

2017 Time Sheet Deadlines

Payroll Period Dates	Time Sheet Deadline to Submit to Approver	Approver Deadline	PayDate
12/18/2016 thru 12/31/2016	01/03/2017 by 12:00 p.m.	01/06/2017 by 5:00 p.m.	1/13/2017
01/01/2017 thru 01/21/2017	01/24/2017 by 12:00 p.m.	01/27/2017 by 5:00 p.m.	1/31/2017
01/22/2017 thru 02/04/2017	02/07/2017 by 12:00 p.m.	02/10/2017 by 5:00 p.m.	2/15/2017
02/05/2017 thru 02/18/2017	02/21/2017 by 12:00 p.m.	02/24/2017 by 5:00 p.m.	2/28/2017
02/19/2017 thru 03/04/2017	03/07/2017 by 12:00 p.m.	03/10/2017 by 5:00 p.m.	3/15/2017
03/05/2017 thru 03/18/2017	03/21/2017 by 12:00 p.m.	03/24/2017 by 5:00 p.m.	3/31/2017
03/19/2017 thru 04/01/2017	04/04/2017 by 12:00 p.m.	04/07/2017 by 5:00 p.m.	4/13/2017
04/02/2017 thru 04/15/2017	04/17/2017 by 12:00 p.m.	04/21/2017 by 5:00 p.m.	4/28/2017
04/16/2017 thru 04/29/2017	05/02/2017 by 12:00 p.m.	05/05/2017 by 5:00 p.m.	5/15/2017
04/30/2017 thru 05/13/2017	05/16/2017 by 12:00 p.m.	05/19/2017 by 5:00 p.m.	5/31/2017
05/14/2017 thru 06/03/2017	06/06/2017 by 12:00 p.m.	06/09/2017 by 5:00 p.m.	6/15/2017
06/04/2017 thru 06/17/2017	06/20/2017 by 12:00 p.m.	06/23/2017 by 5:00 p.m.	6/30/2017
06/18/2017 thru 07/01/2017	07/05/2017 by 12:00 p.m.	07/07/2017 by 5:00 p.m.	7/14/2017
07/02/2017 thru 07/15/2017	07/18/2017 by 12:00 p.m.	07/21/2017 by 5:00 p.m.	7/31/2017
07/16/2017 thru 07/29/2017	08/01/2017 by 12:00 p.m.	08/04/2017 by 5:00 p.m.	8/15/2017
07/30/2017 thru 08/19/2017	08/22/2017 by 12:00 p.m.	08/25/2017 by 5:00 p.m.	8/31/2017
08/20/2017 thru 09/02/2017	09/05/2017 by 12:00 p.m.	09/08/2017 by 5:00 p.m.	9/15/2017
09/03/2017 thru 09/16/2017	09/19/2017 by 12:00 p.m.	09/22/2017 by 5:00 p.m.	9/29/2017
09/17/2017 thru 09/30/2017	10/03/2017 by 12:00 p.m.	10/06/2017 by 5:00 p.m.	10/13/2017
10/01/2017 thru 10/14/2017	10/17/2017 by 12:00 p.m.	10/20/2017 by 5:00 p.m.	10/31/2017
10/15/2017 thru 11/04/2017	11/07/2017 by 12:00 p.m.	11/10/2017 by 5:00 p.m.	11/15/2017
11/05/2017 thru 11/18/2017	11/21/2017 by 12:00 p.m.	11/24/2017 by 5:00 p.m.	11/30/2017
11/19/2017 thru 12/02/2017	12/05/2017 by 12:00 p.m.	12/08/2017 by 5:00 p.m.	12/15/2017
12/03/2017 thru 12/16/2017	12/19/2017 by 12:00 p.m.	12/22/2017 by 5:00 p.m.	12/29/2017