BLINN COLLEGE

**CURRICULUM COMMITTEE MINUTES**

# DATE: August 22, 2014

**PLACE:** Bryan (E205B), Brenham (BULL 136), Sealy (110), and Schulenburg (110)

**PRESENT:** Amy Winningham (Assistant Dean for Humanities), Brandy Ermis (Department Head for Humanities), Debbie Vavra (Assistant Dean for Visual and Performing Arts), Bryn Behnke (Assistant Dean for Business, Agriculture, and Kinesiology Programs), Brandon Franke (Assistant Dean for Social Science), Alan Lehmann (Department Head for Social Science), David Corkran (Assistant Dean for Business, Agriculture, and Kinesiology Programs), Robert Nelson (IT Coordinator for Business, Agriculture, and Kinesiology Programs), Max Hibbs (Assistant Dean for STEM), Abby Baumgardner (Department Heard for STEM), Terry Honan (Faculty, STEM), Grady Hendricks (Assistant Dean for STEM), Lee Don Bienski (Assistant Dean for STEM), Karen Buck (Assistant VP of Instruction), Britney Hibbeler (Department Heard for Visual and Performing Arts), Craig Jeffrey (Assistant Dean for Visual and Performing Arts), Sandra Chumchal (Department Head for Humanities), John Schaffer (Assistant Dean for Humanities), Pat Westergaard (Dean for Humanities), Robert Stanberry (Criminal Justice Coordinator for Social Science), and Diane Lovell (Dean for Social Science).

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| AGENDA | **DISCUSSION** | **RECOMMENDATIONS/CONCLUSIONS** |
| I. Call to Order | 1. Called to order at 1:40 pm by Brandon Franke.  2. Franke asked the committee to review the minutes from the April 25, 2014 meeting.  3. Amy Winningham remarked that she was never officially voted as secretary for the committee, as is stated on the July 14, 2014 minutes.  4. Franke asked the committee to review the minutes from the July 14, 2014 meeting. | 1. Sign-in list of attendees was passed around. Franke stated that an attendance sheet needs to be signed in order to have an accurate list of committee members.  2. John Schaffer made a motion to approve the minutes. Max Hibbs seconded the motion.  3. Franke moved to strike the word Interim from secretary as seen on the minutes. Max Hibbs made a motion to approve the change. Robert Nelson seconded the motion. Amy Winningham is now the secretary for the committee.  4. A motion was made to approve the minutes. Grady Hendricks seconded the motion. |
| II. Old/Unfinished Business | Amend bylaws | Franke read through the draft of current bylaws and stated what should be revised. Committee members were sent a copy of the bylaws prior to the meeting. Changes were made to the bylaws. Alan Lehmann motioned to approve the bylaws as amended. Debbie Vavra seconded the motion.  John Schaffer asked about terminology. Franke replied, “bylaws are out of date, but we are setting the foundation to amend [them].” The amended document will be up for vote at the September meeting. |
| III. New Business | 1. Franke asked the committee to send him a message when upcoming curriculum changes will be presented to the committee. He asked for a bit of a “heads-up” so committee members can be alerted.  2. Robert Stanberry spoke of changes to the LOs for a course. The information is forthcoming.  3. AAS degree changes are forthcoming—certain core courses are now needed, as stated by SACS. |  |
| IV. Announcements | John Schaffer stated that the Faculty Senate unanimously voted for classes to return to the “old” schedule/meeting times. |  |
| V. Next Meeting | Next meeting is scheduled for Friday, September 19, 2014 at 1:30 p.m. | Brandon Franke adjourned the meeting at 1:52 pm. |

Respectfully Submitted,

Amy Winningham, Assistant Dean for Humanities

September 3, 2014