

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Regular Meeting, Tuesday, February 16, 2010, 7 p.m.

The Board of Trustees convened at 7:02 p.m. in the Board Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Mr. Don Jones, Secretary; Dr. Henry J. Boehm, Jr., Mr. L.J. Lacina, Jr., Mr. Norwood Lange, and Mr. Steve Westbrook.

Board members not present: None

Members of the College staff in attendance were: Dr. Daniel J. Holt, President; Dr. Robert Brick, Dr. John D. Harris, Dr. Debra R. LaCour, and Dr. Van Miller, Vice Presidents; Ms. Cathy Boeker, Executive Administrator of External Affairs; Dr. Cathy Kemper, Dean of Institutional Effectiveness and Accreditation; Ms. Karen Anglin, Ms. Mary Barnes-Tilley, Mr. Tom Brazzel, Mr. Brian Burk, Ms. Jeri Dulaney, Ms. Leslie Ellis, Mr. Ted Hajovsky, Ms. Julie Maass, Mr. Houston McGaugh, Mr. Richard O'Malley, Dr. Milton Radke, Mr. Jeff Tilley, and Dr. Michel Zuch.

Also registered as in attendance were: Mr. Brad Cutright, Cutright and Allen Architects, Inc.; Mr. Tom Dwyer, BOKA Powell, LLC; Ms. Jenny Ligon and Mr. Gary Sera, Texas Engineering Extension Service (TEEX); Dr. Mike Pishko, Director of the National Center for Therapeutics Manufacturing and Chemical Engineering Department Head for Texas A&M University; and Mr. Frank Wagner, KTTX-KWHI.

**ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE
AMERICAN AND TEXAS FLAGS**

The meeting was called to order by Mr. Kenjura. The pledge was led by Mr. Kenjura and the prayer was given by Mr. Westbrook.

ITEM 2. PUBLIC COMMENT

There was no public comment.

**ITEM 3. NATIONAL CENTER FOR THERAPEUTIC MANUFACTURING AND
TEXAS ENGINEERING EXTENSION SERVICE**

Dr. Mike Pishko, Director of the National Center for Therapeutics Manufacturing and Chemical Engineering Department Head for Texas A&M University and Ms. Jenny Ligon, Manager of External Relations at the Texas Engineering Extension Service, reviewed the need for the National Center for Therapeutic Manufacturing. They also reviewed Blinn's role in the training of biopharmaceutical technicians, workforce via certificates, and associate degree programs. Ms. Ligon reviewed the current Blinn and Texas Engineering Extension Service partnerships and collaboration partnerships. They responded to questions from the Board.

**ITEM 4. FINAL REPORT ON APPLIED SCIENCES STRATEGIC STUDY FROM
BOKA POWELL**

Mr. Tom Dwyer, BOKA Powell, LLC, reviewed the process and results of the Applied Sciences Strategic Study. Allied Health programs have been evaluated, as well as, the growth opportunities and associated space needs in the Texas A&M University Health Science Center. Mr. Dwyer responded to questions from the Board.

**ITEM 5. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE
PERIOD ENDING JANUARY 31, 2010**

Dr. Miller reviewed the financial statement and list of checks for the period ending January 31, 2010 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*). Dr. Miller responded to questions from the Board.

CONSENT AGENDA ITEMS:

**ITEM 6. REVIEW AND ACTION TO APPROVE THE MINUTES FOR THE JANUARY
19, 2010, REGULAR MEETING**

On a motion by Dr. Boehm, seconded by Mr. Lacina, the Board voted to approve the Minutes for the January 19, 2010, Regular Meeting, as presented by the Administration.

OTHER ACTION ITEMS:

ITEM 7. REVIEW AND ACTION TO:

- (A) **ADOPT ORDER OF ELECTION FOR THE BLINN COLLEGE BOARD OF TRUSTEE MEMBERS REPRESENTING COUNTY COMMISSIONER'S PRECINCT NUMBERS 2 AND 3 TO SERVE FULL SIX-YEAR TERMS**
- (B) **ADOPT RESOLUTION TO HOLD THE BLINN COLLEGE TRUSTEE ELECTION JOINTLY WITH THE BRENHAM INDEPENDENT SCHOOL DISTRICT**
- (C) **SET DATE, TIME, AND PLACE FOR A DRAWING TO DETERMINE THE ORDER IN WHICH THE NAMES OF CANDIDATES FOR THE SAME POSITION ARE TO APPEAR ON THE BALLOT**

Ms. Boeker reviewed the Order of Election the Board is required to adopt and the Resolution to Conduct the Election Jointly with the Brenham Independent School District for the May 8, 2010, Election of one Trustee each for County Commissioner's Precinct Numbers 2 and 3 for Full Six-Year Terms to the Blinn College Board of Trustees.

On a motion by Mr. Westbrook, seconded by Mr. Toubin, the Board voted to Adopt the Order of Election for the Blinn College Board of Trustee Members Representing County Commissioner's Precinct Numbers 2 and 3 to Serve Full Six-Year Terms; Adopt the Resolution to Hold the Blinn College Trustee Election Jointly with the Brenham Independent School District; to Set the Date, Time, and Place to be March 10, 2010, 6:30pm, in the Board Room of

the Blinn College Administration Building at 802 Green Street, Brenham, Texas, for a Drawing to Determine the Order in which the Names of Candidates for the same Position are to Appear on the Ballot; and to Set the Date, Time, and Place to Determine the Order in which the Names of Write-in Candidates for the same Position are to Appear in the Ballot (if necessary) to be March 16, 2010, 5:15pm, in the Board Room of the Blinn College Administration Building at 802 Green Street, Brenham, Texas, as presented by the Administration (copies of all documents are attached and made a part of these *Minutes*).

ITEM 8. REVIEW AND ACTION TO AWARD A CONTRACT TO A MECHANICAL CONTRACTOR FOR THE REPLACEMENT OF CHILLER #2 IN THE CENTRAL PLANT ON THE BRENHAM CAMPUS

Mr. O'Malley reviewed bids for the replacement of Chiller #2 in the Central Plant on the Brenham Campus. Seven bids from mechanical contractors were taken on February 12, 2010. He reviewed the references and bid process and recommended the contract be awarded to Hot Rod Mechanical, Inc., from Austin, Texas, who was the low bidder.

On a motion by Mr. Toubin, seconded by Mr. Westbrook, the Board voted to Award a Contract to Hot Rod Mechanical for \$367,649.00 for the Replacement of Chiller #2 in the Central Plant on the Brenham Campus as presented by the Administration (a copy of the bid tabulation is attached and made a part of these *Minutes*).

ITEM 9. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO HIRE AN ARCHITECT FOR THE DESIGN OF THE STUDENT HOUSING PROJECT ON THE BUILDING SITE ADJACENT TO BEAZLEY HALL

Dr. Miller reviewed building plans for anticipated bond money and responded to questions from the Board.

Mr. O'Malley reviewed the process of selecting and qualifications of an architect for a 300 bed student housing project. The selection committee interviewed five firms for this project. Mr. O'Malley recommended Ambrose and House HADP. He recommended the Beazley site, which is land adjacent to Beazley Hall. Before construction can begin, two houses will need to be removed from the site and the Agriculture Shop will need to be relocated. Mr. O'Malley advised the Board that design would begin immediately and construction would begin in July. He responded to questions from the Board. Board members discussed the needs and challenges associated with this project. Mr. Jones expressed concern about parking availability for the proposed dorm. It was discussed that the City of Brenham requirements would impose adequate parking and retention pond requirements. The Board would like to work with the architect in a workshop regarding details of the project, namely parking and retention pond, and other possible site opportunities and challenges.

On a motion by Dr. Boehm, seconded by Mr. Jones, the Board voted to Authorize the Administration to Hire Ambrose and House HADP, for the Design of the Student Housing Project on the Building Site Adjacent to Beazley Hall as presented by the Administration.

ITEM 10. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE AND ENTER INTO A CONTRACT WITH CUTRIGHT & ALLEN, INC., TO PROVIDE ARCHITECTURAL DESIGN SERVICES FOR THE REMODEL AND EXPANSION OF THE BAND HALL ON THE BRENHAM CAMPUS

Mr. O'Malley reviewed the expansion of approximately 9,000 square feet of new band hall space, as well as, remodeling some of the existing space in the current Band Hall on the Brenham Campus. He advised the Board that several meetings between the Architect, Mr. Brad Cutright, and the Blinn Band Director, Mr. Larry Campbell have taken place to discuss space and needs. Mr. O'Malley plans to bid this project early this summer with construction to be complete by July 2011. Mr. O'Malley recommends this authorization to allow the Administration to negotiate a contract with Cutright and Allen, Inc.

On a motion by Dr. Boehm, seconded by Mr. Toubin, the Board voted to Authorize the Administration to Negotiate and Enter into a Contract with Cutright & Allen, Inc., to Provide Architectural Design Services for the Design of the Remodel and Expansion of the Band Hall on the Brenham Campus as presented by the Administration.

ITEM 11. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE AND ENTER INTO A CONTRACT WITH CUTRIGHT & ALLEN, INC., TO PROVIDE ARCHITECTURAL DESIGN SERVICES FOR THE DESIGN OF THE AGRICULTURAL BUILDING ON THE BRENHAM CAMPUS

Mr. O'Malley reviewed the construction of a new building of approximately 16,000 square feet for the Agricultural Building on the Brenham Campus. The new building will house the Agriculture Department, which includes: Agronomy, Horticulture, Wildlife Management, Woodworking, Welding, Engines, and Livestock Evaluation. Mr. O'Malley advised the Board of several meetings with Mr. Brad Cutright and Blinn staff to discuss the building, and making site visits to the new Bellville and Burton High School Agriculture Buildings and the new Technology Center for building ideas. The site for this building is not yet resolved and will be discussed in more detail in executive session. The schedule, at this time, is to have a complete building ready for use by July 2011. Mr. O'Malley recommends this authorization to allow the Administration to negotiate a contract with Cutright and Allen, Inc.

On a motion by Mr. Westbrook, seconded by Mr. Lacina, the Board voted to Authorize the Administration to Negotiate and Enter into a Contract with Cutright & Allen, Inc., to Provide Architectural Design Services for the Design of the Agricultural Building on the Brenham Campus as presented by the Administration.

REPORTS, ANNOUNCEMENTS, AND OTHER NON-ACTION ITEMS:

ITEM 12. REPORTS:

- **BUILDINGS AND GROUNDS**

Mr. O'Malley reported on the Schulenburg Campus: the air conditioning units in the audio/visual rooms will receive bids on March 10, 2010.

Mr. O'Malley reported on the Bryan Campus: the elevator project of the CPC remodel is in design for a summer bid and installation; all areas of the Administration/Classroom Remodel are complete and only punch list items remain; and we are working with the architect on developing the schematic design documents for the Allied Health HSC Campus.

Mr. O'Malley reported on the Brenham Campus: Gowan Inc., is the contractor who will be completing the piping project in the Administration Building over spring break; the Technology Education Center is complete and they are getting ready for the grand opening; and the parking lot/stripping plan will be ready for May bidding and summer construction.

- **FINAL ENROLLMENT AND HOUSING OCCUPANCY FOR THE 2010 SPRING SEMESTER**

Dr. Harris reviewed the Spring 2010 final enrollment and reported an increase of 5.59% (a copy of the Spring 2010 enrollment is attached and made a part of these *Minutes*).

Dr. Harris reported that housing is at 95% occupancy for Spring 2010 with 956 total residents (a copy of the Spring 2010 housing occupancy is attached and made a part of these *Minutes*).

- **STAR OF THE REPUBLIC MUSEUM**

Mr. Houston McGaugh reported 150 in attendance for the Regional History Fair. March 1, 2010 will be the Star of the Republic Museum's 40th Anniversary. Mr. McGaugh reviewed how the museum came about and he extended an invitation to the February 26th reception at the museum. He also reviewed the museum's accreditation process and the benefits of accreditation. Mr. McGaugh showed the Board the new Texas Independence website project and reviewed the various uses by History Teachers.

- **VETERINARY TECHNOLOGY PROGRAM**

Dr. Brick gave a brief status update on the Veterinary Technician program which is set to begin Fall 2010.

- **ACHIEVING THE DREAM**

Dr. Kemper gave an update on Achieving the Dream and its impact on student success. She reviewed the national statistics that reflect the need for the Achieving the Dream program.

ITEM 13. ADMINISTRATIVE ANNOUNCEMENTS:

- **UPCOMING EVENTS**

Dr. Holt announced the following (a copy of the Administrative Announcements are attached and made a part of these *Minutes*):

- A) Open House for A.W. Hodde, Jr. Technical Education Center, Thursday, February 25, @ 10:00 a.m.
- B) The 174th anniversary of the signing of the Texas Declaration of Independence will be commemorated during a free two-day festival, February 27-28, at Washington-on-the-Brazos State Historic Site. The celebration brings to life the Republic of Texas era. The festival will be held from 10 am until 5 pm each day. The Star of Republic Museum at Washington-on-the-Brazos will also open a new exhibit entitled "The First Texans: Living Green" that focuses on the subsistence strategies and use of natural resources by these early Texans. An appreciation reception will be held on Friday evening for the donors. On Sunday at 3:00, a Texas sized birthday cake will be served.
- C) The College will be closed for Spring Break, March 15-19.
- D) Next Regular Board meeting is Wednesday, March 10, 2010.

The meeting was recessed for a break at 9:26 p.m.

ITEM 14. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)

The public was recessed for a closed session at 9:38 p.m.

CLOSED SESSION:

ITEM 15. CLOSED SESSION:

- (A) EVALUATION AND EMPLOYMENT OF PERSONNEL (*GOV'T. CODE, SEC. 551.074*)
- (B) DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, AND SCHULENBURG (*GOV'T. CODE, SEC. 551.072*)

ITEM 16. RECONVENE PUBLIC SESSION

The public session was reconvened at 10:00 p.m.

ADDITIONAL ACTION ITEMS:

ITEM 17. ACTION ON CLOSED SESSION ITEMS:

- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, AND SCHULENBURG


On a motion by Dr. Boehm, seconded by Mr. Toubin, the Board voted to employ new Faculty and Professional Staff on one-year contracts for the 2009-2010 school year (a copy of the list of persons employed is attached and made a part of these *Minutes*) and to employ part-

time instructors for the Spring 2010 Semester (copies of the lists of persons employed is attached and made a part of these *Minutes*).

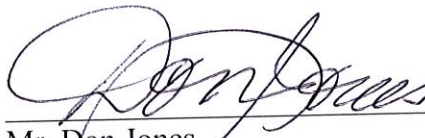
ITEM 18. ADJOURNMENT

Mr. Lacina expressed concern about the length of meetings. The possibility of the Board developing committees with Board representation to address specific issues was discussed in an effort to shorten the length of the meetings.

On a motion by Mr. Lacina, seconded by Mr. Lange, the Meeting was adjourned at 10:09 p.m.



Mr. Atwood C. Kenjura
President



Mr. Don Jones
Secretary