

**ADMINISTRATIVE COUNCIL
MINUTES**

November 14, 2025

10:00 a.m.

Via Teams Meeting

1. Meeting Call to Order

Dr. Becky McBride, Vice Chancellor for Student Services, called the meeting to order at 10:00 a.m.

2. Approval of Minutes for the May 2, 2025, meeting

This committee previously approved the *Minutes* electronically on May 6, 2025, and posted to the website.

3. Legislative Update

Mr. Leighton Schubert, Executive Vice Chancellor, gave an update on the 89th Legislative Session.

Mr. Schubert provided an overview of the recent legislative session, including:

- Over 10,000 bills filed; 13.8% passed.
- Updates to House Bill 8 funding, including a key fix allowing transfers to Texas *private* universities to count toward funding.
- Several major Coordinating Board changes that will impact Blinn, including:
 - Credential limits: Only one credential of value per category per student per year.
 - Transfer-hour timing: Students must earn 15 Blinn hours within five years of transfer.
 - One-hour rule: A single SCH taken at a university before transferring can disqualify the student for transfer-count funding.
 - Reporting timelines: Much stricter deadlines for reporting degrees/credentials, which will likely reduce reverse-transfer counts.

Funding volatility remains a challenge:

- State funding can now change multiple times per fiscal year.
- Blinn's projected funding is down ~\$558,000, which is significantly better than the prior year's \$4.3M decrease.
- Some Texas community colleges lost over \$1M year-over-year.

Mr. Schubert emphasized continued work with the Coordinating Board to address unrealistic rules and improve reporting timelines.

4. Academic Affairs Update

Dr. Marcelo Bussiki, Vice Chancellor for Academic Affairs, gave an update on the Academic Affairs priority Initiatives.

- Dr. Bussiki's introduced Dr. April Kinhead as his successor. Dr. Kinhead will assume the role of Vice Chancellor for Academic Affairs on January 5, 2026.
- Blinn College was awarded the Quality Matters Award - recognized with the "Outstanding Impact by a U.S. Higher Education Organization Award for building a sustainable system for onboarding both faculty and learners to the core principles of quality online learning."
- New Political Science Degree at the RELIS campus designed for transfer to Texas A&M-San Antonio.
- Academic Affairs is finalizing plans for course offerings at the upcoming Waller Workforce Building (2026) and main Waller campus (2027).

Dr. Bussiki highlighted:

- The need to align general education courses with AAS programs.
- A conservative initial approach to course offerings, with limited face-to-face degrees in the first year.
- Integration of online and live-online options to expand flexibility.

Dr. Bussiki closed by expressing gratitude to the Council as this was his final meeting before retirement.

Dr. Hensley, in addition to Dr. Bussiki's update at the Waller campus, stressed the importance of early and growing enrollment at the new Waller campuses, noting financial projections assume *no new enrollment*—a scenario the college must avoid. She also shared kind remarks recognizing Dr. Bussiki's leadership and contributions to Blinn College.

5. Facilities Update

Mr. Mark Feldhake, Assistant Vice Chancellor, Facilities, Planning, and Construction, presented the facilities update on the Waller campus and Brenham proposed facilities.

Mr. Feldhake's presentation is attached hereto and made part of these *Minutes*.

Dr. Kinhead asked if future plans for a weight room at the Sports Complex would be housed in one place for all the sports. Mr. Feldhake responded there is room for future expansion.

6. Additional Comments

Dr. Hensley thanked everyone for their updates.

7. Adjournment

Vice Chancellor McBride asked if there were any further questions or comments. No further questions or comments were made, and the meeting was adjourned at 11:09 a.m.

Members present: Mr. Jay Anderson, Mr. Richard Bray, Dr. Glen Burton, Dr. Marcelo Bussiki, Mr. John Chancellor, Mr. Mark Feldhake, Ms. Rachel Gallardo, Mr. West Gurley, Dr. Mary Hensley, Dr. April Kinkead, Dr. Becky McBride, Mr. Benjamin Joesph Nicolas, Mr. Leighton Schubert, Mr. Keith Sylvester, and Ms. Margaret Joseph Turner

Administrative Council Meeting. 11/14/2026

Introduction of Dr. April Kinhead.

QM Award

Blinn College is recognized with the “Outstanding Impact by a U.S. Higher Education Organization Award for building a sustainable system for onboarding both faculty and learners to the core principles of quality online learning.”

This is not the first time that our online quality assurance program has been recognized nationally. Just to cite a few, we were finalists at the Bellwether College Consortium under that category and have presented or will be presenting in prestigious national conferences such as the at the Association of Community College Trustees, and SACSCOC.

Dr. Michelle McGehee and Mr. Tom McClung attended the QM Connect conference in Tucson, on November 2-5 and received the award on behalf of Blinn.

New Political Science Degree

We had a new Political Science degree Approved in recent Curriculum Committee meeting with the goal of feeding into a Political Science Degree at A&M San Antonio. For lack of a better alternative, the A&M degree was mapped to our Liberal Arts Degree. That will be now changed to a more efficient transfer process. Planning Notification was accepted and I am expecting in the next 30 days the labor market information from them.

Finalizing Plans for Waller Campus Class Offerings

As we begin preparations for the opening of two new campuses in Waller—the Workforce Building in Fall 2026 and the main Waller Campus in Fall 2027—I appointed an ad hoc to made of instructional deans, and the dean of the Waller Campus to discuss and finalize our plans for class offerings in the Fall 2026 for the Workforce Building and the Fall of 2027 for the main Waller campus. That committee is led by Dean Victoria Fowler and will be overseen by Dr. Kinhead after my retirement:

I proposed to the deans to work in two stages but keeping an eye on how these offerings help us make decisions for the Fall 2027. The following is the general framework of this approach.

1. Course Offerings for the Workforce Building (Fall 2026)

- Identify which courses should be offered initially in the Workforce Building, with a vision for expanding these offerings to the new Waller Campus in 2027.
- Should the campus be ready for occupancy during the summer of 2026, we might want to offer a couple of Summer courses.
- At first, offerings should be conservative without duplication of courses unless there is a demand to do so.
- Ensure that these offerings meet two key objectives:
 - a) Compliance with SACSCOC/THECB guidelines:** Each applied associate degree must include a minimum of 15 semester hours of general education courses. Since that campus will house the first AAS in the area those courses are very much needed.

b) Provide opportunities for students who wish to complete core classes during the day at this location. These offerings should also serve as an indicator of demand for courses to be offered at the new Waller campus in 2027. That should meet the immediate needs of students leaving the Waller, Royal and Hempstead High Schools. It also offers opportunities for Prairie View AM students to take courses with us at a lower cost.

2. Long-Term Course Planning for Waller Campus (Fall 2027)

At a second level, I suggest that this group work toward designing a class schedule that meets the needs of potential students in the Waller area while remaining mindful of the human resource investment required for a new campus. Considerations include:

- **Limiting initial degree offerings:** I recommend taking a conservative approach by limiting degree offerings initially. For example, we could start with a fully face-to-face Liberal Arts degree in the first year. As enrollment grows and demand becomes clearer, we can expand to other high-demand programs and, eventually, introduce specialized fields such as engineering when the addition of a second building becomes necessary.

- **Providing flexibility for students with declared majors:** I recommend leveraging Blinn College's wide range of online degree options in combination with face-to-face instruction. Specifically, we could offer students the opportunity to complete their core curriculum courses in person at the Waller Campus while fulfilling their degree-specific requirements through online education. This approach provides flexibility, maximizes resources, and ensures students can progress toward their degrees without delay or loss of credit.
- **Exploring live online options:** I suggest that we leverage our robust classroom technology by offering classes that are broadcast from the Waller campus to other locations—or vice versa. This option gives students a sense of belonging to a home campus while optimizing personnel costs.



Administrative Council Update

Facilities, Planning, and Construction

November 14, 2025

www.blinn.edu



Master Plan Projects Update

- **Blinn-Waller Campus**
 - Master Plan Update
 - Building #1 Update
 - Waller Workforce and Technical Education Complex
- **Blinn-Brenham Campus**
 - Sports Complex Update

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Master Plan Project Update

Blinn-Waller Campus

Master Plan Update
Building #1 Update

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Proposed Master Plan Project

11-19-2024 Board Meeting

Master Plan 100-Acre Blinn-Waller Campus



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Proposed Master Plan Project

11-19-2024 Board Meeting

Master Plan 100-Acre Blinn-Waller Campus



Blinn-Waller Campus Master Plan Adjacent Development Plans

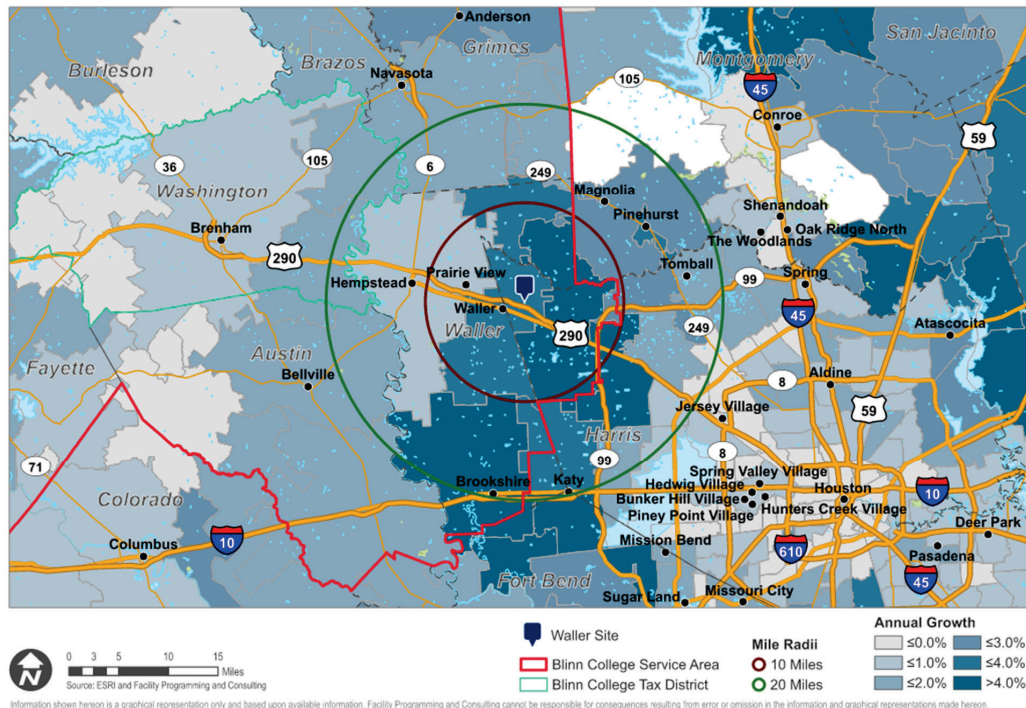


Blinn-Waller Campus Master Plan

Population Growth

Population Growth Age 18-34 by ZIP Code, CAGR 2024-34

Blinn College Service Area and Taxing District



Blinn-Waller Campus Master Plan



Blinn-Waller Campus Building #1

Scope, Budget, and Schedule Update

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Blinn-Waller Campus Building #1

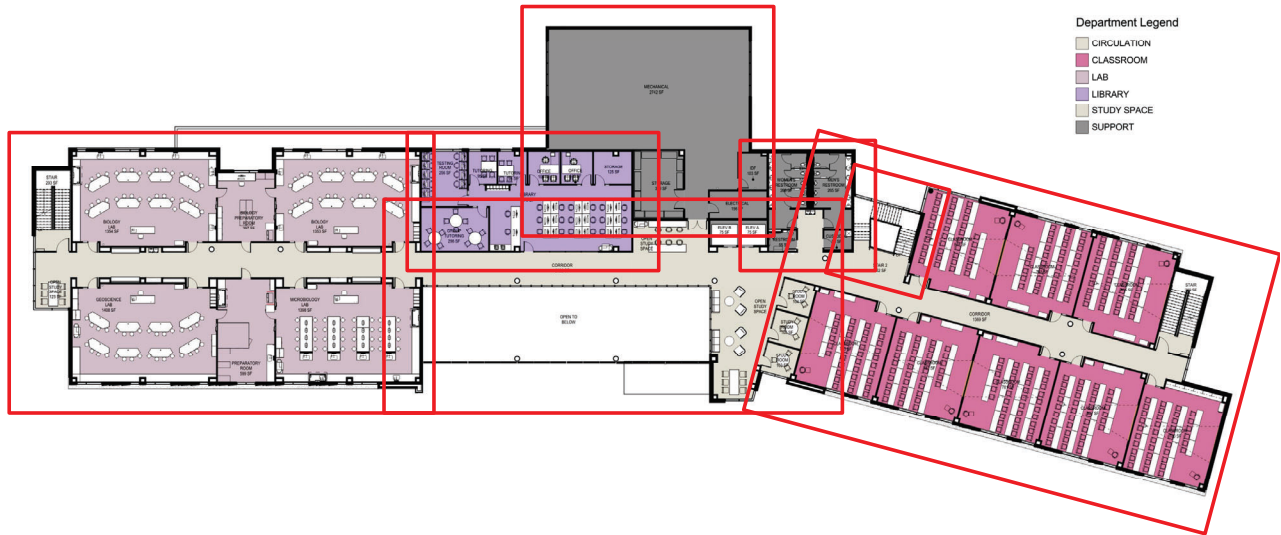
- **Blinn-Waller Campus Building #1**
 - Current Scope: Approximately 82,000 sq. ft., 3 Story Academic Building
 - Current Estimate: Approximately \$68,000,000
 - Current Schedule: FY25-FY28



Blinn-Waller Campus Building #1

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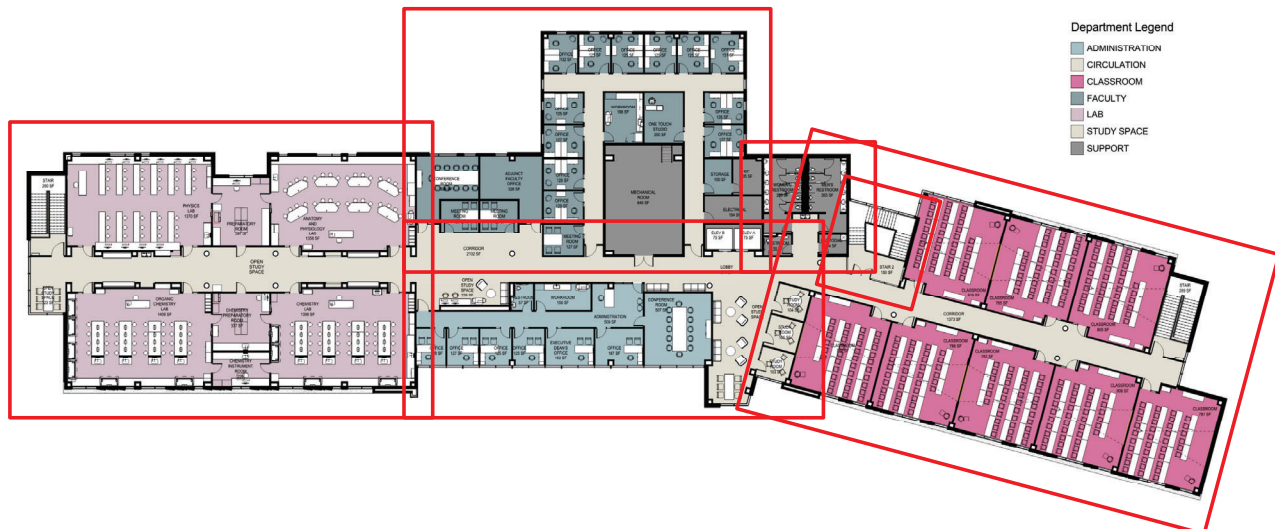
Level 2



Blinn-Waller Campus Building #1

CANNONDESIGN

Level 3



Blinn-Waller Campus Building #1

CANNONDESIGN

South View - Day



Blinn-Waller Campus Building #1

CANNONDESIGN

South View - Night



Blinn-Waller Campus Building #1

CANNONDESIGN

North Entry - Day



Blinn-Waller Campus Building #1

CANNONDESIGN

North Entry – Night



Blinn-Waller Campus Building #1

CANNONDESIGN

Lobby View



Blinn-Waller Campus Building #1

CANNONDESIGN

Lobby View



Blinn-Waller Campus Building #1

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Blinn-Waller Campus Building #1

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Blinn-Waller Campus

Waller Workforce and Technical Education Complex

COMING SOON



**WALLER WORKFORCE AND
TECHNICAL EDUCATION COMPLEX**
BLINN COLLEGE DISTRICT



Blinn-Waller Campus

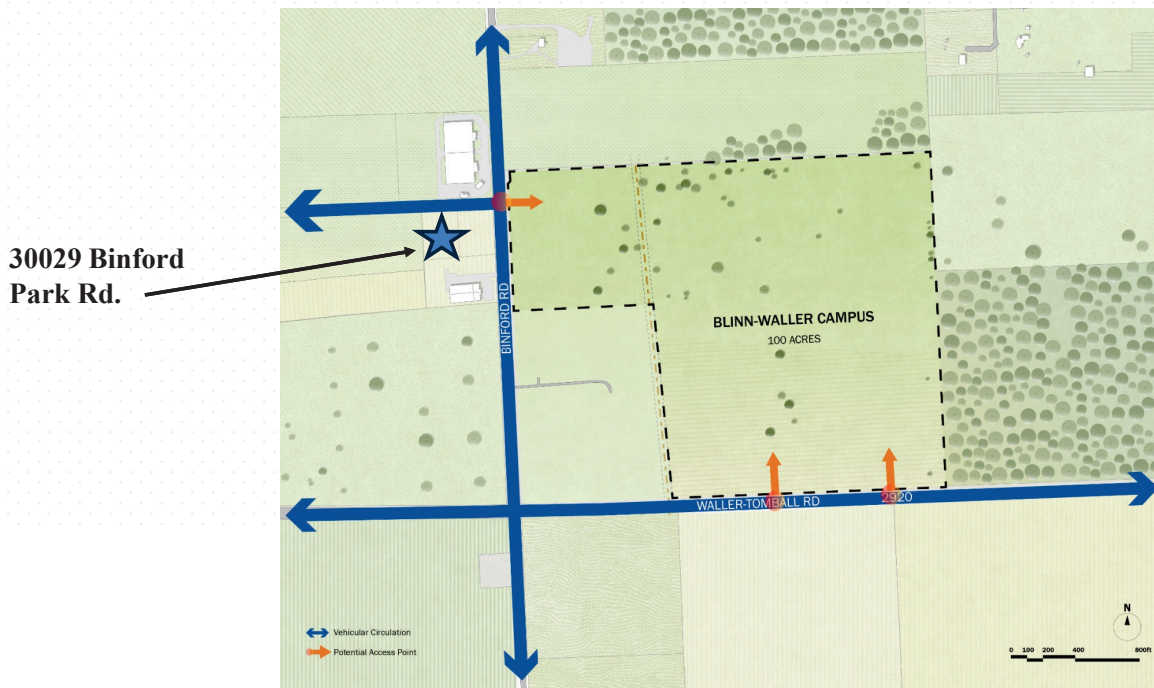
Waller Workforce and Technical Education Complex

- **30029 Binford Park – Build-to-Suit**
 - Located adjacent to Blinn-Waller Campus
 - ± 1.50 acres
 - 80 parking spaces
 - 17,930 square feet
 - Lobby and reception
 - 9 offices
 - 1 conference room
 - 4 part-time faculty cubicles
 - Testing room
 - Allied Health Sciences Lab
 - 3 lecture classrooms
 - Computer lab
 - 3,000 s.f. Mechatronics/Advanced Manufacturing Lab
 - 3,000 s.f. Proving Grounds Lab

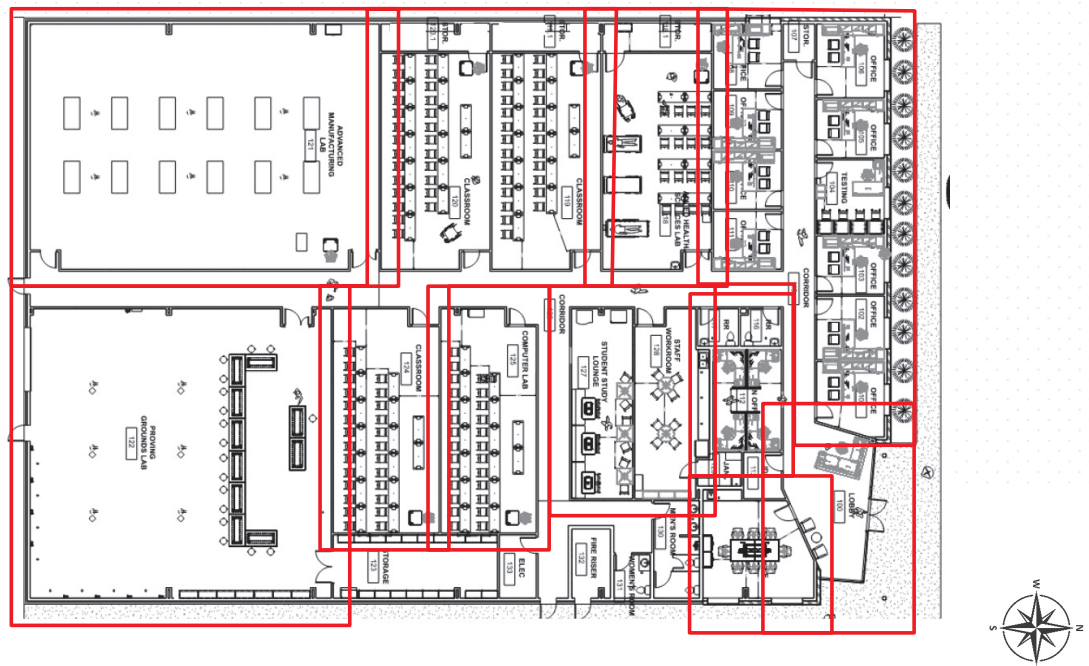
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Blinn-Waller Campus Waller Workforce and Technical Education Complex



Blinn-Waller Campus Waller Workforce and Technical Education Complex



Blinn-Waller Campus Waller Workforce and Technical Education Complex



Blinn-Waller Campus Waller Workforce and Technical Education Complex



Master Plan Project Update

Blinn-Brenham Campus

Sports Complex Update

www.blinn.edu



2021 Districtwide Facilities Master Plan Blinn-Brenham Campus

BRENNHAM CAMPUS
PHASE 2: 2026-2030



Proposed Master Plan Project

11-19-2024 Board Meeting

Update the Master Plan to include recently purchased 24-Acres



Blinn-Brenham Campus Sports Complex

Scope, Budget, and Schedule Update

Blinn-Brenham Campus Sports Complex

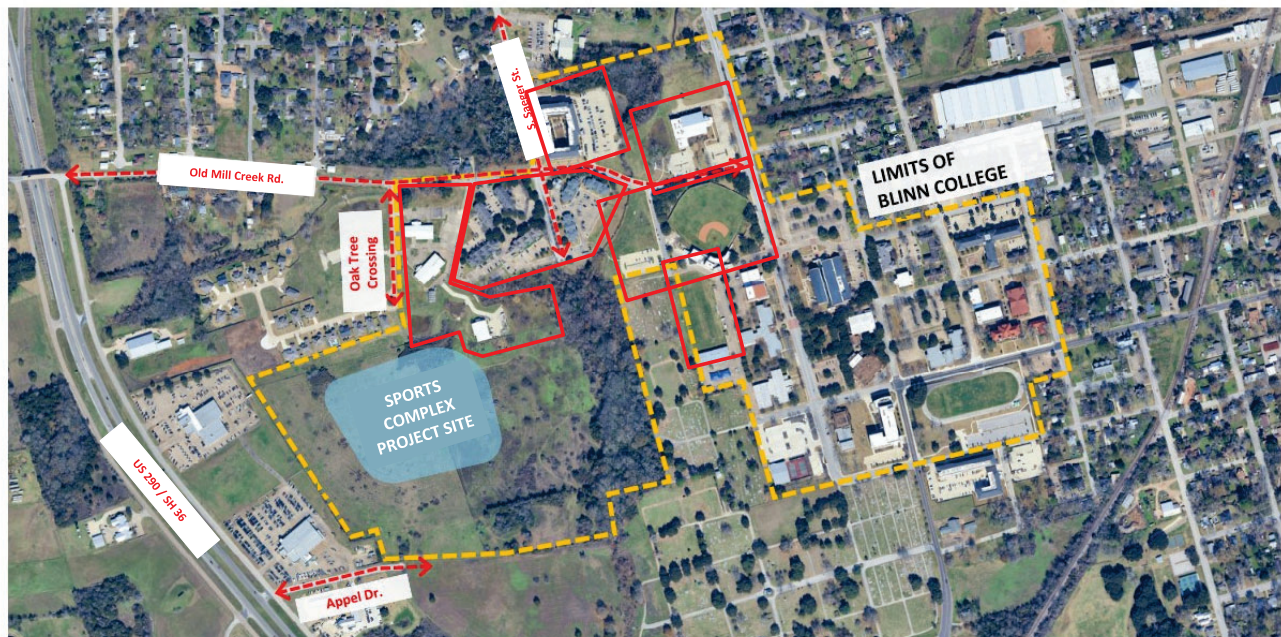
- **Blinn-Brenham Campus Sports Complex**
 - Scope: New complex includes regulation-sized fields as follows: (1) synthetic turf practice football field; (1) 8-lane track; (1) synthetic turf competition soccer field; and (1) synthetic turf competition softball field. The new approximately 28,000 sq. ft. field house will contain sports offices, locker rooms and training facilities. Includes 115 new parking spaces and 2,500 sq. ft. unconditioned storage building. New road connections. Includes extension of site infrastructure and utilities.
 - Current Projected Budget: Approximately \$39,564,000
 - Schedule: FY25-FY28



Blinn-Brenham Campus Sports Complex

pfluger

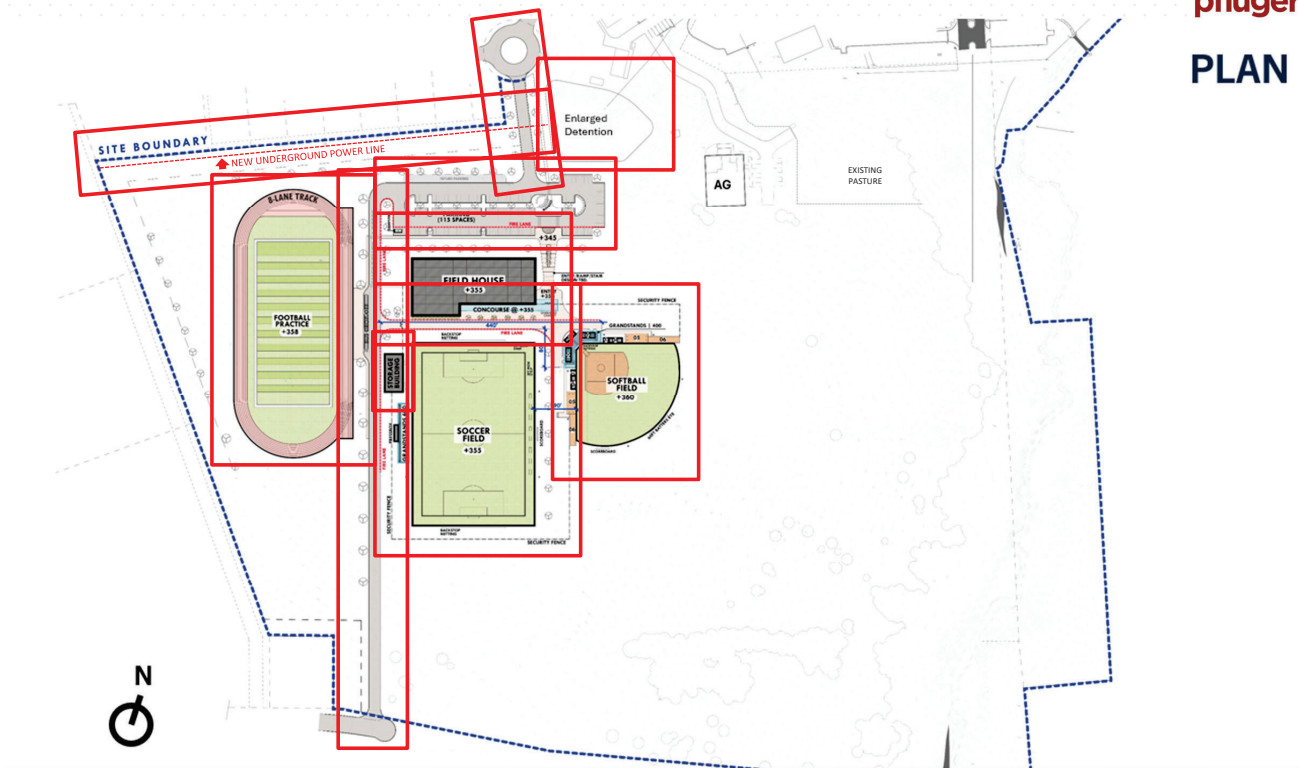
Blinn College at Brenham



Blinn-Brenham Campus Sports Complex

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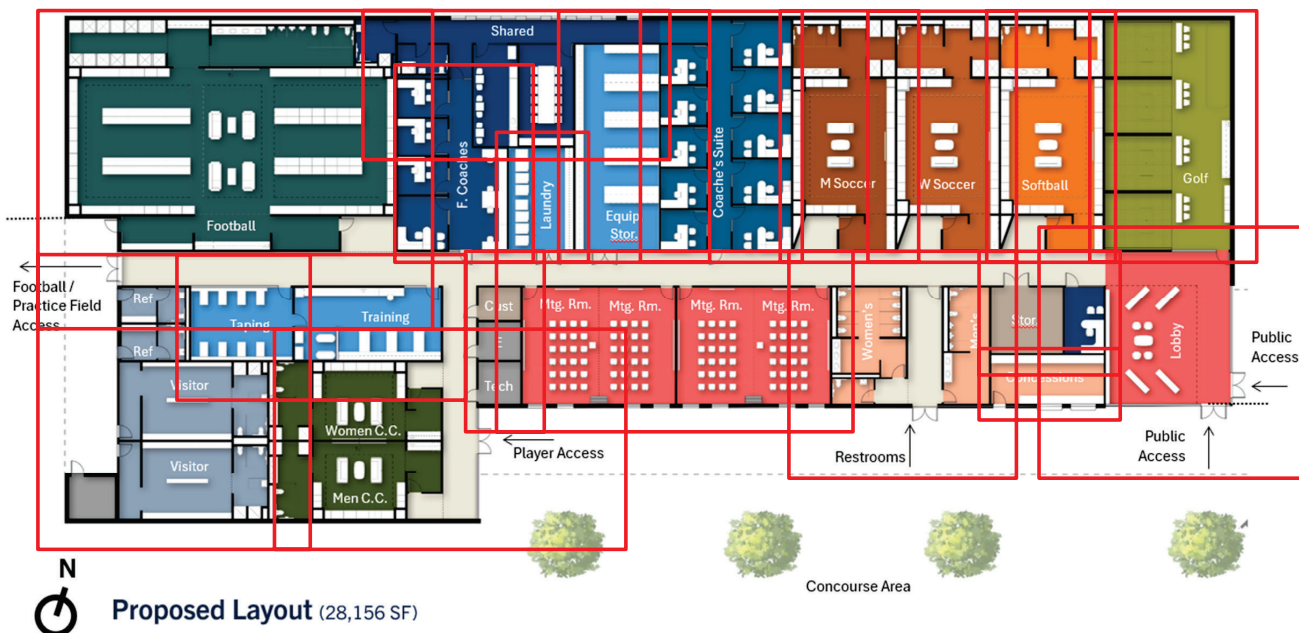
PLAN



Blinn-Brenham Campus Sports Complex - Fieldhouse

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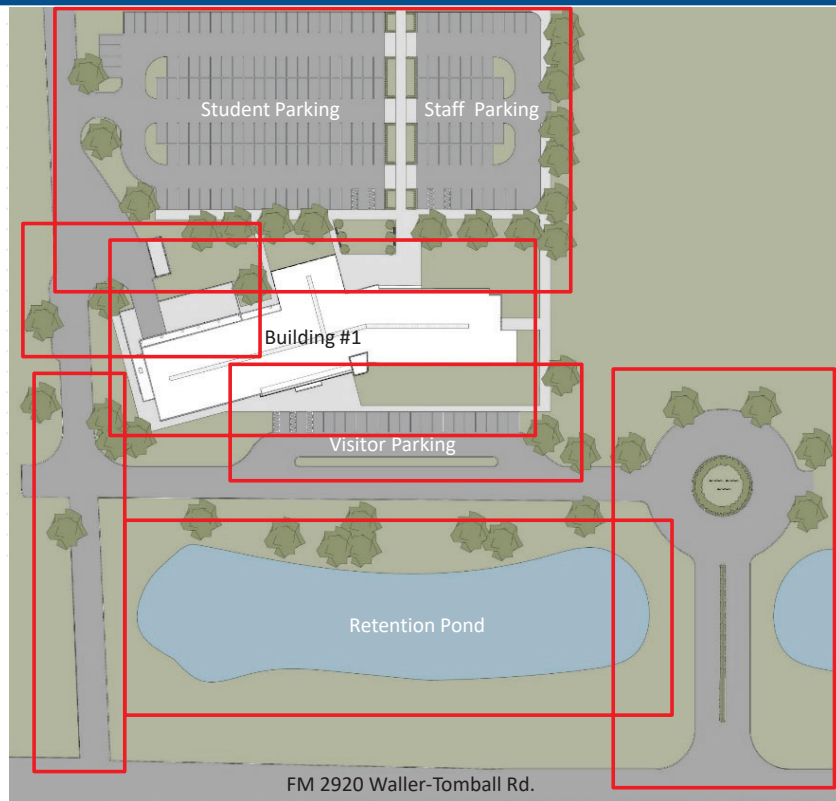
FIELDHOUSE I FLOOR PLAN



Proposed Layout (28,156 SF)

Blinn-Waller Campus Building #1 Site Plan

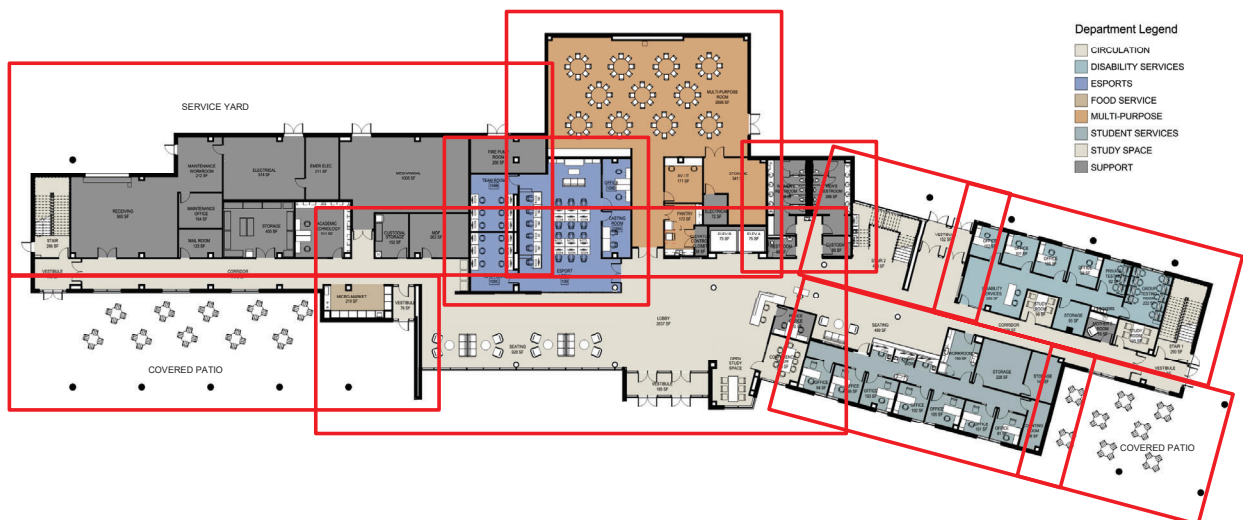
CANNONDESIGN



Blinn-Waller Campus Building #1

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Level 1



Blinn-Brenham Campus Sports Complex

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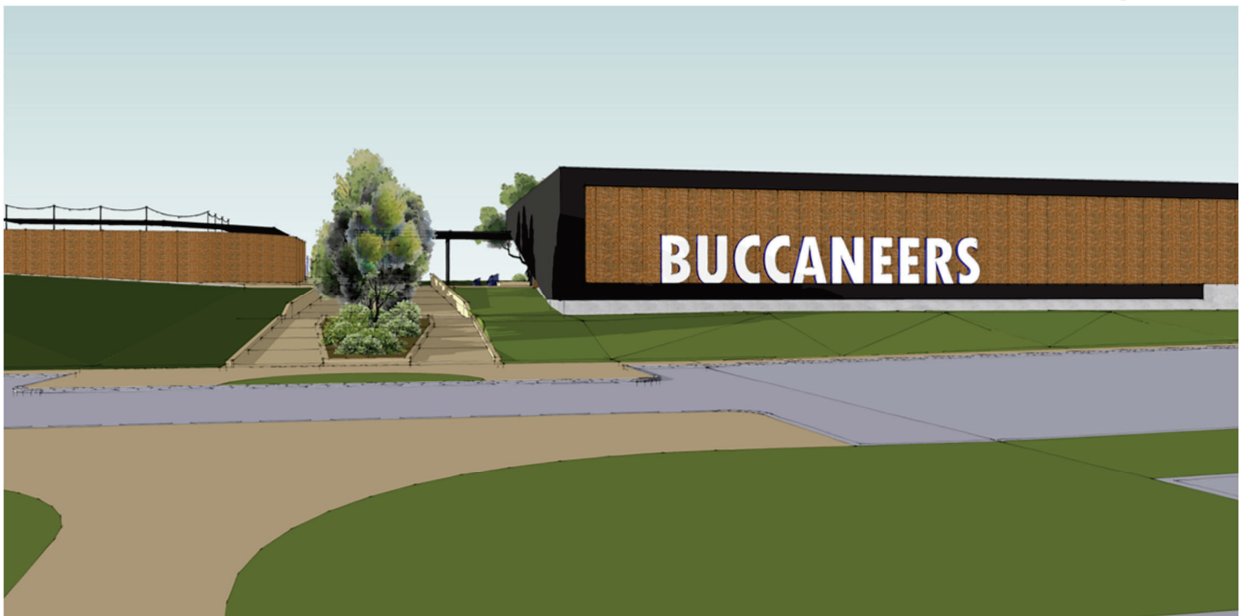
South Aerial View | Perspective



Blinn-Brenham Campus Sports Complex

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Front Entrance | Perspective



Blinn-Brenham Campus Sports Complex

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Front Entrance | **Perspective**



Blinn-Brenham Campus Sports Complex

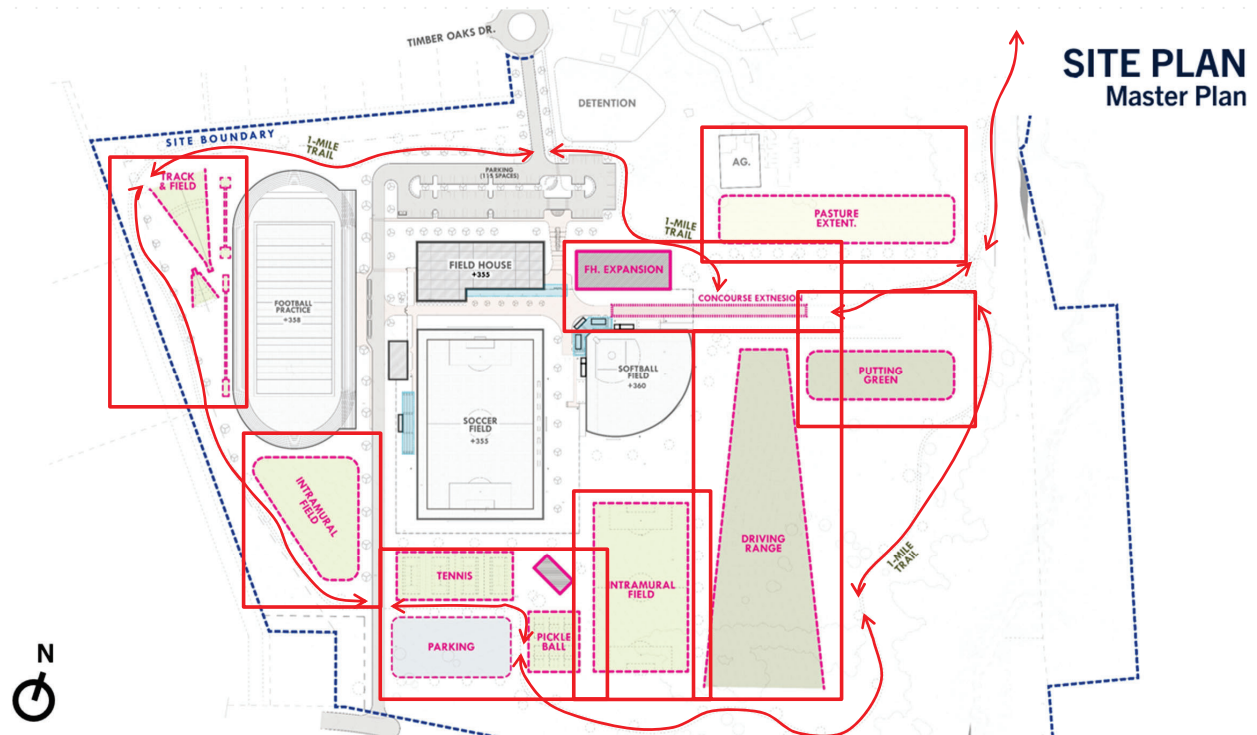
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Concourse area | **Perspective**



Blinn-Brenham Campus Sports Complex – Future Development Concepts

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Thank you!