

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Special Meeting, Thursday, April 7, 2011, 12:00 p.m.

The Board of Trustees convened at 12:05 p.m. in the Board Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Mr. Steve M. Westbrook, Secretary; Dr. Henry J. Boehm, Jr., Mr. Douglas R. Borchardt, Mr. L.J. Lacina, Jr., and Mr. Norwood Lange.

Board members not present: None.

Members of the College staff in attendance were: Dr. Debra LaCour, and Dr. Van Miller, Vice Presidents; Dr. Kathy Anzivino, Interim Vice President; Ms. Cathy Boeker, Executive Administrator of External Affairs; Ms. Jeri Dulaney, Ms. Leslie Ellis, Mr. Ted Hajovsky, Ms. Kristina Janes, Mr. Richard O'Malley, Mr. Joe Al Picone, Dr. Milton Radke, Ms. Karla Roper, Mr. Ross Schroeder, Mr. Jeff Tilley, and Dr. Larry Watson.

Also registered as in attendance were: Judge Carolyn Bilski, Austin County Judge; Mr. Chris Coffman, City of Sealy Manager; Ms. Kim Meloneck, Executive Director of Sealy Economic Development Corporation; Ms. Allison P. Smith, *Brenham Banner-Press*; Mr. Nick Tirey, City of Sealy Mayor; and Ms. Ashley Tompkins, *Sealy News*.

ITEM 1. CALL MEETING TO ORDER

The meeting was called to order by Mr. Kenjura.

ITEM 2. PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA ITEMS:

ITEM 3. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR THE FURNITURE, FIXTURES, EQUIPMENT, INSTALLATION, MOVE-IN, STORAGE, AND OTHER RELATED COSTS ASSOCIATED WITH THE NEEDS OF THE AGRICULTURAL CLASSROOM BUILDING AT THE W.J. "BILL" RANKIN AGRICULTURAL COMPLEX LOCATED ON THE BRENHAM CAMPUS

ITEM 4. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR THE FURNITURE, FIXTURES, EQUIPMENT, INSTALLATION, MOVE-IN, STORAGE, AND OTHER RELATED COSTS ASSOCIATED WITH THE NEEDS OF THE J. HAL AND ALLYNE MACHAT MUSIC FACILITY EXPANSION PROJECT LOCATED ON THE BRENHAM CAMPUS

ITEM 5. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR THE FURNITURE, FIXTURES, EQUIPMENT, INSTALLATION, MOVE-IN, STORAGE, AND OTHER RELATED COSTS ASSOCIATED WITH THE NEEDS OF THE BUILDING H REMODEL PROJECT LOCATED ON THE BRYAN CAMPUS

ITEM 6. REVIEW AND ACTION TO APPROVE BOARD POLICY *DMAD (LOCAL): TERM CONTRACTS - REDUCTION IN FORCE*

On a motion by Mr. Lacina, seconded by Mr. Westbrook, the Board voted to approve the **CONSENT AGENDA ITEMS: ITEM 3** - Administration to Seek and Award Bids for the Furniture, Fixtures, Equipment, Installation, Move-In, Storage, and Other Related Costs Associated with the Needs of the Agricultural Classroom Building at the W.J. "Bill" Rankin Agricultural Complex Located on the Brenham Campus; **ITEM 4** - Administration to Seek and Award Bids for the Furniture, Fixtures, Equipment, Installation, Move-In, Storage, and Other Related Costs Associated with the Needs of the J. Hal and Allyne Machat Music Facility Expansion Project Located on the Brenham Campus; **ITEM 5** - Administration to Seek and Award Bids for the Furniture, Fixtures, Equipment, Installation, Move-In, Storage, and Other Related Costs Associated with the Needs of the Building H Remodel Project Located on the Bryan Campus; and **ITEM 6** - Board Policy *DMAD (Local): Term Contracts - Reduction In Force* (a copy of the policy draft is attached and made a part of these *Minutes*) as presented by the Administration.

ACTION ITEMS:

ITEM 7. REVIEW AND ACTION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING CONCERNING THE SEALY CAMPUS

Dr. Miller reviewed the discussions that took place between Blinn College and Sealy community representatives. He outlined the details of the Memorandum of Understanding including rental rate reductions, local funding commitment, and success measures for the Sealy campus (copies of the Memorandum of Understanding and information page for Sealy enrollment, semester hours, contact hours, average class size and income are attached and made a part of these *Minutes*). Dr. Miller responded to questions from the Board. Mr. Toubin discussed the promise of growth in the Katy and Sealy areas.

Mr. Kenjura invited Mayor Tirey to address the Board. Mayor Tirey expressed appreciation to the Board for their work with the City of Sealy. Mayor Tirey distributed a letter for a community trust (a copy of the letter is attached and made a part of these *Minutes*). He reiterated the community commitment to Blinn College. He responded to questions from the Board.

On a motion by Mr. Toubin, seconded by Mr. Borchardt, the Board voted to Enter into a Memorandum of Understanding Between Blinn College and Sealy Advisory Board as presented by the Administration.

ITEM 8. REVIEW AND ACTION TO APPROVE A LEASE RENEWAL FOR THE SEALY CAMPUS FACILITIES

Dr. Miller reviewed the specifics of the lease renewal for the Sealy campus facilities (a copy of the lease renewal is attached and made a part of these *Minutes*). Mr. Chris Coffman, Sealy City Manager, pointed out that the landlord also offered space 280 at no charge if desired. Blinn has declined the additional space at this time, but maintains the first right of refusal.

On a motion by Dr. Boehm, seconded by Mr. Lange, the Board voted to Approve a Lease Renewal for the Sealy Campus Facilities as presented by the Administration.

ITEM 9. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD REQUESTS FOR PROPOSALS FOR A PRESIDENTIAL SEARCH FIRM


Dr. Miller reviewed the Request for Proposal process and timeline for a presidential search firm (the Request for Proposal is attached and made a part of these *Minutes*).

Mr. Kenjura pointed out that a search committee is in the process of being appointed.

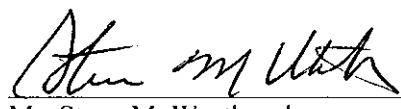
On a motion by Mr. Toubin, seconded by Dr. Boehm, the Board voted to Authorize the Administration to Seek and Award Requests for Proposals for a Presidential Search Firm as presented by the Administration.

ITEM 10. ADJOURNMENT

On a motion by Mr. Borchardt, seconded by Mr. Westbrook, the Meeting was adjourned at 12:39 p.m.



Mr. Atwood C. Kenjura
President



Mr. Steve M. Westbrook
Secretary