

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Regular Meeting, Tuesday, March 25, 2014, 6:30 p.m.

The Board of Trustees convened at 6:32 p.m. in the Board Room with the following members present: Mr. Douglas R. Borchardt, President, presiding; Mr. Atwood C. Kenjura, Vice President (arrived at 7:48 p.m.); Mr. David Sommer, Secretary; Mrs. Theodora "Teddy" V. Boehm; Mr. Norwood Lange; Mrs. Carolyn D. Miller, CPA and Mr. Leon B. Toubin.

Board members not present: None.

Members of the College staff in attendance were: Dr. Harold Nolte, District President; Ms. Sylvia McMullen, President, Brazos County Campuses; Ms. Kelli Shomaker, Senior Vice President, Finance and Administrative Services/CFO; Dr. Dennis Crowson, Senior Vice President, Student Services; Dr. Cynthia Griffith, Vice President, Instruction; Ms. Cathy Boeker, Associate Vice President, Government & Public Affairs; Dr. Kathleen Anzivino; Mr. Joe Baumann; Mr. Mack Bean; Ms. Kris Beckendorf; Mr. Mark Bernier; Ms. Linda Bow; Dr. Rochelle Bradley; Mr. Richard Bray; Dr. Blanche Brick; Dr. Robert Brick; Dr. Jeff Bronson; Mr. Mordecai Brownlee; Ms. Lisa Caton; Ms. Valerie Clayton; Mr. Kevin Clement; Ms. Cheryl Clements; Ms. Barb Corbisier; Ms. Julie Coskey; Ms. Megan Costanza; Ms. Carrie Coston; Mr. Joseph Engle; Ms. Rebecca Garlick; Mr. Brian Gonyer; Ms. Anna Hall-Zieger; Mr. Grady Hendricks; Dr. Terrence Honan; Dr. Deborah Horn; Mr. Kenneth Howell; Ms. Leslie Janac; Mr. Patrick Johnson; Dr. Linda Jones; Mr. Jacob Kidd; Ms. Marie Kirby; Mr. Stephen Kirkpatrick; Ms. Martha Kline; Mr. Stanley Kubicek; Ms. Angela Lawrenz; Mr. Alan Lehmann; Ms. Andi Liner; Ms. Mary Lorenzo; Dr. Virginia Machann; Ms. Melissa McClennen-Davis; Ms. Leslie McGinnis; Dr. Cheryl Metz; Mr. Eric Miller; Ms. Twila Miller; Ms. Emily Monteiro; Ms. Susan Myers; Mr. Bradley Nies; Ms. Linsey Oates; Ms. Claire Odom; Mr. Richard O'Malley; Dr. Karen Osterholm; Mr. Doug Peck; Ms. Nilsa Perez-Cabrera; Dr. Greg Phillips; Mr. Joe Al Picone; Dr. Esther Quantrell; Mr. Steve Rathbone; Dr. Richard Reilly; Mr. John Schaffer; Dr. Stephen Sebesta; Dr. Victoria Sharpe; Ms. Susan Slowey; Dr. Thomas Stephens; Mr. Kevin Still; Mr. William Sweet; Mr. Mark Thomas; Mr. Jeff Tilley; Ms. Irma Valdez; Ms. Judith Wagner; Dr. Larry Watson; Dr. Patricia Westergaard; Ms. Lea Williamson; Mr. Lee Winningham and Dr. Mark Workman.

Also registered as in attendance were: Blinn College Theatre Students: Mr. Cristian Daigle, Ms. Colleen Dougan, Ms. Liesl Hardin, Ms. Nora Hunt, Ms. Alice James, Ms. Te'Ara Tindle and Mr. Zachary Yoke; Dr. Samuel Harrison, Harrison Holdings, LLC; Mr. Allen Reed, The Eagle and Mr. Frank Wagner, KWHI.

ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS

The meeting was called to order by Mr. Borchardt. The pledge was led by Mr. Sommer and the prayer was given by Mr. Sommer.

REPORTS, ANNOUNCEMENTS AND OTHER NON-ACTION ITEMS:

ITEM 2. DISTRICT PRESIDENT ADMINISTRATIVE ANNOUNCEMENTS

Dr. Harold Nolte reviewed administrative announcements and upcoming events (a copy of the announcements and upcoming events are attached and made a part of these *Minutes*).

ITEM 3. BRAZOS COUNTY CAMPUSES UPDATE

Ms. Sylvia McMullen expressed the Administration's condolences to the family of Rusty Jones, a Network Technical staff member on the Bryan campus, who recently passed away.

She reviewed upcoming events for the Brazos County Campuses (a copy of the upcoming events are attached and made a part of these *Minutes*).

ITEM 4. REPORTS:

- **BREHAM CAMPUS THEATRE ARTS - TEATRE ARTS STUDENT SHOWCASE**

Mr. Brad Nies, Professor, Fine Arts, Music & Drama, reported to the Board the results of the recent play festival entry of "Alice in Bed." He recognized the students for their individual awards. He previewed the upcoming student showcase on April 10th and 11th.

- **SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS COMMISSION ON COLLEGES - REAFFIRMATION UPDATE**

Mr. Joe Baumann, Dean, Institutional Effectiveness and Enrollment Management, reported to the Board that the 10-year reaffirmation report was submitted in advance of the March 17th deadline (a copy of the Board update on Blinn's reaffirmation of accreditation is attached and made a part of these *Minutes*). He reviewed the next steps and thanked the Board for their support.

- **QUALITY ENHANCEMENT PLAN**

Dr. Kathleen Anzivino, Dean, Student Success, reviewed the Quality Enhancement Plan development process. She distributed a summary of the work that has been done thus far (a copy of the SACSCOC Quality Enhancement Plan (QEP) Update is attached and made a part of these *Minutes*). Potential strategies and success measures were discussed regarding student success in their first year at Blinn.

- **BUILDINGS AND GROUNDS**

Mr. Richard O'Malley, Executive Director, Facilities, Planning and Construction, reviewed highlights from the written buildings and grounds report (a copy of the buildings and grounds report is attached and made a part of these *Minutes*). Plans are developing for the Kruse Recreation Center on the Brenham Campus. Plans for summer projects are being developed.

ITEM 5. PUBLIC COMMENT

Dr. Linda Jones, Professor, Psychology, introduced herself and gave her background (a copy of her written comments are attached and made a part of these *Minutes*). Dr. Jones feels that the morale is at an all-time low and hardworking individuals have already left and more are likely to leave. She asked that the Board listen to the concerns of the faculty.

Ms. Leslie McGinnis, Professor, Mathematics, introduced herself and gave her background (a copy of her written comments are attached and made a part of these *Minutes*). Ms. McGinnis expressed concerns about the lack of meaningful dialogue among the Administration, faculty and outgoing divisional leadership positions.

Dr. Blanche Brick, Division Chair, Social Sciences, reviewed the successes of Blinn College and expressed concerns regarding the proposed changes of the administrative structure. Dr. Brick provided the Board with a written copy of her concerns and resolutions previously passed by the Council of Divisions (a copy of her written comments and resolutions previously passed are attached and made a part of these *Minutes*).

Dr. Bob Brick, Professor, Natural Science, expressed his concerns and sadness regarding the pending reorganization plans. He discussed the analysis performed that shows a cost savings with the proposed reorganization - he believes that the knowledge level of faculty has not been factored in the calculation. He discussed concerns with proposed schedule changes and has suggested a pilot program. No response has been given by the Administration to the Council of Divisions in response to their resolutions (a copy of his written comments are attached and made a part of these *Minutes*).

Ms. Judith Wagner, Professor, Mathematics, introduced herself and plead with the Board to listen to the concerns of the faculty who presented this evening. She is saddened by the current state of faculty morale. She is concerned that the faculty morale will affect student learning.

Mr. Alan Lehmann, Professor, Social Science, reviewed his background and touted the success of Blinn College. He discussed the current Division Chair structure and its effectiveness. He does not feel the structure is broken and hopes the Board listens to the concerns expressed and takes it all under advisement.

ITEM 6. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING FEBRUARY 28, 2014

Ms. Kelli Shomaker reviewed the financial statements and list of checks for the period ending February 28, 2014 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*).

CONSENT AGENDA ITEMS:

ITEM 7. REVIEW AND POSSIBLE ACTION TO APPROVE THE MINUTES FOR THE FEBRUARY 13, 2014 WORKSHOP, FEBRUARY 18, 2014, REGULAR MEETING AND THE FEBRUARY 28, 2014, SPECIAL MEETING

ITEM 8. REVIEW AND POSSIBLE ACTION TO REVISE AND ADOPT BOARD POLICIES:

(A) *DH (LOCAL): EMPLOYEE STANDARDS OF CONDUCT*

(B) *FLB (LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT CONDUCT*

(C) *GFA (LOCAL): COMMUNITY USE OF COLLEGE DISTRICT FACILITIES - CONDUCT ON COLLEGE DISTRICT PREMISES*

ITEM 9. REVIEW AND POSSIBLE ACTION TO AUTHORIZE THE WASHINGTON COUNTY APPRAISAL DISTRICT TO REALLOCATE BLINN COLLEGE'S PORTION OF EXCESS REVENUES FROM THE 2011-2012 BUDGET

ITEM 10. REVIEW AND POSSIBLE ACTION TO AUTHORIZE THE WASHINGTON COUNTY APPRAISAL DISTRICT TO RETAIN PART OF BLINN COLLEGE'S PORTION OF EXCESS REVENUES FROM THE 2012-2013 BUDGET AND CREDIT BLINN COLLEGE WITH THE REMAINING BALANCE

ITEM 11. REVIEW AND POSSIBLE ACTION TO RATIFY A ONE-YEAR EXTENSION OF THE LEASE OF APPROXIMATELY 10,506 SQUARE FEET OF RETAIL SPACE LOCATED AT 3701 OUTLET CENTER DRIVE, SUITE 310, SEALY, TEXAS

On a motion by Mr. Lange, seconded by Mrs. Miller, the Board voted to approve **CONSENT AGENDA ITEMS: ITEM 7** - minutes for the February 13, 2014, Workshop, the February 28, 2014, Regular Meeting and the February 28, 2014, Workshop (a copy of the minutes are attached and made a part of these *Minutes*); **ITEM 8** - revisions to Board Policies *DH (LOCAL)*, *FLB (LOCAL)* and *GFA (LOCAL)* (a copy of the revisions are attached and made a part of these *Minutes*); **ITEM 9** - the Washington County Appraisal District to reallocate Blinn College's portion of excess revenues from the 2011-2012 budget (a copy of the request letter and bids for three of the requested reallocation items are attached and made a part of these *Minutes*); **ITEM 10** - the Washington County Appraisal District to retain part of Blinn College's portion of excess revenues from the 2012-2013 budget and credit Blinn College with the remaining balance (a copy of the request letter and entity/appraisal allocation figures are attached and made a part of these *Minutes*); and **ITEM 11** - to ratify a one-year extension of the base rent on the Sealy Campus lease signed by Dr. Harold Nolte on February 27, 2014 (a copy of the Lease Renewal is attached and made a part of these *Minutes*), as presented by the Administration.

ACTION ITEMS:

ITEM 12. DISCUSSION OF COLLEGE FINANCIAL STRATEGIC PLAN AND REVIEW AND POSSIBLE ACTION TO SET TUITION AND GENERAL FEES FOR FISCAL YEAR 2014-2015

Ms. Kelli Shomaker reviewed the College's Financial Strategic Plan and discussed the proposed increase in general fees (a copy of the Financial Strategic Plan is attached and made a part of these *Minutes*). Mrs. Carolyn Miller, Budget Committee Chair, read the challenges, solutions and FY2015 budget planning identified by the Budget Committee (a copy of her written comments are attached and made a part of these *Minutes*). A \$7.00 increase in the general fee is recommended to cover growth needs, updating facilities and deferred maintenance reserves.

On a motion by Mr. Sommer, seconded by Mr. Lange, the Board voted to increase the general fee by \$7.00, making it \$44.00 per semester credit hour, as presented by the Administration.

ITEM 13. REVIEW AND POSSIBLE ACTION TO SET WORKFORCE TUITION, COURSE FEES, PROGRAM FEES, HOUSING FEES AND OTHER VARIOUS INSTITUTIONAL FEES

Ms. Kelli Shomaker discussed proposed changes for housing semester charges, workforce tuition and other charges (a copy of the charges are attached and made a part of these *Minutes*). She responded to questions from the Board. The workforce tuition structure and potential student benefits were discussed.

On a motion by Mr. Toubin, seconded by Mrs. Boehm, the Board voted to approve changes to current workforce tuition, course fees, program fees, housing fees and various institutional fees to be effective on the date indicated on the attached spreadsheet, as presented by the Administration.

ITEM 14. REVIEW AND POSSIBLE ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE A CONSTRUCTION MANAGER-AT-RISK CONTRACT WITH DUDLEY CONSTRUCTION FOR PRE-CONSTRUCTION PHASE SERVICES FOR THE BRYAN CAMPUS IMPROVEMENTS

Mr. Richard O'Malley reviewed the Construction Manager-at-Risk (CMAR) selection process and recommended that Dudley Construction be awarded the CMAR contract for the pre-construction phase services for the Bryan Campus improvements.

On a motion by Mrs. Boehm, seconded by Mrs. Miller, the Board voted to authorize the Administration to negotiate a CMAR contract with Dudley Construction for pre-construction phase services for the Bryan Campus improvements, as presented by the Administration.

ITEM 15. REVIEW AND POSSIBLE ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE A CONSTRUCTION MANAGER-AT-RISK CONTRACT WITH COLLIER CONSTRUCTION FOR PRE-CONSTRUCTION PHASE SERVICES FOR THE KRUSE RECREATION CENTER ON THE BRENHAM CAMPUS

Mr. Richard O'Malley reviewed the Construction Manager-at-Risk (CMAR) selection process and recommended that Collier Construction be awarded the CMAR contract for pre-construction phase services for the Kruse Recreation Center on the Brenham Campus. Mrs. Miller inquired about the fundraising plan.

On a motion by Mr. Toubin, seconded by Mr. Lange, the Board voted to authorize the Administration to negotiate a CMAR contract with Collier Construction for pre-construction phase services for the Kruse Recreation Center on the Brenham Campus, as presented by the Administration.

RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC.551.101)

The public was recessed for a break at 7:59 p.m.

The public was recessed for closed session at 8:13 p.m.

CLOSED SESSION:

ITEM 16. CLOSED SESSION:

- (A) REAL PROPERTY (GOV'T. CODE, SEC. 551.072)**
 - i. DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG AND SEALY**
 - ii. DISCUSS AND CONSIDER CONDUCTING DUE DILIGENCE ON PROPERTY LOCATED AT 2501 EARL RUDDER FWY S, COLLEGE STATION, BRAZOS COUNTY, TEXAS, AND THE POSSIBILITY OF ENTERING AN AGREEMENT WITH THE OWNER FOR ACQUISITION OF AND/OR FOR CONDUCTING DUE DILIGENCE**
 - iii. DISCUSSION OF PURCHASE OF 1.25 ACRE TRACT OF LAND IN JOHN AUSTIN, BLOCK 12, LOT 2 (TR-122), 2000 E. 29TH STREET, BRYAN, TEXAS**
 - iv. DISCUSSION OF POSSIBLE SALE OF BLINN COLLEGE'S PORTION OF AN 86 ACRE TRACT AND 56 ACRE TRACT OF LAND IN JOHN SHAW LEAGUE IN FAYETTE COUNTY, TEXAS**
- (B) CONSULTATION WITH ATTORNEY**
 - i. CONSULTATION WITH LEGAL COUNSEL CONCERNING MATTERS ON WHICH THE ATTORNEY'S DUTY TO THE COLLEGE UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT CLEARLY CONFLICT WITH THE TEXAS OPEN MEETINGS LAWS; DISCUSSION OF POSSIBLE REAL ESTATE CONTRACT OR CONTRACTS**
- (C) PERSONNEL MATTERS (GOV'T. CODE, SEC. 551.074)**
 - i. DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF PUBLIC EMPLOYEES OR OFFICERS**

ITEM 17. RECONVENE PUBLIC SESSION

The public session was reconvened at 10:01 p.m.

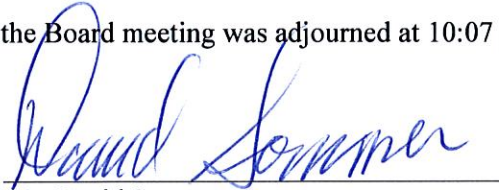
ADDITIONAL ACTION ITEMS:**ITEM 18. ACTION ON CLOSED SESSION ITEMS:****(A) REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG AND SEALY**

- i. None.
- ii. On a motion by Mr. Toubin, seconded by Mr. Sommer, the Board voted to authorize the Administration to negotiate an option for 60 days to perform due diligence on property located at 2501 Earl Rudder Freeway South, College Station, Brazos County, Texas, with the right of first refusal to purchase said property to be given by the seller (owner) to Blinn College during the 60 day option; during which the Administration may negotiate the price for sale of said property pending the professional appraisal Blinn College will have prepared. The Board retains the right to review, approve or disapprove negotiations or offers. The Administration may request an additional 30 days from the seller if the situation becomes necessary.
- iii. On a motion by Mr. Sommer, seconded by Mr. Kenjura, the Board voted to approve the purchase of the 1.25 acre tract of land in John Austin, Block 12, Lot 2 (TR-122), 2000 E. 29th Street, Bryan, Texas and further authorize the Administration to finalize negotiations with the owner and execute a contract for purchase on the terms discussed in closed session.
- iv. On a motion by Mr. Lange, seconded by Mrs. Boehm, the Board voted to authorize the Administration to participate in the sale of real property described in the Estate of Ruben O. Schmidt, if the terms are acceptable to the Administration and authorize the signing of the Consent to Sale by Executrix by our Blinn Board President.

ITEM 19. ADJOURNMENT

On a motion by Mr. Sommer, seconded by Mrs. Boehm, the Board meeting was adjourned at 10:07 p.m.


 Mr. Douglas R. Borchardt
 President


 Mr. David Sommer
 Secretary