

Catherine Pfent, DVM, MS, PhD Director – Veterinary Technology Attending Veterinarian

Dear Candidate:

Thank you for your interest in the Blinn Veterinary Technology Program. This program is a two-year program within the Blinn College Division of Agriculture & Natural Sciences and new classes are accepted at the beginning of each Fall semester. Upon successful completion of the program, an Associate in Applied Science in Veterinary Technology degree will be conferred.

Enclosed, you will find an Admission Criteria checklist. This checklist outlines the requirements that MUST be met before applying to the Veterinary Technology Program. You will also find an Admission Documents checklist, which lists all of the necessary documents required for your packet submission. Please review all of this information carefully prior to completing your packet.

Please submit all materials together in a 9" x 12" envelope. Separate, individual materials will NOT be accepted as this constitutes an incomplete application packet. Applications will be accepted starting April 1st, 2019 and the deadline for submitting applications is May 17th, 2019. Completed application packets must be post-marked or hand-delivered by 4:00 PM to the Veterinary Technology Program Administrative Office at 301 Post Office Street, Bryan, Texas on or before this date. Failure to meet this deadline and/or submission of an incomplete application packet will disqualify the applicant from the selection process for the current year.

If your application meets criteria for selection, you will be scheduled for an interview. Interviews will be held May 23-24th, 2019. Following interviews and a final review of admission criteria, successful candidates will be notified of their acceptance. Applicants accepted into the Veterinary Technology Program must attend a mandatory orientation that will be scheduled prior to the start of the Fall semester. Please be advised that accepted candidates must also provide proof of current immunizations (including Hepatitis B, Tetanus, and Rabies), and will be asked to submit a criminal background check and drug screen prior to the start of Fall classes. Accepted applicants are personally responsible for the cost of complying with these Program requirements.

If you have any questions regarding this application or the Blinn Veterinary Technology Program, please visit our website (http://www.blinn.edu/veterinary-technology) or call the program administrative office at 979-209-7202. We look forward to learning more about you and wish you the best in the pursuit of a rewarding career in Veterinary Technology!

Sincerely,

Catherine M. Pfent, DVM, MS, PhD Director-Veterinary Technology

VETERINARY TECHNOLOGY PROGRAM – ADMISSION CRITERIA CHECKLIST

The following requirements <u>MUST</u> be met before a student makes application to the Veterinary Technology Program. Application deadline is May 17, 2019. Failure to complete any of these requirements prior to the application deadline disqualifies an individual for the current year's application process.

□ Apply to Blinn College. If you are not a current student at Blinn College, please apply at this time. Go to <u>http://www.blinn.edu/admissions/</u> for instructions. Select PVTH (Pre-Veterinary Technology) as your major and indicate Fall 2019 as your intended semester.

□ Proof of Texas Success Initiative (TSI) Status- Applicants must be "college ready" in all sections based on results of assessment of through exemption. See the following URL for full explanation. Your TSI standing is generally indicated on your official transcript. http://www.blinn.edu/admissions/success initiative.html

□ Attend a Veterinary Technology informational meeting or schedule an appointment for a one-on-one session. Call 979-209-7202 to schedule your appointment.

Complete the following prerequisite courses with at least a "C" in each course:

□ BIOL 1406

 \Box MATH 1314 or 1324 (or higher)

🗆 ENGL 1301

These courses may be in progress during the Spring semester prior to admission, but **final grades must appear on the official transcript that is submitted with the application packet**. It is highly recommended that students have an overall GPA of 2.5 or greater.

□ Must have a minimum of 40 hours veterinary supervised clinical experience under a licensed veterinarian or a licensed veterinary technician. Documentation will be required. Documentation forms are included in the application packet.

*This checklist does <u>not</u> need to be returned in your application packet.

Please type or print

| GENERAL INFORMATION | | | | |
|--------------------------------------|--|--|--|--|
| Name | | | | |
| Mailing Address | | | | |
| E-Mail Phone | | | | |
| Permanent Address | | | | |
| Blinn ID# | | | | |
| How did you learn about our program? | | | | |

| | PROFESSIONAL CERTIFICATIONS | | | | | |
|--|---|------------------------------|-----------------|--|--|--|
| Please list any current professional certificates you hold (i.e. all continuing education requirements must be up to date to claim certification), institution or organization granting the certificate, the date you qualified for the original certificate, and the date of renewal certificate. Please attach a photocopy of the current certificate(s) for documentation. (e.g. CPR, First Aid, EMT, CVA) | | | | | | |
| Certification | Granting Institution or Organization | Date Originally Qualified | Date of Renewal | | | |
| | | | | | | |
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| VACCINATION STATUS | | | | | |
|---|---|--|--|--|--|
| For the safety reasons, our students are required to be vaccinated. Proof of vaccination status is required after acceptance into the program. Do not send medical records with this application. | | | | | |
| Have you been vaccinated, or willing to become vaccinated before the program begins, for the following? | | | | | |
| Hepatitis B | \Box Vaccinated \Box Willing to become vaccinated \Box Choose not to answer | | | | |
| Tetanus | \Box Vaccinated \Box Willing to become vaccinated \Box Choose not to answer | | | | |
| Rabies | \Box Vaccinated \Box Willing to become vaccinated \Box Choose not to answer | | | | |
| Meningococcal | \Box Vaccinated \Box Willing to become vaccinated \Box Choose not to answer | | | | |

| PREVIOUS EDUCATION | | | | | | | |
|--|----------------|----------|---|----------------|--|--|--|
| In addition to the electronic transcripts submitted to admissions, please enclose college official transcripts in your Vet Tech application packet, including Blinn College. | | | | | | | |
| Type of School | Name of School | Location | Number of Years/Credits Completed | Major & Degree | | | |
| High School or GED | | | | | | | |
| | | | | | | | |
| College | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Are you eligible to return to these institutions? \Box Yes \Box No If no, please explain: _____

PREREQUISITES & REQUIRED ACADEMIC COURSES

Complete the following table for the prerequisite and required courses within the Veterinary Technology curriculum.

| Course | Status of | Grade | Repeated | Semester | College/ | Course |
|-----------------|--------------------|-----------------------------------|------------|----------|------------|--|
| | course | (Highest grade if repeated) | 1 | and Year | University | Equivalent (If different course name/number) |
| BIOL 1406 | \Box Completed | | 🗆 No | | | |
| (Intro Biology) | \Box In Progress | | \Box Yes | | | |
| | □ Not Taken | | | | | |
| MATH 1314 or | \Box Completed | | 🗆 No | | | |
| MATH 1324 | □ In Progress | | \Box Yes | | | |
| (Algebra) | □ Not Taken | | | | | |
| ENGL 1301 | \Box Completed | | 🗆 No | | | |
| (Composition) | \Box In Progress | | \Box Yes | | | |
| | □ Not Taken | | | | | |
| BIOL 2420 | \Box Completed | | 🗆 No | | | |
| (Microbiology) | \Box In Progress | | \Box Yes | | | |
| | □ Not Taken | | | | | |
| SPCH 1318 | \Box Completed | | 🗆 No | | | |
| (Communication) | \Box In Progress | | \Box Yes | | | |
| | □ Not Taken | | | | | |
| PHIL 2306 | \Box Completed | | 🗆 No | | | |
| (Ethics) | □ In Progress | | \Box Yes | | | |
| | 🗆 Not Taken | | | | | |

Note: ALL the above course work must have been completed with a "C" or better in each course. **Please attach official transcripts from** <u>every</u> **college/university attended.**

If you so choose, you may explain any extenuating circumstance related to your course work or grades.

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QUESTIONNAIRE AND ESSAY

1. What do you consider are your three (3) strongest characteristics and how will they benefit you as a veterinary technician?

2. What do you consider is your principle weakest characteristic, and how are you working to improve this weakness?

3. In the event that you are not selected for this program, what is your alternate plan? Provide interim plans if you are planning on reapplying.

4. What pleased you most about your veterinary supervised experience(s)?

5. What did you like least about your veterinary supervised experience(s)?

6. Describe the differences between a licensed veterinary technician, a certified veterinary assistant, and a veterinary assistant. Answer this question in complete sentences using proper grammatical English. Responses to this question will be used in the scoring process of applicants. For this question, if you so choose, you may attach a single page word processing document (1" margins, double spaced, 12-point traditional font).

ADMISSION DOCUMENTS CHECKLIST

Please mark ⊠ all items included in this packet prior to mailing or hand-delivering these documents in a 9"X12" envelope. Failure to include listed documents results in an incomplete application packet which will disqualify the applicant from the selection process for the current year. Items will not be accepted individually. Once all documents are included, please sign the verification statement below, date, and include it in the application packet.

□ This Veterinary Technology Program application – all parts completed and signed below.

And attach:

 \Box Documentation of Veterinary Experience – 40 hours required; additional hours are beneficial to the applicant. Applicant completes the top portion of each form. The supervising veterinarian or LVT completes the remainder of the form including the Clinical Observation Rating. <u>They</u> <u>must seal it in an envelope, sign across the seal, and return it to you</u> for inclusion in your application packet. These forms must be completed by a licensed veterinarian or licenced veterinary technician. Include as many copies of this form as needed.

□ Documentation of Animal Experience and Customer Service – Applicant completes form and provides supervisory contact information. Include as many copies of this form as needed.

□ Documentation of Military service if applicable.

□ Three Recommendation Forms; Applicant completes the top portion of each form. Have reference complete the remainder of the form, seal it in an envelope, sign across the seal, and return it to you for inclusion in your application packet. Additionally, applicants are encouraged to remind reference to provide a letter of recommendation for inclusion with your recommendation form. References do not need to be in the veterinary field. Include three copies of this form from three separate references in sealed envelopes.

 \Box Official Transcripts: In addition to the electronic transcripts submitted to admissions, please enclose official transcripts in your application packet, <u>including Blinn College transcripts</u>. Each transcript must be in its own sealed envelope.

I certify that information provided in this application is correct and complete. I understand that omission or falsification of information is grounds for exclusion or dismissal. If accepted into the program, I agree to meet all entrance requirements and to conform and abide by the letter and spirit of the rules, regulations, and procedures of Blinn College and this program.

Signature

Date

Printed Name

<u>Please mail or deliver completed packet by May 17th, 2019 to:</u> Blinn College Veterinary Technology Program P.O. Box 6030 Bryan, TX 77801-2446

DOCUMENTATION OF VETERINARY EXPERIENCE FORM

| To be completed by the applicant: | |
|---|---|
| Name: | Date: |
| Under the provisions of the "Family Education Rights and Privevaluations for admission. Please choose the appropriate phra | |
| I waive I do not waive | the right of access that I have to this form. |
| Number of hours of veterinary experience: | |
| Applicant's signature | |
| To be completed by the Supervising Veterinarian or LVT: | |
| Please confirm the above documented hours and complete the Place the form in an envelope, seal, sign across the seal, and re student for inclusion in their application packet. | 0 |
| If the applicant has waived his/her right of access (see above) applicant does not waive right of access, the student will be pe | |
| I verify that the applicant has volunteered / observed / mentioned above. (Please initial) | / or worked at our facility for the amount of hours |
| I do not verify that the applicant has volunteered / ob of hours mentioned above. (Please initial) | served / or worked at our facility for the amount |
| Please complete the Clinical Observation Rating Form on t | the back of this page. |
| Name/Position (Print) | |
| Facility Name: | |
| Address: | |

| Phone: |
|--------|
|--------|

Signature_____

Date: _____

Clinical Observation Rating Form

Use the following scale to rate the applicant's behavior during their clinical experience with you. If you have no basis for an evaluation in a particular category, please circle "0" = "Not observed"

| 5 = Excellent; Better | 4 = Good or Above | 3 = Average or | 2 = Below Average | 1 = Poor or | $0 = \mathbf{Not}$ |
|-----------------------|-------------------|----------------|-------------------|--------------|--------------------|
| than most I've seen | Average | Satisfactory | | Unacceptable | observed |

| | č. | | | | | | |
|---|---|--------------|---|------|----|---|---|
| Category | Criteria on which to rate the student | | R | atir | ng | | |
| Professionalism | □ reliable □ punctual □ neat with good hygiene | 5 | 4 | 3 | 2 | 1 | 0 |
| Enthusiasm and interest in the clinical setting | sincerely/appropriately enthusiastic actively observes/asks questions | enthusiastic | | | | | 0 |
| Oral Communication | uses good grammar ability to express ideas clearly uses appropriate terminology | 5 | 4 | 3 | 2 | 1 | 0 |
| Non-Verbal Communication | eye contact listens attentively body language | 5 | 4 | 3 | 2 | 1 | 0 |
| Attitude | □ keeps a positive attitude□ displays optimism | 5 | 4 | 3 | 2 | 1 | 0 |
| Maturity in the Clinical Setting | demonstrates mature behavior relative to patient care situations exercises discretion with both words/actions | 5 | 4 | 3 | 2 | 1 | 0 |
| People Skills | works effectively with others is pleasant to be around accepts instruction well | 5 | 4 | 3 | 2 | 1 | 0 |
| Seriousness about the profession | has significant knowledge/or experience base OR is motivated to gain additional knowledge or experience base has realistic understanding of the scope of Veterinary Technology | 5 | 4 | 3 | 2 | 1 | 0 |

Given that future performance mirrors past performance, if you had an opening at your facility, would you likely hire this person as an LVT? ______ yes _____ no _____ have not observed long enough to say

Additional Comments:

Use this form to document any work experience, volunteer experience, or shadowing related to veterinary medicine or in other fields of work.

| Please type or print | Applicant Name: _ | |
|--|-----------------------|---|
| EXPERIENCE: | | |
| Type of experience: (Choose all | that apply) | Compensation: |
| □ Veterinary Medicine | | □ Employed/Paid |
| □ Animal (FFA, 4H, Shelter, et | c.) | □ Volunteered |
| □ Customer Service | | □ Shadowed |
| □ Teamwork | | |
| □ Leadership | | Supervision: |
| □ Community Service | | □ Veterinarian |
| Club/Extracurricular Activity | 7 | |
| □ Other: | | □ Manager |
| | | □ Other: |
| | | |
| Supervisor Name: | | |
| Supervisor Phone or Email: | | |
| Start Date: En | nd Date: | Total Hours of Experience: |
| Description of Experience: | | |
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| Did someone from this experien a reference for this application? | ce evaluate your Docu | mentation of Veterinary Experience form or serve as |
| □ No | | |
| \Box Yes – Veterinary Experience | | |
| \Box Yes – Reference | | |
| | | |

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| Please type or print | Applicant Name: _ | |
|--|-----------------------|---|
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| □ Leadership | | Supervision: |
| □ Community Service | | □ Veterinarian |
| Club/Extracurricular Activity | 7 | |
| □ Other: | | □ Manager |
| | | □ Other: |
| | | |
| Supervisor Name: | | |
| Supervisor Phone or Email: | | |
| Start Date: En | nd Date: | Total Hours of Experience: |
| Description of Experience: | | |
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| □ No | | |
| \Box Yes – Veterinary Experience | | |
| \Box Yes – Reference | | |
| | | |

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| □ Customer Service | | □ Shadowed |
| □ Teamwork | | |
| □ Leadership | | Supervision: |
| □ Community Service | | □ Veterinarian |
| Club/Extracurricular Activity | 7 | |
| □ Other: | | □ Manager |
| | | □ Other: |
| | | |
| Supervisor Name: | | |
| Supervisor Phone or Email: | | |
| Start Date: En | nd Date: | Total Hours of Experience: |
| Description of Experience: | | |
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| Did someone from this experien a reference for this application? | ce evaluate your Docu | mentation of Veterinary Experience form or serve as |
| □ No | | |
| \Box Yes – Veterinary Experience | | |
| \Box Yes – Reference | | |
| | | |

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| □ Customer Service | | □ Shadowed |
| □ Teamwork | | |
| □ Leadership | | Supervision: |
| □ Community Service | | |
| □ Club/Extracurricular Activity | 7 | \Box LVT |
| □ Other: | | □ Manager |
| | | □ Other: |
| | | |
| Supervisor Name: | | |
| Supervisor Phone or Email: | | |
| Start Date: En | nd Date: | Total Hours of Experience: |
| Description of Experience: | | |
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| Did someone from this experien a reference for this application? | ce evaluate your Docu | imentation of Veterinary Experience form or serve as |
| □ No | | |
| \Box Yes – Veterinary Experience | | |
| \Box Yes – Reference | | |
| | | |

Please type or print

| DOCUMENTATION OF MILITARY SERVICE | | | | | |
|---------------------------------------|--|--|--|--|--|
| Name | | | | | |
| Branch of Military | | | | | |
| Dates of Service Date of Discharge | | | | | |
| Was Discharge "Honorable"? 🗆 Yes 🗆 No | | | | | |

Please include photocopied documentation that verifies dates of service and attach to this form.

Blinn College Veterinary Technology Program Applicant Reference Evaluation & Letter of Recommendation

To the Applicant:

Please complete this section of this form prior to having it completed by a reference of your choice. Make sure your evaluator is aware of the application deadline you are required to meet.

Name: ___

RELEASE OF ACCESS TO THIS LETTER OF RECOMMENDATION

The applicant must complete and sign the following statement before submitting this form to the recommender. This request is in compliance with Federal Law P. L. 93-380 (Family Educational Rights and Privacy act of 1974).

- \Box I waive my right of access to this letter of recommendation.
- $\hfill\square$ I do not waive my right of access to this letter of recommendation.

Signature of Applicant

Date

To the Recommender:

Blinn College Veterinary Technology Program is seeking information that will aid us in the selection of capable students who can complete their academic and technical work successfully, and who possess the personal qualifications essential for a member of a health care team. We would appreciate your candid evaluation of the applicant's qualifications.

Please complete this form and <u>attach a letter of recommendation;</u> then seal in an envelope, sign across the seal and return it to the applicant for inclusion in their packet.

If the applicant has waived his/her right of access (see above), your recommendation will remain confidential. If the applicant does not waive right of access, the student will be permitted to review this reference upon request.

Acquaintance with Applicant – How long and in what capacity have you known this applicant?

Personal Appraisal - Please put a check mark in the appropriate box that best corresponds to your evaluation of the applicant for each of the characteristics listed below. If you have no basis for evaluation in a particular category, please check "Not Observed."

| Characteristics | Excellent | Above | Average | Poor | Not |
|---|-----------|---------|---------|------|----------|
| | | Average | _ | | Observed |
| Self-presentation (poise/courtesy/language) | | | | | |
| Reliability/Honesty/Trustworthiness | | | | | |
| Accepts/Displays Responsibility | | | | | |
| Ability to Adapt to New Situations | | | | | |
| Ability to Work/Think Independently | | | | | |
| Accepts Instruction / Feedback Well | | | | | |
| Leadership (initiative/organizational skills) | | | | | |
| Ability to Work Effectively with Others | | | | | |
| Academic Potential | | | | | |
| Oral Communication Skills | | | | | |
| Written Communication Skills | | | | | |
| Problem Solving Ability | | | | | |

Recommendation - please check ONE

| { } | Strongly Recommended | { | Recommend } | { | } Recommend with Reservations | { | } Do Not Recommend |
|-----|----------------------|---|-------------|---|-------------------------------|---|--------------------|
|-----|----------------------|---|-------------|---|-------------------------------|---|--------------------|

If "with reservations" or "not recommended", please explain: ____

| Name: | |
|------------|---------------|
| | Organization: |
| Address: | Phone: |
| City: | State: Zip: |
| Signature: | Date: |

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| Accepts/Displays Responsibility | | | | | |
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| Ability to Work/Think Independently | | | | | |
| Accepts Instruction / Feedback Well | | | | | |
| Leadership (initiative/organizational skills) | | | | | |
| Ability to Work Effectively with Others | | | | | |
| Academic Potential | | | | | |
| Oral Communication Skills | | | | | |
| Written Communication Skills | | | | | |
| Problem Solving Ability | | | | | |

Recommendation - please check ONE

| { } | Strongly Recommended | { | Recommend } | { | } Recommend with Reservations | { | } Do Not Recommend |
|-----|----------------------|---|-------------|---|-------------------------------|---|--------------------|
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| Name: | |
|------------|---------------|
| | Organization: |
| Address: | Phone: |
| City: | State: Zip: |
| Signature: | Date: |

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| Ability to Adapt to New Situations | | | | | |
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| Academic Potential | | | | | |
| Oral Communication Skills | | | | | |
| Written Communication Skills | | | | | |
| Problem Solving Ability | | | | | |

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| { } | Strongly Recommended | { | Recommend } | { | } Recommend with Reservations | { | } Do Not Recommend |
|-----|----------------------|---|-------------|---|-------------------------------|---|--------------------|
|-----|----------------------|---|-------------|---|-------------------------------|---|--------------------|

If "with reservations" or "not recommended", please explain: ____

| Name: | |
|------------|---------------|
| | Organization: |
| Address: | Phone: |
| City: | State: Zip: |
| Signature: | Date: |