

**MINUTES  
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Blinn College, Bryan Campus  
Student Center, Room E-120**

**Regular Meeting, Tuesday, December 15, 2015, 6:30 p.m.**

The Board of Trustees convened at 6:33 p.m. in the Bryan Campus Student Center with the following members present: Mr. David Sommer, President, presiding; Mr. Douglas R. Borchardt, Vice President; Mr. Atwood C. Kenjura, Secretary; Mrs. Stacy Aschenbeck; Ms. Nancy Berry; Mrs. Theodora “Teddy” V. Boehm; Ms. Ann Horton; Mr. Charles R. Moser; and Mr. Richard Powell.

Board members not present: None

**ITEM 1. CALL MEETING TO ORDER**

The meeting was called to order by President Sommer. President Sommer welcomed the crowd and expressed his appreciation for the guests present.

**ITEM 2. INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS**

The invocation was given by Mr. Jordan Brooks, Bryan Student Government Association Executive Historian, and the pledge was led by Ms. Yvette Sanchez, Bryan Student Government Association Secretary.

**ITEM 3. SWEARING-IN OF NEWLY APPOINTED BOARD MEMBERS IN ACCORDANCE WITH HB 2621**

President Sommer reviewed the process leading up to the appointment and swearing-in of Ms. Nancy Berry and Ms. Ann Horton.

State Representative John Raney performed the swearing-in ceremony for Trustees Berry and Horton. (Copies of the Oaths of Office and Statements of Officers are attached and made a part of these *Minutes*).

President Sommer welcomed the new Trustees to the Board and expressed his appreciation to them for the time they have already given to the college since the effective date of their appointment on December 1<sup>st</sup>. Trustee Berry and Trustee Horton introduced their guests.

**ITEM 4. PUBLIC COMMENT**

None

**ITEM 5. DISTRICT PRESIDENT/CEO ADMINISTRATIVE REPORT**

Dr. Mary Hensley, District President/CEO, welcomed Trustee Nancy Berry and Trustee Ann Horton. She shared the news of a recent announcement of a Workforce Grant awarded to Blinn College. She reviewed recent events such as performing arts concerts, nursing pinning ceremony, and the hearing of cases by the State’s 10<sup>th</sup> Court of Appeals on the Bryan Campus. Dr. Hensley invited the crowd to the fall 2015 graduation ceremony. She thanked the Board, faculty and staff for their hard work throughout the year. Dr. Hensley also recognized two faculty members, Ms. Patti Herzik and Mr. Mark Wilkening, both of whom are retiring from Blinn College in December. (A copy of the PowerPoint Presentation is attached and made a part of these *Minutes*).

**ITEM 6. FINANCIAL MANAGEMENT TRAINING COMPLETION REPORT AS REQUIRED BY TEXAS EDUCATION CODE 61.084(f)**

Ms. Cathy Boeker, Associate Vice President, reviewed Texas Education Code 61.084(f), which requires the minutes of the last meeting of the calendar year to reflect the completion of required training by new Board members during the previous year.

Ms. Boeker stated that Trustee Aschenbeck and Trustee Moser satisfied the training requirement in accordance with Texas Education Code 61.084(f) by attending the Texas Higher Education Coordinating Board Leadership Conference on November 19, 2015. (A copy of the Leadership Conference Agenda is attached and made a part of these *Minutes*).

**ITEM 7. PRESENTATION OF FINANCIAL STATEMENT PACKAGE FOR THE PERIOD ENDING NOVEMBER 30, 2015**

Ms. Annette Ferguson, Assistant Vice President/Controller, reviewed a summary of revenues and expenditures for the month of November. She reported that revenues are on target with the budgeted numbers and presented prior year comparisons. Ms. Ferguson updated the Board on bond-related expenses. (A copy of the Financial Statement Package, as well as a PowerPoint Presentation are attached and made a part of these *Minutes*).

**ITEM 8. PRESENTATION OF COMPREHENSIVE MASTER PLAN FOR THE BRYAN WEST CAMPUS (851 N. HARVEY MITCHELL PKWY)**

Ms. Kelli Shomaker, Senior Vice President, Finance and Administrative Services/CFO, reviewed the need for the development of a comprehensive master plan for the Bryan West Campus. Ms. Shomaker introduced members of the Kirksey Architect Firm, as well as representatives from the various partners.

Kirksey's representatives reviewed the scope, design and vision of the project and stated that the campus will be designed for approximately 15,000 students. They reviewed the projected growth that led them to the campus build-out, with the landscape of the property being a focal point. They believe the master plan will inspire learning. They stated that the proposed plan will divide the campus into three districts, with vehicle and pedestrian traffic kept separate, which will provide an inviting pedestrian campus. They stressed the importance of sustainability, and highlighted the goals and values utilized in the design. Upon review of the design, the implementation strategy was discussed. Currently there are 5 phases in the plan. Phase 1 will accommodate 2,560 students, 86,000 square feet of building, and 893 parking spaces. It will consist of one academic building and one student resource building. The main entrance will be from Leonard Road with a secondary entrance on FM 2818. The presenters responded to questions from the Board regarding the design of the site and buildings. Trustee Moser inquired about the origin of the idea for the outdoor classroom. Both the architects and Blinn staff contributed to the idea. Trustee Berry inquired about the status of access on FM 2818. They responded that the request is looking favorable with the Texas Department of Transportation. Vice President Borchardt asked about the square foot per student. Ms. Shomaker stated that the information is not currently available, but she will provide a response as soon as possible. President Sommer inquired regarding the timeline. They responded that the project is currently on time. March 2016 is the anticipated begin date for dirt work with construction starting on the building in May 2016. (A copy of the PowerPoint Presentation is attached and made a part of these *Minutes*).

**CONSENT ITEMS**

**ITEM 9. APPROVAL OF THE MINUTES FOR THE NOVEMBER 17, 2015, REGULAR MEETING AND NOVEMBER 30, 2015, SPECIAL MEETING**

**ITEM 10. AUTHORIZE BLINN COLLEGE AGENTS TO OPEN A DEPOSIT OR SHARE ACCOUNT(S) AND ENDORSE CHECKS AND ORDERS FOR THE PAYMENT OF MONEY OR OTHERWISE WITHDRAW OR TRANSFER FUNDS ON DEPOSIT WITH FAYETTEVILLE BANK-SCHULENBURG**

On a motion by Trustee Moser, seconded by Trustee Aschenbeck, the Board voted unanimously to approve **CONSENT AGEND ITEMS 9 and 10**, as presented by the Administration: **ITEM 9** - Minutes for the November 17, 2015, Regular Meeting and November 30, 2015, Special Meeting. (A copy of the Minutes are attached and made a part of these *Minutes*); **ITEM 10** - The Administration to authorize Blinn College Agents to open a deposit or share account(s) and endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with Fayetteville Bank-Schulenburg. (A copy of the authorized agent list is attached and made a part of these *Minutes*).

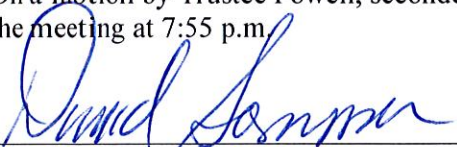
**ITEM 11. AUTHORIZE THE ADMINISTRATION TO NEGOTIATE AND PROCURE THE REQUIRED FABRICATION, DELIVERY, AND INSTALLATION SERVICES FOR THE REPLACEMENT OF CHILLER #3 ON THE BRYAN CAMPUS**

Ms. Shomaker reviewed the need to replace chiller #3 on the Bryan Campus. She stated that the funds to purchase the chiller would be spent from the Repairs and Renovations account for an estimated cost of \$250,000. Mr. Richard Lamensky, HVAC Director, responded to questions from the Board regarding the life of the chillers and associated warranties. (Copies of the Johnson Controls Proposal, Schneider Electric Proposal and backup information on exclusions, are attached and made a part of these *Minutes*).

On a motion by Secretary Kenjura, seconded by Trustee Berry, the Board voted unanimously to authorize the Administration to negotiate and procure the required fabrication, delivery, and installation services for the replacement of chiller #3 on the Bryan Campus.

**ITEM 12. ADJOURNMENT**

On a motion by Trustee Powell, seconded by Vice President Borchardt, the Board voted unanimously to adjourn the meeting at 7:55 p.m.

  
 Trustee David Sommer, Presiding  
 President

  
 Trustee Atwood C. Kenjura  
 Secretary