

# UIL

District and Regional Academic Meets  
Blinn College  
Brenham Campus  
2011

## Poetry and Prose Documentation

### Some Important Time- and Labor-Saving Suggestions

This page of suggestions serves to clarify, not to replace, the directions found on the oral documentation form (coversheet) itself. Please read the directions carefully and provide a completed oral documentation form as coversheet for *each* category.

**Not all of the following pertains to each of the four categories.**

*Please* circle your district number on the oral documentation form.

*Please* do not fax the literary piece(s) itself: Do NOT send copies of the poetry or the prose.

*Please* send only the page(s) of the table of contents on which the title(s) of the literary piece(s) is printed: Do NOT send all of the table of contents.

*Please* send the page of the biography on which is printed the birth date and the homepage or index page with URL if the source is an online source.

*Please* circle the pertinent information on each page; e.g., the title on a page of the table of contents, the birth date of an author: Do NOT highlight; the fax machine will not read highlighting well.

*Please* note that this process is an effort to facilitate contest start-up; it does not replace the contestant's having to show documentation on site; indeed the contestant should bring all documentation to the district and the regional contest.

Effort will be made, *but it is not guaranteed*, to catch in any shortcomings in documentation during the early part of regional week (so fax early). It is the contestant's, and only the contestant's, responsibility to be certain that documentation for *both* categories is in place on the morning of the contest.

*Thank you!*