday, our next meeting is scheduled for Friday November 16th.
- Todd Quinlan made a motion that we adjourn our meeting Michelle Marburger seconded it. The meeting was adjourned.

Respectfully Submitted,

Linda R. Richardson, ANS Faculty Representative