International Official Letter Request Form
Allow 5-7 Business Days for Processing

<table>
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<tr>
<th>Student’s Full Name</th>
<th>Blinn ID #</th>
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☐ **STANDARD ENROLLMENT VERIFICATION LETTER (ENGLISH) ON BLINN COLLEGE LETTERHEAD**
- Student Name
- Student ID
- SEVIS ID
- Semesters of Enrollment
- Courses Currently Registered
- Tuition & Fees

☐ **STANDARD ENROLLMENT VERIFICATION LETTER (SPANISH) ON BLINN COLLEGE LETTERHEAD**
- Student Name
- Student ID
- SEVIS ID
- Semesters of Enrollment
- Courses Currently Registered
- Tuition & Fees

☐ **CADIVI LETTER**
- Detailed Description of Fees

☐ **DRIVER’S LICENSES LETTER**
- Letter to DMV
- If a new student at Blinn, this letter cannot be issued until student is registered in SEVIS which occurs 30 days after the start of the semester.

☐ **SOCIAL SECURITY LETTER**
- Letter only issued if student provides a letter of employment from a job received on the Blinn College campus
- If a new student at Blinn, this letter cannot be issued until student is registered in SEVIS which occurs 30 days after the start of the semester

☐ **NOTARIZATION**
- I need the above letter notarized as well

*All official letters will have a PDSO/DSO signature plus the college seal*

**STUDENT’S SIGNATURE**

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<tr>
<th>Signature</th>
<th>Date</th>
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Office Use ONLY

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<tr>
<th>Date Received</th>
<th>Date Completed</th>
<th>Student Contacted</th>
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