APPLICATION FOR SUPPORT STAFF

BLINN COLLEGE

902 College Avenue
Brenham, Texas 77833
(979) 830-4128
www.blinn.edu

Date _____________________________________, 20_________

Position Applying for ________________________________________________

Campus Preference(s) ________________________________________________

Name _______________________________________________________________

Address ______________________________________________________________

City________________________ State________________________ Zip___________

Home Phone________________________ Business Phone _____________________

Email Address _________________________________________________________

NOTICE: The identity of candidates and the contents of their applications and resumes may be subject to public disclosure under provisions of the Texas open government laws (Gov't. Code Sec. 552 et, seq.)

Blinn College is an Equal Opportunity and Affirmative Action Employer

Revision 3/2004
EDUCATIONAL DATA

<table>
<thead>
<tr>
<th>School Name and Location</th>
<th>Attended From</th>
<th>To</th>
<th>Course of Study</th>
<th>Degree or Diploma</th>
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Please state other special training or skills: (Office machines, languages, equipment operation, etc.)

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

ADMINISTRATIVE DATA

Are you legally eligible for employment in the U.S.? ___________________

Upon employment, individuals must present documents as evidence of identity and employment eligibility. The most commonly used documents are original Social Security Number Card and a state-issued driver's license.

Texas Teacher Retirement Member? Yes ☐ No ☐ Retired TRS Member? Yes ☐ No ☐
Texas Optional Retirement Program Member? Yes ☐ No ☐

The earliest date I would be available to begin work is __________________________

Would you accept part-time employment? ______________________________
What is your minimum salary requirement?______________________________

Have you ever been convicted of a felony? Blinn College is authorized by state law to conduct criminal background checks for applicants in certain positions. Yes ☐ No ☐
Comment______________________________________________________________

Are you related to a current board member of the Blinn College Board of Trustees or any current employee of the college? Yes ☐ No ☐

Relationship is _______________________________________________________

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**RECORD OF EMPLOYMENT**

Start with *present or most recent employment*. Add as many sheets as necessary. (Do not write “refer to resume.”)

<table>
<thead>
<tr>
<th>Name of Employer</th>
<th>Position:</th>
<th>Description of Duties:</th>
<th>From: Mo. Yr.</th>
<th>To: Mo. Yr.</th>
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<td>Last/Present Salary:</td>
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<tr>
<td>City State Zip</td>
<td>Name of Supervisor:</td>
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May we contact the employers listed above? _____________ If not, indicate which ones you do not wish us to contact.

__________________________________________________________________________________________________________

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief. I understand that any false statements will invalidate this application and may result in immediate termination of employment or suspension without pay. I hereby release Blinn College from all liability whatsoever that may arise from securing this information. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future. I will be employed from pay period to pay period unless other contract arrangements are signed.

______________________________________________________             _____________________________________
Signature of Applicant                                      Date
Blinn College is required by federal statute to maintain records as part of its Affirmative Action effort. The information you voluntarily supply on this form is used for statistical reporting purposes only. It will be separated from your application form and will not be used in any way in evaluating your qualifications for employment.

POSITION APPLIED FOR:_______________________________  SEX: _____

CITIZENSHIP: U.S. ____________ Other: ____________________________

Yes or No  Country

ETHNIC DATA:

_____ White (Not of Hispanic Origin)
_____ Black (Not of Hispanic Origin)
_____ Asian or Pacific Islander
_____ American Indian or Alaskan Native
_____ Hispanic (A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.)

HANDICAP DATA:

The Vocational Rehabilitation Act of 1973 defines a handicapped person as one who: (1) has a physical or mental impairment which substantially limits one or more major life activities; (2) has a record of such an impairment, or (3) is regarded as having such an impairment.

_______ I am a handicapped individual.

VETERANS DATA:

Vietnam Era Veteran ______ Yes or ______ No

Active duty for at least 181 days occurring between Aug. 5, 1964 and May 7, 1975 and was honorably discharged or released sooner due to service related disability.

Are you considered a disabled veteran by the U.S. Veteran's Administration? ____ Yes or _____ No

Entitled to compensation by the Veterans Administration for a disability rated 30% or more, or who was discharged or released from active duty by reason of service connected disability.

SOURCE OF INFORMATION:

How did you learn of the opening? (Please be specific)

Web site: __________________________________________

Publication: _______________________________________

Word of Mouth: ____________________________________

Other: ____________________________________________

Signature of Applicant ___________________________ Date ____________________________