

**ADMINISTRATIVE COUNCIL  
MINUTES**

April 19, 2024

10:00 a.m.

Via Teams Meeting

**1. Meeting Call to Order**

Dr. Becky McBride, Vice Chancellor for Student Services, called the meeting to order at 10:02 a.m.

**2. Approval of Minutes for the October 19, 2024, meeting**

This committee previously approved the *Minutes* electronically on October 31, 2023, and posted to the website.

**3. Dual Credit / FAST Program**

Mr. Leighton Schubert, Executive Vice Chancellor, and Mrs. Shannon Williford, Director, Dual Credit Programs, gave an update on Dual Credit and the FAST Program.

Mr. Schubert and Mrs. Williford's presentation is attached hereto and made part of these *Minutes*.

**4. Academic Affairs Update**

Dr. Marcelo Bussiki, Vice Chancellor for Academic Affairs, gave an update on the SACSCOC Reaffirmation, Quality Enhancement Plan, Transfer Agreements, and Academic Affairs priority Initiatives.

Dr. Bussiki's presentation is attached hereto and made part of these *Minutes*.

**5. Facilities Update**

Mr. Mark Feldhake, Assistant Vice Chancellor, Facilities, Planning, and Construction, presented the facilities update on the Bryan Campus Administration Building.

Mr. Feldhake's presentation is attached hereto and made part of these *Minutes*.

**6. Additional Comments**


Mr. Schubert thanked everyone for their updates and presentations. Dr. McBride mentioned the minutes from today's meeting will be sent out electronically to the committee members to approve and be posted to the website. Next meeting date for Fall 2024 TBA.

## **7. Adjournment**

Vice Chancellor McBride asked if there were any further questions or comments. No further questions or comments were made, and the meeting was adjourned at 10:37 a.m.


Members present: Mr. Jay Anderson, Mr. Clen Burton, Dr. Marcelo Bussiki, Mr. Richard Bray, Dr. Jimmy Byrd, Ms. Lisa Caton, Mr. Myron Dippel, Mr. Max Hibbs, Mr. Craig Jeffrey, Ms. Tiffany Jenkins, Mr. Chris Marrs, Dr. Becky McBride, Ms. Kim Paulhill, Mr. Clay Redding, Mr. Leighton Schubert, Ms. Phylica Taylor, and Ms. Halle Rose Xiuye Ikenberry

Guests: Mr. Mark Feldhake and Mrs. Shannon Williford



## Blinn College Dual Credit Programs

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## Blinn College Dual Credit

- Blinn College offers both academic and technical dual credit.
- Blinn College currently has 56 dual credit agreements districtwide.
- This includes agreements with ISDs, private schools, and online public schools.
- Dual credit enrollment across the entire College:
  - Fall 2023- 2,145 dual credit students
  - Spring 2024- 2,198 dual credit students
- Students can start taking dual credit classes the summer after their 8<sup>th</sup> grade year.
- The College continues to expand dual credit offerings across the service area.

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## Financial Aid for Swift Transfer (FAST)

- FAST program relates to state funding for dual credit courses.
- Program allows educationally disadvantaged students to enroll in dual credit courses at no cost to the student.
  - Educationally disadvantaged means student qualified for free or reduced lunch under TEA rules. These students are called FAST eligible students.
- Community colleges have the choice to opt in or opt out of FAST.
- If College opts in to FAST, cannot charge any tuition or fees for FAST eligible students.
- However, state will reimburse College for FAST students at the rate of \$55 per SCH.
- If opt in, College cannot charge any dual credit student (FAST or non-FAST) more than \$55 per SCH.

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## FAST Program Cont.

- Blinn College has officially decided to opt-in to the FAST program starting in Fall 2024.
- Blinn College personnel have already begun working with our dual credit partners on the transition to the FAST program.

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**Questions**

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## **Presentation to the Administrative Council**

Efficiency and accuracy

### SACSCOC (Southern Association of Colleges and Schools Commission on Colleges)

The College has submitted its Compliance Certification to SACSCOC in preparation for the 2025 Reaffirmation. Academic Affairs crafted over 30 standards, which underwent thorough review by our consultant and subsequently by George Guajardo, our SACSCOC Liaison. The next crucial steps in the reaffirmation process involve the submission of the QEP Narrative (which I will discuss below) and the Site Visit. As part of this reaffirmation effort, the Institutional Research (IR) team is actively planning the SACSCOC Site visit, and Academic Affairs stands ready to provide any necessary assistance. The site visit is scheduled for October 28<sup>th</sup>.

### QEP (Quality Enhancement Plan)

Our Quality Enhancement Plan is currently undergoing an intense design and piloting process. As previously mentioned, it aims to elevate literacy levels and reading comprehension among developmental students while providing appropriate training for faculty.

My intention is to pilot the QEP well in advance of the required submission deadline, allowing us time for adjustments before the site visit. Despite the course correction from our initial implementation attempt, we remain on track for successful piloting. The formal Quality Enhancement Plan document is due to SACSCOC six weeks prior to the site visit.

Next week, we have a meeting scheduled with Richard Bray to strategize College-wide awareness of the QEP. Additionally, in consultation with Marketing, we are considering a more appealing and memorable title for the QEP. While Richard and I have a proposed title, we will hold off announcing it until it has been vetted by the QEP leadership.

To kick off the QEP faculty training, we are privileged to host Dr. Barbara Oakley, a globally renowned authority on student success and literacy. Professor Oakley will conduct a webinar today and will be present during convocation for an on-campus workshop with faculty members, particularly those teaching developmental courses. As a side note, I was looking at Dr. Oakley's webpage and from now to January of 2025 she will be in Canada, Saudi Arabia, New Delhi, New Zealand, Denmark and Blinn College. We are very proud of that and I want to thank Dr. ZZZ for the work on this project.

## THECB (Texas Higher Education Coordinating Board)

The College's Core Assessment Report has been submitted to the Texas Higher Education Coordinating Board. This report is a THECB requirement that surfaces every 10 years, typically coinciding with the College's pursuit of Reaffirmation with SACSCOC.

## Transfer Agreements

Blinn is actively working on several transfer agreements. Led by Dr. McGehee, this project has yielded promising results. These partnerships are currently in progress.

## In Progress

1. RELLIS Academic Alliance – Tarleton: co-enrollment for Digital Media Studies.
2. Stephen F. Austin State University: co-enrollment for Nursing in their SONIC program.
  - a. Status: First meeting was on 4/10/2024.
3. Texas A&M University-Corpus Christi: transfer and co-admission/enrollment for fully online Business programs.
  - a. Status: Blinn's Financial Aid and Registrar requests for updates to MOU were sent and now awaiting a response. As of 01/2024, the main contact at TAMUCC left that position. I have reached out to Oscar Reyna to get MOU completed. Oscar has advanced to a new position.
4. Texas A&M University: transfer and co-admission/enrollment for Hospitality program.  
Status: MOU is currently with TAMU's legal. Reached out to Brian King by e-mail on 3/6/2024.

Additionally, since our last Administrative Council meeting, we have signed six new partnerships.

1. Texas Tech University: transfer agreement with pathways. (Signed April 2024)
2. West Texas A&M University: BAAS, Fire Science. (Signed March 2024)
3. Texas Woman's University: transfer and co-admission/enrollment for Music to Music Therapy. (Signed Oct 2023)
  - a. Status: Working with TWU for additional pathways.
4. Texas A&M University-Commerce: transfer for AAS to BAAS, specifically for Fire Science (Signed Sept 2023)
5. Lamar University: transfer and co-admission/enrollment (Signed Aug 2023)
6. Houston Christian University (Signed July 2023)

## **Academic Affairs Priority Initiatives**

### Developmental Task Force:

During the previous Administrative Council, I introduced the Developmental Education Task Force, which was in its early stages.

I am pleased to report that the task force is progressing well. Next week, we will hold a general meeting to assess our progress.

This initiative is crucial and aims to enhance student success, retention, and transfer.

To avoid redundancy, we initially ran the QEP (Quality Enhancement Plan) in parallel with the Developmental Task Force. Eventually, we will merge the two efforts once our QEP receives approval.

### Artificial Intelligence (AI):

AI has been a topic of interest among faculty for several months.

I have initiated a college-wide discussion on artificial intelligence within Academic Standards. Those discussions have started, and they will continue for several months.

Our goal is to provide faculty with a comprehensive understanding of AI and how each department can address the various issues related to student use of AI.

Importantly, this discussion will not alter the College's Scholastic Integrity Process, which remains robust and capable of addressing any integrity-related concerns.





# Administrative Council Update

Facilities, Planning, and Construction

April 19, 2024

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## Bryan Administration Building



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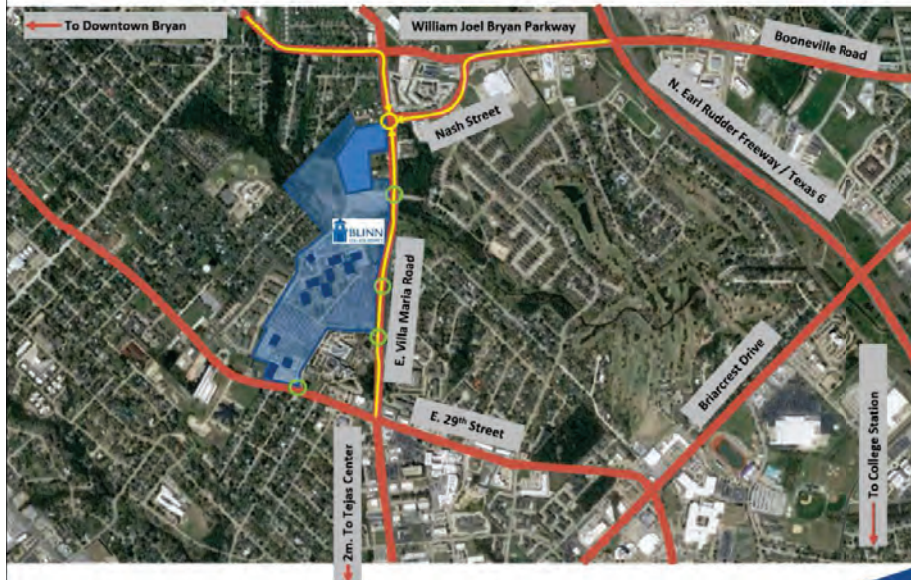
# Bryan Administration Building

Departments	
Student Lobby	Police Desk and Office
Financial Aid Offices	Academic Advising Offices
Testing Center	Enrollment Services
Transfer Offices	Registrar Offices
Dual Credit Offices	Prospective Student Relations
Business Services Offices	Human Resources Offices
Administration Offices	Meeting Room

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## Bryan Area Map



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# Site Plan

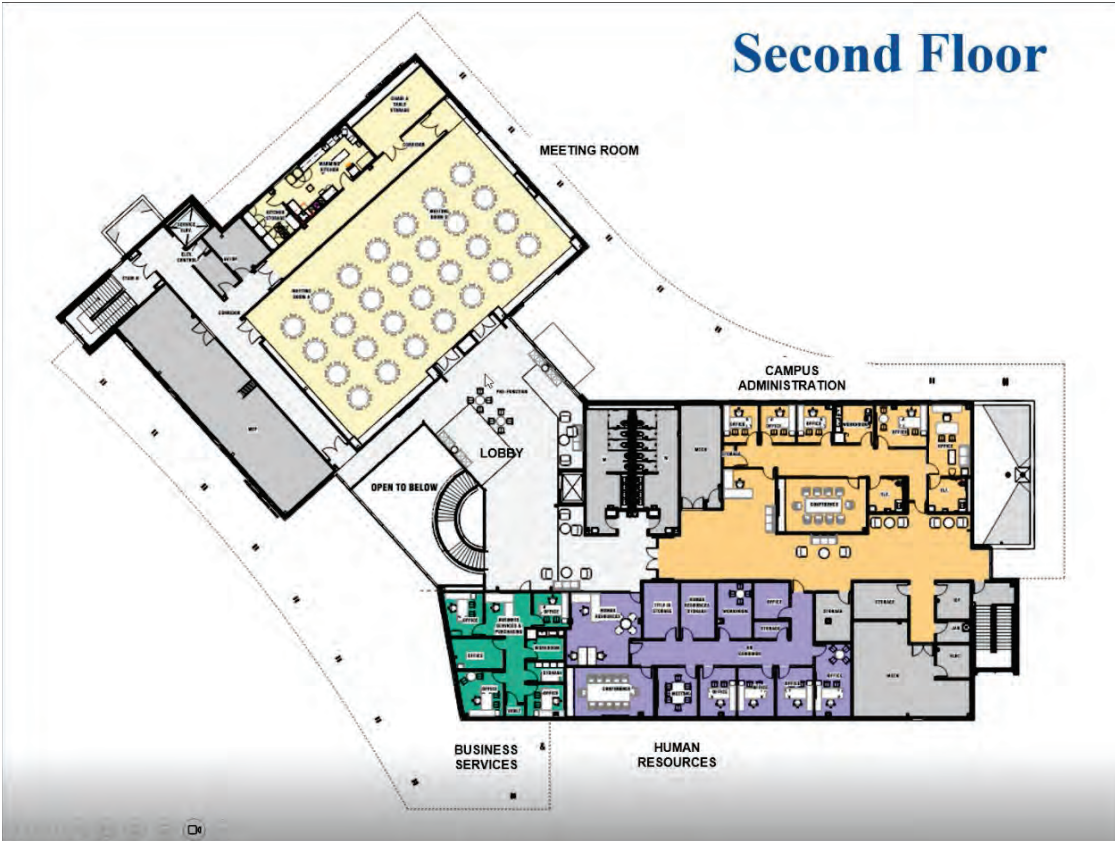


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# First Floor





# Bryan Administration Building

## Schedule



**Current Status: Construction**

The architects have finalized design of FFE & AV systems for procurement.

The construction manager has completed structural steel framing, the installation of metal stud walls and mechanical rough-ins has begun.



# Bryan Administration Building



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