

## Report Tab

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The Report tab allows you to run reports about your activity in your course.

The most common report that you will run will be the Student Grades report.

1. To run this report, click on the drop-down menu for **Category**.
2. Choose **Grades** from the drop down menu.



3. The default report is student grades and the default user is your account. You will only be able to see your grades for this course.



4. Click the **Run** button 
5. Your grade report will appear.