

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Student Center Building - Board Dining Room
Blinn College, 1007 Walter Schwartz Way (formerly West Second Street)
Brenham, Texas**

Special Workshop Meeting, Tuesday, October 29, 2013, 9:00 a.m. – 1:00 p.m.

The Board of Trustees convened at 8:35 a.m. in the Board Room with the following members present: Mr. Douglas R. Borchardt, President, presiding; Mr. Atwood C. Kenjura, Vice President; Mr. David Sommer, Secretary; Mrs. Theodora (“Teddy”) V. Boehm; Mr. Norwood Lange and Mrs. Carolyn D. Miller, CPA.

Board members not present: Mr. Leon B. Toubin.

Members of the College staff in attendance were: Dr. Harold Nolte, District President; Ms. Cathy Boeker, Associate Vice President, Institutional Advancement/Governmental Affairs and Mr. Joe Baumann.

Also registered in attendance was: Dr. Joseph H. Silver, Managing Partner, Silver & Associates.

ITEM 1. ADMINISTRATIVE ANNOUNCEMENTS

There were no administrative announcements.

ITEM 2. PUBLIC COMMENT

There was no public comment.

WORKSHOP ITEMS:

ITEM 3. INTRODUCTIONS AND EXPECTATION OF WORKSHOP

Mr. Joe Baumann, Dean of Institutional Effectiveness and Enrollment Management, introduced Dr. Joseph H. Silver of Silver & Associates. He reviewed the work Dr. Silver has done with Blinn College thus far.

ITEM 4. ROLES AND RESPONSIBILITIES OF THE BOARD

Dr. Silver introduced the objectives for the session of the Board Roles and Responsibilities, which include:

- What it means to be held in “Trust”
- Roles of Board members
- Responsibilities of Board members
- Shared responsibilities between President and Board members
- Common pitfalls of Board members
- Major issues in Higher Education
- The Board was urged to be proactive rather than reactive and to understand the past but do not become its “prisoner”

- Dr. Silver reviewed the duties of the Board
 - Review the Mission
 - Select a president and assess him/her
 - Financial oversight
 - Set policies and ensure educational quality
 - Board member assessment (a matrix of expectations should be developed)
 - Fundraising
 - Shared governance
- The Board should consider establishing a governance committee. The existing Executive Committee could serve as that function
- Additionally, an Academic Affairs Committee of the Board should also be considered
- Audit and Finance Committee
- Facilities Committee
- Development Committee

ITEM 5. THE BOARD'S ROLE IN THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS COMMISSION ON COLLEGES (SACSCOC): WHAT EVERY BOARD SHOULD KNOW

Dr. Silver introduced the objectives for the session:

- Discuss accreditation and the Board's role
 - He reviewed types of accrediting agencies and the history of SACS
 - Areas of Accreditation that create challenges for institutions
- Governance/Administration
- Integrity
- Finances
- Institutional effectiveness
- Faculty qualifications
- QEP

Accreditation is about Student Learning and enhancing the institution.

Keys to understanding SACSCOC expectations:

- Institutional Effectiveness
- Quality Enhancement
- Evidence
- Student Learning Outcomes
- Shared governance
- Documentation

ITEM 6. WORKING LUNCH

The meeting was recessed at 12:36 p.m. for lunch

RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC.551.101)

The public was recessed for closed session at 1:10 p.m.

The public was reconvened at 1:35.

ITEM 7. ADJOURNMENT

On a motion by Mrs. Miller, seconded by Mrs. Boehm, the meeting was adjourned at 1:36 p.m.



Mr. Douglas R. Borchardt
President



Mr. David Sommer
Secretary