

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Regular Meeting, Tuesday, June 19, 2012, 7:00 p.m.

The Board of Trustees convened at 7:04 p.m. in the Board Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Mr. Douglas R. Borchardt, Secretary; Dr. Henry J. Boehm, Jr., Mrs. Carolyn D. Miller, CPA and Mr. David Sommer.

Board members not present: Mr. Norwood Lange.

Members of the College staff in attendance were: Dr. Harold Nolte, President; Dr. Ted Raspiller, President Brazos County Campuses; Dr. Robert Brick, Dr. Dennis Crowson, Dr. Debra LaCour, and Dr. Van Miller, Vice Presidents; Ms. Cathy Boeker, Executive Administrator External Affairs; Ms. Elaine Abshire; Mr. Mark Bernier; Mr. Richard Bray; Mr. Tom Brazzel; Ms. Karen Buck; Mr. Kris Byboth; Mr. Jeff Cermin; Mr. Larry Campbell; Ms. Becky Garlick; Ms. Kris Janes; Mr. Stan Kubicek; Ms. Julie Maass; Mr. Richard O'Malley; Mr. Doug Pierce; Dr. Milton Radke; Mr. Steve Rathbone; Ms. Karla Roper; Mr. Ross Schroeder; Mr. Jeff Tilley; Ms. Ann Weir; Mr. Michael Welch and Dr. Mark Workman.

Also registered as in attendance were: Ms. Teddy Boehm; Mr. Willy Dilworth, Washington County Appraisal District; Ms. Annie Jackson, Wells Fargo Bank; Ms. Sylvia McMullen, Vital Communications, LLC; Mr. Frank Wagner, KTTX-KWHI and Mr. Joel Williams, *Brenham Banner-Press*.

ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS

The meeting was called to order by Mr. Kenjura. The pledge was led by Mr. Kenjura and the prayer was given by Dr. Nolte.

ITEM 2. PUBLIC COMMENT

There was no public comment.

NON-ACTION ITEM:

ITEM 3. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING MAY 31, 2012

Dr. Miller reviewed the financial statement and list of checks for the period ending May 31, 2012 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*).

CONSENT AGENDA ITEMS:

- ITEM 4. REVIEW AND ACTION TO APPROVE THE MINUTES FOR THE MAY 2, 2012, WORKSHOP MEETING AND THE MAY 15, 2012, REGULAR MEETING**
- ITEM 5. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK BIDS FOR GROCERY AND FROZEN PRODUCTS, MEAT AND PROCESSED MEAT, MILK PRODUCTS AND BREAD PRODUCTS FOR THE PERIOD OF SEPTEMBER 1, 2012 - FEBRUARY 28, 2013**
- ITEM 6. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK BIDS FOR FOOTBALL, VOLLEYBALL, BAND, CHEER AND DANCE BUS TRAVEL FOR THE PERIOD OF SEPTEMBER 1, 2012 - DECEMBER 31, 2012**
- ITEM 7. REVIEW AND ACTION TO SUPPORT THE PROPOSED 2012-2013 BUDGET FOR THE WASHINGTON COUNTY APPRAISAL DISTRICT**
- ITEM 8. REVIEW AND ACTION TO AUTHORIZE THE WASHINGTON COUNTY APPRAISAL DISTRICT TO RETAIN BLINN COLLEGE'S PORTION OF EXCESS REVENUES FROM THE 2010-2011 BUDGET**

On a motion by Mrs. Miller, seconded by Dr. Boehm, the Board voted to approve the **CONSENT AGENDA ITEMS: ITEM 4** - Minutes for the May 2, 2012, Workshop Meeting and the May 15, 2012, Regular Meeting; **ITEM 5** - Administration to Seek Bids for Grocery and Frozen Products, Meat and Processed Meat, Milk Products and Bread Products for the Period of September 1, 2012 - February 28, 2013; **ITEM 6** - Administration to Seek Bids for Football, Volleyball, Band, Cheer and Dance Bus Travel for the Period of September 1, 2012 - December 31, 2012; **ITEM 7** - Support of the Proposed 2012-2013 Budget for the Washington County Appraisal District (copies of the letter and Proposed 2012-2013 Budget are attached and made a part of these *Minutes*); and **ITEM 8** - Washington County Appraisal District to Retain Blinn College's Portion of Excess Revenues from the 2010-2011 Budget (copies of the letter and Excess 2010-2011 Budget are attached and made a part of these *Minutes*), as presented by the Administration.

ACTION ITEMS:

- ITEM 9. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO PURCHASE A 29-PASSENGER SHUTTLE BUS**

Mr. Ross Schroeder distributed copies of a picture of a proposed shuttle bus (copies of the picture of the shuttle bus, bus travel expense from September 1, 2011 thru May 6, 2012, and the contract pricing worksheet including diagram is attached and made a part of these *Minutes*). Mr. Schroeder emphasized that this bus would be available for use college-wide, not just for athletics. He reviewed the estimated costs associated with the proposed purchase. Mr. Schroeder responded to questions from the Board. The Board wanted additional information regarding the bus purchase, as well as, the safety information of 15-passenger vans.

On a motion by Mr. Toubin, seconded by Dr. Boehm, the Board voted to table this item until the July Regular Board Meeting.

ITEM 10. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE A PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH DBR ENGINEERING CONSULTANTS FOR THE DESIGN OF LIGHTING IMPROVEMENTS FOR THE INTERIOR LIGHTING AT THE STUDENT CENTER, DR. W.W. O'DONNELL PERFORMING ARTS CENTER, J. HAL AND ALLYNE MACHAT MUSIC FACILITY, MARIE HEINEKE MEMORIAL GYMNASIUM, PHYSICAL EDUCATION BUILDING, W.L. MOODY, JR. LIBRARY AND OLD MAIN BUILDING ON THE BRENHAM CAMPUS

Mr. Richard O'Malley reviewed the need for the design of lighting improvements on the Brenham Campus. Plans will also need to be made for the Bryan, Sealy and Schulenburg Campuses, as well as, the Star of the Republic Museum. He responded to questions from the Board. Mr. O'Malley currently does not have a cost estimate of this engineering services contract. The project to replace bulbs is estimated to be \$500,000.00-\$600,000.00.

On a motion by Dr. Boehm, seconded by Mr. Toubin, the Board voted to Authorize the Administration to Negotiate a Professional Engineering Services Contract with DBR Engineering Consultants for the Design of Lighting Improvements for the Interior Lighting at the Student Center, Dr. W.W. O'Donnell Performing Arts Center, J. Hal and Allyne Machat Music Facility, Marie Heineke Memorial Gymnasium, Physical Education Building, W.L. Moody, Jr. Library and Old Main Building on the Brenham Campus, as presented by the Administration.

ITEM 11. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE A PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH DBR ENGINEERING CONSULTANTS FOR THE DESIGN OF CHILLED WATER LINE DISTRIBUTION AND CENTRAL PLANT IMPROVEMENTS ON THE BRENHAM CAMPUS

Mr. Richard O'Malley reviewed the need for the design of chilled water line distribution and central plant improvements on the Brenham Campus.

On a motion by Mr. Sommer, seconded by Mr. Borchardt, the Board voted to Authorize the Administration to Negotiate a Professional Engineering Services Contract with DBR Engineering Consultants for the Design of Chilled Water Line Distribution and Central Plant Improvements on the Brenham Campus, as presented by the Administration.

ITEM 12. REVIEW AND ACTION TO SEEK BIDS FOR THE STRUCTURAL IMPROVEMENTS OF THE ELEVATOR SHAFT AT THE ARTS AND SCIENCES BUILDING ON THE BRENHAM CAMPUS

Mr. Richard O'Malley requested approval to seek bids for structural improvements on the elevator shaft at the Arts and Sciences Building on the Brenham Campus. Over time, the structure has settled. The settling has not caused a safety hazard yet, but it needs to be addressed.

On a motion by Dr. Boehm, seconded by Mrs. Miller, the Board voted to Authorize the Administration to Seek Bids for the Structural Improvements of the Elevator Shaft at the Arts and Sciences Building on the Brenham Campus, as presented by the Administration.

ITEM 13. REVIEW AND ACTION TO AWARD A CONTRACT TO AMERICAN DYNAMICS FOR THE PURCHASE OF CAMERAS AND RELATED EQUIPMENT FOR INSTALLATION ON THE BRYAN CAMPUS

Mr. Richard O'Malley reviewed the need to purchase security cameras and related equipment (a copy of the Camera Project Estimate is attached and made a part of these *Minutes*). He responded to questions from the Board. The goal is to complete the installation before the end of the summer.

On a motion by Dr. Boehm, seconded by Mr. Sommer, the Board voted to Award a Contract to American Dynamics for the Purchase of Cameras and Related Equipment for Installation on the Bryan Campus, as presented by the Administration.

ITEM 14. REVIEW AND ACTION TO AWARD A CONTRACT TO ACE FLOOR SOLUTIONS, LLC, FOR THE PURCHASE OF MATERIALS AND INSTALLATION FOR FLOORING IMPROVEMENTS AT THE ARTS AND SCIENCES BUILDING, W.L. MOODY, JR. LIBRARY AND THE BLINN COLLEGE PARK APARTMENTS ON THE BRENHAM CAMPUS

Mr. Richard O'Malley reviewed the need to purchase and install flooring improvements on the Brenham Campus (copies of the quotes for the areas involved are attached and made a part of these *Minutes*). Mr. Ross Schroeder reviewed the criteria for a vendor to be on the State Approved Vendor List.

On a motion by Mrs. Miller, seconded by Mr. Borchardt, the Board voted to Award a Contract to Ace Floor Solutions, LLC, for the Purchase of Materials and Installation for Flooring Improvements at the Arts and Sciences Building, W.L. Moody, Jr. Library and the Blinn College Park Apartments on the Brenham Campus, as presented by the Administration.

ITEM 15. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO AWARD RFP #108, LECTURE CAPTURE SYSTEM

Mr. Michael Welch reviewed responses to RFP #108, Lecture Capture System. He requested that the RFP be awarded to Tegrity based on features offered.

On a motion by Mr. Borchardt, seconded by Mr. Sommer, the Board voted to Award RFP #108, Lecture Capture System, to Tegrity for Four (4) Years for a Total of \$233,285.00.

ITEM 16. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO AWARD RFP #110, SYLLABUS MANAGEMENT SYSTEM

Mr. Michael Welch reviewed responses to RFP #110, Syllabus Management System (a copy of the summary of the cost of each proposal is attached and made a part of these *Minutes*).

On a motion by Mr. Toubin, seconded by Dr. Boehm, the Board voted to Award RFP #110, Syllabus Management System, to Intellidemia for Three (3) Years for a Total of \$84,640.00.

ITEM 17. REVIEW AND ACTION TO APPROVE THE FINAL DESIGN OF THE NEW BASEBALL SCOREBOARD

Mr. Jeff Tilley presented a final design of the new Baseball Scoreboard (a copy of the final design is attached and made a part of these *Minutes*). Following design approval, the Foundation will solicit sponsors for the advertising spaces. Mr. Tilley responded to questions from the Board.

On a motion by Dr. Boehm, seconded by Mrs. Miller, the Board voted to Approve the Final Design of the New Baseball Scoreboard, as presented by the Administration.

ITEM 18. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO AWARD BID FOR A DEPOSITORY BANK FOR BLINN COLLEGE

Dr. Van Miller reviewed the bids for depository bank (copies of the depository bid summary and bank bid service charge analysis are attached and made a part of these *Minutes*). Mr. Borchardt excused himself from the room to remove any conflict of interest. Brenham National Bank, JP Morgan Chase and Wells Fargo Bank were the bidders. The interest rates are significantly reduced from the previous depository contract. Based on guaranteed minimum interest rate, service fees and the long-standing relationship with Blinn College, the Administration recommended awarding the bid to Brenham National Bank.

On a motion by Dr. Boehm, seconded by Mr. Sommer, the Board voted to Award the Bid for a Depository Bank for Blinn College to Brenham National Bank.

REPORTS, ANNOUNCEMENTS, AND OTHER NON-ACTION ITEMS:

ITEM 19. REPORTS:

• **BUILDINGS AND GROUNDS**

Mr. O'Malley presented the Buildings and Grounds as a written report (a copy of the report is attached and made a part of these *Minutes*).

Bryan Campus:

- Allied Health HSC Campus - The construction is complete.
- Building E, Student Center - The original scope of this project was divided into two phases: the student activity half of the building was scheduled for a remodel to accommodate student activities; and the food service half of the building was scheduled to be updated and expanded to meet the growth of the campus. Both of these phases have been put on hold until the funding of these improvements can be budgeted.
- Building H (presently, the Allied Health Building) - This project is complete.
- Central Plant - The chiller #2 replacement project is complete. The ice tank replacement project bid on February 14, 2012. Six (6) contractors submitted bids ranging from \$117,600.00 - \$137,000.00. The low bidder is Feldman Plumbing, which is a local Bryan plumbing contractor. Mr. Feldman has worked on several plumbing projects for the Bryan Campus in the past and has the credentials to complete this project. The Administration recommends that the College enter into a construction contract for \$117,600.00 with Feldman Plumbing to replace the ice tank. The cost estimate for this project was \$130,000.00 and the funds are budgeted in the R&R Account. The ice tank replacement project is under contract and awaiting delivery of materials before construction can get under way. The work should be complete by mid-July.
- Parking Lot Project - We have hired Bleyl & Associates, a local engineering firm, for the planning of street access from Villa Maria, as well as, the additional parking lot. The parking lot will be located north of the existing campus and will be accessible from the campus with a pedestrian bridge. The proposed lot can also be accessed with vehicular traffic from Villa Maria. The project will be divided into phases with an estimated construction cost for the first phase of \$500,000.00. The first phase will consist of: a) pedestrian bridge, b) approximately 500 linear feet of street improvements connecting to Villa Maria, and c) parking spaces for approximately 100 cars. The project is budgeted within the R&R Budget. This project has been temporarily put on hold pending the negotiations with the City of Bryan in regards to their participation and other real estate opportunities that may be available within reasonable proximity to the campus.

Brenham Campus:

- Student Housing - The project is complete.
- Central Plant - We have hired DBR, Inc., for the design and construction phase services for an electrical switchgear replacement project, as well as, the replacement and upgrades to pumps and frequency drives at buildings located along the chilled water loop in zones 3 and 1. These improvements will enhance the capacity of our existing chillers and will provide a more efficient use of both energy and chilled water. The electrical switchgear project is complete. The report "Chilled Water Distribution and Energy Conservation Study" has been submitted and reviewed by the facilities staff. Recommendations from the report have been included as action items for the June Board Meeting. The 2012/2013 budget will include these capital improvement expenses.
- Band Hall - The project is complete.
- Agricultural Shop Facility - The project is complete.
- The Agricultural Classroom Building - The project is complete.
- Master Campus Lighting Plan - Late last year, representatives from the Facilities Staff, the Student Services Staff, the Police Department, and the Student Body toured the campus after dark to determine areas that needed improved lighting. We found several areas where light bulbs and fixtures simply need replacing and we found areas that need lighting improvements. The replacement of bulbs and fixtures has begun and will continue until completed. The areas needing additional lighting are being incorporated into a master lighting plan and, once completed, we will be seeking the Board's approval for adding fixtures and lights to the campus. The design work for these improvements will be done in-house with the Facilities Staff. This same observation and eventual lighting plan is being scheduled for the Bryan Campus.
- Structural Issues - We have hired a structural consultant, Paul Malek with MBC Management, to evaluate two structural issues on the Brenham Campus. The first analysis provided by Mr. Malek in regards to the baseball field wall is very costly and we are presently discussing other options. There are no safety issues in regards to this structural issue. The second issue is the elevator addition at the Arts and Sciences Building. The addition is settling and pulling away from the main structure. This is not a safety hazard at this time, but a plan should be put in place to stabilize the movement before the condition worsens. Mr. Malek is preparing an analysis and recommendations to rectify this concern, and once completed, we will bring to the Board for further action. We are seeking Board approval in the June Board Meeting to obtain bids for the stabilization of the elevator shaft.
- Fieldhouse- the Fieldhouse at Spencer Field is being upgraded with painting and lighting improvements.
- Campus Storm Damage - on January 25, 2012, the Brenham Campus was severely damaged by high winds (possibly a tornado) and rain. The following is a list of buildings damaged by the storm:
 - Baseball Field - the lights at the field were all redirected toward the sky and several fixtures were taken out of service. The light project has been completed. The roof project has been completed.
 - 1004 Green Street House - The carport on the house was completely demolished. This is covered by insurance and will be replaced.
 - Greenhouse on Old Mill Creek Road - The greenhouse on Old Mill Creek Road was completely demolished. This structure was covered by insurance and will be replaced. The Greenhouse project is in design and should be available for bidding in July.
 - Blue Storage Building on Old Mill Creek Road - The overhead door of this structure was damaged. The door has been replaced.
 - Roofs - The roofs on all buildings are still being evaluated by the insurance adjuster. At this time, we know that the roof at Building #7 of the apartments has been totaled and will be completely replaced. Building #4 of the apartments suffered some damage and will have the ridge row replaced. Some of the dorms suffered damage that may require new roofs. The Building #7 roof project is under construction.

- Major HVAC Equipment Replacement Schedule - The following is a list of major HVAC expenditures anticipated for the next five years based on current information and excluding any catastrophic failure of equipment before scheduled replacement date:

Brenham Campus:

2012-2013 Budget Year:

- Remove antiquated ice tank equipment and replace a 200-ton chiller (#1) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$750,000.00.

2013-2014 Budget Year:

- Remove and replace a 500-ton chiller (#3) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$550,000.00.
- Remove and replace the vintage 1988 air handling units (AHU) located in Old Main with the appropriate piping, controls, and appurtenances for \$250,000.00.

2014-2015 Budget Year:

- Extend chill water piping and add Solons Hall, W.L. Moody, Jr. Library and Katherine Atkinson Hall to the central plant chilled water system for \$250,000.00.
- Add cooling tower and replace cooling tower pumps at central plant for \$250,000.00.

Bryan Campus:

2012-2013 Budget Year:

- Remove and replace ice tank for \$130,000.00.

2016-2017 get Year:

- Remove and replace a 500-ton chiller (#3) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$550,000.00.

*The above equipment replacements and estimates do not take into account any additional new buildings that may be constructed on either campus. This event would accelerate the need for additional cooling capacity.

**Additionally, for the period of time that I have been the Executive Director of Facilities, Planning and Construction, the constant need to replace compressors, pumps, and minor equipment in the existing HVAC equipment has been inherent. The cost ranges from \$100,000.00 - \$200,000.00 each year for these items.

- **BOARD COMPARATIVE FALL & SPRING ENROLLMENT REPORT**

A copy of the Board Comparative Fall & Spring Enrollment Report is available for Trustees to review.

- **SUMMER I ENROLLMENT AND HOUSING OCCUPANCY REPORT**

Ms. Julie Maass reported Summer I Enrollment is down slightly but contact hours are up by 320 (a copy of the Summer I Registration Numbers is attached and made a part of these *Minutes*).

Ms. Ann Weir reported Housing is also down with a total of 70 (a copy of the Summer I Final Occupancy Report is attached and made a part of these *Minutes*). 172 spring housing students received letters advising them they did not meet the 1.5 GPA for Housing. 19 of those appealed and 4 were successfully appealed.

- **BLINN COLLEGE ORGANIZATIONAL REPORT**

Ms. Sylvia McMullen reviewed the Organizational Review Process. Identifying areas of concern, a final report will be brought back to the Board at the July Regular Meeting.

ITEM 20. BRAZOS COUNTY CAMPUSES UPDATE

Dr. Raspiller reviewed the upcoming events for the Bryan Campuses (a copy of the Bryan Campus Upcoming Events is attached and made a part of these *Minutes*):

- Thursday, June 7, 2012 – S.O.A.R. Orientation (Student Center)
- Friday, June 8, 2012 – S.O.A.R. Orientation (Student Center)
- Monday, June 11, 2012 – TEAM Orientation (Student Center)
- Wednesday, June 13, 2012 – S.O.A.R. Orientation (Student Center)
- Thursday, June 14, 2012 – S.O.A.R. Orientation (Student Center)
- Friday, June 15, 2012 – S.O.A.R. Orientation (Student Center)
- Monday, June 18, 2012 – TEAM Orientation (Student Center)
- Monday, June 18, 2012 – Phlebotomy Graduation (E-105)
- Monday, June 25, 2012 – TEAM Orientation (Student Center)
- Wednesday, July 11, 2012 – S.O.A.R. Orientation (Student Center)
- Thursday, July 12, 2012 – Orientation (Student Center)
- Friday, August 3, 2012 – Paramedic Graduation (E-105)
- Monday, August 13, 2012 – International Student Orientation (E-105)

Dr. Brick distributed a Texas A&M University System press release regarding the BARDA proposal (a copy of the press release is attached and made a part of these *Minutes*). Dr. Brick reviewed Blinn College's role in the project. Blinn will train the technicians to work in this center and related entities.

ITEM 21. ADMINISTRATIVE ANNOUNCEMENTS:

Dr. Nolte reviewed upcoming events (a copy of the events is attached and made a part of these *Minutes*):

- **UPCOMING EVENTS**
 - New Student Orientation (NSO) - June 21.
 - Board Budget Workshop - June 21 at 6:00 p.m.
 - Washington-on-the-Brazos State Park Association Fireworks-on-the-Brazos Celebration - Wednesday, July 4th - Full day of fun activities, check website at birthplaceoftexas.com.
 - Blinn College will be closed for the July 4th Holiday.
 - Texas Association of Community Colleges Annual Summer Conference on July 8-11 in Galveston, TX.
 - Board Facilities Workshop - Thursday, July 5 at 6:00 p.m.
 - Regular Board Meeting - Thursday, July 12 at 7:00 p.m.

Dr. Nolte also thanked the board for their support and hard work in the Board Subcommittees. Dr. Nolte distributed copies of the UT Presentation on "An America Built to Last" (a copy of the presentation is attached and made a part of these *Minutes*).

ITEM 22. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)

The public was recessed for a break at 8:35 p.m.

The public was recessed for closed session at 8:48 p.m.

CLOSED SESSION:**ITEM 23. CLOSED SESSION:**

- (A) EVALUATION AND EMPLOYMENT OF PERSONNEL (*GOV'T. CODE, SEC. 551.074*)
- (B) DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY (*GOV'T. CODE, SEC. 551.072*)

ITEM 24. RECONVENE PUBLIC SESSION

The public session was reconvened at 9:17 p.m.

ADDITIONAL ACTION ITEMS:**ITEM 25. ACTION ON CLOSED SESSION ITEMS:**

- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE, OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY

On a motion by Mrs. Miller, seconded by Mr. Borchardt, the Board voted to employ new Full-Time Faculty and Professional Staff on one-year contracts (a copy of the list of persons employed is attached and made a part of these *Minutes*).

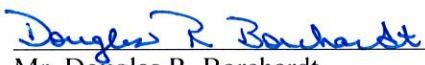
On a motion by Mr. Sommer, seconded by Mrs. Miller, the Board voted to appoint the current Head Men's Basketball Coach Scott Schumacher as the new Athletic Director.

ITEM 26. ADJOURNMENT

On a motion by Dr. Boehm, seconded by Mr. Sommer, the Meeting was adjourned at 9:19 p.m.



Mr. Atwood C. Kenjura
President



Mr. Douglas R. Borchardt
Secretary