

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Student Center Building - Rooms 2 and 3
Blinn College, 1007 Walter Schwartz Way (formerly West Second Street)
Brenham, Texas**

Special Meeting, Wednesday, June 23, 2010, 5:30 p.m.

The Board of Trustees convened at 5:35 p.m. in the Student Center with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Dr. Henry J. Boehm, Jr., Mr. Douglas R. Borchardt, Mr. L.J. Lacina, Jr., and Mr. Norwood Lange.

Board members not present: Mr. Steve M. Westbrook, Secretary.

Members of the College staff in attendance were: Dr. Daniel J. Holt, President; Dr. Robert Brick, Dr. John D. Harris, Dr. Debra R. LaCour, and Dr. Van Miller, Vice Presidents; Ms. Cathy Boeker, Executive Administrator of External Affairs; Mr. Tom Brazzel, Mr. Ted Hajovsky, Ms. Kristina Janes, Mr. Richard O'Malley, Mr. Joe Al Picone, Ms. Sara Pohl, Mr. Jeff Tilley, Ms. Ann Weir, and Mr. Michael Welch.

Also registered as in attendance were: Mr. Pat Elliott; Mr. Alan Nieschwietz, *Brenham Banner-Press*; and Mr. Frank Wagner, KTTX-KWHI.

REPORTS, ANNOUNCEMENTS AND OTHER NON-ACTION ITEMS:

ITEM 1. PUBLIC COMMENT

There was no public comment.

WORKSHOP ITEMS:

ITEM 2. PRELIMINARY REVIEW OF THE BUDGET FOR THE 2010-2011 SCHOOL YEAR INCLUDING REPORTS AND DISCUSSION ON THE FOLLOWING:

- (A) THE PROPOSED BUDGET**
- (B) SALARY SCHEDULES AND PAY SCALES**
- (C) REPAIRS AND RENOVATIONS**

Dr. Miller reviewed the budget process. He discussed recent State budget cuts. Dr. Miller reported to the Board that revenue projections are based on current year enrollment numbers, as well as, taking into account State appropriation reductions. He advised the increase in tuition and fees for 2010-2011, approved by the Board in November, 2009, allowed for an increase in revenues over the 2009-2010 budget.

Dr. Miller reviewed proposed expenditures. He asked for questions from the Board members regarding the proposed budget (a copy of the proposed budget is attached and made a part of these *Minutes*). Mr. Lange asked about the difference between requests that are needed versus what we are able to fund. Ms. Kristina Janes stated that it was well in excess of \$1.7M.

Mr. Borchardt inquired about new program expenses versus revenues. Mr. Borchardt also inquired about a new line for legal fees. It was explained that this is an item which did see an increase; however, it was separated from institutional expenses, therefore creating a new line item. Mr. Toubin would like to see a comparison of housing expenses versus revenues.

Mr. Borchardt asked Dr. Miller to review department increases over 75%. Dr. Miller reviewed the Athletics, and External Affairs Departments, as well as, Crisis Management, Staff Benefits, and State Prisons.

Mr. Toubin inquired about waivers and exemptions. Dr. Miller reviewed examples, such as, High School Valedictorians and Military Orphans.

After additional comments regarding various line items in the proposed budget, Dr. Miller reviewed additional items that need to be included in the budget. These items included: Achieving the Dream; Student Workers (the College will begin to participate in the Federal Work Study Program, which will significantly reduce the expenditure); New Positions, Special Salary Increases, and Position Upgrades-Faculty Needs and Dorm Directors; and Salary Increases (proposed a 3% increase. Each 1% increase would cost \$285,000.00).

The meeting was recessed at 7 p.m. for dinner.

The meeting was reconvened at 7:39 p.m.

Faculty salaries were discussed. Dr. Miller expressed to the Board the Administration's desire to bring Faculty salaries to a more competitive level with other Community Colleges. Dr. Miller distributed salary schedules from other Community Colleges (copies of the salary schedules are attached and made a part of these *Minutes*). Dr. Miller proposed a \$1,000.00 Faculty salary increase instead of \$400.00 longevity pay, rather than implementing a new salary schedule this year given budget constraints. He also suggested working toward phasing out longevity pay and moving toward an increased salary schedule.

Dr. Miller responded to questions regarding the Repairs and Renovations budget.

Discussions took place regarding enrollment, revenue projections, and overall financial health of the institution. Allied Health Program fees that were implemented in the Fall were discussed, as well as, Nursing Faculty salaries.

ACTION ITEMS:

ITEM 3. REVIEW AND ACTION TO AUTHORIZE NEW POSITIONS FOR THE 2010-2011 SCHOOL YEAR

Dr. Miller requested authorization for 13 new Faculty positions for the 2010-2011 school year.

On a motion by Dr. Boehm, seconded by Mr. Lange, the Board voted to Authorize 13 new Faculty positions for the 2010-2011 School Year as presented by the Administration.

ITEM 4. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)

There was no closed session.

CLOSED SESSION:

ITEM 5. CLOSED SESSION:

- (A) EVALUATION AND EMPLOYMENT OF PERSONNEL (*GOV'T. CODE, SEC. 551.074*)
- (B) DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY (*GOV'T. CODE, SEC. 551.072*)

ITEM 6. RECONVENE PUBLIC SESSION

There was no closed session.

ACTION ITEMS:


ITEM 7. ACTION ON CLOSED SESSION ITEMS:

- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY

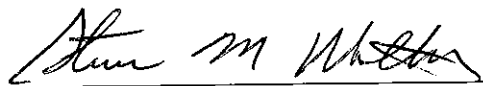
There was no closed session.

ITEM 8. ADJOURNMENT

On a motion by Mr. Lacina, seconded by Dr. Boehm, the Meeting was adjourned at 8:18 p.m.



Mr. Atwood C. Kenjura
President



Mr. Steve M. Westbrook
Secretary