Administrative Council

 AGENDA / MINUTES

March 2, 2015

3:00 p.m.

IVC: Brenham – Board Room Administration Building

Bryan – E205A

1. Interim District President Guzmán
	1. Approval of Minutes of 02/02/15 meeting and 02/16/15 *(attachments)*

Minutes approved by show of hands.

* 1. Blinn College Strategic Objectives *(attachment)*

Need to be reviewed; growth needed in Brenham. Suggest adding workforce or some sort of community resource. Budget needs to reflect the Plan. Add additional objectives? Dr. Guzmán is asking Joe Baumann to review and report. Summarizing – 1) Growth; 2) Expansion; 3) Programatic Development. Per Joe, we had not gotten to the “how” yet.

1. Reports / Comments / Discussion
2. Deans’ Council

Dr. Westergaard reported that there are no actions. They continue to work on scheduling.

Megan reported that there are a number of items to discuss with Faculty Senate to get their “weigh-in”.

1. Faculty Senate

Joseph reports work continuous on expansion of distance learning – ownership, who uses, etc. – no clear view. Takes 100 hours to create an on-line course; not enough info out there; lack of clarity.

Dr. Guzmán asked Dr. Workman about an advisory committee and he replied that there is such a committee. Dr. Guzmán also is asking him to contact the members to be sure that they are agreeable to serve.

Joseph says that the committee does good work; however, needs to communicate to the faculty-at-large. The Senate meets this Friday.

Academic Standards Committee is working on Faculty Evaluation System. Response rates are dismal; concerned about using the data if it is so low – discussion held. Should we go back to paper and pencil? Are we getting enough data? Yes, on some. Need incentives to motivate students? Send email reminders? System does that. Too many? Concern is that the “nag” feature doesn’t bode well with the students and may reflect on the evaluation.

1. Division Leadership Council

John reported that DLC concerned about the Faculty Evaluation System also. Continued discussion. Dr. Guzmán says that we need to train our students; look at different options; see how other colleges interpret the law; and come out with a model. She would like to look at the law.

The part-time pay committee is ready to meet – Kelli said that they met last week. Need to check with their representative for the update.

They are excited about the new details of the new campus. Thanking the administration.

1. Staff Council

Erikah Brown, SGA Advisor, and Kelli spoke on behalf of Staff Council.

Staff Council gave presentation at last Friday’s Convocation. Remind supervisors to approve staff participating. Nominations due March 6. Dr. Guzmán asked if the forms were on-line. Thought so. (James Reed replied by email later that “yes” the forms are on-line.)

1. Student Government Association

SGA President Michael Rangel, Kye Cockerham and Advisor, Erikah Brown attended. Michael reported that the Regional Conference was a huge success. Blinn came away with many offices and honors. Kye presented a report from SGA of items of concern. (A copy of that list is attached to these Minutes.)

Discussion was held on most all of the items; and administrators commented on what had been done; or what was being done.Dr. Guzmán will be meeting with Dr. Crowson and James Reed regarding SGA’s list of concerns.

Dr. Guzmán remarked that she loved meeting with the student group last Wednesday; and that she is very proud of them.

1. Institutional Effectiveness & Enrollment Management
2. Marketing/Media Relations
3. Schulenburg Campus

Becky Garlick asked SGA for volunteers to act as timekeeper for the upcoming UIL contests.

1. Sealy Campus
2. Executive Council Updates
	1. McMullen
	2. Crowson
	3. Kirkland
	4. Shomaker
	5. Boeker
	6. Guzmán
	7. Propose changing meeting from bimonthly to monthly; the first Monday of the month *(Purpose Statement attached)*
3. Other / Upcoming Issues
4. Next scheduled meeting – March 16, 2015, 3:00 p.m. – This is during Spring Break – suggest meet on Monday, March 23, 3:00 p.m. Rooms are available; or do not reschedule.