

**MINUTES  
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Student Center Building – Rooms 2 and 3  
Blinn College, 1007 Walter Schwartz Way (formerly West Second Street)  
Brenham, Texas**

**Special Meeting, Monday, June 8, 2009, 5:30 p.m.**

The Board of Trustees convened at 5:34 p.m. in the Student Center with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon Toubin, Vice President; Mr. Don Jones, Secretary; Dr. Henry J. Boehm, Jr., Mr. L.J. Lacina, Jr., Mr. Norwood Lange and Mr. Steve M. Westbrook.

Board members not present: None.

Members of the college staff in attendance were: Dr. Daniel J. Holt, President; Dr. John D. Harris, Dr. Debra R. LaCour, Dr. Van Miller and Dr. Barbara Pearson, Vice Presidents; Ms. Cathy Boeker, Executive Administrator of External Affairs; Dr. Cathy Kemper, Dean of Institutional Effectiveness and Accreditation; Dr. Donald E. Voelter, Chancellor; Ms. Karen Anglin, Mr. Tom Brazzel, Ms. Jeri Dulaney, Ms. Becky Garlick, Mr. Grady Hendricks, Mr. Ted Hajovsky, Ms. Kristina Janes, Mr. Richard O'Malley, Mr. Joe Al Picone, Dr. Milton Radke, Mr. David Rehr, Ms. Karla Roper, Mr. Jeff Tilley and Mr. Michael Welch.

Also registered as in attendance were: Mr. Billy Ballow, Goodwin-Lasiter, Inc.; Mr. Brad Cutright, Cutright and Allen Architects, Inc.; Mr. Alan Nieschwietz, *Brenham Banner-Press*; and Mr. Frank Wagner, KTTX-KWHI.

Mr. Kenjura called the meeting to order.

**ITEM 1. PUBLIC COMMENT**

No comments from the public were received.

**CONSENT AGENDA ITEMS:**

- ITEM 2. REVIEW AND ACTION TO SEEK AND AWARD REQUESTS FOR PROPOSALS (RFP) FOR ONLINE HVAC CONTROL SYSTEM FOR THE STAR OF THE REPUBLIC MUSEUM**
- ITEM 3. REVIEW AND ACTION TO AWARD A CONSTRUCTION CONTRACT FOR THE IMPROVEMENTS TO THE STUDENT CENTER, SOLONS HALL, MEMORIAL HALL, AND HOLLEMAN HALL TO MDS BUILDERS OF TEXAS, INC., BID NO. 610**
- ITEM 4. REVIEW AND ACTION TO REJECT ALL BIDS FOR THE JAMES ATKINSON HVAC PROJECT AND RE-BID THE ELECTRICAL IMPROVEMENTS IN ONE CONTRACT AND THE HVAC IMPROVEMENTS IN A SEPARATE CONTRACT**

**ITEM 5. REVIEW AND ACTION TO AWARD A CONSTRUCTION CONTRACT FOR THE BASE BID, AND BID ALTERNATES 1, 2, 5-9 FOR THE ADMINISTRATION/CLASSROOM REMODELING CAPITAL IMPROVEMENT PROJECT ON THE BRYAN CAMPUS TO MERRELL GENERAL CONTRACTORS, LLC**

**ITEM 6. REVIEW AND ACTION TO AWARD A CONTRACT TO PARSONS COMMERCIAL ROOFING, INC., FOR THE ROOF REPAIRS AT HEINEKE GYM**

**ITEM 7. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK REQUESTS FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL ENGINEERING AND ARCHITECTURAL SERVICES RELATED TO THE DEVELOPMENT AND DESIGN OF A BIOSCIENCES CENTER IN BRYAN, TEXAS**

On a motion by Mr. Lacina, seconded by Mr. Lange, the Board voted to approve **CONSENT AGENDA ITEMS 2-6: ITEM 2** - to Authorize the Administration to Seek and Award Requests For Proposals (RFP) for an online HVAC Control System for The Star Of The Republic Museum; **ITEM 3** - to Award a Construction Contract for the Improvements to the Student Center, Solons Hall, Memorial Hall and Holleman Hall to MDS Builders of Texas, Inc. (a copy of the Bid Tabulation Sheet is attached and made a part of these *Minutes*); **ITEM 4** - to Reject All Bids for the James Atkinson HVAC Project and to Authorize the Re-Bid of Electrical Improvements in One Contract and the HVAC Improvements in a Separate Contract (a copy of the rejected Bid Tabulation Sheet is attached and made a part of these *Minutes*); **ITEM 5** - to Award a Construction Contract for the Base Bid, and Bid Alternates 1, 2, and 5-9 for the Administration/Classroom Remodeling Capital Improvement Project on the Bryan Campus to Merrell General Contractors, LLC (a copy of the Bid Tabulation Sheet is attached and made a part of these *Minutes*); **ITEM 6** - to Award a Contract to Parsons Commercial Roofing, Inc., for the Roof Repairs at Heineke Gym (a copy of the contract with Parsons Commercial Roofing, Inc., is attached and made a part of these *Minutes*) as presented by the Administration.

**ITEM 7** was pulled from the Consent Agenda for discussion. Dr. Holt reviewed with the Board the need for an Architect to be sought for the Professional Engineering and Architectural Services related to the Development and Design of a Biosciences Center in Bryan, Texas.

Mr. Jones expressed concern that the College is spending money on architectural fees without having funds to build the building. Dr. Holt re-emphasized to the Board that at this point, this is only a Request For Qualifications; therefore, no money will be spent yet.

On a motion by Mr. Lange, seconded by Mr. Toubin, the Board voted to approve **CONSENT AGENDA ITEM 7** - to Authorize the Administration to Seek Requests For Qualifications (RFQ) for Professional Engineering and Architectural Services Related to the Development and Design of a Biosciences Center in Bryan, Texas, as presented by the Administration.

**WORKSHOP ITEMS:****ITEM 8. PRELIMINARY REVIEW OF THE BUDGET FOR THE 2009-10 SCHOOL YEAR INCLUDING REPORTS AND DISCUSSION ON THE FOLLOWING:**

- (A) THE PROPOSED BUDGET**
- (B) SALARY SCHEDULES AND PAY SCALES**
- (C) REPAIRS AND RENOVATIONS**

Dr. Miller reviewed highlights of the proposed budget (copies of the Proposed Fiscal Year 2009-10 Budget Statement of Revenues and Expenditures, the Proposed Fiscal Year 2009-10 Budget by Departments, the Institutional Scholarships Proposed Fiscal Year 2009-10 Budget and the Proposed FY10 New Positions are attached and made a part of these *Minutes*) including revenue increases. He pointed out that the budget has the largest increase in revenues in the past seven years. Dr. Miller reviewed the operating expenditures and estimates a 6.7% increase in operating expenses for the next budget year. He responded to questions from the Board regarding various increases in expenditures.

Dr. Miller stated that the currently proposed budget has \$2.4 million left over to balance the budget. Dr. Miller suggested to the Board that the \$2.4 million be utilized for salary increases, contingency, replacements and renovations. A discussion took place on Faculty and Staff salary expenses.

Dr. Miller said that the Board's effort to hold tuition and fees has brought the College closer to the State average in Community College tuition and fees. Dr. Miller reviewed proposed new positions, position upgrades and special salary increases. The newly approved Applied Science Division was discussed.

Ms. Kris Janes distributed replacements for pages 5 and 9 due to errors in calculations. Mr. Michael Welch explained the requested increases for Academic Technology. Dr. Miller and Ms. Janes responded to questions from the Board regarding various department budgets. Dr. Miller reviewed current year repairs and renovations which include the Technical Education Center, Repairs and Renovations, Bryan Improvements and the Student Information System expenses.

Discussion took place regarding the College's ability to fund new buildings that are needed. Revenue bonds were discussed as a possible future option to fund new buildings, as well as other options, including local bank financing.

Dr. Miller reviewed an Instructional Load Unit proposal from the Faculty to adjust the way the College pays for 4-hour lab classes. Dr. Miller estimates the cost for such an adjustment to run between \$300,000.00 and \$325,000.00 with a future additional cost of another \$300,000.00 to fully fund the proposal.

Dr. Miller reviewed salary adjustments for Student Workers, Instructional Load Unit calculations, special increases, upgrades and new positions, and across the board Faculty and Staff salary increases.

The meeting was recessed at 6:52 p.m. for dinner.

**ITEM 9. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)**

The public session was recessed at 7:33 p.m.

**CLOSED SESSION:**

**ITEM 10. CLOSED SESSION**

- (A) **EVALUATION AND EMPLOYMENT OF PERSONNEL (GOV'T. CODE, SEC. 551.074)**
- (B) **DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN AND SCHULENBURG (GOV'T. CODE, SEC. 551.072)**

**ITEM 11. RECONVENE PUBLIC SESSION**

The public session was reconvened at 8:16 p.m.

**ACTION ITEMS:**

**ITEM 12. ACTION ON CLOSED SESSION ITEMS**

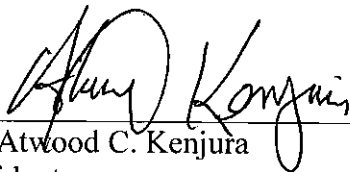
- (A) **REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS**
- (B) **REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN AND SCHULENBURG**

A brief discussion on revenues and College reserve funds took place.

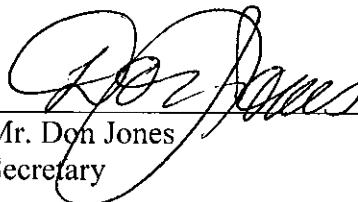
On a motion by Mr. Lacina, seconded by Dr. Boehm, the Board voted to employ new Faculty and Professional Staff on one-year contracts for the remainder of the current school year and the 2009-2010 school year (a copy of the list of persons employed is attached and made a part of these *Minutes*).

**ITEM 13. ADJOURNMENT**

On a motion by Mr. Toubin, seconded by Mr. Jones, the Meeting was adjourned at 8:18 p.m.



Mr. Atwood C. Kenjura  
President



Mr. Don Jones  
Secretary