

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Regular Meeting, Tuesday, July 21, 2015, 6:30 p.m.

The Board of Trustees convened at 6:30 p.m. in the Board Room with the following members present: Mr. David Sommer, President, presiding; Mr. Douglas R. Borchardt, Vice President; Mr. Atwood Kenjura, Secretary; Mrs. Stacy Aschenbeck; Mrs. Theodora "Teddy" V. Boehm; Mr. Charles Moser and Mr. Richard Powell.

Board members not present: None.

Members of the College staff in attendance were: Dr. Mary Hensley, Ed.D., District President/CEO; Dr. Sylvia McMullen, President, Brazos County Campuses; Ms. Kelli Shomaker, Senior Vice President, Finance and Administrative Services/CFO; Dr. Dennis Crowson, Senior Vice President, Student Services; Mrs. Cathy Boeker, Associate Vice President, Government and Public Affairs; Dr. Mary Barnes-Tilley; Ms. Kris Beckendorf; Mr. Mark Bernier; Dr. Rochelle Bradley; Mr. Richard Bray; Ms. Roxanne Brown; Ms. Karen Buck; Mr. Daniel Byars; Ms. Lisa Caton; Ms. Carrie Coston; Ms. Megan Costanza; Ms. Annette Ferguson; Ms. Rebecca Garlick; Ms. Anna Hall; Ms. Andi Liner; Dr. Michelle McGehee; Ms. Candice Melzow; Dr. Cheryl Metz; Ms. Susan Meyers; Ms. Yvonne Moore; Mr. Richard O'Malley; Ms. Joyce Pelkemeyer; Mr. Todd Quinlan; Mr. Ross Schroeder; Mr. Jeremy Thomas; Mr. Jeff Tilley and Mr. Gary Waites.

Also registered as in attendance were: Mr. Patrick Crank, Brenham Banner-Press; Mr. James Hensley; Ms. Page Michael, Washington County Chamber; Ms. Mary-Janet Reyes, KWHI and Mrs. Beth A. Rothermel, County Clerk and Mr. Gary Rothermel.

ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS

The meeting was called to order by Mr. Sommer. Mr. Sommer welcomed Dr. Mary Hensley and Mr. Charles Moser to the Blinn College Family.

Mr. Sommer also shared that changes will likely be made to the structure of the Board agenda.

The prayer was given by Mrs. Aschenbeck and the pledge was led by Mrs. Aschenbeck.

ITEM 2. SIGNING OF OFFICER STATEMENT AND SWEARING-IN OF NEWLY APPOINTED BOARD MEMBER TO FILL POSITION UNTIL THE NEXT REGULARLY SCHEDULED TRUSTEE ELECTION

Mr. Sommer read the Statement of Officer for the newly elected Board member, Mr. Charles Moser. Mr. Moser then affirmed the Statement of Officer with his signature (a copy of the Statement of Officer is attached and made a part of these *Minutes*).

County Clerk, Mrs. Beth Rothermel, administered the Oath of Office to Mr. Moser to fill the vacancy in the At Large Position 1 on the Blinn College Board of Trustees until the next regularly scheduled Trustee election (a copy of the Oath of Office is attached and made a part of these *Minutes*).

Mr. Moser stated that he is looking forward to serving on the Blinn College Board of Trustees.

REPORTS, ANNOUNCEMENTS AND OTHER NON-ACTION ITEMS:

ITEM 3. DISTRICT PRESIDENT ADMINISTRATIVE REPORT

Dr. Hensley thanked the Board, faculty and staff, all of whom have made her feel welcome during her first month at Blinn. She has toured all campuses, sites and centers and looks forward to meeting the Board's expectations. She announced that a Budget Workshop will take place prior to the August Board meeting.

ITEM 4. BUILDINGS AND GROUNDS REPORT

Mr. Richard O'Malley, Executive Director, Facilities, Planning and Construction, reviewed highlights of the written Buildings and Grounds Report (a copy of the Buildings and Grounds report is attached and made a part of these *Minutes*). He responded to questions from the Board regarding current projects and campus master plans.

ITEM 5. SAFETY AND SECURITY AUDIT REPORT

Mr. Gary Waites, Emergency Management/Safety Manager, reviewed the purpose and the requirement of Texas Education Code §37.108(c) Safety and Security Audit. He reviewed the areas where improvements are needed as well as improvements that have already been made. He explained how the information is utilized at the State level.

ITEM 6. ENROLLMENT REPORT

Ms. Andi Liner, Dean, Admissions and Records/Registrar, reported to the Board that fall enrollment is projected to be even or slightly above fall 2014. Blinn's summer enrollment is down, but not as much as other Community Colleges in the State (a copy of the Enrollment Report is attached and made a part of these *Minutes*).

ITEM 7. STRATEGIC OBJECTIVES UPDATE

Mr. Joe Baumann, Dean, Institutional Effectiveness and Enrollment Management, previously provided the written Strategic Objectives Report. There was no presentation and no questions (a copy of the Strategic Objectives Report is attached and made a part of these *Minutes*).

ITEM 8. QUALITY ENHANCEMENT PLAN UPDATE

Dr. Mary Barnes-Tilley, Assistant Dean, Social Science, and Co-Director of the QEP team, introduced those individuals who attended a recent Institute on Learning Communities. They each gave their perspective on what they learned at the Institute to help make Blinn's QEP stronger. They thanked the Board for their support.

Mr. Sommer thanked the QEP team for their commitment and hard work.

ITEM 9. PUBLIC COMMENT (*WILL NOT EXCEED A TOTAL OF 30 MINUTES*)

None.

ITEM 10. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING JUNE 30, 2015

Ms. Annette Ferguson, Assistant Vice President/Controller, reviewed highlights from the financial statements and list of checks for the period ending June 30, 2015 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*). She reviewed summary information on revenues and expenditures. Mr. Sommer asked that a copy of the Power Point Presentation be shared with the Trustees (a copy of the Power Point Presentation is attached and made a part of these *Minutes*). Ms. Ferguson responded to questions from the Board.

CONSENT AGENDA ITEMS:

All items listed in this portion of the agenda are considered to be routine by the Board of Trustees and will be enacted upon one motion. There will be no separate discussion of these items unless a Trustee so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. Trustees receive agenda materials in advance of the meeting to prepare for the business to be conducted.

ITEM 11. REVIEW AND POSSIBLE ACTION TO APPROVE THE MINUTES FOR THE JUNE 10, 2015, SPECIAL MEETING AND THE JUNE 16, 2015, REGULAR MEETING

ITEM 12. REVIEW AND POSSIBLE ACTION TO ACCEPT THE DONATION OF OFFICE FURNITURE FOR THE SCHULENBURG CAMPUS

On a motion by Mr. Borchardt, seconded by Mrs. Boehm, the Board voted to approve **CONSENT AGENDA ITEMS 11-12: ITEM 11** - minutes for the June 10, 2015, Special Meeting and the June 16, 2015, Regular Meeting (copies of the minutes are attached and made a part of these *Minutes*); **ITEM 12** - the Administration to accept the donation of office furniture for the Call Center on the Schulenburg Campus (a copy of the Donation form is attached and made a part of these *Minutes*), as presented by the Administration.

ACTION ITEMS:

ITEM 13. REVIEW AND POSSIBLE ACTION TO APPROVE THE ADDITION OF NEW ASSOCIATE DEGREES:

- (A) ASSOCIATE OF SCIENCE DEGREE IN ACCOUNTING
- (B) ASSOCIATE OF SCIENCE DEGREE IN ECONOMICS
- (C) ASSOCIATE OF ARTS DEGREE IN ANTHROPOLOGY
- (D) ASSOCIATE OF ARTS DEGREE IN GEOGRAPHY

Ms. Karen Buck, Assistant Vice President of Instruction, explained the need to obtain Board approval on the Associate of Science Degrees in Accounting and Economics and the Associate of Arts Degrees in Anthropology and Geography. Ms. Buck stated that, while these are not new degrees, they are not currently on the official listing with the Texas Higher Education Coordinating Board, so Board action is needed to correct the oversight.

On a motion by Mr. Moser, seconded by Mrs. Aschenbeck, the Board voted to approve the addition of new Associate of Science Degrees in Accounting and Economics and Associate of Arts Degrees in Anthropology and Geography, as presented by the Administration.

ITEM 14. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE ADMINISTRATION TO PURCHASE A 2015 STARCRAFT INTERNATIONAL 45 PASSENGER BUS

Mr. Ross Schroeder, Director of Purchasing/Transportation, reviewed the history of large transportation needs for the college. He reviewed the cost currently being incurred by chartering buses vs. the investment of a new bus. He responded to questions from the Board regarding cost and usefulness.

On a motion by Mr. Kenjura, seconded by Mrs. Aschenbeck, the Board voted to authorize the Administration to purchase a 2015 StarCraft International 45 passenger bus, as presented by the Administration.

ITEM 15. DISCUSSION AND POSSIBLE ACTION TO UPDATE THE LIST OF INDIVIDUALS AUTHORIZED TO SIGN FINANCIAL DOCUMENTS OR INITIATE FINANCIAL TRANSACTIONS ON BEHALF OF BLINN COLLEGE

Ms. Kelli Shomaker reviewed the need to update the list of individuals authorized to sign financial documents or initiate financial transactions on behalf of Blinn College.

On a motion by Mr. Moser, seconded by Mr. Borchardt, the Board voted to authorize the Administration to update the list of individuals authorized to sign financial documents or initiate financial transactions on behalf of Blinn College, as presented by the Administration.

RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)

The public was recessed for a break at 7:35 p.m.

The public was recessed for closed session at 7:45 p.m.

CLOSED SESSION:**ITEM 16. CLOSED SESSION:****(A) REAL PROPERTY (GOV'T. CODE, SEC. 551.072)**

- i. DISCUSSION OF POSSIBLE SALE OF BLINN COLLEGE'S PORTION OF AN 89.358 ACRE TRACT OF LAND IN JOHN SHAW LEAGUE IN FAYETTE COUNTY, TEXAS**

(B) PERSONNEL MATTERS (GOV'T. CODE, SEC. 551.074)

- i. DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF PUBLIC EMPLOYEES OR OFFICERS**

(C) CONSULTATION WITH ATTORNEY (GOV'T. CODE, SEC 551.71)

- i. CONSULTATION WITH LEGAL COUNSEL CONCERNING MATTERS ON WHICH THE ATTORNEY'S DUTY TO THE COLLEGE UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT CLEARLY CONFLICT WITH THE TEXAS OPEN MEETINGS LAWS**
- ii. CONSULTATION WITH LEGAL COUNSEL REGARDING SANDERS V. GUZMAN, CASE NO. 1:15-CV-426, U.S. DISTRICT COURT, WESTERN DISTRICT OF TEXAS**

RECONVENE PUBLIC SESSION

The public session was reconvened at 9:29 p.m.

ADDITIONAL ACTION ITEMS:**ITEM 17. ACTION ON CLOSED SESSION ITEMS:****(A) DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN CLOSED SESSION**

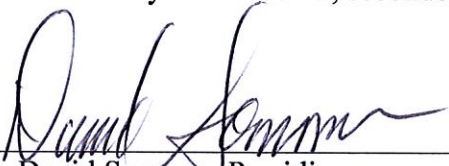
On a motion by Mr. Kenjura, seconded by Mr. Moser, the Board voted to approve and grant consent to the sale of the College's portion of an 89.358 acre tract of land in John Shaw League in Fayette County, on the basic terms of the contract, and authorized the Blinn College District President/CEO to finalize negotiations on the documents and to sign the contract after it has been finalized. Mr. Borchardt opposed.

On a motion by Mr. Borchardt, seconded by Mrs. Boehm, the Board voted to approve the renewal of contracts for 4 Executive Council members as recommended by Dr. Hensley in closed session.

The budget workshops have been scheduled for July 29 at 7:30 a.m. and August 4 at 5:30 p.m.

ITEM 18. ADJOURNMENT

On a motion by Mrs. Boehm, seconded by Mr. Moser, the Board meeting was adjourned at 9:40 p.m.



Mr. David Sommer, Presiding
President



Mr. Atwood Kenjura
Secretary