

**MINUTES  
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room  
Third Floor, Administration Building  
Blinn College, 802 Green Street  
Brenham, Texas**

**Regular Meeting, Tuesday, May 20, 2014, 6:30 p.m.**

The Board of Trustees convened at 6:32 p.m., in the Board Room with the following members present: Mr. Douglas R. Borchardt, President, presiding; Mr. Atwood C. Kenjura, Vice President; Mr. David Sommer, Secretary; Mrs. Theodora "Teddy" V. Boehm; Mr. Norwood Lange; Mrs. Carolyn D. Miller, CPA and Mr. Leon B. Toubin.

Board members not present: None.

Members of the College staff in attendance were: Dr. Harold Nolte, District President; Dr. Sylvia McMullen, President, Brazos County Campuses; Ms. Kelli Shomaker, Senior Vice President, Finance and Administrative Services/CFO; Dr. Dennis Crowson, Senior Vice President, Student Services; Dr. Cynthia Griffith, Vice President, Instruction; Ms. Cathy Boeker, Associate Vice President, Government & Public Affairs; Dr. Mary Barnes-Tilley; Mr. Joe Baumann; Ms. Kris Beckendorf; Mr. Mark Bernier; Mr. Richard Bray; Dr. Blanche Brick; Ms. Karen Buck; Ms. Lisa Caton; Mrs. Barb Corbisier; Mr. Joseph Denman; Mr. Joseph Engle; Ms. Rebecca Garlick; Dr. Diane Lovell-Osburn; Ms. Susan Myers; Mr. Robert Nelson; Mr. Richard O'Malley; Mr. Jeff Tilley; Mr. Gary Waites and Dr. Mark Workman.

Also registered as in attendance were: Blinn College Students Ms. Melanie Bilanchich, PTK President, Mr. Malak Benkhadra and Mr. Drew Denman, Faculty Advisor; Mr. Kyle Cunningham, *Brenham Banner-Press*; Mr. Scott Hickle, Chairman of the Bryan Planning and Zoning Commission; Mr. Drew Matthews, College Station Citizen; Mr. Bill Oliver, WTAW; Mr. Allen Reed, The Eagle and Mr. Patrick Siegert, College Station Citizen.

**ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS**

The meeting was called to order by Mr. Borchardt. The pledge was led by Mr. Sommer and the prayer was given by Mr. Sommer.

**REPORTS, ANNOUNCEMENTS AND OTHER NON-ACTION ITEMS:**

**ITEM 2. DISTRICT PRESIDENT ADMINISTRATIVE ANNOUNCEMENTS**

Dr. Harold Nolte recognized Kelli Shomaker and Susan Myers for their completion of the Washington County Leadership Program hosted by the Washington County Chamber of Commerce. He reviewed administrative announcements and recent and upcoming events (a copy of the announcements and events are attached and made a part of these *Minutes*). An update of prior events include the following:

- Our 13<sup>th</sup> annual Agricultural Mechanics Show drew more entries than ever before, with 152 projects from students in high school FFA chapters and county 4-H clubs from across the state. Shane Kirts of Era High School was named grand champion for his restoration of a 1967 Allis Chalmers tractor, and the top three entries in each division are awarded Blinn scholarships.

- More than 100 students volunteered in this year's Blinn Blitz. Projects included cleaning Brenham city parks, assisting at local churches and schools and assisting elder citizens with household chores.
- That wasn't the only community service we participated in this month. Our athletic department presented this year's Adopt-a-Charity, Adam's Angels, with a check for more than \$1,200 raised by all our teams this year. Adam's Angels helps families battling childhood cancer.
- At our Blinn Professional Association banquets this year, Government Professor Dr. Joyce Langenegger and Associate Degree Nursing Professor Rebecca Presswood were named Teaching Excellence Award winners on the Bryan campus, and Math Professor Randal Hoppens was named Teaching Excellence Award winner for the Brenham, Sealy and Schulenburg campuses. We also recognized 11 retirees. Congratulations to them all!
- Last but not least, we recognized our 131<sup>st</sup> graduating class. The ceremony included four student speakers – Trey Bradford for the Brenham campus, Lourn Santana for the Bryan campus, Zachary Denny for the Schulenburg campus and Sandy Martinez for the Sealy campus.
- UPCOMING EVENTS: Baseball at the Junior College World Series May 24-31 in Grand Junction, Colo.; 'Frozen' Sing-a-long May 22 and 23 at the O'Donnell Center.

### **ITEM 3. BRAZOS COUNTY CAMPUSES UPDATE**

Dr. Sylvia McMullen reviewed recent and upcoming events, such as new student orientations for the Brazos County Campuses (a copy of the events are attached and made a part of these *Minutes*). An update of prior events include the following:

- One of four Blinn TEAM students were recently selected to take part in Texas A&M's engineering showcase to demonstrate a data-tracking and sorting robot they spent two months building for their Foundations of Engineering II class. Of the 150 teams working on the project, only 12 were selected for the showcase. The four students, Sidney Vavra, Olivia Conner, Cole Frazier and Mikhail Llauder are all first-year engineering students.
- In the midst of all the commencement excitement, we also recognized a number of our Health Science students with traditional pinning ceremonies welcoming them into their new healthcare professions. We welcomed 57 new Associate Degree Nursing graduates and congratulated them on completing one of the finest nursing programs in the state. Our ADN program has received Texas Board of Nursing commendation five of the last six years.
- 26 of those students were inducted into the Alpha Delta Nu national nursing honor society. To qualify, students must have a 3.0 grade-point average and sponsor one community educational or recruitment project. These inductees completed six community projects.
- 14 radiologic technologists were also recognized with a recent pinning ceremony. In addition to their classroom studies, these students are almost immediately placed in a clinical setting for hands-on learning. Since 1994, this program has an incredible 100 percent job placement rate.
- Last Friday several of our deans and myself attended Bryan Collegiate High School's College Colors Day, in which every graduating senior who has been accepted by a college or university is recognized. Of the 58 seniors, 13 decided to continue their college experience at Blinn.
- UPCOMING EVENTS: Brazos County Advisory Committee Meeting, May 22; TEAM Advising Days June 2, 9, 16 and 23; NSOs May 23, June 9, June 19.

### **ITEM 4. REPORTS:**

- **BRYAN CAMPUS ALPHA PHI LAMBDA CHAPTER OF PHI THETA KAPPA**

Ms. Melanie Bilancich, PTK President, thanked the Board for the opportunity to speak. She reviewed a program to encourage students to sign a pledge to complete their Associates Degree. Mr. Drew Denman, Faculty Advisor, also thanked the Board for their support of Phi Theta Kappa and reviewed club awards.

- **ENROLLMENT**

Dr. Crowson gave final enrollment numbers for the May minimester, which show an overall increase of 26%. He also reviewed numbers for the summer and fall semesters. Dr. Crowson noted that enrollment is trending up (a copy of the enrollment report is attached and made a part of these *Minutes*).

- **SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS COMMISSION ON COLLEGES - REAFFIRMATION UPDATE**

Mr. Joe Baumann, Dean, Institutional Effectiveness and Enrollment Management, updated the Board on the current status of the reaffirmation of accreditation (a copy of the reaffirmation update is attached and made a part of these *Minutes*). Preliminary reports from the off-site review committee are beginning to come in. Overall, the issues raised by the reviews are areas that were expected and the Administration will work to address those areas.

He responded to questions from the Board.

- **QUALITY ENHANCEMENT PLAN**

Dr. Mary Barnes-Tilley, Professor, Social Science, reviewed the progress of the Blinn College Quality Enhancement Plan (QEP) development team (a copy of the QEP update is attached and made a part of these *Minutes*). Progress is being made on developing a learning community model. The timeline is on target to be met.

- **BUILDINGS AND GROUNDS**

Mr. Richard O'Malley, Executive Director, Facilities, Planning and Construction, reviewed highlights from the written buildings and grounds report (a copy of the buildings and grounds report is attached and made a part of these *Minutes*).

## **ITEM 5. PUBLIC COMMENT**

Mr. Borchardt reviewed the Board's guidelines regarding public comment.

Mr. Mark Bernier, Director, Universal Interscholastic League (UIL), Academic Events, reported on the ongoing State UIL Meet and thanked the Board for their support of the Regional Meet to be hosted by Blinn.

Mr. Scott Hickle, Chairman of the Bryan Planning and Zoning Commission, introduced himself and presented a few points which the City and citizens of Bryan have and will continue to offer Blinn College (a copy of his written comments are attached and made a part of these *Minutes*).

Mr. Patrick Siegert, College Station citizen, asked the Board to consider several factors as they move forward with future Brazos County expansion. He feels that the Westinghouse facility limits expansion. He discussed the support the City of Bryan has given to Blinn College. He feels that Blinn College deserves a permanent home rather than temporary fixes (a copy of his written comments are attached and made a part of these *Minutes*).

Dr. Blanche Brick, Division Chair, Social Sciences, requested the Board cast a vote of confidence in the faculty who have stood before them in the past two months (a copy of her written comments are attached and made a part of these *Minutes*).

**ITEM 6. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING APRIL 30, 2014**

Ms. Kelli Shomaker reviewed the financial statements and list of checks for the period ending April 30, 2014 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*). She estimated that tuition and fee revenue may come in slightly under budget. She discussed outliers in revenues and expenditures.

**CONSENT AGENDA ITEMS:**

**ITEM 7. REVIEW AND POSSIBLE ACTION TO APPROVE THE MINUTES FOR THE APRIL 22, 2014, REGULAR MEETING**

On a motion by Mr. Sommer, seconded by Mrs. Boehm, the Board voted to approve **CONSENT AGENDA ITEM 9** - minutes for the April 22, 2014, Regular Meeting (a copy of the minutes are attached and made a part of these *Minutes*), as presented by the Administration.

**ACTION ITEMS:**

**ITEM 8. REVIEW AND POSSIBLE ACTION TO TERMINATE THE CUSTODIAL CONTRACT WITH MARCIS AND ASSOCIATES**

Mr. Richard O'Malley informed the Board that Marcis and Associates is not meeting the custodial needs of the institution.

On a motion by Mr. Toubin, seconded by Mr. Lange, the Board voted to authorize the Administration to terminate the custodial contract with Marcis and Associates, as presented by the Administration.

**ITEM 9. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE AN AGREEMENT WITH MCLEMORE BUILDING MAINTENANCE FOR CUSTODIAL SERVICES ON THE BRENHAM AND BRYAN CAMPUSES**

Mr. O'Malley reviewed the need to engage McLemore Building Maintenance for custodial services on the Brenham and Bryan campuses.

On a motion by Mrs. Boehm, seconded by Mr. Kenjura, the Board voted to authorize the Administration to negotiate an agreement with McLemore Building Maintenance for custodial services on the Brenham and Bryan campuses.

**RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC.551.101)**

The public was recessed for a break at 7:40 p.m.

The public was recessed for closed session at 7:50 p.m.

**CLOSED SESSION:****ITEM 10. CLOSED SESSION:**

- (A) **REAL PROPERTY (GOV'T. CODE, SEC. 551.072)**
  - i. **DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG AND SEALY**
- (B) **CONSULTATION WITH ATTORNEY**
  - i. **CONSULTATION WITH LEGAL COUNSEL CONCERNING MATTERS ON WHICH THE ATTORNEY'S DUTY TO THE COLLEGE UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT CLEARLY CONFLICT WITH THE TEXAS OPEN MEETINGS LAWS; DISCUSSION OF POSSIBLE REAL ESTATE CONTRACT OR CONTRACTS**
- (C) **PERSONNEL MATTERS (GOV'T. CODE, SEC. 551.074)**
  - i. **DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF PUBLIC EMPLOYEES OR OFFICERS**

**ITEM 11. RECONVENE PUBLIC SESSION**

The public session was reconvened at 10:28 p.m.

**ADDITIONAL ACTION ITEMS:****ITEM 12. ACTION ON CLOSED SESSION ITEMS:**

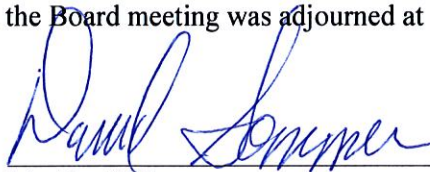
- (A) **REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG AND SEALY**

**ITEM 13. ADJOURNMENT**

On a motion by Mr. Sommer, seconded by Mrs. Boehm, the Board meeting was adjourned at 10:29 p.m.



Mr. Douglas R. Borchardt  
President



Mr. David Sommer  
Secretary