

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Regular Meeting, Tuesday, August 21, 2012, 7:00 p.m.

The Board of Trustees convened at 7:02 p.m. in the Board Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Mr. Douglas R. Borchardt, Secretary; Mr. Norwood Lange; Mrs. Carolyn D. Miller, CPA and Mr. David Sommer.

Board members not present: Dr. Henry J. Boehm, Jr.

Members of the College staff in attendance were: Dr. Harold Nolte, President; Dr. Ted Raspiller, President Brazos County Campuses; Dr. Robert Brick, Dr. Dennis Crowson and Dr. Debra LaCour, Vice Presidents; Mr. Jeff Cermin, Interim Vice President; Ms. Cathy Boeker, Executive Administrator External Affairs; Mr. Mark Bernier; Mr. Rich Bray; Mr. Tom Brazzel; Mr. Kris Byboth; Mr. Joseph Engle; Ms. Becky Garlick; Mr. Patrick Gilbert; Mr. Ron Hammond; Dr. John Holman; Ms. Kris Janes; Ms. Frances Karels; Ms. Angela Lawrenz; Ms. Sheila McAnally; Dr. Cheryl Metz; Ms. Deborah Noe; Ms. Sami Rahman; Mr. Steve Rathbone; Ms. Karla Roper; Mr. Ross Schroeder; Ms. Kristin Stoley; Mr. Jeff Tilley; Ms. Kristi Urban; Mr. Michael Welch; Mr. Erin Wilhite; and Dr. Mark Workman.

Also registered as in attendance were: Mr. James Lehmann; Mr. Jacob McAnally; Ms. Brandy Scholze; Mr. Frank Wagner, KTTX-KWHI and Mr. Joel Williams, *Brenham Banner-Press*.

ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS

The meeting was called to order by Mr. Kenjura. The pledge was led by Mr. Kenjura and the prayer was given by Mrs. Miller.

ITEM 2. PUBLIC COMMENT

Mr. James Lehmann complimented the Board on the management of the College and expressed appreciation for the responsible way the Board spends the tax money.

NON-ACTION ITEM:

ITEM 3. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING JULY 31, 2012

Mr. Jeff Cermin reviewed the financial statement and list of checks for the period ending July 31, 2012 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*). He explained the variances and responded to questions from the Board.

CONSENT AGENDA ITEMS:

ITEM 4. REVIEW AND ACTION TO APPROVE THE MINUTES FOR THE JULY 5, 2012, FACILITIES WORKSHOP AND THE JULY 12, 2012, REGULAR MEETING

ITEM 5. REVIEW AND ACTION TO REVISE BOARD POLICIES:

- (A) *CAK (EXHIBIT): APPROPRIATIONS AND REVENUE SOURCES - INVESTMENTS*
- (B) *CGD (LOCAL): SAFETY PROGRAM - FIRE PREVENTION (DELETE)*
- (C) *FLD (LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT COMPLAINTS*
- (D) *FLDB (LOCAL): STUDENT COMPLAINTS - COURSE GRADE COMPLAINTS*

ITEM 6. REVIEW AND ACTION TO ACCEPT GIFT TO THE COLLEGE OF KIMBALL WHITNEY UPRIGHT PIANO TO BE UTILIZED FOR STUDENT PRACTICE AT THE J. HAL AND ALLYNE MACHAT MUSIC FACILITY ON THE BRENHAM CAMPUS

ITEM 7. REVIEW AND ACTION TO ACCEPT GIFTS TO THE COLLEGE OF VARIOUS SUPPLIES AND EQUIPMENT TO BE UTILIZED BY ALLIED HEALTH PROGRAMS ON THE SCHULENBURG CAMPUS

ITEM 8. REVIEW AND ACTION TO ADOPT A RESOLUTION RELATED TO THE DISPOSAL OF SALVAGE PROPERTY OF THE BISHOP FOREST SCOREBOARD ON THE SCHULENBURG CAMPUS

ITEM 9. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK REQUESTS FOR PROPOSALS FOR COPY SERVICES ON THE BRYAN CAMPUS

ITEM 10. REVIEW AND ACTION TO ADOPT AN ANNUAL STATEMENT OF INSTITUTIONAL FRINGE RATE CALCULATIONS

On a motion by Mr. Borchardt, seconded by Mrs. Miller, the Board voted to approve the **CONSENT AGENDA ITEMS: ITEM 4** - Minutes for the July 5, 2012, Facilities Workshop and the July 12, 2012, Regular Meeting; **ITEM 5** - revisions to Board Policies: *CAK (Exhibit): Appropriations and Revenue Sources - Investments*, *CGD (Local): Safety Program - Fire Prevention (Delete)*, *FLD (Local): Student Rights and Responsibilities - Student Complaints* and *FLDB (Local): Student Complaints - Course Grade Complaints* (copies of the policy revisions are attached and made a part of these *Minutes*); **ITEM 6** - Gift to the College of Kimball Whitney Upright Piano to be Utilized for Student Practice at the J. Hal and Allyne Machat Music Facility on the Brenham Campus (a copy of the donation form is attached and made a part of these *Minutes*); **ITEM 7** - Gifts to the College of Various Supplies and Equipment to be Utilized by Allied Health Programs on the Schulenburg Campus (copies of the donation forms are attached and made a part of these *Minutes*); **ITEM 8** - Resolution Related to the Disposal of Salvage Property of the Bishop Forest Scoreboard on the Schulenburg Campus (a copy of the Resolution is attached and made a part of these *Minutes*); **ITEM 9** - Administration to Seek Requests For Proposals for Copy Services on the Bryan Campus; and **ITEM 10** - Annual Statement of Institutional Fringe Rate Calculations (a copy of the Institutional Fringe Rate Documentation is attached and made a part of these *Minutes*) as presented by the Administration.

PUBLIC HEARING ON BUDGET:

ITEM 11. PUBLIC HEARING ON THE PROPOSED BUDGET FOR THE 2012-2013 SCHOOL YEAR

Mr. Jeff Cermin reviewed the proposed budget for the 2012-2013 school year (a copy of the 2012-2013 Proposed Budget is attached and made a part of these *Minutes*). He reviewed the following highlights with the Board: \$85,501,526.00 in revenue; a \$6,483,427.00 increase (8.20%) over the previous budget year; the contingency fund remains in place due to continued uncertainty of state funding, increasing to \$2,129,370.00 from last year's \$633,660.00 (\$1,500,000.00 is earmarked for costs of the pending reorganization); replacement and renovation expense was increased to \$4,000,000.00 from \$1,300,000.00 to counter deferred maintenance; faculty and staff received a 3% salary increase, with a minimum increase of \$1,000.00; and full-time faculty received a one-time increase in longevity pay of \$1,000.00 (a copy of the highlights is attached and made a part of these *Minutes*).

Mr. Kenjura opened the Public Hearing on the Budget. There was no public comment.

ACTION ITEMS:

ITEM 12. REVIEW AND ACTION TO ADOPT BUDGET FOR THE 2012-2013 SCHOOL YEAR

There was no further discussion or questions regarding the 2012-2013 Budget.

On a motion by Mr. Lange, seconded by Mrs. Miller, the Board voted to adopt the Proposed Budget for the 2012-2013 School Year as presented by the Administration.

ITEM 13. REVIEW AND ACTION TO:

- (A) **ADOPT A RESOLUTION TO SET TAX RATE FOR 2012, OR**
- (B) **ADOPT A RESOLUTION TO PLACE A PROPOSAL TO ADOPT A TAX RATE THAT EXCEEDS THE EFFECTIVE RATE ON THE AGENDA OF A FUTURE MEETING AND**
- (C) **ANNOUNCE DATES, TIMES AND LOCATIONS FOR PUBLIC HEARINGS AND ADOPTION OF THE TAX RATE FOR 2012**

Ms. Cathy Boeker reviewed the Board's options regarding the tax rate (copies of the published tax rate notice, both resolutions for adopting the tax rate and the overview of legal requirements and schedule for setting the tax rate are attached and made a part of these *Minutes*). She recommended adopting the effective rate.

On a motion by Mr. Sommer, seconded by Mr. Lange, the Board voted to adopt a Resolution to Set the Tax Rate for 2012 at \$0.0567 per \$100 valuation as presented by the Administration.

ITEM 14. REVIEW AND ACTION TO WAIVE NON-CREDIT COURSE FEES FOR PARTICIPANTS OF THE INTENSIVE COLLEGE READINESS PROGRAMS FOR ADULT EDUCATION STUDENTS

Ms. Deborah Noe reviewed the request to waive non-credit course fees for participants of the Intensive College Readiness Programs for Adult Education Students. She responded to questions from the Board.

On a motion by Mr. Lange, seconded by Mr. Borchardt, the Board voted to waive non-credit course fees for participants of the Intensive College Readiness programs for Adult Education Students as presented by the Administration.

ITEM 15. REVIEW AND ACTION TO SET EXTERNAL USAGE FEES FOR SIMULATION AND CLINICAL LABS AT THE BLINN COLLEGE HEALTH SCIENCE CENTER CAMPUS

Dr. Brick reviewed the need for and requested approval of external usage fees for simulation and clinical labs at the Blinn College Health Science Center Campus (copies of background information and the Simulation and Clinical Lab Fee Schedule are attached and made a part of these *Minutes*). He reviewed with the Board the potential usage and responded to questions from the Board. Mr. Toubin wants to make sure that an agreement is in place to cover replacements and repair of equipment when necessary.

On a motion by Mr. Toubin, seconded by Mrs. Miller, the Board voted to set external usage fees for Simulation and Clinical Labs at the Blinn College Health Science Center Campus as presented by the Administration.

ITEM 16. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE A PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH DBR ENGINEERING CONSULTANTS, INC., FOR THE DESIGN OF AN “ALTERNATIVE POWER” SOURCE FOR THE MAIN DISTRIBUTION FRAME AND INTERMEDIATE DISTRIBUTION FRAME ROOMS ON THE BRENHAM AND BRYAN CAMPUSES

Mr. Michael Welch reviewed the need for an “alternative power” source for the main distribution frame and intermediate distribution frame rooms on the Brenham and Bryan Campuses. The estimated project cost is between \$200,000.00 and \$300,000.00. Mr. Welch responded to questions from the Board.

On a motion by Mr. Sommer, seconded by Mr. Borchardt, the Board voted to authorize the Administration to negotiate a professional engineering services contract with DBR Engineering Consultants, Inc., for the design of an “alternative power” source for the main distribution frame and intermediate distribution frame rooms on the Brenham and Bryan Campuses as presented by the Administration.

ITEM 17. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK BIDS FOR THE CONSTRUCTION OF AN “ALTERNATIVE POWER” SOURCE FOR THE MAIN DISTRIBUTION FRAME AND INTERMEDIATE DISTRIBUTION FRAME ROOMS ON THE BRENHAM AND BRYAN CAMPUSES

The discussion regarding seeking bids for the construction of an “alternate power” source for the main distribution frame and intermediate distribution frame rooms on the Brenham and Bryan campuses can be found in the previous agenda item.

On a motion by Mr. Toubin, seconded by Mr. Lange, the Board voted to authorize the Administration to seek bids for the construction of an “alternative power” source for the main distribution frame and intermediate distribution frame rooms on the Brenham and Bryan Campuses as presented by the Administration.

ITEM 18. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO AWARD BIDS FOR FROZEN FOOD PRODUCTS, GROCERY PRODUCTS, COOLER PRODUCTS, MEAT PRODUCTS, MILK PRODUCTS AND BREAD PRODUCTS FOR SEPTEMBER 1, 2012 - FEBRUARY 28, 2013

Mr. Ross Schroeder reviewed the results of the food bids (a copy of the bid tabulation sheet is attached and made a part of these *Minutes*). Lowest bids are as follows: Bid #890 - Brenham Wholesale for \$127,286.20; Bid #891 - Brenham Wholesale for \$49,922.76; Bid #892 - Glazier for \$8,246.82; Bid #893 - Ruffino for \$1,367.92; Bid #894 - Oak Farms for \$11,592.45 and Bid #895 - Flowers Bakery for \$9,225.29.

On a motion by Mr. Sommer, seconded by Mr. Borchardt, the Board voted to award bids for frozen food products, grocery products, cooler products, meat products, milk products and bread products to the lowest bidders listed above; with the exception of bid #892 being awarded to the third lowest bidder of Brenham Wholesale due to the similarity in dollar amounts and that Brenham Wholesale is local.

Mrs. Miller abstained from voting on this agenda item due to a conflict of interest.

ITEM 19. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO AWARD REQUEST FOR PROPOSAL FOR FALL CHARTER BUS TRAVEL

Mr. Ross Schroeder reviewed the bids received for fall charter bus travel (a copy of the bid tabulation sheet is attached and made a part of these *Minutes*). He recommended Star Shuttle. Mr. Schroeder responded to questions from the Board.

Mr. Schroeder also updated the Board on the Transportation Committee's work on the student transportation issue.

On a motion by Mr. Toubin, seconded by Mr. Sommer, the Board voted to authorize the Administration to Award the Request For Proposal for fall charter bus travel to Star Shuttle for a total of \$27,632.00

ITEM 20. REVIEW AND ACTION TO REVISE BOARD POLICIES:

- (A) ***DH (LOCAL): EMPLOYEE STANDARDS OF CONDUCT***
- (B) ***FLB (LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT CONDUCT***
- (C) ***GFA (LOCAL): STUDENT AND COMMUNITY USE OF COLLEGE DISTRICT FACILITIES - CONDUCT ON COLLEGE DISTRICT PREMISES***

Dr. Dennis Crowson reviewed the need to amend the Board policies related to tobacco use (copies of the proposed policy revisions are attached and made a part of these *Minutes*). He also reviewed the request to establish a fine for violating the revised tobacco use policies. Dr. Crowson explained the intent is not to encourage tobacco use but to allow the Administration to enforce the revised policies.

On a motion by Mrs. Miller, seconded by Mr. Sommer, the Board voted to adopt the proposed policy revisions for *DH (Local): Employee Standards of Conduct*; *FLB (Local): Student Rights and Responsibilities - Student Conduct*; and *GFA (Local): Student and Community Use of College District Facilities - Conduct on College District Premises* regarding tobacco use as presented by the Administration.

ITEM 21. REVIEW AND ACTION TO ESTABLISH A FINE FOR VIOLATION OF THE TOBACCO USE POLICY

The discussion regarding establishing a fine for the violation of the revised tobacco use policies can be found in the previous agenda item.

On a motion by Mr. Borchardt, seconded by Mr. Toubin, the Board voted to establish a \$25.00 fine for the violation of the revised tobacco use policies.

REPORTS, ANNOUNCEMENTS, AND OTHER NON-ACTION ITEMS:

ITEM 22. REPORTS:

- **BUILDINGS AND GROUNDS**

Buildings and Grounds is a written report (a copy of the report is attached and made a part of these *Minutes*).

Bryan Campus:

- *Student Center, Building E - The original scope of this project was divided into two phases: the student activity half of the building was scheduled for a remodel to accommodate student activities; and the food service half of the building was scheduled to be updated and expanded to meet the growth of the campus. Both of these phases have been put on hold until the funding of these improvements can be budgeted.*
- Parking Lot Project - We have hired Bleyl & Associates, a local engineering firm, for the planning and eventual design of parking lot improvements. At this time, the location of the proposed improvements has not been determined. Additionally, a committee consisting of Dr. Ted Raspiller, Mr. Leon Toubin, Mr. Ted Hajovsky and Mr. Richard O'Malley met with a developer to determine the feasibility of a parking garage.
- Campus Security - At the June 19th Board meeting, the purchase of cameras was approved by the Board. The installation of these cameras should be completed by August 17th.
- Administration Building Roof - This project is budgeted to be completed in the 2012-2013 fiscal year. The college will be hiring a roof consultant to develop plans for construction. The authorization to hire the consultant and seek bids for construction will be submitted in the September Board meeting.
- Administration Building Addition - This project was discussed in the facilities workshop with the Board. The project is still in the discussion stage with Administration and the Board. Once authorization is affirmed, the facilities staff will prepare an RFQ for professional services to hire an architectural firm for detail planning and design.
- Painting/Landscaping - The facilities staff, along with the unit price contractors, have been working on cosmetic improvements in preparation for the fall semester. These improvements are scheduled for completion next week.

Brenham Campus:

- Central Plant - At the June 19th Board meeting, the Board authorized the Administration to hire DBR, Inc., for the design and construction phase services for the replacement and upgrades to pumps and frequency drives at buildings located along the chilled water loop in zones 3 and 1, as well as, piping modifications at the central plant. These

improvements are in the design phase and will be ready for construction during the late fall and early winter season.

- The Agricultural Classroom Building - The Greenhouse addition to this facility is in design and will be ready for bidding at the September Board meeting.
- Master Campus Lighting Plan - The lighting improvements for the buildings identified at the June 19th Board meeting are being designed. This project should be ready for bidding and awarded at the October Board meeting. Additionally, the exterior lights are continuously being monitored and replaced as needed.
- Structural Issues - The Arts and Sciences Building foundation leveling project was awarded to Atlas Construction for \$6,500.00. The project will start on August 20th and should be complete by August 27th.
- The baseball field fence is not a safety issue, only an aesthetic issue. There are no plans to correct the fence at this time. The facilities staff will continue to monitor the movement of this fence and make additional recommendations if the conditions become a safety hazard.
- *Field house- the Field House at Spencer Field is being upgraded with painting and lighting improvements. This project is complete.*
- Student Housing - Holleman and Memorial Halls have been removed from the inventory of student rooms and will remain vacant this year. We have been in touch with the neighboring church to see if they have any interest in the properties. This will be discussed by the church elders at their August meeting.
- The development and planning of additional student housing has been discussed with the Board and Administration in the facilities workshop. At this time, no plans are being considered.
- Carpet Replacements and Painting - The facilities staff, along with the unit price contractors, have been working diligently in refurbishing selected buildings and student housing facilities with cosmetic improvements. These will all be completed in time for the start of the fall semester.
- Roof Replacements - The facilities staff, along with a roof consultant, recently conducted a thorough investigation of the roofs at the Student Center, Library, O'Donnell Center and Baseball Field House. The final report has not been delivered, but an obvious assessment was made of the original twenty-year roof at the Student Center. This roof is in need of immediate replacement. The facilities staff will be bringing recommendations to the September Board meeting for the design and bidding for this project.

Major HVAC Equipment Replacement Schedule - The following is a list of major HVAC expenditures anticipated for the next five years based on current information and excluding any catastrophic failure of equipment before scheduled replacement date:

Brenham Campus:

2012-2013 Budget Year:

- Remove antiquated ice tank equipment and replace a 200-ton chiller (#1) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$750,000.00.

2013-2014 Budget Year:

- Remove and replace a 500-ton chiller (#3) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$550,000.00.
- Remove and replace the vintage 1988 air handling units (AHU) located in Old Main with the appropriate piping, controls, and appurtenances for \$250,000.00.

2014-2015 Budget Year:

- Extend chill water piping and add Solons Hall, Moody Library and Katherine Atkinson Hall to the central plant chilled water system for \$250,000.00.
- Add cooling tower and replace cooling tower pumps at central plant for \$250,000.00.

Bryan Campus:

2012-2013 Budget Year:

- Remove and replace ice tank for \$130,000.00.

2016-2017 Budget Year:

- Remove and replace a 500-ton chiller (#3) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$550,000.00.

*The above equipment replacements and estimates do not take into account any additional new buildings that may be constructed on either campus. This event would accelerate the need for additional cooling capacity.

**Additionally, for the period of time that I have been the Executive Director of Facilities, Planning and Construction, the constant need to replace compressors, pumps, and minor equipment in the existing HVAC equipment has been inherent. This cost ranges from \$100,000.00 - \$200,000.00 each year for these items.

**Note: Italics indicate older items.*

- **PRELIMINARY FALL ENROLLMENT AND HOUSING OCCUPANCY REPORT**

Dr. Dennis Crowson reviewed the fall enrolment and housing occupancy reports (copies of the preliminary fall enrollment and housing occupancy reports are attached and made a part of these *Minutes*). He also reviewed the redistribution of male and female students in Wheeler Hall. The current enrollment is 16,893. Enrollment is on trend to be slightly over last year. Contact hours are also projected to be up significantly. Dr. Crowson discussed the effect of the Bacterial Meningitis vaccination requirement may have on enrollment.

ITEM 23. BRAZOS COUNTY CAMPUSES UPDATE

Dr. Raspiller reviewed the upcoming events for the Bryan Campuses (a copy of the Bryan Campus Upcoming Events is attached and made a part of these *Minutes*):

Bryan Campus Student Center Events for August 2012:

- Friday, August 3, 2012 - Paramedic Graduation - Student Center E-105, 5:00 p.m.
- Monday, August 13, 2012 - International Student Orientation - Student Center E-105, 10:00 a.m.-3:00 p.m.
- Thursday, August 23, 2012 - Blinn Employee Wellness Fair - Student Center E-105, 10:00 a.m.-3:00 p.m.
- Thursday, August 23, 2012 - New Faculty Orientation - Student Center E-105, 5:00 p.m.-10:00 p.m.
- August 29 & 30, 2012 - Theatre Arts Fall 2012 Auditions - Student Center E121, 5:30 p.m.-10:00 p.m.

New Student Information Sessions:

- Monday, August 13, 2012 - 11 a.m.
- Wednesday, August 15, 2012 - 11 a.m.
- Friday, August 17, 2012 - 11 a.m.
- Monday, August 20, 2012 - 11 a.m.
- Wednesday, August 22, 2012 - 11 a.m.

TEAM New Student Conferences at TAMU:

- August 14th & 15th
- August 21st & 22nd

ITEM 24. ADMINISTRATIVE ANNOUNCEMENTS:

Dr. Nolte reviewed the following upcoming events and preparations for the fall semester (a copy of the events is attached and made a part of these *Minutes*):

- Fall Semester begins August 27
- Washington County Chamber of Commerce annual Tailgate event is August 30, at Silver Wings Ballroom
- Blinn College Labor Day Classic Volleyball Tournament, August 30 - Sept. 1 (a copy of the 2012 Labor Day Classic Schedule is attached and made a part of these *Minutes*)
- Brenham ISD 137th Anniversary Celebration honoring Distinguished Alumni, Sept. 7, 11:30 a.m. to 1:00 p.m., Student Center Banquet Room
- Buccaneer Football hosts first home game of the season on September 7, at Cub Stadium, 7:00 p.m. (a copy of the 2012 Football Schedule is attached and made a part of these *Minutes*)
- Washington County Fair parade on Saturday, September 15, at 10:30 a.m. in downtown Brenham
- Regular Board Meeting - Tuesday, September 18, at 7:00 p.m.

ITEM 25. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)

The public was recessed for a break at 8:29 p.m.

The public was recessed for closed session at 8:41 p.m.

CLOSED SESSION:**ITEM 26. CLOSED SESSION:**

- (A) **EVALUATION AND EMPLOYMENT OF PERSONNEL (GOV'T. CODE, SEC. 551.074)**
- (B) **DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY (GOV'T. CODE, SEC. 551.072)**

ITEM 27. RECONVENE PUBLIC SESSION

The public session was reconvened at 10:17 p.m.

ADDITIONAL ACTION ITEMS:**ITEM 28. ACTION ON CLOSED SESSION ITEMS:**

- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE, OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY


On a motion by Mr. Sommer, seconded by Mr. Toubin, the Board voted to employ new Full-Time Faculty and Professional Staff on one-year contracts (a copy of the list of persons employed is attached and made a part of these *Minutes*).

ITEM 29. ADJOURNMENT

On a motion by Mrs. Miller, seconded by Mr. Lange, the Meeting was adjourned at 10:19 p.m.



Mr. Atwood C. Kenjura
President



Mr. Douglas R. Borchardt
Secretary