MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE

Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas

Regular Meeting, Tuesday, March 22, 2016, 6:30 p.m.

The Board of Trustees convened at 6:31 p.m. in the Board Room with the following members present: Mr. David Sommer, President, presiding; Mr. Douglas R. Borchardt, Vice President; Mr. Atwood C. Kenjura, Secretary; Mrs. Stacy Aschenbeck; Ms. Nancy Berry; Mrs. Theodora “Teddy” V. Boehm; Ms. Ann Horton; Mr. Charles R. Moser; and Mr. Richard Powell.

Board members not present: None

ITEM 1. CALL MEETING TO ORDER

The meeting was called to order by President Sommer,

ITEM 2. INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS

The prayer was led by Brianna Banda, Student Government Association, Brenham Historian, and the pledge was led by Corey Hutson, Student Government Association, Treasurer.

ITEM 3. PUBLIC COMMENT

None

ITEM 4. REPORTS

A) District President/CEO Administrative Report
   I. College District Events and Updates

Dr. Mary Hensley, District President/CEO, welcomed everyone back from spring break. She reviewed several College District events and updates. (A copy of Dr. Hensley’s PowerPoint presentation is attached and made a part of these Minutes). Dr. Hensley introduced Mr. Phil Shackelford, the new Associate Director of the Blinn College Foundation. She also recognized Mark Bernier and thanked the Faculty Senate for their input and support of Board Policy EGD (LOCAL), Academic Achievement - Graduation.

   II. Acknowledgement of March Retirees

Dr. Hensley recognized Mr. Guillermo Guzman, who is retiring after 23 years of service. Dr. Hensley shared that Mr. Guzman was unable to attend the meeting but congratulated him and wished him the best in his retirement.

B) Presentation of Financial Statement Package for the Period Ending February 29, 2016

Ms. Annette Ferguson, Assistant Vice President/Controller, reviewed the Financial Statement package for the period ending February 29, 2016. She reviewed budget to actual figures for FY 2016. (A copy of the Financial Statement Package, as well as a PowerPoint presentation are attached and made a part of these Minutes).
ITEM 5. CONSENT ITEMS


B) DONATION OF EQUIPMENT TO HEALTH SCIENCES PROGRAMS FROM CHRISTUS DUBUIS HEALTH SYSTEM

C) REVISE BOARD POLICIES
   I. BCB (LOCAL): BOARD INTERNAL ORGANIZATION - BOARD COMMITTEES
   II. EGD (LOCAL): ACADEMIC ACHIEVEMENT - GRADUATION
   III. FFD (LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

On a motion by Trustee Horton, seconded by Trustee Berry, the Board voted unanimously to approve CONSENT AGENDA ITEMS 5A - 5C: ITEM 5A - Minutes for the February 16, 2016, Regular Meeting and the February 23, 2016, Retreat of the Board of Trustees. (Copies of the Minutes are attached and made a part of these Minutes); ITEM 5B - The donation of equipment to the Health Sciences Programs from Christus Dubuis Health System. (A copy of the donation form is attached and made a part of these Minutes); and ITEM 5C - The Administration to revise Board policies BCB (LOCAL): Board Internal Organization - Board Committees; EGD (LOCAL): Academic Achievement - Graduation; and FFD (LOCAL): Student Welfare - Freedom from Discrimination, Harassment, and Retaliation. (Copies of Board Policies BCB (LOCAL), EGD (LOCAL), and FFD (LOCAL) are attached and made a part of these Minutes).

ITEM 6. DISCUSSION AND POSSIBLE ACTION ITEM

A) Authorize the Administration to Seek Bids or Proposals for the Furniture, Fixtures, Audio Visual, Technology, Food Service, Security, Laboratory Equipment, Building Commissioning, Signage, Graphics, Utility Extensions, Installation, Professional Fees, and Other Related Soft Costs Associated with the New Blinn College Campus, Phase One Project Located at 851 Harvey Mitchell Parkway in Bryan, Texas

Ms. Kelli Shomaker, Senior Vice President, Finance and Administration Services/CFO, introduced Mr. Richard O'Malley, Associate Vice President, Facilities, Planning and Construction. Mr. O'Malley reviewed the need for approximately $7.7 million worth of soft cost items for the new Blinn College Campus, phase one project located at 851 Harvey Mitchell Parkway in Bryan, Texas. (A copy of the soft cost budget is attached and made a part of these Minutes). Mr. O'Malley responded to questions from the Board.

On a motion by Trustee Berry, seconded by Trustee Borchardt, the Board voted unanimously to authorize the Administration to seek bids or proposals for the furniture, fixtures, audio visual, technology, food service, security, laboratory equipment, building commissioning, signage, graphics, utility extensions, installation, professional fees, and other related soft costs associated with the new Blinn College Campus, Phase One Project Located at 851 Harvey Mitchell Parkway in Bryan, Texas.

B) Authorize the Administration to Seek and Award Bids for the Materials Testing, Utilities, and Insurance for the New Blinn College Campus, Phase One Project Located at 851 Harvey Mitchell Parkway in Bryan, Texas
Mr. O'Malley reviewed the need for materials testing, utilities, insurance, and for the accelerated timeline.

On a motion by Trustee Kenjura, seconded by Trustee Moser, the Board voted unanimously to authorize the Administration to Seek and Award Bids for the Materials Testing, Utilities, and Insurance for the New Blinn College Campus, Phase One Project Located at 851 Harvey Mitchell Parkway in Bryan, Texas.

C) Authorize the Administration to Negotiate a Professional Services Agreement with Bleyl & Associates for the Design of the Red River Street Extension and Briar Creek Dredging Projects for the Campus Located on Villa Maria Street in Bryan, Texas, and to Seek Bids for the Construction of the Proposed Improvements

Mr. O'Malley asked that the request to include Briar Creek in this agenda item be removed until a later date. He explained the request to engage Bleyl & Associates for the design of Red River Street extension. (A copy of the letter from the City of Bryan dated February 12, 2016 is attached and made a part of these Minutes). He responded to questions from the Board.

On a motion by Trustee Borchardt, seconded by Trustee Horton, the Board voted unanimously to authorize the Administration to negotiate a Professional Services Agreement with Bleyl & Associates for the design of the Red River Street Extension for the campus located on Villa Maria Street in Bryan, Texas and seek bids for the construction of property improvement.

D) Authorize the Administration to Negotiate a Professional Services Agreement with Arkitex Studio for the Design of Landscaping Improvements at the Campus located on Villa Maria Street in Bryan, Texas and to Seek Bids for the Construction of the Proposed Improvements

Mr. O'Malley reviewed the history of Villa Maria Campus landscaping challenges. He discussed the request to engage Arkitex Studio for the design of landscaping improvements. He stated that $250K is in the budget for this project. He also responded to questions from the Board. Trustee Borchardt would like to see the landscaping concentrated in student traffic areas.

On a motion by Trustee Kenjura, seconded by Trustee Boehm, the Board voted unanimously to authorize the Administration to negotiate a Professional Services Agreement with Arkitex Studio for the design of landscaping improvements at the Campus located on Villa Maria Street in Bryan, Texas, and to seek bids for the construction of the proposed improvements.

ITEM 12.  ADJOURNMENT

On a motion by Trustee Boehm, seconded by Trustee Horton, the Board voted unanimously to adjourn the meeting at 7:26 p.m.

Mr. David Sommer, Presiding President

Mr. Atwood C. Kenjura, Secretary