

**ADMINISTRATIVE COUNCIL
MINUTES**

October 27, 2023

10:00 a.m.

Via Teams Meeting

1. Meeting Call to Order

Dr. Becky McBride, Vice Chancellor for Student Services, called the meeting to order at 10:00 a.m.

2. Approval of Minutes for the April 28, 2023, meeting

This committee previously approved the *Minutes* electronically on May 10, 2023, and posted to the website.

3. Legislative Update

Mr. Leighton Schubert, Executive Vice Chancellor, gave an update on the 88th legislative session.

Regular session ended on May 29, 2023. 8,530 bills were filed and only 1,329 bills were passed. That is a 16% passage rate. Blinn College will focus on two bills that passed the legislature, House Bill 8, and House Bill 1114.

1. Changes in community college funding – House Bill 8. The Texas Commission on Community College Finance made a recommendation to the State Legislature to change funding from a majority contact hour-based funding model to a majority success points/outcomes-based funding model. Past success points funding was based off eleven metrics. Under House Bill 8, funding will now move to three success point metrics:

- Awarding of credential of value (graduation/workforce certificates).
- Completing fifteen semester credit hours and transferring to a 4-year university or completion of a structured co-enrollment program, TEAMS and TEAB (does not include out of state or private universities; this may change but not until the next legislative session in 2025).
- Completing fifteen semester credit hours of dual credit. Blinn will be working with the ISD partners to get high school students to the fifteen semester credit hours.

Funding is now not based on enrollment alone anymore but also success outcomes how students perform. Blinn College has done well with the success points model in the past and looks to continue that success. Blinn College has the highest transfer rate of any community college in Texas. Based on HB 8 Blinn College will receive an additional \$7.4 million in this fiscal year alone. That is a 29% increase over last year. Average

community college saw a 22% increase. Blinn's increase was due to the co-enrollment programs that are offered. The completion of a structured co-enrollment program and transfer of fifteen credit hours makes up 60% of Blinn's state funding. The structured co-enrollment language that was included in HB 8 added \$3.78 million in funding that Blinn would otherwise would not have received.

2. Blinn College service area expansion – House Bill 1114. HB 1114 has approved the expansion of the Blinn College service area in Waller, Texas. All fifty community colleges in Texas have an assigned service area created in the mid 90's. Not all geographic areas of Texas were assigned to a community college area. There is an area located in the eastern border of Waller County that was not assigned. Blinn requested for it to be added to their service area. This will be the future site of Blinn College's 6th full-service campus in the Greater Waller area. Expansion will start around the Buc-ee's on Hwy 290 and runs east towards Grand Parkway. Blinn College currently offers dual-credit classes at Waller ISD.

4. **Academic Affairs Update**

Dr. Marcelo Bussiki, Vice Chancellor for Academic Affairs, gave an update on the SACSCOC Reaffirmation and Dr. Michelle McGehee presented on Educational Partnerships.

Dr. Bussiki's and Dr. McGehee's presentations are attached hereto and made part of these *Minutes*.

5. **Facilities Update**

Mr. Mark Feldhake, Executive Director, Facilities, Planning, and Construction, presented the facilities update on the Bryan Campus Administration Building.

Mr. Feldhake's presentation is attached hereto and made part of these *Minutes*.

6. **Texas Success Center – Talent Strong Texas Pathways**

Dr. Michelle McGehee presented on the Texas Success Center – Talent Strong Texas Pathways.

Dr. McGehee's presentation is attached hereto and made part of these *Minutes*.

7. **Additional Comments**

Dr. Hensley thanked everyone for their updates and presentations. Dr. McBride mentioned the minutes from today's meeting will be sent out electronically to the committee members to approve and be posted to the website. Next meeting date for Spring 2024 TBA.

8. Adjournment

Vice Chancellor McBride asked if there were any further questions or comments. No further questions or comments were made, and the meeting was adjourned at 11:02 a.m.

Members present: Mr. Jay Anderson, Mr. Clen Burton, Dr. Marcelo Bussiki, Mr. Richard Bray, Dr. Jimmy Byrd, Ms. Lisa Caton, Mr. Myron Dippel, Dr. Mary Hensley, Mr. Max Hibbs, Mr. Craig Jeffrey, Ms. Tiffany Jenkins, Mr. Chris Marrs, Dr. Becky McBride, Mr. Richard O'Malley, Ms. Kim Paulhill, Mr. Clay Redding, Mr. Leighton Schubert, Ms. Phylica Taylor, and Ms. Jill Witkowski

Guests: Mr. Mark Feldhake and Dr. Michelle McGehee

Academic Affairs Updates
Fall 2023 Administrative Council 10/27/2023

Vice Chancellor Bussiki reported on items related to the SACSCOC reaffirmation.

- Working toward completing the narrative for SACSCOC standards related primarily with academic affairs standards.
- A folder titled “Ready for Consultant Review” was created in the SACSCOC Teams Folder. Currently there are 14 Standards (three of those Core Requirement) in that folder. As the title states, those standards are ready for review by the consultant. The director of Institutional Research and Effectiveness is aware of this content and will upload in SPOL to reformat before sending it to the consultant.
- For Standard 6.2.a there is a list of faculty roster for credentialing review. We wanted that uploaded so that our consultant may have a first look at our faculty credentials for the SACSCOC designated semesters (Spring 2023, Fall 2023).
- There are still eleven standards that are primarily academic affairs in need of completion. However, seven of those are in the 99 percentiles of compliance.

- Timeline
 - March 1st submission of Compliance Certification. At the conclusion of the review, the Off-Site Reaffirmation Committee will prepare a separate document outlining its preliminary findings about compliance. The report will be forwarded to the institution’s On-Site Reaffirmation Committee.
 - Spring and Summer 2024 preparation for review of Off-Site Committee and preparing for the site visit.
 - October 28, 2024, Site Visit. In which they will review items previously discussed in our compliance certification the QEP. The Report of the Reaffirmation Committee, will be sent to us along with the institution’s response to possible areas of noncompliance (that will not be us), is forwarded to the SACSCOC Board of Trustees for review and action on reaffirmation of accreditation.

QEP

- QEP focuses on underprepared students
 - Specifically, students enrolled in developmental education courses (MATH & DIRW)

- That population is identified by low scores on TSIA placement exam.
- 3 Goals for the QEP
 - Increase competition of developmental/college ready co-requisite coursework
 - Improve persistence of developmental education enrolled students
 - Demonstrate improved college readiness skills by QEP population persisting beyond developmental coursework.
- Timelines
 - Partial pilot in Spring 2024
 - Narrative submission in August of 2024
 - Full pilot in Fall 2024
 - Full implementation beginning in Fall 2025

The College has four major sets of documents to maintain its constituencies informed on College's processes and procedures and to show compliance with standards set by external accrediting agencies, including SACSCOC.

They are:

- Board Policies,
- Administrative Regulations,
- College Catalog and
- Faculty Handbook.

In preparation for SACSCOC reaffirmation, a review of all documents that pertain to the SACSCOC standards addressing academics and service to students to ensure that they are compatible with each other and consistent with college practices.

- Three years ago, Academic Affairs together with Student Services went over the entire College Catalog to ensure that it was student friendly, accurate and in line with College Policies and Procedures.
- Upon reviewing the College Catalog, and multiple standards it was realized that a few processes were not codified in Administrative Regulations. Student Services and Academic Affairs started an ongoing project of reviewing our Administrative Regulation.

In the last couple of years several edits to the Administrative Regulations were submitted for Legal review and Chancellor approval. Those have been reported in previous Administrative Council meetings.

- As the final step in reviewing these sets of documents we are completing a two-year work on the Faculty Handbook. Thanks goes out to Dr. Joyce Langenegger for her work on this project. It involved input from all constituencies represented in the Handbook (such as, Student Services, HR, Instructional Technology, Marketing etc.) This project also sought input from multiple academic standing committees such as Faculty Senate, Division Leadership Council, Deans Council, and Academic Standards. This has been the most significant change in the Faculty Handbook in the last few years, if not in decades. Early next week, the document will undergo one last review with Dr. Langenegger, Dr. McGehee, and Dr. Bussiki. Plans to send the Faculty Handbook mid-next week for Legal Review and Chancellor input and approval.



Educational Partnerships

Dr. Michelle McGehee, Dean for Academic Affairs
Presented for Administrative Council, 10/27/2023

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1

Recently Completed

- Sam Houston State University (Fall 2022)
- Southern New Hampshire University (January 2023)
- Houston Christian University (July 2023)
- Lamar University: transfer and co-admission/enrollment (August 2023)
- Texas A&M University-Commerce (September 2023)
- Texas Woman's University (October 2023)

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2

In Development

- Stephen F. Austin State University: co-enrollment for Nursing in their SONIC program.
- Texas A&M University-Corpus Christi: transfer and co-admission/enrollment for fully online Business programs.
- Texas A&M University: transfer and co-admission/enrollment for Hospitality program.
- West Texas A&M University: transfer for BAAS, Fire Science

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3

Questions?

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4



Administrative Council Update Bryan Administrative Building

October 27, 2023

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1

Bryan Administration Building

Team

Architect:

Kirksey
ARCHITECTURE

Kirksey Architecture
Houston, TX
Selected November 2021

Construction Manager:

VAUGHN

J.T. Vaughn Construction
Bryan, TX
Selected February 2022

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2

Bryan Administration Building

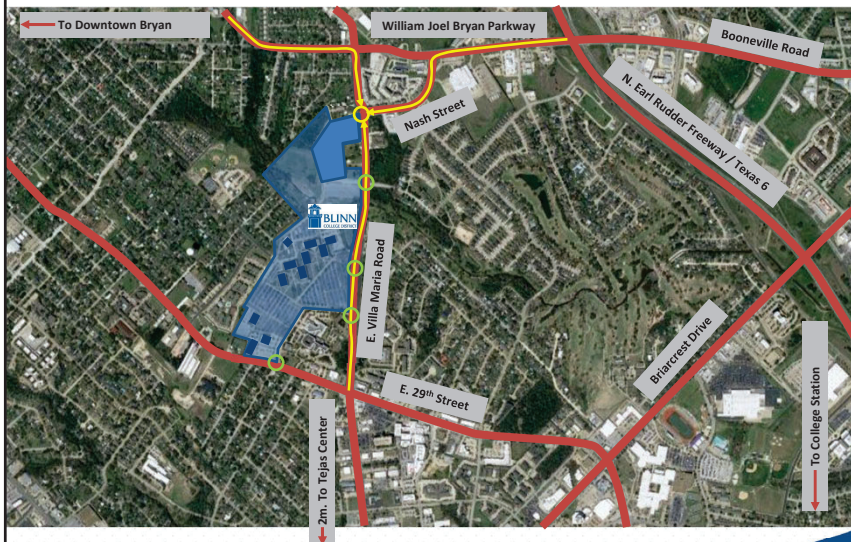
Departments	
Student Lobby	Police Desk and Office
Financial Aid Offices	Academic Advising Offices
Testing Center	Enrollment Services
Transfer Offices	Registrar Offices
Dual Credit Offices	Prospective Student Relations
Business Services Offices	Human Resources Offices
Administration Offices	Meeting Room

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3

Bryan Area Map

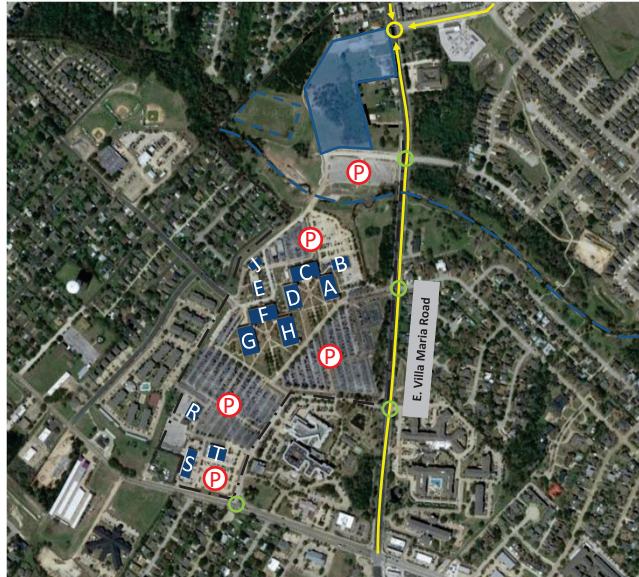


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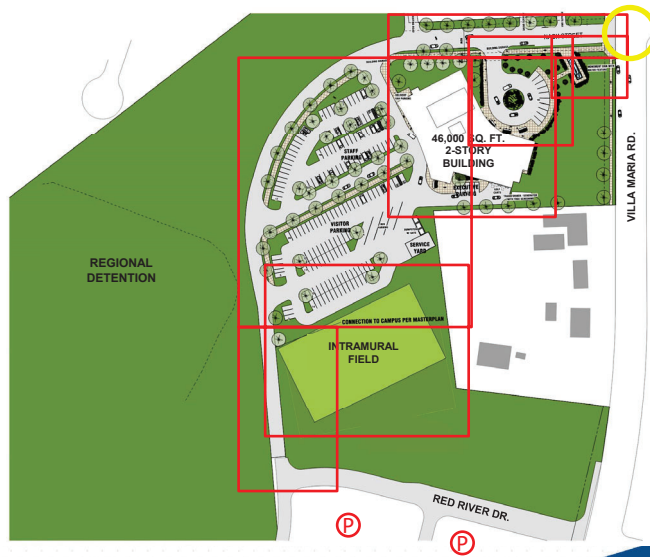
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Bryan Campus Map



5

Site Plan



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6

Bryan Administration Building



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13

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14

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15

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18

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19

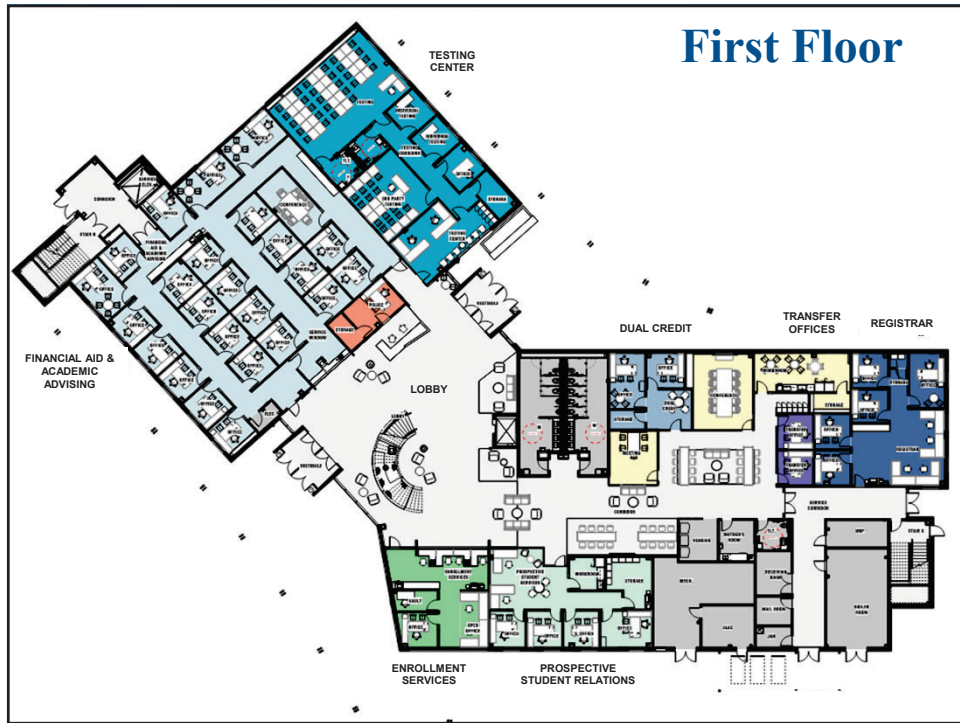
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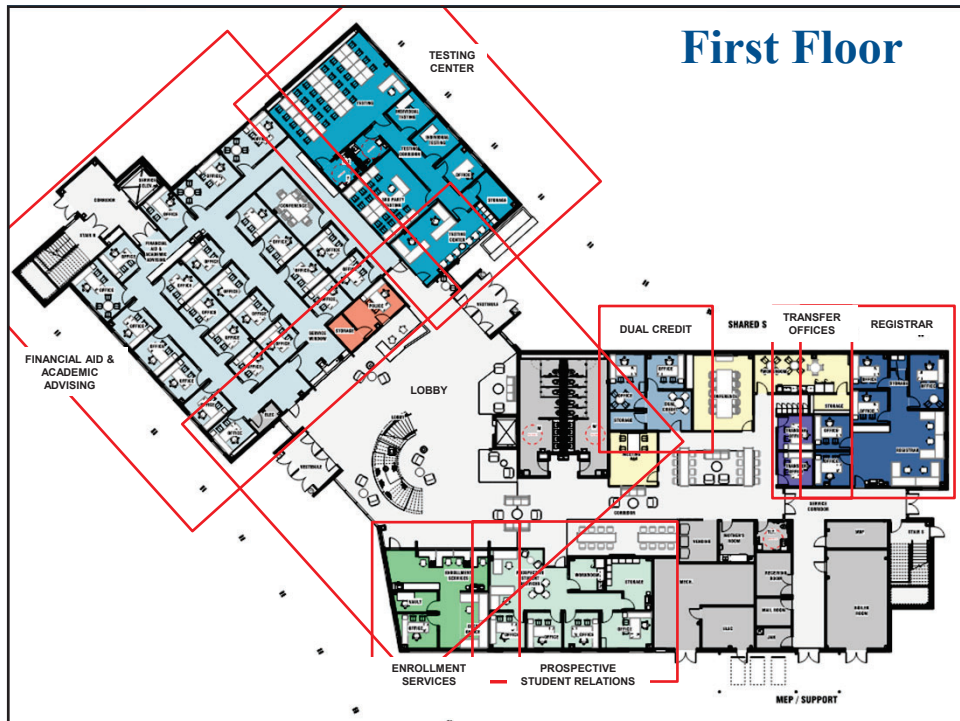
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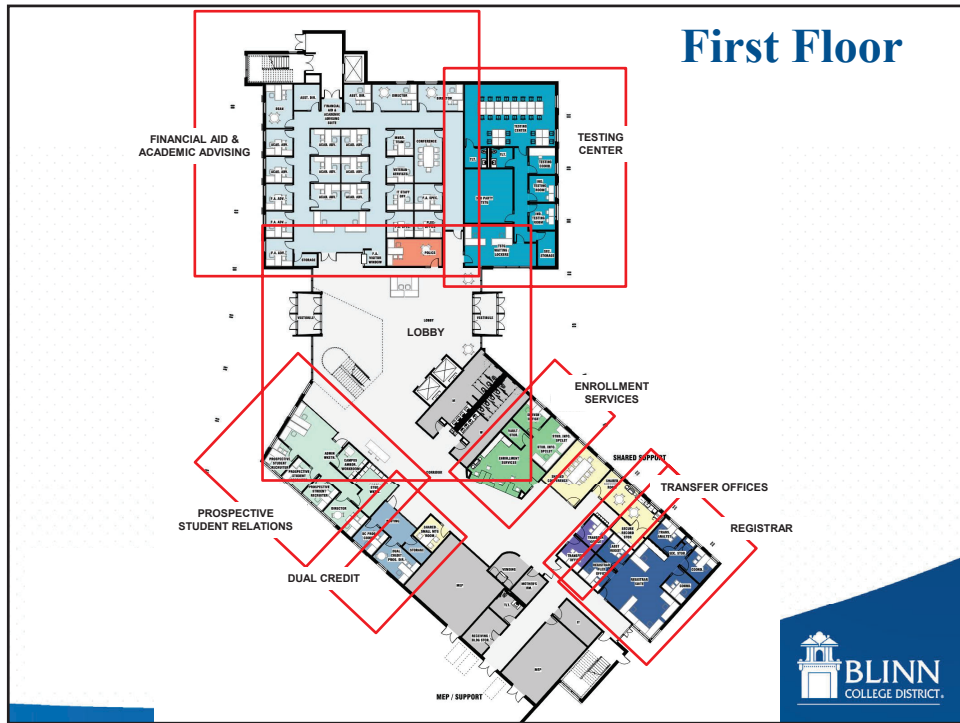
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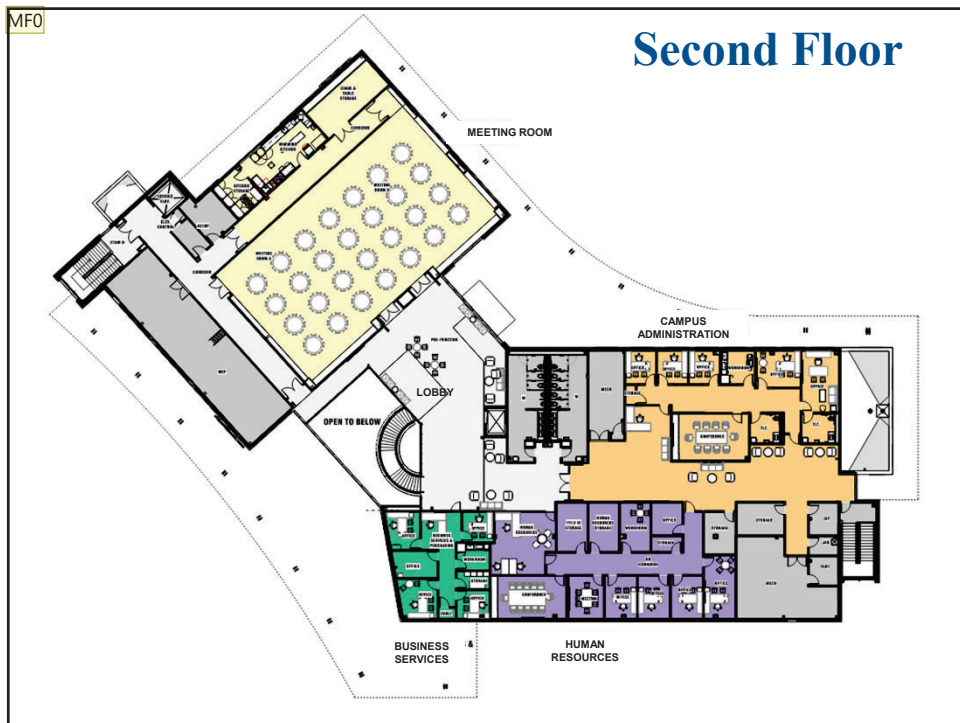
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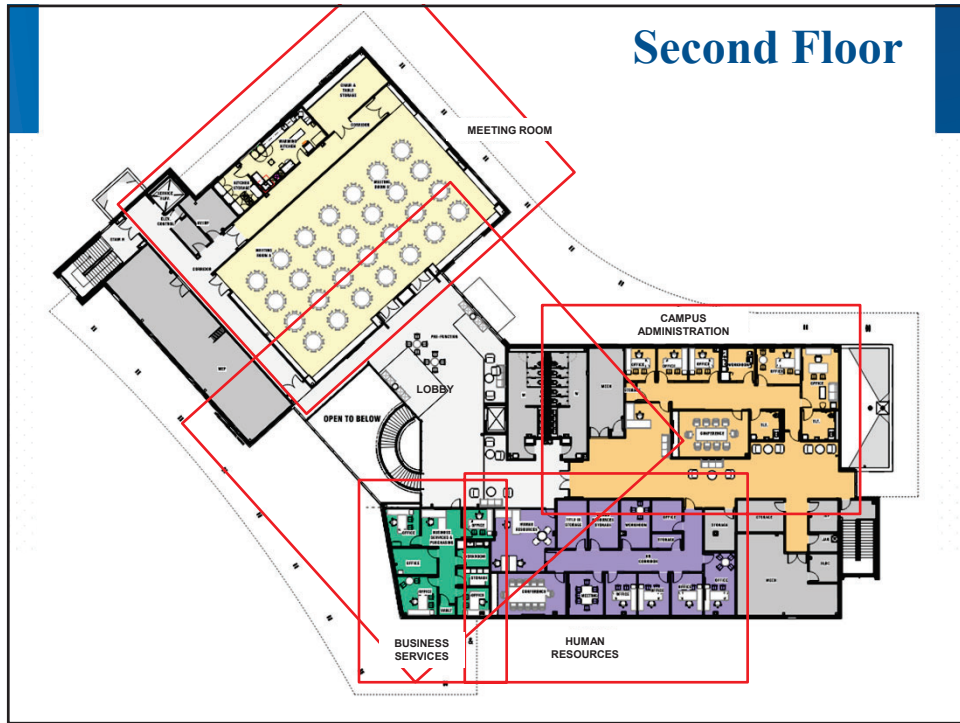
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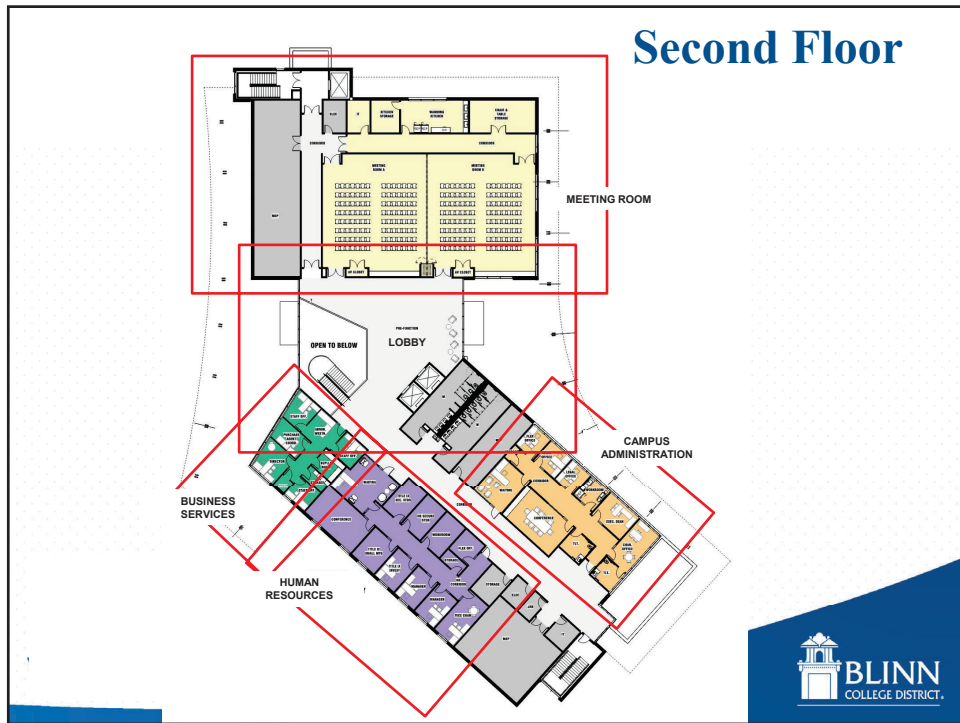
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26



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27

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28

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31

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32

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Schedule



Current Status: Construction

The architects are reviewing submittals and monitoring construction.

The construction manager has generated submittals and started earthwork.

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33



Questions

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34



Texas Success Center: Texas Pathways

Dr. Michelle McGehee, Dean for Academic Affairs
Chair, Texas Pathways Steering Committee

Presented for Administrative Council, 10/27/2023

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1

What is Texas Pathways?

- “An integrated, system-wide approach to student success that guides students from the selection of their high school endorsement through postsecondary education to attainment of high-quality credentials and careers with value in the labor market.”



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Source: Texas Success Center, Texas Pathways
<https://tacc.org/tsc/texas-pathways>



2

Role of Community Colleges in Texas Pathways

- “To support community colleges to build capacity to implement structured academic and career pathways at scale for all students.”
 - Three cadres: Cadre 1, Cadre 2, and Cadre 3
 - Blinn College District is in Cadre 1
- Four pillars
 - Mapping pathways to student end goals
 - Helping students choose and enter a pathway
 - Keeping students on their pathway
 - Ensuring students are learning

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Source: Texas Success Center, Texas Pathways
<https://tacc.org/tsc/texas-pathways>



3

Talent Strong Texas Pathways Institute #1

- TPI#1: Leading Talent Strong Texas Pathways
 - April 12-14, 2023; Dallas
 - Examined data
 - Developed a goal and action items

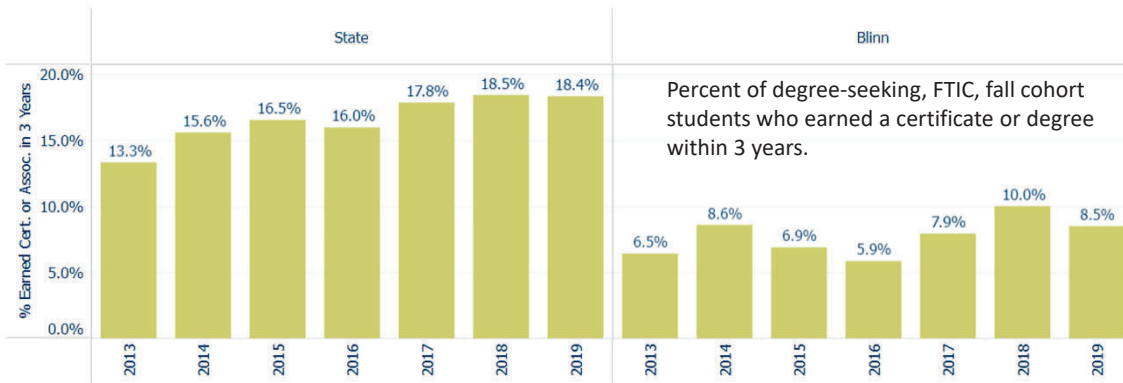


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Talent Strong Texas Pathways Institute #1



Source: Texas Pathways KPIs, accessed 10/23/2023
<https://public.tableau.com/app/profile/tx.success/viz/TexasPathwaysKPIs-CredentialBetaTest/Credential>

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5

Talent Strong Texas Pathways Institute #1

- **Goal:** Improving student credential completion rates
 - Action Item 1:** Developmental Education: Ensure that our developmental courses are increasing the number of students who become college-ready.
 - Action Item 2:** Support students prior to entering the College with Summer Bridge Programs. This program is intended to prepare high school students for a successful TSI result.
 - Action Item 3:** FutureWorks Class VII Project: Students who have earned at least 45 credit hours completing their credential within one academic year.

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6

Talent Strong Texas Pathways Institute #2

- TPI#2: Mapping Pathways to Student Post-Completion Goals
 - November 1-3, 2023; Houston
 - Purpose
 - **supporting students reaching their end goal of good careers**
 - scaling clear talent pathways in key programs
 - **actively engaging education and workforce partnerships**
 - building employer-lead and labor market-responsive short-term credentials aligned within longer-term workforce and transfer program talent pathways to high-demand, high-wage, and valued careers
 - **expanding comprehensive student supports**
 - basic need supports and a caring college culture

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Source: Talent Strong Texas Pathways Institute #2: Mapping Pathways to Student Post-Completion Goals Digital Notebook, accessed 10/26/2023
https://tacc.org/sites/default/files/2023-10/tpi2_digital-notebook_final_2.pdf



7

TPI#2 Credential Map: Computer Information Technology/Administration

Occupational Skills Award (4 months)
Computer Information Technology
\$30,000-\$40,000/year

Level-2 Certificate (12 months)
Linux Specialist
\$40,000-\$60,000/year

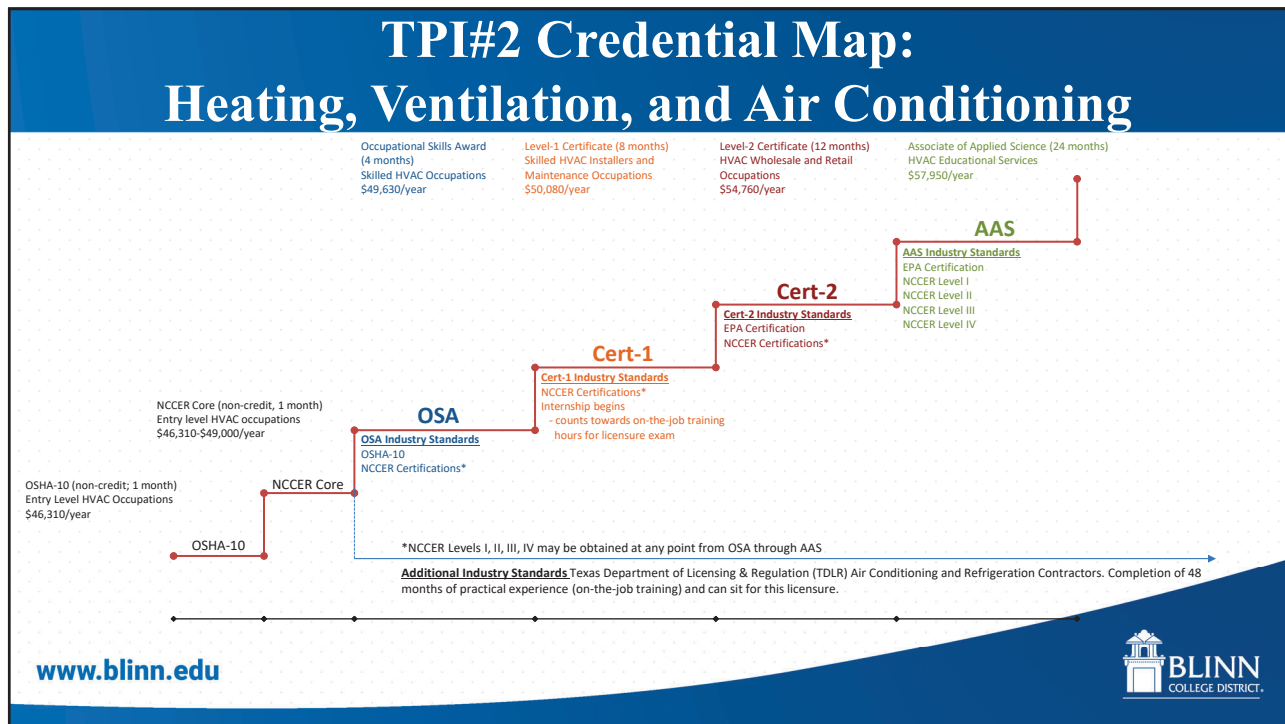
Associate of Applied Science (24 months)
Information Technology Administrator
\$60,000-\$80,000/year



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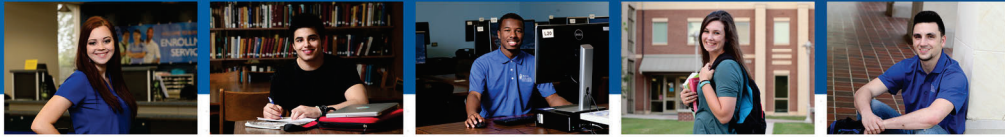
Pathways Steering Committee

Mr. Jay Anderson
 Dr. Marcelo Bussiki
 Mr. George Guajardo
 Dr. April Kinkead
 Dr. Joyce Langenegger
 Dr. Kenneth Masenda
 Dr. Becky McBride
 Dr. Kimberly Paulhill
 Mrs. Theresa Wahrmond

Mr. Max Hibbs, co-chair
 Dr. Michelle McGehee, chair

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10



Special Thanks!
Dr. Mary Hensley

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11

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12