INSTRUCTOR: Ruth Seidel  
Office: L228 (Library Building)  
Office hours: MW 12:45 - 2:45 pm, 5:30 - 6:00 pm  
TT 10:30 am - 12:00 noon, 1:00 am - 2:00 pm  
MTWT after 6:00 pm and Fridays by appointment only

CONTACT INFORMATION:

Phone: 209-7386 (Office) 209-7200 (Blinn)  
e-mail: rseidel@blinn.edu

During the week (Monday - Thursday), response to e-mail messages will take at least 48 hours. Messages left on voice-mail usually receive a response within 24 hours. If you leave your phone number in a voice-mail message please speak the number slowly and then repeat it to insure that I can return your call. E-mail and voice-mail messages left any time after 6:00 pm on Thursday through Sunday evening will receive no response until Monday evening. Information concerning grades cannot be given out over the phone or by e-mail. If you miss class for any reason and wish to obtain information concerning class activities or homework assignments, you must speak with me in person, not by phone or by email.

Course Description: Study of functions and their graphs, inverse functions, polynomial functions, rational and irrational functions, exponential and logarithmic functions, trigonometric functions, inverse trigonometric functions, law of cosines and law of sines, and analytic geometry. Four class hours per week. Credit: four semester hours.  
Prerequisites: MATH 1314 and MATH 1316 with a grade of C or better or consent of the mathematics department.  
Core Course: This is a Core Course in the 42-hour Core of Blinn College. As such, students will develop proficiency in the appropriate Intellectual Competencies, Exemplary Educational Objectives and Perspectives. The URL for the Blinn College Core Curriculum web site is www.blinn.edu/corecurriculum.  
Course Objectives: The student should perform at a 70% or better average on homework, quizzes and exams covering the topics listed in the course description and those topics included in the daily schedule.  
Course Content: Functions  
Exponential and logarithmic functions  
Trigonometric functions  
Geometric trigonometry


ONLINE HOMEWORK COMPONENT: My Math Lab
CALCULATOR POLICY AND ADDITIONAL MATERIALS

1. A graphing calculator is required in this course and I will use the TI-83 in class when required. Calculators will not be provided for students and calculators may not be shared. Students may use other graphing calculators however each student is responsible for learning how to operate them. Symbolic calculators such as the TI-89 and TI-92 are not allowed.

2. The textbook, an access code or valid user ID for My Math Lab, the course packet (available in the copy center on campus), a three-ring binder or folder, and a stapler are required for this course.

EXAM SCHEDULE

<table>
<thead>
<tr>
<th>Exam</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam 1</td>
<td>Feb. 8</td>
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<tr>
<td>Exam 2</td>
<td>Feb. 27</td>
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<tr>
<td>Exam 3</td>
<td>March 21</td>
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<tr>
<td>Exam 4</td>
<td>April 9</td>
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<tr>
<td>Exam 5</td>
<td>April 25</td>
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<tr>
<td>Final</td>
<td>Comprehensive</td>
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</table>

All dates are subject to change.

Exam 4 April 9
Exam 5 April 25
Final Comprehensive Friday May 4, 2012
Section 519: 10:15 - 12:15 pm
Section 520: 3:15 - 5:15 pm

GRADING

5 in-class exams @ 100 points each 500 points Tentative grade assignments:
Homework, in-class work and attendance, 120 points A: 900 - 1000 pts
(2 lowest grades dropped) 80 points B: 800 - 899 pts
Diagnostic quizzes (on-line) 100 points C: 700 - 799 pts
Exercises and projects 200 points D: 600 - 699 pts
Final (comprehensive) Total 1000 points E: less than 600 pts

EXAMS AND QUIZZES

1. All in-class exams and quizzes must be taken in class during the regularly scheduled class time. Students will be allowed at least one hour and 15 minutes for major exams and, unless otherwise stated, no more than 10 minutes for in class quizzes.

2. On in-class exams and quizzes, students will be held responsible for all material covered in the course packet, text assignments, class lectures, and online homework.

3. All exams will be closed book and closed notes.
4. Grading on exams, quizzes, and homework will be based on the work shown for each problem. Partial credit may be assigned at my discretion and only if I feel that a sufficient understanding of the material has been demonstrated by the student.

5. Each student is responsible for looking over all returned, graded assignments. If the student believes that an error has been made on any grade for a homework assignment, quiz or exam, the student has two class days from the day on which the paper is returned to the entire class to identify these errors or problems to the instructor. If the student does not discover an error or chooses not to discuss the grading of any paper within two class days, then the grade will stand and will not be changed under any circumstances.

CLASS ATTENDANCE AND ABSENCE POLICIES

1. The College District believes that class attendance is essential for student success; therefore, students are required to promptly and regularly attend all their classes. Each class meeting builds the foundation for subsequent class meetings. Without full participation and regular class attendance, students shall find themselves at a severe disadvantage for achieving success in college.

2. If a student has one week’s worth of absences during the semester, he/she will be sent an e-mail by the College requiring the student to contact his/her instructor and schedule a conference immediately to discuss his/her attendance issues. If the student accumulates a total of two weeks worth of absences, he/she will be administratively withdrawn from class.

3. The only excused absence is a college sponsored activity or religious holy day. The student must notify the instructor in writing not later than the 15th day of the semester concerning the specific date(s) that the student will be absent for any religious holy day(s). Illness and/or emergency (even with a doctor’s note) does not constitute an excused absence: I retain the right to determine whether an absence is authorized as far as make-up work is concerned, and will note in writing if the absence is authorized (see make-up policy).

4. Illness and/or emergency (even with a doctor’s note) does not constitute an excused absence: I retain the right to determine whether an absence is authorized as far as make-up work is concerned, and will note in writing if the absence is authorized (see make-up policy). If a student must miss a class, it is the student’s responsibility to obtain all class notes from a fellow student and learn the missed material. Once a student has obtained and reviewed the class notes from the missed class day he/she may use scheduled office hours to receive additional help with the missed material.
5. Any student who chooses to “Q-drop” the course must withdraw by contacting the enrollment services office on or before April 13, 2012. Any student dropping after this date will receive a grade of “QF”. In order to receive a “QF” the student must drop the class by 5:00 pm, May 2, 2012.

6. The roll will be taken every class meeting at the beginning of class and/or at the end of class. Any student who is not in attendance at both the beginning of class and at the end of class when roll is taken will be counted as absent.

7. **If you leave before class is dismissed or leave the classroom at any time during the lecture or group work activities, it will be counted as a zero grade on the daily in-class exercise, quiz, and homework grade unless you can show me that the reason for leaving class was an emergency.**

8. Use of cell phones is prohibited in the classroom. **If you use your cell phone any time during the class period, you will receive a zero grade on the daily in-class exercise, homework, and quiz grade. In addition, since you are not fully participating in class while using a cell phone, you will be counted as absent on that day. If four such violations of cell phone use are recorded, you will be dropped from the course.**

9. Habitual tardiness will affect your attendance grade. If you come in after roll is taken, you will be marked as absent unless you speak with me immediately after class. If you are less than 5 minutes late and you speak to me before I leave the classroom, you will be marked as “tardy”. Three tardies will constitute one absence. If you are more than 5 minutes late, it is your responsibility to convince me that you should not be marked as absent. If you do not discuss the reason for being late before I leave the classroom, you will be marked as absent.

10. Any student who misses class will still be held responsible for all the material covered at that class meeting, including all assignments given out that day. I will only provide information concerning class activities and assignments in person during office hours. I will not give such information over the phone or by email. Changes to the syllabus and daily schedule will be announced during regularly scheduled class times or by emails to the entire class using the students' blinn.edu email addresses. Without exception, all students are held responsible for every announced change.

11. For each class period that a student misses for any reason, an Absence Work Sheet must be completed and submitted within two class meetings after returning from the absence. The copy of the Absence Work Sheet can be found at the back of the syllabus. If the Absence Work Sheet is not submitted within the two class periods, then the student will receive a grade of zero for the day of the absence AND an additional deduction of ½ of the daily grade will be taken from a previous or subsequent class day when the student was present.
CLASSROOM POLICY

1. Members of the Blinn College community, which includes faculty, staff and students, are expected to act honestly and responsibly in all aspects of campus life. Blinn College holds all members accountable for their actions and words. Therefore, all members should commit themselves to behave in a manner that recognizes personal respect and demonstrates concern for the personal dignity, rights, and freedoms of every member of the College community, including respect for College property and the physical and intellectual property of others.

2. Please do not make a habit of being late or make a habit of taking breaks (leaving and entering the classroom) during the lecture period. It disrupts class and is a disservice to your classmates. I will count habitual tardiness against your attendance as well as your participation grade on in-class assignments and your grade on quizzes. If you come in after roll is taken, it is your responsibility to convince me why you should receive any grade other than zero on the daily participation grade on in-class work. In addition, if a quiz has already begun and you come in late, you will not be allowed to take it or make it up. **If you leave before class is dismissed or leave the classroom during the lecture, it will be counted as a zero grade on the daily in-class exercise or quiz grade** unless you can show me that the reason for leaving class was an emergency.

3. You are expected to ask questions of the instructor if you do not understand the material being discussed during the lecture. If you need clarification on a particular topic, the chances are someone else in the class does as well. The only dumb question is the one that you know you should have asked and didn’t.

4. In general, questions during the lecture should be directed to the instructor and not other students. Discussions between students that occur during the lecture are distracting to fellow students and may prevent them from deriving maximum benefit from what is being discussed.

5. All students are expected to behave courteously to both instructor and fellow students. Students displaying disruptive behavior such as talking loudly and out of turn, making rude or unwarranted comments, or holding conversations with other students during lecture, will be required to meet with me after class to discuss appropriate classroom behavior.

6. Any student’s pager or phone that goes off during a quiz or exam will receive a grade of zero on the quiz (usually a loss of five points) and will be penalized one letter grade (usually a loss of ten points) on the exam.

7. **No food, drink or tobacco products are allowed in the classroom.**
8. Turn OFF all cell phones, pagers, or other electronic devices (PDAs, iPods, MP3 players, Walkmans, PSPs, Gameboys, laptops etc.) and put them out of sight BEFORE entering class:

   a. This does not mean to turn your phone on "silent" or "vibrate."
   b. You may not take any of these devices out while in the classroom. You may not have them out before class or during any breaks while in the classroom.
   c. You may not receive a call during class (even if you excuse yourself), you may not check to see if you have received a call, and you may not text-message.

If any electronic device is taken out while you are in the classroom, you will receive a grade of zero for the daily work, the homework submitted that day, any quiz, or test. In addition, each violation will count as one of the four absences you are allowed for the semester.

MAKE-UP POLICY

1. For missed exams, a single, comprehensive make-up exam administered on May 2, 2012 will be allowed for absences that include, but are not limited to, official Blinn activities, observance of religious holy days (the student must submit a written letter within the first 15 class days), illness (the student must be under a doctor’s supervision), and death in the family. Regardless of the reason, an absence on the day of an exam will result in a grade of zero for that exam (with no makeup allowed) unless the following procedure is completed: Any student who is absent on the day that an exam is administered and who wishes to receive a nonzero grade must: (i) speak with me directly, either in person or by phone within 24 hours from the time that the exam is officially scheduled (a voice-mail or e-mail message is not acceptable); and (ii) provide a written, verifiable explanation of the absence within two class days from the scheduled date of the exam. Upon verification, the student will be scheduled for the make up exam on May 2. No student will be allowed to make-up more than one missed exam.

2. Short quizzes, homework and in class work will be administered frequently. Since two of the lowest homework/quiz grades will be dropped, no make-ups for these will be given under any circumstances and a grade of zero is recorded for any missed work. If an absence results in a zero grade for missed in class work, the zero grade may be used as one of the “dropped” grades. However, by submitting the absence work sheet with both attachments (described under Absence Work Sheet heading in the homework policy), up to ½ of the points lost due to an absence can be earned back. A missed or late homework assignment receives a grade of zero regardless.

3. Due dates and times for all assignments and projects will be announced in class. Once an assignment is made, I will not remind you of the due dates and times. It is the student’s responsibility to be sure that all assignments are submitted on time. Homework assignments and projects submitted after class has started or after the due date and time will not be graded and will receive a grade of zero, regardless of circumstances.
4. Unexcused absences or scheduled excused absences do not excuse a student from turning in assignments on time. In these cases, assignments should be submitted early, or arrangements made to have them delivered to me on time. Once an assignment is made, every student is responsible for due dates; I will not be responsible for reminding you when assignments are due.

**SCHOLASTIC DISHONESTY**

Students caught cheating on any assignment, quiz or exam in this course will be assessed a penalty that will range in severity from an F (or zero) on the particular activity involved to an F for the course. Any student assigned an F for cheating has one week from the time that the assignment, quiz or exam is returned to the class to dispute the grade. After one week, it will be assumed that the student has accepted the grade, and no changes will be made in the grade. Grades received as a penalty for cheating will not be dropped or replaced.

For the purpose of this course, cheating will be defined as (but not limited to) access or use of unauthorized material during exams and quizzes, collaboration between students during exams, quizzes, and assignments for which group work is not allowed, frequent perusal of another student's work during exams and quizzes, copying other student's work or allowing other students to copy your work on any assignment, quiz or exam, and having unauthorized programs or other information stored on calculators when these calculators are accessible during an exam or quiz. Students who cheat and students who facilitate cheating when they allow other students access to their own work when it is not allowed will be subject to the same penalty.

**ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES:**

Blinn College is dedicated to providing the least restrictive learning environment for all students. Support services for students with documented disabilities are provided on an individual basis, upon request. Requests for services should be made directly to the Office of Disability Services serving the campus of your choice. For the Bryan campus, the Office of Disability Services (Administration Building) can be reached at (979)209-7251. The Brenham, Sealy and Schulenburg campuses are served by the Office of Disability Services on the Brenham campus (New Administration Building Room 104) and can be reached at (979)830-4157. Additional information can be found at [www.blinn.edu/disability](http://www.blinn.edu/disability).

In order to receive accommodations on exams or assignments, students must provide an accommodations request from Disability Services, make an appointment to meet with the instructor during posted office hours, and discuss what accommodations are appropriate for the course. Proper documentation should be provided to Disability Services so that this can be done in a timely manner. Accommodations are not retroactive and no accommodations will be granted until all paper work is completed.
*Student Learning Outcomes: At the completion of the course:

the students will be able to solve absolute value equations; solve inequalities including ones with absolute values and radicals; solve quadratic equations by factoring, by completing the square, and by using the quadratic formula; solve equations involving radicals and rational exponents; solve nontrivial rational and polynomial inequalities; find the distance between two points in the plane; place the general form of the equation of a circle into standard form and then find the center and radius; and find an equation of a line using information give about the line;

the students will be able to distinguish between a relation and a function; identify functions using their definition and the vertical line test; graph linear, quadratic, and piece-wise functions using aids to graphing functions such as horizontal and vertical shifting, tests for even and odd functions, and reflection; graph rational functions using horizontal vertical and oblique asymptotes; understand and use the operations of functions and the composition of functions; find the inverse of a function, if it exists. The students will be able to use synthetic division and understand and apply the following theorems: remainder theorem, factor theorem, fundamental theorem of algebra, zeros theorem, imaginary zeros theorem, and rational zeros theorem;

the students will be able to define an exponential function and use the exponential function properties; the exponential function with base e will be studied as well;

the students will be able to define a logarithm; understand the relationship between the exponential function and the logarithmic function; use the properties of logarithms; graph both exponential and logarithmic functions; work in both the natural and common logarithmic systems; solve exponential and logarithmic equations; solve applied problems using logarithms and exponential functions;

the students will be able to work in both radian and degree measure; graph the trigonometric functions; verify trigonometric identities; solve trigonometric equations; evaluate and manipulate inverse trigonometric functions; convert equations between rectangular and polar forms; recognize standard polar graphs and their equations; identify a parabola, ellipse or hyperbola by investigating the equation of the conic; place the equation of the conic into standard form and extract the relevant information such as the centers, vertices, foci, and so on; graph the conic; find the equation of all conic with center or vertex.

*Development of the student learning outcomes are in process by state mandate. This course will cover the essentials from these topics.
1. Homework and projects will be assigned throughout the semester. Due dates will be given when the assignments are announced in class. If you are absent from the classroom when an assignment is made, you are still expected to submit the assignment on the given due date. You are required to speak with me in person during office hours if you miss getting the assignment during class. I will not give assignment information out over the phone or by email.

2. Since the homework will account for a portion of the final grade in the course, you must do your own work. While you are encouraged to work together on these assignments, it is **not** acceptable to copy another student’s work or to allow other students to copy your work. This is a form of plagiarism and will result in a penalty that includes (but is not limited to) a grade of zero on that assignment for **all** parties involved.

3. All submitted papers must be neat, legible and properly formatted. Problems must be submitted in the order they are assigned. If I cannot read your writing, if you fail to use correct mathematical notation for all work and answers, or if the sequence of steps required to solve a problem is incomplete or disorganized, you will receive zero credit for the problem, regardless of whether the answer is correct or not.

4. You will be required to submit all assignments on time. When any assignment is called for, you will be required to submit the assigned problems immediately. If you are not present in the classroom when the problems are requested, if you submit multiple pages that are not stapled together, if you do not have the problems with you in class, or if you have not done the requested problems before hand and outside of class, you will receive a grade of zero. **No exceptions.**

5. You are required to have an access code that will allow you to use the online homework portion of this course called My Math Lab. Computer problems often occur. If you are unable to complete the online My Math Lab assignment for any reason, there are no makeups or extensions. My Math Lab assignments not completed on time due to computer problems, illness, tardiness or any other reason will receive a grade of zero.

6. All material and dates are subject to change. Any changes made to the schedule or assignments will be made during class time or by emails sent to the entire class using the students’ blinn.edu email addresses. Each student is responsible for keeping track of any announcements and assignments made in class and for following all instructions given in the syllabus and during class.
## Tentative Daily Schedule
(All material and dates are subject to change.)

<table>
<thead>
<tr>
<th>Week</th>
<th>Day</th>
<th>Covered topics and assigned homework</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>1/18</td>
<td>factoring techniques</td>
</tr>
<tr>
<td>2</td>
<td>1/23</td>
<td>exponential rules</td>
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<tr>
<td></td>
<td>1/25</td>
<td>rational expressions</td>
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<td>1/30</td>
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<td>rational expressions 2 and logarithmic expressions</td>
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<td>4/9</td>
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<td>13</td>
<td>4/16</td>
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<td>14</td>
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<td>5/2</td>
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<tr>
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<td>Section 520: May 4 3:15 pm</td>
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Grading on Homework Assignments

Every student must complete the class work/homework portion of every assignment and receives a maximum grade of 12 points based on that work. When grading, I group each team’s papers together in order to track techniques and errors so assignments will be submitted as a team.

Each paper initially receives up to 10 points.

- **TEAM WORK - 2 POINTS**
  
  Up to two points are given for effective team work in the class room. The students must work together effectively so that no one student “races” ahead of the others and no student lags behind the others. The point is to work together, supporting and helping each other as required. I strongly encourage discussion, debate, and dissension. During the team work portion of the class time, I will move around the classroom to answer questions, to ask questions, and to demonstrate correct mathematical form and explanations. Except in rare instances, each member of the team gets exactly the same grade for team work.

- **MATHEMATICAL FORM - 2 POINTS**
  
  Up to two points are given for correct mathematical form. I check for correct use of equal signs, parentheses, inductive reasoning, etc. Do not lose points needlessly for improper mathematical form!

- **COMPLETENESS - 6 POINTS**
  
  The remaining initial 6 points are assigned on the basis of completion. I randomly select a few problems to grade in detail but I do not check that every problem has a correct answer. As long as it is apparent that a sincere effort has been made to do the work, full credit is assigned, regardless of the answer.

The papers are returned the next class period with the net score out of ten points given.

- **SELF-CHECKING - 2 POINTS**
  
  Once the students have received the graded papers back, a complete solution to the work is posted online. Each student is required to go back and correct his or her their own paper. You must place a check mark next to a problem that is correct and then rework (on the homework pages themselves usually in ink or colored pencil) any incorrect problems. On the day of the exam, you will resubmit the corrected papers and if the corrections have been done, they receive an additional 2 points. Each exam covers approximately 5 homework assignments. If the corrections are not done, then the best score that can be achieved is 10 out 12 points on an assignment.
ABSENCE WORK SHEET INFORMATION

For each class period that a student misses for any reason, an Absence Work Sheet must be completed and submitted within two class meetings after returning from the absence. The copy of the Absence Work Sheet can be found on the next page. If the Absence Work Sheet is not submitted within the two class periods, then the student will receive a grade of zero for the day(s) of the absence(s) AND an additional deduction of ½ of the daily grade will be taken from a previous or subsequent class day when the student was present.

When submitting the Absence Work Sheet, there are two optional attachments. If the Absence Work Sheet and both completed attachments are submitted, then the student can earn up to ½ of the daily grade from the missed class period. If only one complete attachment is submitted and the other is not submitted, is not correct, or is not complete, then the student can only receive zero to ¼ of the daily grade.

One attachment must be the lecture notes, examples, and in-class work sheets from the class period you missed. All this information should be obtained from a reliable fellow student, but all notes and work must be done by you and must be in your own handwriting. No xeroxed copies will be accepted.

The second attachment will be the completed homework assignment that was due on the date of the absence. Since this homework will be submitted late, it will not be graded and will, in and of itself, receive no grade. However, if the completed homework assignment is not submitted, you will not earn ½ of the daily grade and, in fact, may receive a zero for that day.

The Absence Worksheet must be submitted for every absence. The two attachments consisting of the class work and homework should be submitted if you want to receive a nonzero grade for the missed class period.
ABSENCE WORK SHEET

NAME:_______________________________

COURSE:______________________________
(Number and section)

DATE SUBMITTED:______________________

DATE OF ABSENCE:______________________

REASON FOR ABSENCE:

ATTACHMENTS: Keep a copy of both attachment 1 and attachment 2 for yourself since you may not get these returned prior to an exam or other assignment for which they are required.

Attachment 1 must be the examples, notes, and completed in-class handouts from the missed class period on the day you were absent. All these must be originals in your own handwriting. You must clearly write Attachment 1 at the top center of the first page.

☐ Check this box if Attachment 1 is stapled to the absence work sheet.

Attachment 2 must be your completed homework assignment that was due on the day you were absent. You must clearly write Attachment 2 at the top center of the first page of the homework assignment.

☐ Check this box if Attachment 2 is stapled to the absence work sheet.

Upon completion of this absence work sheet and the submission of BOTH completed attachments you can receive up to ½ of the daily grade from the class day that you missed. If either attachment is not complete or is not correct or is missing, you will receive only zero to ¼ of the daily grade.
My Math Lab Homework F.A.Q.s

What is My Math Lab?

My Math Lab is a web site based supplement to the text that allows students to submit homework electronically. The questions are picked by the instructor and are randomized to discourage student collaboration. There are a few technical issues to take care of before beginning, so the student should insure that technology issues are absolved well in advance of the first assignment's due date.

Will My Math Lab work on any computer?

No. My Math Lab does not support Linux, or alternative browsers such as Mozilla, Firefox, Safari or Opera.

Can I stop work while doing a homework assignment and finish at a later time?

Yes. Just make sure you save your results and finish the assignment before the due date.

Can I stop work while doing a test and finish at a later time?

No. If you exit the program for any reason (including computer problems), you will not be allowed to complete the exam.

May I take the homework assignment more than once?

Yes, the instructor will allow the students to take the assignments (homework) as many times as they see fit. However, you will be given only one opportunity on any quizzes or diagnostic exercises (exams). All assignments must be complete by the due date. The instructor will take the highest score of each assignment.

What if I have setup problems with My Math Lab?

Make sure that you have enabled ActiveX and disabled popup blockers. If a home computer will not work, the student may choose to use the computers in the Learning Center (L258) or the Open Computer Lab in the H building. For assistance with software problems contact the support group at My Math Lab directly.

What if I have found a math error on My math lab?

Computer programs have bugs! If a bug is found, the student is encouraged to see the instructor during office hours about possible errata. (Before or during lecture and discussions over e-mail are not acceptable times!) The instructor will enable printing of assignments, so the student may want to print problems off to save time. If you are having software issues, it is best to contact the My Math Lab support group directly since they will better able to assist you than your instructor.