MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT is between the Texas A&M University-College Station, and its Dwight Look College of Engineering, having a place of business at 3126 Texas A&M University, College Station, TX 77843-3126, hereinafter referred to as "TAMU-CS" and "Look College", and Blinn College, a county owned public community college, duly organized and validly existing under the laws of the State of Texas, having a place of business at 902 College Avenue, Brenham, TX 77833 and an additional campus at 2423 Blinn Blvd., P.O. Box 6030, Bryan, TX 77805, hereinafter referred to as "Blinn" in unison and Blinn-Brenham and Blinn-Bryan when specifically differentiated by campus, each of the aforementioned being referred to individually as the "Party" or collectively as the "Parties".

PREMISES

The following agreement between Look College and Blinn defines a co-enrollment program for the students selected by Texas A&M University and will guarantee admission to TAMU-CS for the students who successfully complete the program requirements. In addition, the program will provide an opportunity for both Parties to work collaboratively to improve reverse transfer processes that could enhance the number of Associate Degrees awarded by Blinn College. The program will be known as the Texas A&M Engineering Academy at Blinn.

A. Blinn and Look College desire to maximize the success of students pursuing an engineering career and create a seamless education experience between the two institutions.

B. In pursuit of their individual missions, the Parties desire to engage in cooperative education and programmatic activities for the benefit of both Parties as set forth below.

NOW THEREFORE, in consideration of the foregoing premises and the mutual promises and covenants in this agreement, the Parties agree as follows:

1. To collaborate in the establishment of the Texas A&M Engineering Academy at Blinn, hereinafter referred to as the "Academy".

2. The following individuals will designate coordinators responsible for the development of the Academy and implementation of this agreement;

For TAMU-CS:
Karan L. Watson, Ph.D., P.E.
Provost and Executive Vice President

For Blinn:
Ana M. 'Cha' Guzmán, Ed.D.
Interim District President

For Dwight Look College of Engineering:
M. Katherine Banks, Ph.D., P.E.
Vice Chancellor and Dean of Engineering
Director, Texas A&M Engineering Experiment Station
Harold J. Haynes Dean's Chair Professor

3. TERM OF AGREEMENT:
This agreement shall commence on 1 April 2015 and terminate on 6 June 2020. Prior to its termination, this agreement may be terminated by either institution when written notice of its intent to terminate is provided no later than one year prior to the desired date of termination. A discussion
of the renewal of this agreement will begin 180 days prior to the termination date. Upon termination of the agreement, participants will be provided a pathway to complete the program through the first summer session of the second year following initial enrollment in the Academy.

4. RESPONSIBILITIES OF THE PARTIES:
Look College and Blinn will work collaboratively to:

PROGRAMMATIC

a) To establish the Engineering Academy on both the Bryan and Brenham campuses.
b) Review and improve the reverse transfer process.
c) Ensure engineering courses provided through the Academy are only taught by Look College Faculty and that enrollment into these courses will be limited to students admitted by Texas A&M to participate in the Academy.
d) Explore opportunities for faculty training/shadowing where course expertise can be shared in a collaborative environment for the benefit of the Academy.
e) Establish an Oversight and Coordination Committee (OCC) consisting of Blinn and Look College representatives as defined in the agreement.
f) Establish a Steering Committee (SC) consisting of TAMU-CS, Look College, and Blinn representatives as defined in the agreement.
g) Establish strategic assessment criteria, proper data reporting, and tracking methods of Academy students in order to submit three reports to the OCC each academic year: fall, spring, and an end-of-year annual report. The annual report will also be provided to the SC. This data will be used to promote data-driven decision making related to program improvement of the Academy.
h) Establish courses (or course curriculum) for the Academy.
   a. To ensure quality assurance, engineering course material and curriculum provided to Blinn, through this agreement, will only be used at the Bryan and Brenham campuses and under the supervision and guidance of Look College faculty.
   b. Cohort sections developed through this agreement will be reserved for Academy participants and secured until a mutually agreed upon date, upon which time other students may be allowed to take the course to make a minimum course load
i) Identify key responsibilities and personnel to represent and support the success of the Academy in the following areas:
   a. Admissions
   b. Financial Aid
   c. Curriculum Committee
   d. Marketing and Media
   e. Faculty and Staff
   f. Student Support Services (i.e., Bring Your Own Device (BYOD) helpdesk, living learning community (LLC) programming, and counseling and advising)
   g. Steering Committee members
   h. Oversight and Coordination Committee members

MARKETING

a) Develop an Academy website that would provide participants, families, and prospective students valuable programmatic information. An Academy website will be supported and managed by the academic dean’s office for the Look College and will be allowed to link to the Blinn College website. Blinn College will have a corresponding webpage that will be allowed to link to the Look College website.
b) Develop and approve Academy branding.
c) Share all publication material prior to submitting for acceptance to a conference or journal to ensure all information/data is reported accurately.
d) Ensure consistent Academy messaging including, but not limited to, media or radio coverage, interviews, news releases, press conferences, brochures, social media, etc., with sharing of all publication material prior to submitting to the media outlet.

FINANCIAL

BLINN College will:

a) Provide faculty, staff, and facilities to support the activities and functions of the Academy including, but not limited to, STEM faculty, academic advisors, computer labs, offices, tutors, sufficient network bandwidth capacity, faculty support resources, etc.
b) Assume financial responsibility for all necessary equipment and supplies needed to ensure the quality of engineering courses taught by Look College faculty on Blinn campuses are comparable to that of Look College including, but not limited to, projection capabilities, multiple display screens or monitors to accommodate a large classroom setting, class space conducive to active-collaborative learning, etc.
c) Provide a living learning community (LLC) opportunity in the Blinn College Park Apartments located on the Brenham campus for a minimum of 100 Academy participants.

LOOK College will:

a) Provide Look College faculty and associated support to teach the engineering courses for participants enrolled in the Academy at both the Blinn-Bryan and Blinn-Brenham campuses.
b) Provide academic advising, curriculum supplies for student projects, access to tutors, BYOD helpdesk, etc.
c) Provide faculty development opportunities for Blinn College STEM instructors as is appropriate and available.

5. TERMS AND CONDITIONS:
The Parties agree to the Academy terms and conditions as outlined in Appendix A. Both Parties agree that the terms and conditions of this agreement are programmatic and can be reviewed and modified, by mutual agreement, if revisions are found to be in the best interest of the Academy and its constituents.

6. OVERSIGHT AND COORDINATION COMMITTEE:
The Parties will mutually agree upon and establish an Oversight and Coordination Committee (OCC). Each Party will appoint three individuals, consisting of at least one faculty and one administrative representative, to serve on the committee. The committee will meet two to three times per year (at the end of each semester) to discuss, resolve and improve upon programmatic policies, instruction methods, course curriculum, student success and academic or disciplinary appeals. A provisional action plan may be developed by the members of the OCC to help retain students with the highest probability for success or to address other factors after a review of the data reports.

7. STEERING COMMITTEE:
The Parties will mutually agree upon and establish a Steering Committee (SC). Each Party will appoint four individuals, consisting of at least one faculty and one administrative representative, to serve on the committee. Each Party will have at least one representative on the SC that overlaps
with the OCC. The committee will meet once a year to review the activities of the Academy. The Committee will assist the Academy in achieving its objectives by:
   a) Reviewing and commenting on strategic goals and plans.
   b) Providing recommendations regarding strategic program modifications and revisions to this agreement to facilitate the Academy in achieving its goals.

8. **FUNDING:**
   Unless otherwise provided herein, or by separate written agreement between the Parties, each Party shall be responsible for its own expenses incurred under this agreement.

9. **MISCELLANEOUS:**
   a) This agreement constitutes the entire agreement between the Parties relative to the subject matter, and may only be modified or amended by a written agreement signed by both Parties.
   b) The individuals executing this agreement on behalf of each party represent that they are each the duly authorized representatives of such Party on whose behalf the individuals are signing, each with full power and authority to bind said Party to each term and condition set forth in this agreement.
   c) Both Parties are institutes of higher education of the State of Texas and no part of this agreement is intended to be, nor will it be construed to be, a waiver or relinquishment by either Party of its right to claim such exemptions, privileges, and immunities as provided by law.
   d) Neither this agreement, nor any of the rights or obligations created in this agreement, may be assigned by any Party, in whole or in part, without the prior written consent of the other Party.
   e) All data or information exchanged, including but not limited to course material and course development during the performance of this agreement, shall remain the property of the disclosing Party.
   f) Except as otherwise required by applicable law, neither Party will release to the news media or to the general public information relating to this agreement without the prior written approval of the other and such approval will not be unreasonably withheld.
   g) All activities developed hereunder will be in accordance with all applicable rules and regulations of The Texas A&M University System, Blinn College, and all applicable federal, state, and local laws, rules and regulations, including but not limited to the Texas Higher Education Coordinating Board (THECB) and the Texas Education Code (TEC).

10. **NOTICES:**
    All notices to all Parties under this agreement shall be in writing and sent to the names and addresses stated below. Either Party to the agreement may change such name and address by notice to the other in accordance herewith, and any such change shall take effect immediately upon receipt of such notice.

    For Look College:
    Contract Negotiations/Administration
    Mail:
    Office of Research Compliance
    1470 William D. Fitch Parkway
    College Station, TX 77845-4645
    Attn: Mark Andrews
    Telephone: 979-458-7482

    For Blinn:
    Government & Public Affairs
    Mail:
    902 College Avenue
    Brenham Campus
    Brenham, TX 77833
    Attn: Cathy Boeker
    Telephone: 979-830-4455

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11. **DISPUTE RESOLUTION:**
The Parties must use the dispute resolution process provided in Chapter 2260 of the Texas Government Code to attempt to resolve a dispute arising under this contract and such process is a required prerequisite to suit in accordance with Chapter 107, Texas Civil Practice and Remedies Code.

The undersigned Parties bind themselves to the faithful performance of this agreement.

**TEXAS A&M UNIVERSITY**

Signed: [Signature]
Karan L. Watson, Ph.D., P.E.
Provost and Executive Vice President

Date: **6-8-15**

**BLINN COLLEGE**

Signed: [Signature]
Ana M. ‘Cha’ Guzmán, Ed.D.
Interim District President

Date: **4-28-15**

**Dwight Look College of Engineering**

Signed: [Signature]
M. Katherine Banks, Ph.D., P.E.
Vice Chancellor and Dean of Engineering
Director, Texas A&M Engineering Experiment Station
Harold J. Haynes Dean’s Chair Professor

Date: **4-27-15**
Appendix A:

TERMS AND CONDITIONS:

As the Dwight Look College of Engineering works to expand their Texas A&M Engineering Academies beyond the current initial model with Blinn College – Bryan, the following document highlights the proposed Texas A&M Engineering Academy at Blinn-Bryan and Blinn-Brenham campuses. Key differences between the two locations are so noted.

1. ADMISSION PROCESS:

Blinn-Bryan Campus

a) First time in college students will complete the ApplyTexas application (https://www.applytexas.org/) for Texas A&M.

b) The student must select an engineering major as a first and second choice major to be considered for the holistic review process for engineering. It is through this process that students are offered admission into the Engineering Academy.

c) The Look College will set Academy enrollment goals for the Bryan Campus each academic year. Texas A&M University (TAMU-CS) Admissions office, based on anticipated yield, will invite a percentage of students from each of the following two categories to meet that goal:

- Fully admitted TAMU-CS students not offered full enrollment in the College of Engineering due to limited capacity. These students can accept the offer to join the Academy or choose to select another open major at TAMU-CS prior to May 1st or during their New Student Conference. If these students decide to participate in the Academy, they will retain their full admission to TAMU-CS. These students will be allowed to request a change of curriculum as per Texas A&M student rule 5.

- Students not offered full admission to TAMU-CS, but who were offered admission to the Academy based upon holistic review. These students can accept the offer to join the Academy, but they do not have the option of changing to another open major at TAMU-CS prior to May 1st or during their New Student Conference. They do have the option of changing to the Texas A&M Blinn Transfer Enrollment at A&M (TEAM) program prior to May 1st or during their New Student Conference or requesting a change after beginning the Academy provided they are in satisfactory academic standing.

d) If, after the May 1 deadline, space in the Engineering Academy remains, students participating in TEAM with an academic interest of pursuing engineering may be invited to participate in the Academy until capacity is reached. The Office of Admissions will handle the process to invite the students from TEAM to participate in the Academy.

e) An option to apply for early matriculation into an engineering degree granting major is available for Academy students who have completed a minimum of one math, one science and one engineering course required for an engineering major and have earned a minimum 3.5 Cumulative Grade Point Average (CGPA) at both institutions, as calculated by TAMU-CS. This option is available as early as second semester.

f) Students who successfully complete the Academy by the first summer term following their second year with a minimum CGPA of 2.5 at both institutions, as calculated by Texas A&M University, will be automatically admitted to TAMU-CS for the following fall term. These students can then apply for a change of curriculum into a degree granting major in the Look College. If a student fails to gain transfer admission into their engineering major of choice, Academy advisors will help the student identify another major in or outside of engineering.
g) Students who do not successfully complete the Academy requirements or gain transfer admission by the end of the first summer term following their second year, will not be able to continue their enrollment at TAMU-CS, but may be eligible for admission as a returning student after the next fall semester (subject to current readmission criteria).

Blinn-Brenham Campus

a) Students applying for admission into Blinn-Brenham will complete the ApplyTexas application (https://www.applytexas.org/) for Blinn College and an Engineering Academy at Blinn-Brenham supplemental application.

b) Continuing students at Blinn-Brenham who wish to participate in the Academy will complete an Engineering Academy at Blinn-Brenham supplemental application consisting of all the information collected on the Apply Texas application [Biographical information, educational background and information, test scores, residency information, extracurricular and volunteer activities, employment information, custom questions for the institution, etc.].

c) An additional application fee payable to Texas A&M may be charged to students seeking consideration of co-enrollment through the Academy program.

d) Blinn-Brenham will select pre-calculus or calculus ready students from their applicant pool who are interested in pursuing an engineering degree through this co-enrollment Academy. This applicant pool can consist of both “first-time-in-” and continuing college students.

e) Blinn Brenham will send the applicant pool and all relevant application documentation to the TAMU-CS Admissions office for a holistic review. A review of admission into the Blinn-Brenham Academy will occur after students are officially accepted to TAMU-CS through the TAMU-CS Admissions process.

f) The Look College will set Academy enrollment goals for the Brenham Campus each academic year. The TAMU-CS Admissions office, based on anticipated yield and the holistic review, will invite a percentage of these talented students to participate in the Academy.

g) Admission to the Academy will require participation in the LLC, requiring all Academy participants to live in the Blinn College Park Apartments, located on the Brenham campus. Participants may choose to appeal this requirement on the basis of financial or medical needs.

h) An option to apply for early matriculation into an engineering degree granting major is available for Academy students provided the following is met:
   a. Students who have earned a minimum 3.5 Cumulative Grade Point Average (CGPA) at each institution, as calculated by TAMU-CS
   b. Have completed a minimum of
      i. one required calculus,
      ii. one required science, and
      iii. one required engineering course
   c. Will complete the entire calculus sequence required for the admitted major prior to the semester of full enrollment.

i) Students who successfully complete the Academy by the first summer term following their second year with a minimum CGPA of 2.5 at both institutions, as calculated by Texas A&M University, will be automatically admitted to TAMU-CS for the following fall term. These students can then apply for a change of curriculum into a degree granting major in the Look College. If a student fails to gain a change of curriculum into their engineering major of choice, Academy advisors will help the student identify another major in or outside of the Look College.
j) Students who do not successfully complete the Academy requirements or gain a change of curriculum by the end of the first summer term following their second year, will not be able to continue their enrollment at TAMU-CS.

2. MATH PLACEMENT EXAM (MPE) AND MATH REQUIREMENTS:

**Blinn-Bryan Campus**

a) Academy participants will be required to take the TAMU-CS MPE and will be placed into their mathematics course according to that result.

**Blinn-Brenham Campus**

a) Academy participants will be required to take the Blinn MPE. After acceptance into the Academy and at the discretion of the Academy administrators, participants may be required to take the TAMU-CS MPE.

b) The Blinn MPE will be used to place participants in the appropriate math course at Blinn College.

c) Academy participants must be pre-calculus or calculus ready.

d) Academy participants must complete their calculus sequence (Calculus I, II, and III) or the required calculus for the engineering major of interest at Blinn prior to beginning full time enrollment in an engineering major at TAMU-CS.

3. ENROLLMENT GUIDELINES:

**Blinn-Bryan campus:** Academy participants must meet the following:

a) An Academy student must enroll for a minimum of 12 total credit hours each fall and spring semester. Three to five credit hours will be at TAMU-CS (including one academic course), and the remainder will be at Blinn. Exceptions to these guidelines will be reviewed and approved by both institutions only under extenuating circumstances.

b) Academy students will not be given priority registration privileges by virtue of their participation in the Academy, however they will be placed in cohort sections (math, science, and engineering) during their first academic year to enhance academic success. As with all TAMU-CS students, continuing Academy students will be assigned pre-registration times at TAMU-CS and they will not be guaranteed seats in particular classes.

c) Enrollment for courses at TAMU-CS will be contingent upon continued participation and will not be available to initial Academy students who are no longer participants in the Academy.

d) An Academy student who successfully completes a minimum of 15 credit hours during a semester will be allowed to enroll in six credit hours at TAMU-CS the following semester.

e) An Academy student may enroll in a total of six TAMU-CS credit hours during the summer and a total of six Blinn credit hours per summer term. Exceptions to these guidelines will be approved only under extenuating circumstances.

f) An Academy student who drops or withdraws from his/her TAMU-CS course(s) and falls below one credit hour will be withdrawn from TAMU-CS for that semester, thus forfeiting all TAMU-CS student privileges for the remainder of the term (i.e. use of campus facilities, residence halls, sports tickets, etc.). Unless otherwise prohibited, this student may continue in the Academy the subsequent semester.

g) An Academy student must plan his/her course schedule to ensure completion of the Academy in a timely manner, as required under the ‘Timely Completion’ section of this
document. An Academy student must apply (upon eligibility) for reverse transfer to receive their Associate Degree from Blinn. The reverse transfer process will be continually reviewed and administratively enhanced by the Look College to maximize the number of Associate Degrees awarded to Academy students.

h) Dual enrollment at both Texas A&M University and Blinn College provides enrolled students the option to participate in all student services, student activities, student organizations, etc., and to the fullest extent possible at both institutions. However, participation in NCAA Division I sports is not allowed for Blinn-Bryan Academy students.

**Blinn-Brenham campus:** Academy participants must meet the following:

a) An Academy student must enroll in a minimum of 12 total credit hours each fall and spring semester. The twelve credit hours each semester must consist of at least 2-4 credit hours of engineering specific courses offered through TAMU-CS and taught by Look faculty on the Brenham campus while the remaining credit hours will be offered through Blinn Brenham. Exceptions to these guidelines will be approved only under extenuating circumstances.

b) Academy students will not be given priority registration privileges by virtue of their participation in the Program, however they will be placed in cohort sections (math, science, and engineering) during their first academic year to enhance academic success.

c) An Academy student may enroll in a total of six TAMU-CS credit hours during the summer and a total of six Blinn-Brenham credit hours per summer term. Exceptions to these guidelines will be approved only under extenuating circumstances.

d) An Academy student who drops or withdraws from his/her TAMU-CS engineering course offered on the Brenham campus and falls below one credit hour will be withdrawn from TAMU-CS for that semester, thus forfeiting all TAMU-CS student privileges for the remainder of the term. Unless otherwise prohibited, this student may continue in the Academy the subsequent semester.

e) An Academy student must plan his/her course schedule to ensure completion of the Program in a timely manner, as required under the ‘Timely Completion’ section of this document. An Academy student must apply (upon eligibility) for reverse transfer to receive their Associate Degree from Blinn. The reverse transfer process will be continually reviewed and administratively enhanced by the Look College to maximize the number of Associate Degrees awarded to Academy students.

f) Dual enrollment at both Texas A&M University and Blinn College provides enrolled students the option to participate in all student services, student activities, student organizations, etc., and to the fullest extent possible at both institutions. Participation in NJCAA Division I sports is allowed at the Blinn-Brenham Campus only if enrolled full-time with Blinn College (12-credit hours).

4. **GRADE AND CREDIT REQUIREMENTS:**
   **Blinn-Bryan and Blinn-Brenham**
   
a) Courses taken at Blinn College must be appropriate for the student’s preferred major at TAMU-CS. Other courses may not be counted toward meeting the minimum required hours.

b) Any transferable credits earned through institutions other than Blinn College’s specific campus or TAMU-CS prior to entry into the Academy will count toward the partner institution credit requirement only; grades received for these credits will not count toward the Blinn College GPA requirement. Once a student has entered the Academy, all credits
must be earned at TAMU-CS and Blinn College if they are to be used to satisfy Academy completion requirements. Any Credit by Examination received through TAMU-CS before the start of the Academy will count toward the Blinn College credit requirement.

Blinn-Bryan campus

a) Successful and timely completion of the Academy requires that participants have a minimum CGPA of 2.5 on at least 45 hours of transferable work from Blinn and a minimum CGPA of 2.5 on at least 15 credit hours from TAMU-CS.
b) At least 12-15 credits taken at TAMU-CS must be in three or four credit hour courses that satisfy Texas A&M Core Curriculum or Degree requirements (exceptions to the credit hour requirement include ENGR 111 and ENGR 112, which are 2 credit hour courses, and are both required for Academy participants).

Blinn-Brenham campus

a) Successful and timely completion of the Academy requires that participants have a minimum CGPA of 2.5 on at least 50 hours of transferable work from Brenham and a minimum CGPA of 2.5 on at least 10 credit hours of engineering specific courses from TAMU-CS (TAMU-CS courses offered on the Brenham campus).
b) At least 10 credit hours offered by TAMU-CS, must be in three or four credit hour courses that satisfy Texas A&M Core Curriculum or Degree requirements (exceptions to the credit hour requirement include ENGR 111 and ENGR 112, which are 2 credit hour courses, and are both required for Academy participants).

5. GPA CALCULATION:
   Blinn-Bryan and Blinn-Brenham

A GPA will be calculated as per Texas A&M GPA student rule 10, which states the following:

- 10.13.2: The hours for which a student receives a grade of “satisfactory” shall not be included in the computation of the student’s semester or cumulative grade point ratio; a grade of “unsatisfactory” shall be included in the computation of the student’s grade points per credit hour as an F. A grade of “satisfactory” will be given only for grades of C and above; a grade of “unsatisfactory” will be given for grades D and F.
- 10.22: A student repeating a course completed at Texas A&M University in which a grade of B or better has been earned will not receive grade points for the repeated course, unless the catalog states the course may be repeated for credit.

6. TIMELY COMPLETION:
   Blinn-Bryan and Blinn-Brenham

Students participating in the Academy must satisfactorily complete the requirements within a period that begins with the fall semester of the year of admission to the Academy, and ends with the completion of the first summer session following the second year of enrollment in the Academy. Students must make appropriate progress on passed hours and GPA to remain in the Academy.

7. REMOVAL FROM THE ACADEMY:
Blinn-Bryan and Blinn-Brenham

A student removed from the Academy for either academic or disciplinary reasons will not be permitted continued enrollment nor guaranteed admission to TAMU-CS; continued enrollment at the partner institution will be at the discretion of the partner institution officials.

8. FEES AND DEADLINES:
Blinn-Bryan and Blinn-Brenham

a) All Academy students who meet Academy requirements to transfer to TAMU-CS to a full time student status will not be required to pay an additional application fee for transfer.

b) Engineering Academy students who elect to apply to transfer to TAMU-CS and who do not complete the Academy will be considered for admission on the same basis as all other transfer students including application fees.

c) Students accepted to the Academy will be required to pay the respective tuition and fees separately at both institutions, pro-rated as appropriate based on the semester credit hours enrolled at each institution, by the established deadlines. Both institutions agree to work on a single billing solution for the Academy during the subsequent years of this agreement.

Blinn-Bryan Campus

a) All students participating in the Blinn-Bryan Academy will be required to participate in and pay the fee for an orientation program at TAMU-CS before beginning the Academy. The payment of fees made must meet the institution’s deadline.

Blinn-Brenham Campus

a) All students participating in the Blinn-Brenham Academy will follow guidelines set by Blinn-Brenham for an orientation program at Blinn-Brenham, which will be attended by Academy staff from both institutions. The payment of fees made must meet the institution’s deadline.

b) Students enrolled in the Blinn-Brenham Academy will be considered in-absentia at Texas A&M University and therefore not subject to the Recreation Sports Fee, the Health Center Fee, and the Student Center Complex Fee.

c) Blinn-Brenham Academy students will be required to participate in an on-campus LLC in the Blinn College Park Apartments. Housing policies and deadline fees are as follows:

   i. A housing application fee is due and payable by the Blinn College deadline.

   ii. On-campus housing requires a minimum of nine Blinn credit-hours per semester.

   iii. Students removed from the Academy for academic reasons or removed by request in the fall semester, will be required to increase their Blinn credit hours to a full-time status (12 credit-hours) to remain in the Blinn College Park Apartments for the spring semester.

   iv. Non-Academy students remaining in the College Park Apartments at the end of the spring semester may be asked to vacate the LLC for capacity reasons.

9. FINANCIAL AID:
Blinn-Bryan Campus
The Blinn-Bryan financial aid structure will remain with TAMU-CS processing as the responsible Party.

**Blinn-Brenham Campus**

Blinn-Brenham will be responsible for processing financial aid as the home institution under a financial aid consortium agreement for Academy students on their campus. TAMU-CS will provide registration, course withdrawal, and any other information necessary to process financial aid under the consortium. Students only need to apply for financial aid at Blinn-Brenham.

10. **ELIGIBILITY for Blinn-Brenham students:**
   a) Continuing students are not required to take the SAT or ACT, however they will be required to demonstrate pre-calculus readiness to apply.
   b) Direct admit from high school students are required to take the SAT or ACT to apply for the Academy.

11. **ENROLLMENT REQUIREMENTS:**
   **Blinn-Bryan and Blinn-Brenham**

   A minimum enrollment, agreed upon by both institutions, is required to begin each academy cohort.

12. **REVERSE TRANSFER:**
    **Blinn-Bryan and Blinn-Brenham**

    An Academy student must apply (upon eligibility) for reverse transfer to receive their Associate Degree from Blinn. The reverse transfer process will be continually reviewed and administratively enhanced by the Look College to maximize the number of Associate Degrees awarded to Academy students.

13. **APPEAL OPTIONS:**
    **Blinn-Bryan and Blinn-Brenham**

    An appeal process will be created by mutual agreement between the Parties Academy administrators. One item of possible appeal is shown below, however this list is not all inclusive and is subject to change as the Academy evolves:
    - Required LLC participation can be appealed for extenuating circumstances such as financial and/or medical reasons.