

MANDATORY ONLINE TRAININGS

To: All Blinn employees, faculty, administration and staff

From: Brandy Scholze
Training & Development Coordinator

Re: Required Trainings
Preventing Sexual Harassment
Preventing Employment Discrimination

The Texas General Appropriations Act requires all state agencies and institutions of higher education to provide training on Preventing Sexual Harassment and Preventing Employment Discrimination to all employees. This training is to be completed **within the first 30 days of employment.**

Employment Discrimination means being treated differently than similar employees or job candidates and is governed by the Equal Employment Opportunity Commission (EEOC). Sexual Harassment is a form of employment discrimination based on sex, which is a violation of title VII of the Civil Rights Acts, as amended.

These two trainings can be accessed by selecting Human Resources from the Quick Links drop down menu at the top of the Blinn College home page then clicking on the Training & Development link. The Training & Development home page web address is:
<http://www.blinn.edu/personnel/training/index.htm>.

The two trainings can be accessed by selecting the "Online Trainings" option in the menu on the right side of the Training & Development home page. You must complete both trainings, print out the certificates at the end of each training, and send them to Human Resources attn: Brandy Scholze.

If you have additional questions regarding the on-line trainings, please contact me at (979) 830-4120.

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