**Agenda**

**Blinn College Curriculum Committee**

**18 August 2008**

Revised 17 August 2008

**Unfinished Business**

Review minutes of the April meeting for approval by the Committee.

Members and proxies please sign-in.

Welcome to new members. Welcome back everyone else.

* Dr. Donald Stewart, Dean of Academic Affairs, Brenham Campus
* Jeri Thornton-Dulaney, Director of the Sealy Campus

Courses for Consideration:

DRAM 1320 and 1321(Deletions) Larry Campbell or Designee

DRAM 1330 and 1342 Larry Campbell or Designee

Surgical Technology Program Dr. Thena Parrott

(This is FYI since it has State-mandated requirements as do all technical programs.)

**New Business**

Anything for the good of division programs or the College curriculum. Agenda items are due one week prior to the meetings.

Review for approval the new Course Proposal Forms and the Curriculum Committee web page including the Bylaws and Membership List.

 -Define a quorum as a majority of the voting members in Brenham and a majority of the voting members in Bryan?

 -Specify how to amend or update the Bylaws? Only by announcing the changes at least one week prior to a vote with by least a 2/3rds majority and upon ratification by the Executive Council.

 -See the other proposed changes in the document sent out via email.

Do we need a meeting in March? It would allow time for approval at the April meeting so classes could be offered in the fall. The April meeting was very crowded last spring.

**Announcements**

We will be following Roberts Rules this year. The library has copies and it is also available online. It would be useful to have wireless access during our meetings in case we need to refer to this or other documents.

Comments about Adding THEA Prerequisites                         Dr. LaCour, VP Academic Affairs

Comments about Replacing Paper Forms with eForms Dr. Shelly Peacock, Director of

 Institutional Planning & Accreditation

**List of meeting dates and deadlines:**

**Deadline for Signed Course Deadline for Agenda Items Meeting Date**

 **Proposal Forms**

 August 4 at 4 p.m. August 7 at 4 p.m. **Aug. 18** at 1:00 in SCCC

 Sept. 5 at 4 p.m. Sept. 12 at 4 p.m. **Sept. 19** at 1:30 via IVC

 Oct. 3 at 4 p.m. Oct. 10 at 4 p.m. **Oct. 17** at 1:30 via IVC

 Nov. 7 at 4 p.m. Nov. 14 at 4 p.m. **Nov. 21** at 1:30 via IVC

 January 2009 TBA **Jan.** TBA in Bryan

 February 6 at 4 p.m. Feb. 13 at 4 p.m. **Feb. 20** at 1:30 via IVC

 ? [Feb 27. March 6 ? March 13th ? ]

 April 3 at 4 p.m. April 9 at 4 p.m. **April 17** at 1:30 via IVC

Brenham IVC Meetings will be scheduled in B-136 for more convenient tech support as needed.

Bryan IVC Meeting locations will be announced. Margene McAden phone no. 7208

IVC = Interactive Video Conference SCCC = The Brenham Student Center Conference Center

In March, 2009 -- No meeting was officially scheduled in the past (or mentioned in the Bylaws).

March 16-20 -- Spring Break

March 27, 2009 – UIL Regional Contests on the Brenham campus from 1 p.m. Classes meet as usual.

April 24-25 Regional UIL on the Brenham campus. No classes scheduled as in past years on that Friday (April 24th).

**The 62nd Annual Convention
February 19-21, 2009
Austin, Texas**

**Spring Break is March 16-20, 2009.**

**Revised list as of September 1, 2009**

Your request for a video connection has been scheduled as follows

Date:    Sept 19, Oct 17, Nov 21, Feb 13, Mar 27, Apr 17
Time:    1:30 – 4:30
**Sites:    By-E205B, Br-Bk120, Sc-102, Sy-108**Content:  Curriculum Committee meeting

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     Nov. 7 at 4 p.m.              Nov. 14 at 4 p.m.             **Nov. 21** at 1:30 via IVC

     January 2009                             TBA                       **Jan.** TBA in Bryan

     January 30 at 4 p.m.       Feb. 6 at 4 p.m.               **Feb. 13** at 1:30 via IVC

  ?  [February 27 at 4 p.m. March 6 at 4 p.m.          March 13?                        ]

     April 3 at 4 p.m.              April 9 at 4 p.m.              **April 17** at 1:30 via IVC