E-mail is checked regularly Monday – Friday until 5pm. If you need to contact me, please send an e-mail and I will respond to you within 24 to 36 hours. If your correspondence arrives after 5pm on Friday, then your e-mail may not be responded to until Monday. However, there is a specific place I check email so please read the note below.

NOTE:
After the semester begins, the best way to contact Ms. Thompson will be through the private mail component of our Ecampus classroom online. I am more apt to respond to you quickly and often when you correspond with me in the appropriate environment which would be our online classroom not the Blinn e-mail.

Office Hours:
Ms. Thompson will not hold office hours on any of the Blinn campuses as she does not frequent the various campus locations. HOWEVER, in lieu of not being able to meet with students in a traditional office setting Ms. Thompson will have Cyber Office Hours.

CYBER OFFICE HOURS are the hours in which the instructor will be online in the Chat feature component offered in the Angel classroom. There the student(s) and the instructor can converse in real time over the Internet through Angel chat, which is very similar to using AOL aim or yahoo messenger where by instant messaging takes place. During the times listed below, please feel free to ask questions. Remember if you have questions or concerns that are more of a private nature, contact me through Angel email or by phone.

Mondays 1:30p – 3:30p
Wednesday 1:30 – 2:30p

The hours listed above are not the only times the instructor will be online. Feel free to invite the instructor to Chat with you.

Course Title: COSC 1420: Introductory “C” Programming (CID 7030, Section N1)

Days & Times: Distance Learning Course

Location: Course taught online through a component called Angel

ADDITIONAL NOTE: COSC 1420 online, is NOT an independent study course and you are not to work at your own pace. While this section of COSC 1420 is not a traditional course where by the class meets at a scheduled time on scheduled days as well as complete course work in or out of class, this section is still deadline specific. Assignments, quizzes, exams, discussions, etc. issued in this course need to be completed by the specified due dates.

Credit: Four (4) semester hours

Course Description: Introduction to the programming language “C.” Emphasis is placed on structured and modular programming techniques. Basic data structures and object oriented
programming are utilized. Three class hours and three laboratory hours per week.

**Course Learning Outcomes:**

At the completion of this course the student will:

- Demonstrate basic understanding of the ANSI “C” programming language.
- Learn the basic techniques of computer programming.
- Learn how to program non-complex problems in a high level programming language.
- Design and complete applications using the “C” programming language. These applications will include basic data structures, dynamic allocation, text manipulation, data storage and retrieval, and some basic algorithms for problem solution.
- Learn the use of at least one operating system and the associated toolset (editors, compilers, linkers) in order to facilitate the compilation of source code into executable programs

**Prerequisites:**

None. Some knowledge of the use of computers is recommended. A basic knowledge of editors, operating systems, and compilers is also recommended.

**Required Materials:**

- **Text**

- **Supplies/Hardware**
  - The student will be allowed to use any ANSI C compiler (this is available for your use in the Blinn Labs – if you want a copy for at home you will have to purchase one [it does not come with your book] OR use some free software available on the Internet). There are various books available that pertain to operating systems and compilers. Since this is a language course, the choice of these optional materials is left to the student. Your program must be able to run on a Windows platform machine; which is the type of machine I will be using to grade your assignments. ***SO JUST TO CLARIFY: You may use any compiler you wish to create your C programs in just as long as the compiler you use will compile and execute (run) C LANGUAGE programs. There are several compilers that will execute more than just “C.” If you want to use one of those that’s fine. It is up to the student to find a compiler that works for them and with their computer.***
  - Storage device for your assignments. If you are saving your assignments on your computer’s hard drive, it is highly recommended that you use one of the following storage mediums to keep a backup copy of your work or to transport your work from computer to computer (i.e. from the lab back to your home computer or vice versa):
    - USB storage device (flash memory stick)...**recommended and guaranteed to be usable on campus machines if you are using campus machines.**
    - 3.5” High Density (MFD-2HD) diskettes...**not recommended as you will be hard pressed to find this hardware on new machines unless you have your own computer with a diskette drive.**
    - CD...**last resort as the machine you’re using has to be burn capable.**
  
  NOTE: If you are working on a different computer than your home computer (i.e. the campus computer lab), it is possible that the computers in the lab may not be 3.5” High Density floppy disk capable even if your computer at home uses floppy disks. ADDITIONALLY, do not save or leave a copy of your work on the school computers.
  - It is the responsibility of the student (not Blinn College, the instructor, or the Distance Education Office) to insure that regular access to a computer with Internet access is available (on weekdays, during the days, during the
Software
- A Windows based platform machine (i.e. Microsoft Windows XP)
- Any ANSI C compiler if working from home or student's own personal computer. (i.e. Turbo C, Borland C, etc.)
- If you already own Visual C++, this will also work as well. **However, the language you type must be C not C++ terminology.**

Attendance Policy:
The College District believes that class attendance is essential for student success; therefore, students are required to promptly and regularly attend all their classes. Each class meeting builds the foundation for subsequent class meetings. Without full participation and regular class attendance, students shall find themselves at a severe disadvantage for achieving success in college. Class participation shall constitute at least ten percent of the final course grade. Faculty will require students to regularly attend class and will keep a record of attendance from the first day of class and/or the first day the student's name appears on the roster through final examinations. If a student has one week's worth of unexcused absences during the semester, he/she will be sent an e-mail by the College requiring the student to contact his/her instructor and schedule a conference immediately to discuss his/her attendance issues. Should the student accumulate two weeks worth of unexcused absences, he/she will be administratively withdrawn from class.

There are two forms of excused absences recognized by the institution: (1) Observance of religious holy days. The student should notify his/her instructor not later than the 15th day of the semester concerning the specific date(s) that the student will be absent for any religious holy days. (2) Representing Blinn College at an official institution function.

Additionally, a student whom has fallen ill and shows that he/she has gone to the doctor or a death of an immediate family member where proof is submitted to the instructor will constitute an excused absence at the instructor’s discretion.

**Dropping the course**
It is the student’s responsibility to drop a class, if he/she no longer wishes to attend. If you do not, you may end up with an "F" or a "WF."

Exams & Deadlines:
The general rule in this class is that assignments and/or projects **will not** be accepted late. Arrangements may be made with the instructor **prior** to the due date if extenuating circumstances are involved. It is vital to keep communication with the instructor. Make-up exams will not be given unless proven extenuating circumstances exist. **Documentation will be required for any extenuating circumstance.**

Because this course is being taught over the Internet, exam dates and times are listed as a “window.” This means that students are given a first day available and a last day available, it is up to the student to make sure that they take their test within the allotted dates. Exams must be completed by 11:55pm on the last day the exam is available.

You may also choose to take your exams in a Testing Center. There are three Blinn Testing Centers available for your use (located in the Bryan Learning Center [979-2090-7267], Brenham Learning Center [979-830-4442], and the Schulenburg Library [979-743-5226]). If you choose to test in a Blinn Testing Center, you are required to call the Testing Center ahead of time and schedule a testing time; it is recommended that this is done a minimum of one week prior to the first day the test is available. You should not plan on “just showing up” on the last day the exam is available. Students should arrange their schedule so that they can take the exam within the scheduled time frame (noted on the course calendar). Children are not allowed in the testing centers; please plan accordingly.

Again, make-up exams are given in extenuating circumstances only. Computer
problems are not grounds for an extension on a test (i.e. Your home Internet connection not working, forgetting Angel password, etc.).

The lowest exam grade will be dropped, **HOWEVER**, the final is excluded from being dropped and must be taken or a grade of a zero will be issued for the assessment. The lowest dropped exam grade refers only to exams 1 – 3.

**Additional Course Components:**

**Quizzes**
Quizzes are given to assure that students are staying current with their assignments and to help them focus on the main concepts from each chapter. It is the student’s responsibility to check the web site and make sure they take the quizzes within the time frame allotted. There will typically be one quiz per chapter. Quizzes must be submitted by 11:55pm on the date specified in the calendar/schedule. Quizzes are timed. Any answers not saved when time expires will not be submitted for grading. To ensure that your answers get turned in, make sure you click the Save Answer button after each question. With the new Angel system, answers should be saving automatically as you progress to the next question. Quizzes are found by logging into Angel and going to the Lessons tab.

The lowest quiz grade will be dropped.

**Discussions**
Periodically the instructor **may** post discussion questions in Angel's discussion board. Each student will be required to respond to the topic/question as given in the specified instructions for the topic; the topic will tell the student the latest date and time posting a response for credit will be allowed.

**Student E-mail**
Students are provided email accounts within Angel. This account should be checked regularly (daily) as the instructor may use this account to communicate with the students.

**Official Class Time**
The Angel clock is the official clock for this course. This clock (not your home computer clock, cell phone, etc.) will determine if assignments, quizzes, etc. were completed by the due date/time. You can easily compare the Angel time to your computer (cell phone, home clock, etc.) by sending yourself an email through Angel and noting the time on your clock you sent it and then looking at the time the e-mail is stamped. Please make sure you note this difference because your clock being different from the Angel clock is not an extenuating circumstance and you will not be given an extension on an assignment/quiz/test due to this.

**Lab Assignments**
Lab assignments will be provided at least one week prior to the due date. The due date will be stipulated at the time of the assignment (it is usually posted on your course calendar and/or the tentative course schedule). The number of lab assignments for each topic will vary. Lab assignments are to be submitted (via Angel) by 11:55p.m. on the day they are due. After 11:55p.m they are considered late and will be evaluated with a grade of zero.

Students who will be absent due to an official Blinn College event usually know in advance and therefore they should submit any assignment(s) that would be due while they were gone before they leave or make sure that they will have access to the Internet while they are away.

Lab assignments can be found by logging into Angel and going to the Lessons tab.

The lowest lab grade will be dropped.
Learning Activities: This course will use the following Learning Activities:

- Class lectures
- Student discussions (when applicable)
- Reading the appropriate chapters in the text
- Creating programs from assignment specifications and entering the code into the necessary environment for compilation and execution
- Debugging and documenting the programming assignments
- Generally developing a set of skill through practice and experimentation

Additional Information:

**Blinn College Civility Statement**

Members of Blinn College community, which includes faculty, staff and students, are expected to act honestly and responsibly in all aspects of campus life. Blinn College holds all members accountable for their actions and words. Therefore, all members should commit themselves to behave in a manner that recognizes personal respect and demonstrates concern for the personal dignity, rights and freedoms of every member of the College community, including respect for College property and the physical and intellectual property of others.

**Incivility Protocol**

If a student is asked to leave the classroom because of uncivil behavior, the student may not return to the class until he or she arranges a conference with the instructor: it is the student’s responsibility to arrange for this conference.

**Student Behavior Standards/Cheating**

Students are encouraged to utilize the General topics Discussion area to pose questions or comments to the entire class. Students caught abusing this feature will be removed from the discussions area. Abuse is defined as but is not limited to foul or inappropriate language usage (in general or towards others) and/or offensive comments (in general or towards others).

Students are allowed to discuss homework assignments and labs, but are required to do their own work. Any evidence that a student did not complete his or her own assignment will result in a grade of zero on that particular assignment. Students should retain an electronic copy of all assignments in case it is needed to verify work. Any collusion on exams or quizzes is considered cheating and will be dealt with appropriately. Any use of unauthorized materials during a quiz or exam will also be considered cheating.

**Withdrawals**

If a student chooses to withdraw from the course because he/she is failing, a "WF" will be the posted grade. If the student chooses to withdraw from the course and is passing, a "W" will be posted. Students are advised to contact their Academic Advising counselors before a decision is made to withdraw from a course.

**Disabilities**

Blinn College will make every attempt to provide the resources necessary to give effective aid to students with disabilities. Any student that requires special assistance is advised to make an appointment with a counselor in Academic Advising during the first week of the semester to make arrangements for this assistance and to learn about the student’s rights and responsibilities.

**Changes to Syllabus**

The contents of this syllabus and class assignments are subject to change at the instructor’s discretion. If either the syllabus or class assignments change, a new syllabus or an addendum will be issued and/or an email will be sent to all students.
Grading: The grading system for this course will be based on the following percentages:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
<th>Grade Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lab Assignments</td>
<td>35%</td>
<td>A = 100-90</td>
</tr>
<tr>
<td>Tests</td>
<td>35%</td>
<td>B = 89-80</td>
</tr>
<tr>
<td>Quizzes/Discussions</td>
<td>10%</td>
<td>C = 79-70</td>
</tr>
<tr>
<td>Final Exam</td>
<td>20%</td>
<td>D = 69-60</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>F = 59 or below</td>
</tr>
</tbody>
</table>

Please keep all electronic assignments until you receive your final course grade.

Important Dates:  
- MLK Holiday: January 18th
- Spring Break Holidays: March 15th-19th
- Spring Holiday: April 2nd
- Last Day to Drop & receive a “W”: April 16th
- Final Exam Days: May 5th - 12th

THE FINAL EXAM FOR THIS COURSE CAN BE TAKEN BEGINNING May 5th but must be taken by May 12th