



# Extemporaneous Informative Speaking

## Individual Evaluation Sheet

Note: Evaluate each speaker individually based on the total presentation. At the end of the round, rank the speakers in order of the quality of the presentations: Best is 1st, second best is 2nd, and so on. Rank every contestant. Do not tie any contestants.

Speaker # \_\_\_\_\_ Contestant \_\_\_\_\_ Round \_\_\_\_\_ Section \_\_\_\_\_

Topic \_\_\_\_\_ Conference \_\_\_\_\_

**The best critiques teach and encourage the student. Include personalized comments in the space provided, including areas of improvement and positive attributes of the speech.**

Analysis and Content

- Did the speaker answer the question?
- Was the content informative?
- Was there sufficient use of logic, facts, examples and/or expert opinion?
- Was the information adequately documented?
- Was the information pertinent to the specific topic?

Judge's Comments:

Organization

### Introduction

- Did the speaker get attention?
- Was the topic clearly stated?
- Did the speaker preview and give focus to the key ideas?

### Body

- Were divisions clear and appropriate to the topic?
- Did the speaker make effective use of signposting, internal summaries, and transitions?
- Was adequate time devoted to each division within the 7 minute time limit?
- Was there a logical progression of ideas?

### Conclusion

- Did the speaker tie the speech together?
- Was the answer to the question clear?
- Was there a note of finality?

Delivery

- Was the delivery natural, lively and spontaneous?
- Did it reinforce the ideas of the speech?

### Language Style

- Did the speaker exhibit command of conversational style?
- Was the language suitable to informing the audience?
- Was the language precise, grammatically correct and vivid?

### Vocal Delivery

- Was enunciation clear?
- Was volume appropriate?
- Was there sufficient variety in rate, pause and pitch?

### Physical Delivery

- Did the speaker exhibit poise and confidence?
- Were gestures varied, movement motivated and eye contact direct?
- If note card was used, was it an integrated part of the delivery?

Judge's Signature

Rank this contestant

Please make certain the rank on this ballot matches the rank on the master ballot.