

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Regular Meeting, Tuesday, April 15, 2008

The Board of Trustees convened at 7 p.m. in the Board Room with the following members present: Mr. Steve M. Westbrook, President, presiding; Mr. Atwood C. Kenjura, Vice President, Dr. Henry J. Boehm, Jr., Mr. Don Jones, Mr. L.J. Lacina, Jr. and Mr. Leon Toubin.

Board members not present: Mr. Norwood Lange.

Members of the college staff in attendance were: Dr. Donald E. Voelter, President; Mr. John D. Barkman, Dr. John D. Harris, Dr. Daniel J. Holt, Dr. Debra R. LaCour and Dr. Barbara L. Pearson, vice presidents; Ms. Cathy Boeker, Ms. Karen Buck, Mr. Tex Davis, Mr. Claude Free, Mr. Ted Hajovsky, Mr. Robert Henrichsen, Mr. Kris Kapchinski, Mr. Dennis Kocich, Ms. Barbara Moore, Ms. Rose Pryor, Dr. Milton Radke, Mr. Robert Reid, Mr. Guadalupe Reyes, Dr. Athena Russell, Ms. Michelle Shoemaker, Ms. Ann Weir, Mr. Michael Welch and Dr. Michel Zuch.

Also registered as in attendance were: Mr. Seth Christensen, Blinn College Student Government Association and Mr. Frank Wagner, KTTX-KWHI.

ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS

The meeting was called to order by Mr. Westbrook. The pledges were led by Mr. Westbrook and the prayer was given by Mr. Dennis Kocich.

Representatives from the Brenham campus Phi Theta Kappa Chapter reported on the organization's activities as well as awards received at a recent convention.

Seth Christensen, President of the Brenham campus Student Government Association, announced that he was recently named Student of the Year by the Texas Student Government Association.

ITEM 2. PUBLIC COMMENT

There was no public comment presented.

ITEM 3. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING MARCH 31, 2008

Dr. Holt reviewed the financial statement and list of checks for the period ending March 31, 2008 (copies of the list of checks and the financial statement are attached and made a part of these *Minutes*). He then answered questions from the Board.

ITEM 4. REVIEW AND ACTION TO APPROVE MINUTES FOR THE MARCH 18, 2008, MEETING

On a motion by Dr. Boehm, seconded by Mr. Toubin, the Board voted to approve the *Minutes* of the March 18, 2008, meeting.

ITEM 5. REVIEW AND ACTION TO ADOPT UPDATE NUMBER 23 TO BOARD POLICIES AS PREPARED BY THE TEXAS ASSOCIATION OF SCHOOL BOARDS POLICY SERVICE TO COMPLY WITH CHANGES IN FEDERAL AND STATE LAWS, RULES AND OTHER LEGAL REQUIREMENTS

Mr. Barkman reviewed the need for the Board to adopt Board Policy Manual Update number 23 as provided by the policy staff of and recommended by the Texas Association of School Boards Policy Service to reflect changes in the law and other legal requirements. On a motion by Mr. Lacina, seconded by Mr. Kenjura, the Board voted to approve and adopt the Update without any further discussion or review (a copy of the summary of the changes approved is attached and made a part of these *Minutes*).

ITEM 6. REVIEW AND ACTION TO AWARD BIDS FOR:

- (A) **BID #571 FOR AIR COOLED SCREW CHILLER FOR THE BRYAN CAMPUS**
- (B) **BID #581 FOR EXTERIOR PAINTING OF SOLONS HALL, LOCKETT HALL, BUCCANEER HALL, MEMORIAL HALL, BCPA -- PHASE II, STEEL BEAMS AND CONCRETE RISERS AT LEROY DREYER STADIUM ON THE BRENHAM CAMPUS**
- (C) **BID #584 FOR PAINTING THE INTERIOR OF BEAZLEY HALL, HELMAN HALL AND ADDENDUM #1 FOR THE PAINTING OF THE INTERIORS OF BCPA - UNITS 321, 322, 323 AND 324 ON THE BRENHAM CAMPUS**
- (D) **REQUEST FOR PROPOSALS #061 FOR LEARNING MANAGEMENT SERVICES**
- (E) **REQUEST FOR PROPOSALS #062 FOR REFUND MANAGEMENT SERVICES**

Dr. Holt reviewed the bids and proposals listed under agenda item 6 Letters A -E (copies of the bid tabulation sheets and RFP's are attached and made a part of these *Minutes*). Dr. Holt and Mr. Robert Henrichsen responded to questions from the Board regarding the administration's recommendations for awards. On a motion by Dr. Boehm, seconded by Mr. Kenjura, the Board voted to approve the awards as follows:

- (A) **Bid #571** Bryan Campus, Air-Cooled Screw Chiller, be awarded to the low bidder, Gowan, Inc. of Houston, Texas in the amount of \$243,052.00;
- (B) **Bid # 581** Exterior Painting of Student Housing on the Brenham Campus to be awarded to two contractors: exterior painting of Solons Hall, Lockett Hall, Buccaneer Hall, Memorial Hall, Beams and Concrete Risers at Leroy Dreyer Stadium to Marsh Waterproofing of Vidor, Texas in the amount of \$45,918.00 and Phase II of the Apartments project to KW Construction of Brenham, Texas in the amount of \$58,782.00;
- (C) **Bid #584** Interior painting of Beazley Hall, Helman Hall and addendum #1 for the painting of the interiors of BCPA - units 321, 322, 323 and 324 on the Brenham Campus to be awarded to Phillips Painting of Brenham, Texas in the amount of \$55,880.00;
- (D) **RFP #061** Learning Management Services be awarded to the low bidder, Angel Learning of Indianapolis, Indiana, in the amount of \$69,550.00;
- (E) **RFP #062** Refund Management Services be awarded to Higher One of New Haven, Connecticut.

ITEM 7. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR THE PURCHASE AND INSTALLATION OF 11 REPLACEMENT BOILERS AND 27 HOT WATER HEATERS ON THE BRENHAM CAMPUS

Dr. Holt reviewed the administration's request to seek and award bids for the purchase and installation of 11 replacement boilers and 27 hot water heaters on the Brenham campus. On a motion by Mr. Kenjura, seconded by Mr. Lacina, the Board voted to authorize the administration to seek and award bids as requested by the administration.

ITEM 8. REVIEW AND ACTION TO APPOINT MEMBER TO THE SEALY CAMPUS ADVISORY COMMITTEE

Dr. Athena Russell reviewed the credentials of Mr. Joe Garcia and recommended the Board appoint him to a vacant position on the Sealy Campus Advisory Committee for a term ending December 31, 2009 (a copy of Mr. Garcia's credentials are attached and made a part of these *Minutes*). On a motion by Dr. Boehm, seconded by Mr. Lacina, the Board voted to appoint Mr. Garcia to the Sealy Campus Advisory Committee.

ITEM 9. REPORTS:

- **BUILDINGS AND GROUNDS**
- **BLINN COLLEGE EDUCATIONAL PROGRAMS AT STATE AND FEDERAL PRISONS**
- **TECHNOLOGY INSTITUTE**

Dr. Holt reviewed the plan for continuing the accelerated upkeep and maintenance projects during the summer months in an effort to try and accomplish as much as possible prior to the start of the fall semester.

Dr. Holt presented information regarding The Fowler Law Firm located in Austin, Texas and informed the Board that he wished to utilize that firm's services (a copy of information presented is attached and made a part of these *Minutes*).

Mr. Robert Reid, Coordinator of Prison Programs/Technical Education Dual Credit, reported on the college's educational programs at the state and federal prisons (a copy of the outline presented is attached and made a part of these *Minutes*).

Dr. Milton Radke, Grants Administrator, gave an update on the progress of the Blinn College Technology Institute (copies of his presentation are attached and made a part of these *Minutes*).

ITEM 10. ADMINISTRATIVE ANNOUNCEMENTS

Dr. Voelter reported on the following:

- a. Announced the End-of-Year Barbecue will be held at the Washington-on-the-Brazos State Park on April 26, 2008;
- b. Announced that Graduation will take place on May 8, 2008, at 8 p.m. at Spencer Stadium on the Brenham campus;
- c. The Maifest parades will be held on May 9 and 10, 2008, at 10 a.m. in downtown Brenham;

- d. Blinn College has been invited to participate in the Juneteenth parade on June 14, 2008, at 10:30 a.m. in Brenham;
- e. The Region XIV Softball Tournament will be hosted by Blinn College on May 2 - 4;
- f. Announced that the Blinn College Dance Team placed 6th and the Cheer Team placed 3rd at the recent national competition; and
- g. Announced a newly endowed scholarship from the Friends of Blinn College from Fayette County (a copy of the scholarship summary is attached and made a part of these *Minutes*).

The meeting was recessed for a break at 8:27 p.m.

ITEM 12. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)

The public session was recessed for a closed session at 8:36 p.m.

ITEM 13. CLOSED SESSION

- (A) EVALUATION AND EMPLOYMENT OF PERSONNEL (*GOV'T. CODE, SEC. 551.074*)
- (B) DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN AND SCHULENBURG (*GOV'T. CODE, SEC. 551.072*)

ITEM 14. RECONVENE PUBLIC SESSION

The public session was reconvened at 9:59 p.m.

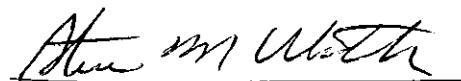
ITEM 15. REVIEW AND ACTION ON CLOSED SESSION ITEMS

- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN AND SCHULENBURG

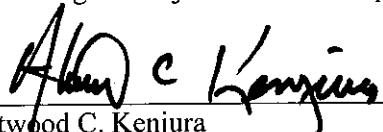
On a motion by Dr. Boehm, seconded by Mr. Kenjura, the Board voted to accept the resignations of Mr. Scott Baehren, Director Sealy Campus, effective March 31, 2008; Dr. Deborah Wilson, Dean of Institutional Effectiveness, effective April 4, 2008; and Ms. Patricia Baughman, Director Business Services, effective April 11, 2008. In the same motion the Board also approved the renewal of contracts for current faculty and professional staff on one-year contracts for the 2008-2009 school year (a copy of the list of persons employed is attached and made a part of these *Minutes*).

ITEM 16. ADJOURNMENT

On a motion by Mr. Kenjura, seconded by Mr. Lacina, the meeting was adjourned at 10:01 p.m.



Mr. Steve M. Westbrook
President



Mr. Atwood C. Kenjura
Vice President