

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Student Center Building - Rooms 2 and 3
Blinn College, 1007 Walter Schwartz Way (formerly West Second Street)
Brenham, Texas**

Special Workshop Meeting, Tuesday, July 29, 2014, 6:30 p.m.

The Board of Trustees convened at 6:30 p.m., in the Student Center Building, rooms 2 and 3, with the following members present: Mr. Douglas R. Borchardt, President, presiding; Mr. David Sommer, Secretary; Mrs. Theodora "Teddy" V. Boehm; Mrs. Carolyn D. Miller, CPA and Mr. Leon B. Toubin.

Board members not present: Mr. Atwood C. Kenjura, Vice President, Mr. Norwood Lange.

Members of the College staff in attendance were: Dr. Harold Nolte, District President; Dr. Sylvia McMullen, President, Brazos County Campuses; Ms. Kelli Shomaker, Senior Vice President, Finance and Administrative Services/CFO; Dr. Dennis Crowson, Senior Vice President, Student Services; Dr. Cynthia Griffith, Vice President, Instruction for Technical and Workforce Education; Ms. Cathy Boeker, Associate Vice President, Government & Public Affairs; Mr. Joe Baumann; Ms. Kris Beckendorf; Mr. Mark Bernier; Mr. Richard Bray; Mr. Tom Brazzel; Ms. Lisa Caton; Ms. Megan Costanza; Mr. Joseph Engle; Ms. Rebecca Garlick; Ms. Marie Kirby; Ms. Angela Lawrenz; Dr. Diane Lovell; Mr. Gus Mutscher; Ms. Susan Myers; Mr. Richard O'Malley; Mr. Joe Al Picone and Mr. Michael Welch.

Also registered as in attendance were: Mr. Kyle Cunningham, **Brenham Banner-Press** and Mr. Jordan Overturf, **The Eagle**.

The meeting was called to order by Mr. Borchardt.

**ITEM 1. REVIEW AND DISCUSSION OF THE PROPOSED BUDGET FOR THE
2014-2015 FISCAL YEAR**

Dr. Harold Nolte called upon Ms. Kelli Shomaker to review the proposed budget for the 2014-2015 fiscal year (a copy of the proposed budget is attached and made a part of these *Minutes*). She reviewed data utilized to arrive at the proposed budget. She discussed the written documentation provided to the Board. The proposed budget currently includes a \$4.1M surplus, primarily because there will not be a debt service expense as previously anticipated. She discussed a variety of needs currently not included in the budget that could be met with surplus funds. Ms. Shomaker responded to questions from the Board.

Mrs. Carolyn Miller reviewed the Budget Committee's work on the proposed budget. She discussed a proposed pilot program to assist with teaching load equity. The committee did not recommend a cost of living increase but it is now reflected in the proposed budget. The committee did however recommend that an increase of \$600/employee would cover the increase in health insurance cost. New positions proposed are 12 new staff positions and 2 new faculty positions. All positions are in the budget because they are designed to handle growth. The Board discussed the salary adjustment options and potential new positions. Mrs. Miller discussed a possible one-time stipend before the end of the 2013-2014 budget year at a cost of \$566,000.

Ms. Shomaker told the Board that she plans to request that any surplus from the 2013-2014 budget year be set aside in a building fund to meet growth needs for fall 2015. The budgetary impact of facility needs was discussed. Discussions took place on what things are needed to fund growth.

The Board would like for the administration to package the concerns/desires expressed by the Board and to come back with a proposed budget and share the proposal well in advance of the August meeting.

RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC.551.101)

There was no closed session.

CLOSED SESSION:

ITEM 2. CLOSED SESSION:

- (A) **PERSONNEL MATTERS (GOV'T. CODE, SEC. 551.074)**
 - i. **DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF PUBLIC EMPLOYEES OR OFFICERS**
- (B) **REAL PROPERTY (GOV'T. CODE, SEC. 551.072)**
 - i. **DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY**

ITEM 3. RECONVENE PUBLIC SESSION

N/A

ACTION ITEM:

ITEM 4. DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN CLOSED SESSION

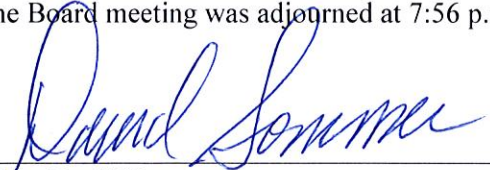
No action taken.

ITEM 5. ADJOURNMENT

On a motion by Mr. Sommer, seconded by Mrs. Miller, the Board meeting was adjourned at 7:56 p.m.



 Mr. Douglas R. Borchardt
 President



 Mr. David Sommer
 Secretary